



PARKS AND RECREATION BOARD

Milwaukie Parks and Recreation Board | 6101 SE Johnson Creek Blvd, Milwaukie, OR 97206

AGENDA: March 22, 2023 | 4:30 – 6:00 p.m. | Online Zoom Meeting:

<https://us02web.zoom.us/j/81127343773>

Board Members: Ben Johnson (Chair), Ali Feuerstein (Vice-Chair), Heather Gates (Acting Secretary), Gary Klein, Sabina Spencer, Virginia Pai, Martín Alvarez, Councilor Desi Nicodemus

NCPRD Staff: Heather Koch, Planning and Development Manager

Milwaukie Staff: Natalie Rogers, Climate and Natural Resources Manager (PARB Liaison), Adam Moore, Parks Development Coordinator, Peter Passarelli, Public Works Director

Agenda Items

4:30 – 4:35	Welcome / Review Minutes	Ben
4:35 – 4:40	Public Comment (General)	Ben
4:40 – 4:50	NCPRD Updates	Heather
4:50 – 5:00	City Updates <ul style="list-style-type: none">• Parks management update• Earth Day 2023	City Staff
5:00 – 5:20	PARB Housekeeping <ul style="list-style-type: none">• Meeting locations / times• PARB appointments / renewals• Bylaws• Upcoming PARB calendar	Natalie
5:20 – 5:30	Items from Members / PARB 2023 Goal Mini Discussion	All
5:30 – 6:00	Park Development Update	Adam

Notable upcoming city calendar items:

* Requested PARB participation items

List for quick reference only, items subject to change. For most accurate dates and meeting details, recordings and packets, visit the city calendar online at: www.milwaukieoregon.gov/calendar

- Tues 2/28/23 – Planning Commission: Parks Development overview
- Tues 3/7/23 – Council Regular Session: Scott Park State Grant Application Authorization
- Tues 4/4/23 – Council Regular Session: Nature in Neighborhoods Application
- Tues 4/18/23 – Council Regular Session: Earth Day Proclamation, Volunteer of the Year
- **Thurs 4/27/23 – Equity Steering Committee: Engagement Discussion***
- Sat 4/22/23 – City Event: Earth Day at Willow Place Natural Area
- Tues 5/2/23 – Council Regular Session: Milwaukie Community Center Update
- Sun 5/21/23 – Carefree Sunday / Dogwood Day Event (*Tentative*)



PARKS AND RECREATION BOARD

Milwaukie Parks and Recreation Board | 6101 SE Johnson Creek Blvd, Milwaukie, OR 97206

February 22, 2023 | 4:30 – 6:00 p.m. | Zoom Meeting

Board Attendees: Ben Johnson (Chair), Ali Feuerstein (Vice-Chair), Heather Baskerville (Acting Secretary), Gary Klein, Virginia Pai, Sabina Spicer, Councilor Desi Nicodemus

NCPRD Staff: Heather Koch, Planning and Development Manager

Milwaukie Staff: Natalie Rogers, Climate and Natural Resources Manager (PARB Liaison), Adam Moore, Parks Development Coordinator

Public Attendees: Lisa Gunion-Rinker

4:30 – 4:35: Board Minutes

Minutes adopted with revisions:

- Minor edit for Heather Gates to be updated to Heather Baskerville

4:35 – 4:40 Public Comment (General)

- None

4:40 – 5:00 NCPRD Updates

- Preparing next month division report for DAC, last one is on DAC
- Concord Project: Park and playground are in the early stages and have kicked off a playground designer focused on both nature play and inclusive play
- Trolley train safety evaluation which is in the long-range plan for accessibility and safety; looking at any new issues and small study to learn how to start discussions in the comprehensive plan such as e-bikes. This can help inform broader access, inclusion and safety concerns across parks. Focused south of Milwaukie Bay.
- A Governance consultant has been hired. Determining special versus service district for NCPRD (currently Service). May be looking at the ballot in or after November for any changes needed based on consultant's recommendations.
- Jennings lodge elementary project as funding share project
- SBC methodology is on hold
- Rec programs: Looking at March for April registration for summer programs

- Question: how/what is NCPRD to allow registration to be more inclusive? Answer: Heather K will ask Rec programming and Aquatics teams to learn more and email Natalie. NCPRD available for walk-ins for registrations and support for non-english speakers. Heather K continues to drive other teams to support DEI across NCPRD.

5:00 City Updates

- Smell coming from Furnberg Park wetlands (sulfur cycling) it is natural and City will keep an eye on this
- Peter was unable to join today. Natalie shared on Peter's behalf that the City is holding off on levy for May ballot but considering for November. Study session on Feb 14, 2023 has more information. Desi to share that this would be asking for more money which may need consideration with inflation. Link: <https://www.milwaukieoregon.gov/citycouncil/city-council-study-session-138>
- Conversation to continue about impacts to Milwaukie Community Center (including Meals on Wheels), Milwaukie Bay Park and other areas of NCPRD/Milwaukie potential changes

5:15 PARB Meeting Locations

- For March meeting Natalie can bring a schedule for how we can meet in person; can meet at Ledding Library to meet once per quarter and routinely meet at parks. Natalie is looking at Milwaukie Center and the technology options as well.

5:20 PARB 2023 Goal Update

- Confirmed they are all still relevant goals and need to determine metrics/tactics to start
- Consider focusing one goal at a time to cover more in depth
- Gary suggestion of including an additional park goal for Milwaukie Bay Park; Motion made to add Milwaukie Bay Park phase 3 completion
- Natalie to refresh goals to allow for flexibility and long-term use of goals

5:35 Park Development Update

- The city will only be able to apply for one grant through the state with a letter of support; Scott Park chosen as it will be the only public playground in downtown Milwaukie. Over 500 people go to the library per day and the library board is providing a letter to support as well. PARB suggested to consider adding language with information on the library.
- Desi shared: January 2023 was a busy month at the library compared to Jan 2022. Most January checkouts since 2018; Patron visit up 39%, 22% more attendance; 405 new cards issued (over the past 6 months we've averaged ~300/mo)

- Nature and Neighborhoods grants: pre application has been submitted to Metro and it requires community support. Need community non-profits for this project which are to be determined and shared in March. This will be a quick turn around with design decisions by May to move forward this summer. Would PARB like to submit a letter of support for this? PARB voted, PARB is in support of the letters.
- Bowman Brae property acquisition will not delay the development of the park; in June/July, Adam will be able to share more details.
- Next Tuesday Adam will be sharing the community engagement summary with the planning commission. The report will be publicly shared in May.

5:55 Earth Day

- Looking at Pennywood again this year. Topic for March PARB meeting.

5:57 Adjourn

PARB GOALS:

Increase inclusion of historically marginalized communities and community participation in parks projects, resources, and activities

Subgoals:

- *Track demographics in city-led parks outreach and engagement where possible and discuss opportunities with staff to expand participation in marginalized communities*
- *Advocate for equitable park naming policies and participate in future park renaming efforts*

Increase community awareness of park resources and benefits

Subgoals:

- *Find or create outreach materials to increase awareness of park presence and amenities for community members*
- *Find or create outreach materials to increase awareness of PARB as a community resource*

Revisit goals in PARB meetings and actions

Subgoals:

- *Identify strategy to track progress of PARB annual goals in PARB meetings*

Learn more about sustainable landscaping and farming practices and programs in parks

Subgoals:

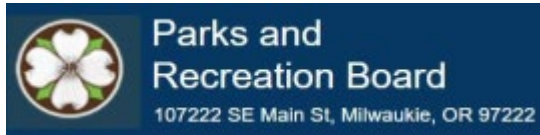
- *Coordinate or attend presentations on sustainable landscaping and farming practices, including food forests and community garden programs in the region.*

Advocate for equitable play opportunities in parks

Subgoals:

- *Explore opportunities and advocate for a 'destination playground' for universal ability play in future park development projects by submitting testimony or letters of support*

Advocate for the completion of Milwaukie Bay Park Phase III



Mar 8, 2023

Metro

Nature in Neighborhoods Grant

Crista Gardner

crista.gardner@oregonmetro.gov

To whom it may concern:

On behalf of park users throughout Milwaukie, the Parks and Recreation Board extends its strongest support possible for the City of Milwaukie's grant application for Metro's Nature in Neighborhood program for the construction of Scott, Balfour, and Bowman-Brae Parks.

Our members partnered with the City of Milwaukie and the newly formed Equity Steering Committee and city staff to develop a public involvement plan to reduce the barriers of participation from historically marginalized groups in our community. Over the course of eight months residents from across Milwaukie and our Urban Growth Management Area participated in developing the 2022 Concept Plan for all three parks, which are included in this application. Thanks to this approach over 300 people participated in the planning process with 289 surveys submitted in person or online with 30% of those surveys coming from people new to the Milwaukie planning process and 13% of surveys from people who identify as Black, Indigenous, and People of Color (BIPOC).

We are especially excited by this grant opportunity as it will allow us to fully meet our community's vision for the parks and for us to achieve one of our Board's goals to develop more universally accessible playgrounds in Milwaukie. These three parks are all excellent opportunities for both an inclusive playground with a unitary safety surface, sensory-based play elements, and nature-based play features in new natural settings. All three parks are in densely populated areas within walking distance by neighboring residents. Balfour is close to Milwaukie Providence hospital, Scott Park is next to Ledding library and Bowman-Brae will be the only park in the Lake road neighborhood. All three parks are also accessible via TriMet buses.

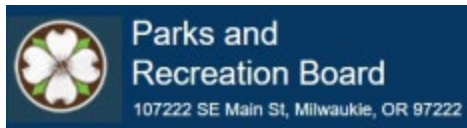
For this grant, the Parks and Recreation Board of Milwaukie will continue to partner with the City of Milwaukie as its primary partner for engagement throughout the design and construction phases of this project through our monthly meetings. We will host along with the City a playground design charrette and help plan spring and summer of 2023 and implement ribbon cutting open houses in October of 2024 when these three parks are completed. At this charrette we will provide feedback to the City on playground design along with our invited partners the Equity Steering Committee, representatives from the three neighborhood associations, and participants from the City's three equity-based focus groups.

We eagerly await the review committee's decision on this grant application and thank you for time in reviewing our city's application to bring inclusive play and accessible features to three neighborhoods in Milwaukie!

Best Regards,

Ben Johnson, Chair
Milwaukie Parks and Recreation Board

Martin Alvarez	Member
Ben Johnson	Chair
Sabina Spicer	Member
Gary Klein	Member
Virginia Pai	Member
Heather Baskerville	Member
Ali Feuerstein	Vice Chair
Desi Nicodemus	City Council Liaison



Mar 22, 2023

Oregon Parks and Recreation
Local Government Grant Program
725 Summer St. NE Suite C
Salem, OR 97301

To whom it may concern:

On behalf of park users throughout Milwaukie, the Parks and Recreation Board extends its strongest support possible for the City of Milwaukie's grant application for the Scott Park Development Project.

Our members worked with the City of Milwaukie's newly formed Equity Steering Committee and city staff to develop a public involvement plan to reduce the barriers of participation from historically marginalized groups in our community. Over the course of eight months residents from across Milwaukie and our Urban Growth Management Area participated in developing the 2022 Concept Plan for Scott Park included in this application. Thanks to this approach over 300 people participated in the planning process with 289 surveys submitted in person or online with 30% of those surveys coming from people new to the Milwaukie planning process and 13% of surveys from people who identify as Black, Indigenous, and People of Color (BIPOC).

Based on the direction of our City Council to further meet city-wide goals of Equity and Inclusion, this project also utilized a series of focus groups that convened People with Disabilities, our Spanish Speaking community, and people who identify as BIPOC. These personal conversations helped develop the amenities in the concept plan and will guide the city in how best to activate the park in an inclusive manner once constructed.

Scott Park is located near the MAX Orange line, one block from TriMet Transit Center, next door to the popular Ledding Library and the Spring Creek Ponds. Currently Scott Park is where the Library Board of Milwaukie's are hosting their community programs such as story walks, used book sales, musical events, and readings in the park and amphitheater. All the events are always well attended by people from the City of Milwaukie and others beyond the city limit. In the summer months, the Ledding library also provides over 1000 sack lunches to children 0 to 18 years old. People also visited the park while they attended Ledding library many programs, for example the Bilingual Poetry Reading, the LEGO Club, Little Comics Book Group, Baby Storytime, Teen Game Night, Sing & Sign etc..

We are especially excited by this grant opportunity as it will allow us to fully meet our community's vision for the park and for us to achieve one of our Board's goals to develop the first universally accessible playground in Milwaukie. This park will offer the only public play features in our rapidly growing downtown, Scott Park represents an excellent opportunity to provide both an inclusive playground with a unitary safety surface, sensory-based play elements, and nature-based play features all in a single accessible park.

We eagerly await the review committee's decision on this grant application and thank you for time in reviewing our city's application to bring inclusive play and accessible features to Milwaukie!

Best Regards,

Ben Johnson, Chair

Milwaukie Parks and Recreation Board

Martin Alvarez	Member
Ben Johnson	Chair
Sabina Spicer	Member
Gary Klein	Member
Virginia Pai	Member
Heather Baskerville	Member
Ali Feuerstein	Vice Chair
Desi Nicodemus	City Council Liaison

Playground Design Partnership Proposal – March 14, 2023

The City of Milwaukie supported by GreenWorks and will conduct up to three community design charettes looking at the play features and playgrounds for Scott Park, Bowman-Brae, and Balfour Parks. Participants of the three charettes will review designs for each of the three parks, provide feedback on their preferred individual play features, and ultimately select from prepared designs their preferred playground design for each park.

Each of the three charettes will convene different community partners to provide the project team a variety of feedback from different perspectives. Designs reviewed will be tailored to each park's budget and based on the feedback and direction received from the community and Milwaukie City Council in 2002. Charettes will occur in the Spring and Summer of 2023. Partners will be invited with the rest of the community to an open house and ribbon cutting celebration when the parks are complete in the Fall 2024. The City of Milwaukie will supply gifts (possibly t-shirts) and refreshments at charettes (gift cards will be provided after the virtual meeting in lieu of in person refreshments).

Partners will provide the City of Milwaukie a letter of support for the Nature in Neighborhoods grant by April 1. The City can provide an example letter of support and grant details. Grant will request \$350,000 for the construction of Scott, Bowman-Brae, and Balfour Parks. The grant will allow for inclusive playgrounds and a variety of nature play options throughout the parks. Without the grant, the playgrounds at Bowman-Brae and Balfour may have Engineered Wood Fiber ("mulch") safety surface and the play equipment at each park may be less substantial. If concept plans or playgrounds design differ from what partnership organizations and charrette participants have seen, additional engagement will be done. Milwaukie City Council may decide to use other park funds to cover the grant expenses if the grant is not received.

Charettes: 1 hour, in-person, with 30minutes setup and cleanup before and after.

Design Charette #1: School Children in and around Milwaukie

Partner: Oak Grove Boys and Girls Club of Metropolitan Portland

Location: Oak Grove Boys and Girls Club of Metropolitan Portland

Potential Date: May 15 – 19

Design Charette #2: People and families with disabilities in and around Milwaukie

Partner: FACTOregon

Potential Location: Virtual

Online surveys out: May 15 – 19 with follow up meeting June 5 through 9.

Design Charette #3: Parks and Recreation Board with representatives of other boards & focus groups

Partner: PARB, et. Al.

Potential Location: Ledding Library Community Room

Potential Date: May 29 – June 2

Format for in-person: The City of Milwaukie will provide a meal and refreshments, potentially pizza, cupcakes, and beverages, to participants and volunteers. Participants will be seated at tables with one

adult at each table volunteering to help lead the discussion and record any notes or feedback. Guidance will be provided for each step of the charrette.

Warm Up: Participants will be asked to visualize of their favorite memory where they were playing. They will be asked to describe or draw the area where that memory occurred and what the city should build to make it possible for someone else to have that experience or perhaps improve that experience.

Equipment preference: Concept plans and two designs for each park will be presented by the design team to participants and each participant will receive a print out of each of the designs of the parks. Table volunteers will assist participants in placing stickers on their preferred pieces of equipment one park at a time. Up to three pieces of equipment or features will be selected from either of the two designs for each park. Participants will be asked to write in or draw in items that they think might make the designs better. The design team will be available for group or individual assistance and will provide answers to questions. This process will be repeated for each of the three parks.

Design preference: With the assistance of the design team and table volunteers, participants will be asked to share with the table what they liked best about the design and which design is their personal favorite for each park. Participants place one sticker on their preferred design for each of the three parks.

Preferred Playground: All the design print outs will be collected and the designs with the most preferences will be reviewed. After the three charrettes the preferred designs will be reported back to all the charrette participants and the Milwaukie community at large.

Wrap up: Participants will be provided with a thank you gift and be presented with information on the next steps of the process.

Format – Virtual: City of Milwaukie will provide playground designs and an online survey via SurveyMonkey to FACTOregon families. Survey will cover the exercises above through picture-based questions. Surveys will be collected May 15 through June 2. Those filling out the survey will receive a gift (possibly t-shirt). A follow up virtual meeting will take place the first week of June. Those attending the meeting will receive a DoorDash or similar gift card in lieu of meeting refreshments.

Optional homework: In September of 2022 the City of Milwaukie and its project team created a presentation on playground design including information on different types of play. Project consultants and the current PARB Chair provided information on playground safety and concepts like inclusive play, playground accessibility, nature-based play, and other considerations for playground design. That presentation can be viewed here: <https://www.youtube.com/watch?v=BSEJApHyWYE>

Concept plans and other information can be viewed here:
<https://www.milwaukieoregon.gov/parksprojects>