



PARKS AND RECREATION BOARD

Milwaukie Parks and Recreation Board | 6101 SE Johnson Creek Blvd, Milwaukie, OR 97206

AGENDA: **Thursday, March 21, 2024 | 5:30 – 7:00p.m. | In-Person Meeting with Zoom Option**

Zoom link: <https://us02web.zoom.us/j/84310350332?pwd=bWMxYXVmSHpFNXJDbGUzOGR1VjF6UT09>

Board Members: Ali Feuerstein (Chair), Heather Baskerville (Vice Chair), Gary Klein, Sabina Spencer, Virginia Pai, Martin Alvarez, Max Penneck

City Council: Robert Massey (Interim Council President)

Milwaukie Staff: Peter Passarelli, Public Works Director, Adam Moore, Parks Development Coordinator

Agenda Items

5:30 – 5:40	Welcome / Land Acknowledgement / Review Minutes	Chair
	<i>The City of Milwaukie respectfully acknowledges that our community is located on the ancestral homeland of the Clackamas people. In 1855, the surviving members of the Clackamas signed the Willamette Valley Treaty also known as the Kalapuya etc. Treaty with the federal government in good faith. We acknowledge that the territory covered by the City of Milwaukie is on the ancestral homelands of the Clackamas people. We offer our respect and gratitude to the indigenous people of this land.</i>	
5:40 – 5:45	Public Comment (General)	Chair
5:45 – 5:50	Future PARB Meetings & Calendar	City Staff
5:50 – 6:00	NCPRD Update	NCPRD Staff
6:00 – 6:05	Update Park Naming Policy	City Staff
6:05 – 6:20	Letter to BCC & DAC	Chair
6:20 – 6:30	Items from PARB Members	PARB Members
6:30 – 7:00	Parks Development Update	City Staff

Important Dates:

- **City Council Parks Governance Update***
 - City Council Regular Session Scheduled **June 18** for 6:30pm
 - ***Draft** agenda item – Agendas not final until published online.
- **Scott, Balfour, Bowman-Brae Park Substantial Completion**
 - Mid-October 2024

PARB GOALS 2023:

Increase inclusion of historically marginalized communities and community participation in parks projects, resources, and activities

Subgoals:

- *Track demographics in city-led parks outreach and engagement where possible and discuss opportunities with staff to expand participation in marginalized communities*
- *Advocate for equitable park naming policies and participate in future park renaming efforts*

Increase community awareness of park resources and benefits

Subgoals:

- *Find or create outreach materials to increase awareness of park presence and amenities for community members*
- *Find or create outreach materials to increase awareness of PARB as a community resource*

Revisit goals in PARB meetings and actions

Subgoals:

- *Identify strategy to track progress of PARB annual goals in PARB meetings*

Learn more about sustainable landscaping and farming practices and programs in parks

Subgoals:

- *Coordinate or attend presentations on sustainable landscaping and farming practices, including food forests and community garden programs in the region.*

Advocate for equitable play opportunities in parks

Subgoals:

- *Explore opportunities and advocate for a 'destination playground' for universal ability play in future park development projects by submitting testimony or letters of support*

Advocate for the completion of Milwaukie Bay Park Phase III



PARKS AND RECREATION BOARD

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February 28, 2024 | 4:30 – 6:00 p.m. | Zoom Meeting

Board Members Present: Martín Alvarez, Heather Baskerville, Ali Feuerstein (Chair), Gary Klein, Virginia Pai

Board Members Absent: Sabina Spicer, Max Penneck

Milwaukie Staff Present: Adam Moore, Parks Development Coordinator

Council Liaison: Robert Massey (Interim Council President)

Welcome/Land Acknowledgement/Minutes: Meeting started and all present agreed to record the meeting. The meeting recording is available on the City of Milwaukie website and YouTube channel for viewing.

Meeting began with Chair **Feuerstein** reading the City of Milwaukie's Land Acknowledgement. Minutes were reviewed by the Board. **Pai** asked for a correction in the minutes to reflect that the Milwaukie Parks Foundation will be raising funds for Milwaukie Parks and "will need PARB's support" to do so. **Pai** clarified that they were speaking as a Milwaukie Park Foundation Board Member.

Motion was made to approve the minutes with the correction by **Pai**. Seconded by **Klien**. Motion passed unanimously.

Public Comment: There was no public comment at the meeting. Time was used to introduce Interim Council President **Massey** as the new Council Liaison to PARB.

Council Change: **Moore** explained that **Massey** was now Council Liaison to PARB because former Council President Desi **Nicodemus** had stepped down from Council and was no longer able to be the Liaison.

DAC Update: Mayor Lisa **Batey** and Milwaukie Park Foundation Board Member Lisa **Lashbrook** joined the meeting and discussion regarding the North Clackamas Parks and Recreation District (NCPRD) District Advisory Council (DAC) update. The discussion included a call from Chair **Feuerstein** for community members and PARB members to attend upcoming DAC meetings, NCPRD Board of Commissioner meetings, and Board of (Clackamas) County

Commissioner meetings to advocate for the Wichita Center and construction of Milwaukie Bay Park. Chair **Feuerstein** added that they and Vice Chair **Baskerville** met with the Milwaukie Park Foundation to partner with PARB to advocate for the construction of Milwaukie Bay Park. Chair **Feuerstein** would be meeting with Commissioner Paul **Savas** to advocate for the Wichita Center, Milwaukie Bay Park construction, and for Milwaukie Bay Park to be built without a judgement or decision if the City of Milwaukie was to leave the park district as it is a regional amenity. **Moore** shared information from NCPRD's website and the BCC website for PARB members.

Several members expressed concern that grants for the project were going to expire and that time was running out to complete the park. Mayor **Batey** stated that phase 1 and phase 2 were paid for and constructed from several sources though were done without NCPRD funding. **Klien** mentioned that they was concerned that changes in NCPRD staff may jeopardize the park. **Lashbrook** mentioned that the Milwaukie Park Foundation was advocating for the grading of the park and the construction of the Nature-based playground the Foundation raised funds. Vice Chair **Baskerville** added that they supported PARB continue to advocate to get parks complete. **Moore** explained that they and Public Works Director Peter **Passarelli** were involved in all Milwaukie Bay Park meetings where they and NCPRD staff worked with the construction company and consultants to bring Milwaukie Bay Park to 50% construction documents and into budget before it was put on pause.

Motion: A motion was made by **Pai** to form a sub-committee to write a letter to the DAC and BCC to advocate for construction of Milwaukie Bay Park before grant funding was lost. Seconded by **Alvarez**. Motion passed unanimously. **Baskerville, Alvarez, and Pai** agreed to write the letter to be reviewed, edited, and possibly adopted in the March meeting. **Moore** explained the process and agreed to provide public information to PARB on the city's work at Milwaukie Bay Park, park funding, and park grants.

Update on Park Naming Policy: Members discussed the possibility of working with the City's Equity Steering Committee to advance work on the City's Naming Policy for parks and discussed the potential to rename Balfour and Bowman-Brae Parks. **Alvarez** expressed that they supported looking into changing the policy and the names to reflect city values and to be more equitable. **Klien** expressed that he thought that people donating funds should be allowed to name parks. **Moore** expressed that naming rights based on donation and the equity around how parks are named was what Equity Steering Committee was looking into specifically, though they was not sure of their timeline.

Motion: Chair **Feuerstein** called for a motion for PARB to direct city staff to explore the possibility of working with the Equity Steering Committee and to explore renaming Balfour and Bowman-Brae Parks. **Alvarez** made the motion to explore renaming the parks. **Pai** seconded. Motion passed unanimously.

PARB Goal Revisited agenda item was tabled due to time.

Future Meetings Times & Locations PARB discussed the need to move meeting times to allow more people to attend. Chair **Feuerstein** mentioned that all other boards and committees meet later in the evening. Chair **Feuerstein** also asked if PARB was comfortable meeting in person at future meetings. **Alvarez** asked that the March meeting be moved to avoid Spring Break. **PARB** agreed to move the meeting to March 20.

Motion: Pai motioned to move all future meetings to 5:30pm. **Alvarez** seconded. Motion passed unanimously.

Motion: Pai motioned to move all future meetings in person with a Zoom hybrid option. **Alvarez** seconded. Motion passed unanimously. **Moore** clarified that the location would be Milwaukie city hall with the Ledding Library and Public Works' Johnson Creek Boulevard facility as backups.

Park Development Update: Moore updated PARB that a construction contract had been signed with Paul Brothers, Inc to construction Balfour, Bowman-Brae, and Scott Parks and that GreenWorks, P.C. would stay on to provide technical support city staff. **Moore** explained that the construction schedule and sequencing was still being worked out and is fluid though that currently the project is on budget and on time for completion in October 2024.

Moore shared that construction fencing would be installed at all three parks as early as March 11 and that the parks would no longer be available to the public until construction was completed. Moore shared that the city was hosting a public Construction Kick-off at Balfour Park on Saturday, March 9 with the majority of the project funders. **Moore** also shared that he would be providing an update to City Council at the March 5 Work Session. **Klien** asked that these dates be shared via email.

Meeting ended without motion at 5:43.

Milwaukie Parks and Recreation Board

10501 SE Main St, Milwaukie, OR 97222

March 12, 2024

Dear Members of the NCPRD District Advisory Committee and Board of County Commissioners,

On behalf of park users throughout Milwaukie, the Parks and Recreation Board urgently requested to resume Phase 3 of the Milwaukie Bay Park (MBP) project before one of the 1.8 million grant money expired in June 2024.

MBP is located on an 8.5 acre site nestled between the Willamette River to the west, Kellogg Creek to the south and Johnson Creek to the north. It is a special place, not only for citizens of Milwaukie but for the nearby unincorporated Clackamas residents and the entire region. On any given day, many people come to the park by foot, bike, bus, MAX, and vehicle as a destination either to access the water, enjoy the breathtaking views, bird watch, meet, picnic, play or exercise. This park is an irreplaceable location to celebrate annual festivals like Concert in the Park, Winter Solstice and The First Herons Art Installation, a beautiful art project proposed by the Confederated Tribes of Grande Ronde where new sculptures of herons will be placed along the riverbank at MBP to celebrate the first salmon each year. The completion of the park would provide accessibility for these events, indigenous culture and art, and other recreational amenities in an environment that brings the community together.

Phases 1 and 2 of MBP were completed without the financial support of NCPRD or Clackamas County, and it's time for the District and County to fulfill its duty to this regional park. The MBP Phase 3 will complete the legacy for this regional park. Features in the design include a new nature-based playground, splash pad, accessible pathways, a stage and amphitheater for special events, and native landscaping to provide shade and wildlife habitat. These new elements are elegantly designed to fit the landscape and take advantage of views of the river and provide further value to those who already enjoy the park. Once completed, the park will be more universally accessible and will attract even more families, businesses, organizations to the area and enhance the community experience.

The planning for MBP has been a long-term process that has gone on for over two decades. Countless hours of staff time from NCPRD and the City of Milwaukie have been put towards this project. Twenty years of volunteer time from the Riverfront Task Force, Milwaukie Parks and Recreation Board has fueled the project to this point. Over 1,300 residents of the district participated in online surveys and public workshops as part of the design process for Phase 3. Committing to complete MBP will provide a legacy for Clackamas residents to enjoy for generations and highlight the success in our interagency collaboration.

The Milwaukie Parks and Recreation Board (PARB) recognizes that this park is both a recreational and economic asset for the community, City, NCPRD, and Clackamas County residents and business owners alike. We earnestly ask the District Advisory Committee to re-initiate work on MBP Phase 3 and hope you will respond positively to this letter and we thank you for your time and consideration.

Thank you for your support!

Sincerely,

Milwaukie Parks and Recreation Board:

Ali Feuerstein; Gary Klein; Heather Baskerville; Martin Alvarez; Max Penneck; Sabina Spicer; Virginia
Pai

RESOLUTION NO. 33-2000

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ADOPTING THE CITY OF MILWAUKIE POLICY AND PROCEDURES FOR NAMING FACILITIES.

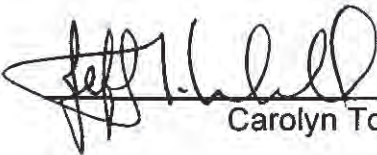
WHEREAS, the City of Milwaukie owns and may acquire additional facilities; and

WHEREAS, the City of Milwaukie has need to rename existing and name new facilities; and

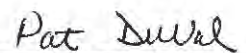
WHEREAS, the City has an interest in establishing systematic and consistent procedures for initiating and naming such facilities;

NOW, THEREFORE, BE IT RESOLVED by the Milwaukie City Council that the attached City of Milwaukie Policy and Procedures for Naming Facilities dated December 2000 is hereby adopted.

Introduced and adopted by the City Council of the City of Milwaukie, Oregon, this 21~~st~~ day of November 2000.


Carolyn Tomei, Mayor

ATTEST:


Pat DuVal, City Recorder

APPROVED AS TO FORM:


Ramis, Crew, Corrigan & Bachrach, LLP

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City of Milwaukie Policy and Procedures For Naming Facilities

I. Purpose

It is a goal of the City of Milwaukie, herein after referred to as the CITY, to be seen as part of the fabric of the community. Stewardship of public parks, recreational facilities, environmental habitat and other assets as defined below for the greatest benefit of the CITY community over the long term is a primary value. Geographic, historic or names based upon distinguishing characteristics are the standard for this community.

At the same time, it is recognized that individuals and community organizations periodically wish to honor individuals, groups or events by naming facilities after them. The challenge is to accommodate this desire where warranted while still supporting the primary community values.

II. Objectives

The objective of this policy is to establish a systematic and consistent approach for the official naming of facilities that:

- Ensures that facilities are easily identifiable.
- Ensures that names given to facilities are consistent with the values and character of the neighborhood or area served.
- Encourages the dedication of lands, facilities, or donations by individuals and/or groups.
- Encourages public participation in the naming, renaming and dedication of facilities.

III. Definition

Facilities – includes all property assets under the CITY's ownership including buildings, structures, open spaces, public parks, recreational facilities, environmental habitat and land but does not include streets.

IV. Criteria

The policy of the CITY is to name facilities through an adopted process utilizing established criteria emphasizing community values and character, local history and geography and service to the community.

1. The CITY in determining the appropriateness of the naming designation should use the following categories:
 - a. Any person who has made significant contributions to the CITY or the community,
 - b. A person, group, place, or feature, particularly identified with the public land or facility or of historical or cultural significance,
 - c. Geographic location (neighborhood, streets, etc.) and

- d. Natural features or resources.
- 2. Where properties are jointly acquired and/or operated, the other agency shall be consulted and their consent received for the proposed name.
- 3. The process to name facilities should begin within six months after the CITY has acquired title to the land and/or formally accepted the dedication.
- 4. Conditions of property donation as agreed upon by the donor and the CITY shall be honored regarding the naming of the facility subject to these adopted policies.
- 5. Names that are similar to existing properties or facilities in the CITY system (or other systems in the Metro area) should not be used in order to minimize confusion.
- 6. The CITY reserves the right to change the name to maintain consistency with these policies.

V. Procedures

1. Naming of Facilities by Request of Private Party

- a. A request for the naming of a facility will be submitted in writing to the CITY Park and Recreation Board, herein after referred to as the PARB. The request should demonstrate how the proposed name is consistent with the criteria stated in this policy.
- b. Those submitting a naming request will be provided with a packet that includes: a cover letter, Naming Program criteria, policies and procedures and forms of recognition.
- c. The PARB will notify the relevant Neighborhood District Association, herein after referred to as the NDA, and other interested parties of the request.
- d. The PARB will utilize the following process to make its determination:
 - i. The PARB refers the request to the NDA or a special sub-committee if the facility is intended to service more than one NDA.
 - ii. The NDA or special sub-committee will offer at least one opportunity for public comment on the proposed naming. Further hearings and input shall be at the discretion of the PARB.
 - iii. The PARB will review the public input and recommendations received and will forward no more than three names to the City Council within 30 days for consideration.
 - iv. The City Council will consider the recommendation of the PARB within 60 days of its submittal. The City Council may accept the PARB's recommendation or decide on an alternative name for the facility under consideration.

2. Renaming of Facilities by Request of Private Party

Renaming of facilities carries with it a greater burden of process compared to initial naming. Tradition and continuity of name and community identification are important community values. Each application must meet the criteria stated in this policy, but meeting all criteria does not assure renaming.

- a. A request for the renaming of a facility shall be submitted in writing to the PARB. The request shall include the following information: (1) the proposed name change and the purpose of the change, and (2) how the proposed name is consistent with the criteria established.

If the proposal is to rename a facility after a person or persons, the application will describe the contributions to the CITY and community made by the person and why the specific naming proposal is an appropriate honor. Written documentation of approval by the person to be honored (or next of kin, as appropriate) is required as part of the proposal.

City staff will review the proposal for adherence to the stated criteria and authentication of statements relative to contributions in the case of an individual before forwarding it to the PARB. If the request is incomplete, staff will contact the applicant, in writing, and provide them with the opportunity to resubmit a revised request.

- b. The PARB will notify the relevant NDA and other interested parties of the request.
- c. The PARB will utilize the following process to make its determination:
 - i. The PARB will ask the NDA or a special sub-committee, if the facility is intended to service more than one NDA, to consider the request.
 - ii. The NDA or sub-committee will offer at least one opportunity for public comment on the proposed naming. Further hearings and input shall be at the discretion of the NDA or sub-committee.
 - iii. The NDA or sub-committee will review the public input and recommendations received and will forward no more than three names to the PARB within 30 days for consideration.
 - iv. The PARB will consider the recommendation of the NDA or sub-committee within 60 days of its submittal. The PARB may accept the NDA or sub-committee's recommendation or propose an alternative name for facility under consideration.
 - v. The PARB will vote to recommend the name for the facility to the City Council.
 - vi. The City Council will vote to select the name for the facility or decide on an alternative name for the facility under consideration.

3. Naming or Renaming Facilities Initiated by the City

The PARB shall initiate the naming or renaming process whenever necessary and may initiate the process at any other time. When initiated by the PARB, the procedures shall be followed for naming as set out in Section V. 1. c & d and for renaming as set out in Section V. 2.

4. Reconsideration

- a. Any individual or group may submit a written request to reconsider a naming or renaming decision to the City Manager. Written requests shall include: (1) name and address of person(s) requesting reconsideration; (2) a statement of specific grounds for appeal; and (3) a specific naming recommendation for the subject facility.
- b. The PARB will review the request to reconsider and make a recommendation to the City Council at the next regularly scheduled meeting. The person/s requesting the reconsideration will be given an opportunity to state their reasons for opposition before the City Council.
- c. The City Council will make a final determination within 45 days and inform the appellant of its decision.

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