



# CITY OF MILWAUKIE

## BUDGET COMMITTEE

February 12, 2024, at 5:30 p.m.

**Budget Committee will hold this meeting in-person and through video conference.** The public may attend the meeting by coming to City Hall or by joining the Zoom webinar. The public can view the meeting on the [city's YouTube channel](#), Comcast Cable channel 30 in city limits, or via Zoom webinar.

**Public Comments:** written comments may be submitted by email to [finance@milwaukieoregon.gov](mailto:finance@milwaukieoregon.gov). Budget Committee will take limited verbal comments. To speak during the meeting or to watch via Zoom visit the meeting webpage (<https://www.milwaukieoregon.gov/bc-bc/budget-committee-28>) and follow the Zoom webinar login instructions.

1. Call to Order (Leslie Schockner)
2. Introductions (All)
3. Approval of minutes (Leslie Schockner)
4. Public Comments (Leslie Schockner)
5. City Manager update (Ann Ober)
6. Budget Development Update (Emma Sagor & Michael Osborne)
7. Capital Improvement Plan (Peter Passarelli & Jennifer Garbely)
8. Quarterly report presentation (Michael Osborne)
9. Other business (All)
10. Adjourn (Leslie Schockner)

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*Meeting Packet:*

- a. Draft meeting minutes
- b. Budget Calendar
- c. Quarterly Report



## **6. CITIZENS UTILITY ADVISORY BOARD (CUAB) RESPONSIBILITIES DISCUSSION**

**LaFrance** discussed the proposal to combine the CUAB with the Budget Committee.

**Passarelli** presented background on the CUAB, explaining there had been a core group of members that had left the board over the last six years and that it had been a struggle to find members. During the last city recruitment, no one had applied for the CUAB. Staff discussed transitioning CUAB tasks to the Budget Committee.

**Ober** added that the Budget Committee had expressed interest in utility rates and the Capital Improvement Plan (CIP).

**LaFrance** stated there was a crossover of interest and scope between the board and committee and suggested the entire committee could take on the duties of the board or develop a subcommittee structure. It was noted that the new committee structure would be discussed at a City Council work session in September. **LaFrance** asked for feedback from the committee on the proposal to merge with the board and suggested that CUAB duties would add 30 to 60 minutes to the quarterly budget meetings.

**Schockner** asked what members would do during the additional meeting time. **LaFrance** responded that the main purpose of the CUAB was rate review.

**Schockner** asked if the rates will be set biennially. **Passarelli** responded yes, but the preference would be open for discussion.

**Batey** stated the CUAB part of Budget Committee meetings should be more robust as less discussion at a committee meeting would mean more discussion at Council meetings. **Ober** agreed with Batey and remarked on the benefits of making the CUAB a subcommittee of the Budget Committee.

**Sherman-Burton** offered perspective of the CUAB as a current board member and the group discussed the vision of the CUAB and Budget Committee combination.

**Ober** summarized that there was committee support for the Budget Committee resident members would serve on a CUAB subcommittee, the CUAB meeting items would be discussed before or after the quarterly Budget Committee meetings, meetings would be in 60-90 minutes, and formal voting would be by the Budget Committee and Council.

## **7. CITY MANAGER UPDATE**

**Ober** gave background on past conversations with the Budget Committee chair, city manager, and finance director of the utility funds' balances.

**LaFrance** explained that staff had met with Chair Schockner and discussed an analysis that had been done for the previous nine years that verifies that fund balances have been increasing. The analysis had revealed that a good job has been done of estimating utility revenues and operational expenses, the CIP is under delivering with only half of project budgets are being spent, the flip side of the coin is that, if the entire CIP budget had been spent, fund balances would be negative. Staff recommended changes be made to have a more realistic CIP budget and make changes to how the city is delivering on projects.

**Schocker** asked if the delay of the CIP projects is related to COVID-19 pandemic, and **Ober** explained the biggest issue was related to the involvement of the railroad in CIP projects. COVID did have an impact and there were federal ARPA (American Rescue Plan Act) funds that had to be spent first.

**Massey** asked if there is an expenditure rate for the CIP, if there was a dashboard to monitor the plan's progress, and the group discussed how CIP projects are monitored.

**Ober** remarked that the next Budget Committee meeting would be in the new city hall.

## **8. PROPOSED MEETING DATES FOR FY 2024**

**LaFrance** proposed meeting dates on the agenda for the current fiscal year.

**It was moved by Member Rowe and seconded by Member Chitsazan to approve the FY 2024 proposed meeting dates of November 13, 2023; February 12, 2024; May meeting not scheduled since this is during the budget hearings; August 12, 2024. Motion passed with the following vote: Mayor Batey, Member Chitsazan, Councilor Khosroabadi, Member Johnson, Councilor Massey, Councilor Nicodemus, Member Rowe, Chair Schockner, Member Sherman-Burton, Councilor Stavenjord voting "aye." (10:0)**

## **9. OTHER BUSINESS**

**Chitsazan** asked about the staffing levels table in the quarterly report, there are a lot of vacancies, with a lot of things taking place in the city, wanted to check staff morale. **Ober** explained that some departments' vacancies will not be filled. The diversity, equity, and inclusion (DEI) and assistant city manager positions had been filled.

**Schockner** asked that future meetings have the quarterly report review especially going into the upcoming budget season, and the for the benefit of the new committee members.

**Rowe** asked for training to get up to speed on CUAB terminology and processes.

## **10. ADJOURN**

**It was moved by Member Rowe and seconded by Member Chitsazan to adjourn the meeting. Motion passed with the following vote: Mayor Batey, Member Chitsazan, Councilor Khosroabadi, Member Johnson, Councilor Massey, Councilor Nicodemus, Member Rowe, Chair Schockner, Member Sherman-Burton, Councilor Stavenjord voting "aye." (10:0)**

**Chair Schockner** adjourned the meeting at 7:23 pm.

Respectfully submitted,

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Judy Serio, Secretary / Accountant



## **BUDGET COMMITTEE**

In-person and Video Meeting  
www.milwaukieoregon.gov

## **MINUTES**

November 13, 2023

**Present:** Lisa Batey, David Chitsazan, William Johnson, Robert Massey, Desi Nicodemus, Mary Rowe, Leslie Schockner, Sofie Sherman-Burton, Rebecca Stavenjord

**Absent:** Adam Khosroabadi (excused)

**Guest(s):** None

**Staff:** Finance Director Toby LaFrance  
City Manager Ann Ober  
Assistant Finance Director Michael Osborne

Public Works Director Peter Passarelli  
Assistant City Manager Emma Sagor  
Accountant Judy Serio

### **1. CALL TO ORDER**

**Chair Schockner** called the committee meeting to order at 5:32 pm.

### **2. INTRODUCTIONS**

Committee members and staff introduced themselves.

### **3. APPROVAL OF MINUTES**

**Schockner** requested the August 14, 2023, minutes be pulled from the agenda due to lack of detail on some of the agenda items discussed.

**Schocker** commented on the proposed Citizen's Utility Advisory Board (CUAB) meeting dates and suggested a meeting be scheduled to discuss CUAB roles and responsibilities.

**LaFrance** pointed out there was an agenda item to discuss the CUAB and the Committee could discuss the matter now. The first tentative CUAB meeting on December 4 is scheduled to be an orientation to discuss roles and responsibilities. The CUAB will have additional meetings with respect to the upcoming budget as it pertains to utility rates and the Capital Improvement Plan (CIP). Staff wants to make sure the Budget Committee and CUAB balance their responsibilities and meet City Council expectations. There will be quarterly meetings of the CUAB ahead of scheduled Budget Committee meetings.

**Chitsazan** commented it would be beneficial to have separate meetings of each committee to allow the public to attend to speak on utility rates specifically.

**Schockner** requested historical documents of prior CUAB meetings and asked who the staff liaison for the CUAB is. **LaFrance** would be the primary staff liaison and **Passarelli** or a public works staff person would attend meetings. Staff confirmed that historical CUAB documents would be provided to the committee.

**Batey** encouraged City Councilors to attend the CUAB's January 8, 2024, meeting to receive an in-depth review of the CIP for the upcoming budget.

### **4. PUBLIC COMMENTS**

**Elvis Clark**, Milwaukie resident, commented on the property tax graph on page 6 of the quarterly report.

Committee members discussed the graph, possible additional data or graphs that could be provided, and city revenues generally. Members were directed to the biennium budget document for additional information on revenue. **Mayor Batey** commented that the property tax section of the report is important as it pertains to state measures 5 and 50 that have made it difficult for cities to balance budgets. **Ober** noted this is the public comment part of the meeting and discussion should be continued later in the meeting.

**William Anderson**, Milwaukie resident, commented on state measures 5 and 50 and what cities need to focus on for additional revenue streams.

## **5. STRATEGIC PLAN AND VISION/MISSION/VALUES PROCESS**

**Sagor** updated members on the internal process of developing an operational strategic plan. The plan will bring the community vision to staff and daily operations. There are no plans to make staff reductions, nor will there be new departments created; the goal is to be strategic and focused. Statements of the vision, mission, and values and next steps were shared with members.

## **6. CITY MANAGER UPDATE**

**Ober** welcomed the committee to the new city hall. Currently, there are several large construction projects underway, including King Road improvements, the Henley Place Apartments, the county's Hillside redevelopment, and a new Bonaventure senior care facility. Materials and services spending has increased considerably compared to the prior six years due to police state testing issues, the cooling system at the library, inflation, and several issues that will be discussed later in the meeting.

**Batey** asked for additional details about the library's cooling system and why it would not be covered under warranty. **Ober** explained that the system parts are under warranty but determining the issue is the out-of-pocket cost for the city. **Passarelli** stated staff had been working with the installer and the cooling system's builder to identify the issue.

Committee members discussed the cooling issues, cost, and logistics of the system.

## **7. QUARTERLY REPORT**

**LaFrance** began with the quarter's highlights of the fund balances, interest rate of the Local Government Investment Pool (LGIP), and the outstanding utility receivables table that is no longer included in the report. The property tax graph on page 6 reflects the library's portion of property taxes now in the General Fund. Page 7, franchise agreements with Portland General Electric (PGE) and NW Natural Gas are converting to right-of-way (ROW) code. Page 8, staffing level table illustrates 3% of positions were vacant during the quarter.

**Schockner** requested the table on page 9 be updated for all city revenues. **Lafrance** responded that the city receives revenues that do not have a specific timeframe of receipt and therefore are not included in the table. The threshold for adding notes is based on 20% over/under revenues and expenses.

**Lafrance** continued to page 10, fund balances reflect property tax revenues not received yet and the Construction Excise Tax (CET) Fund distributed a large grant for development. Going into the financial statements, the notes are based on a threshold and that is what drives each fund's comments in the report. The General Fund summary reflects property taxes, intergovernmental revenue and beginning of the fiscal year (FY)

expenses in some departments. The Transportation Fund reflects a two-month lag in gas tax revenue. Obligated fund tables reflect capital projects and expenditures which are significantly higher in the utility funds.

**Chitsazan** stated that most of the expenses in non-departmental funds are insurance and dues and subscription expense and asked to have each in separate categories. **Lafrance** responded the date would be displayed differently in the upcoming budget. A big portion of the expenses in non-departments are debt service, insurance, and transfers.

Committee discussion ensued on the property tax graph and other items to include in future reports.

## **8. REVIEW PROPOSED SUPPLEMENTAL BUDGET**

**LaFrance** stated the supplemental budget is being presented to the committee for informational purposes only and will be going to City Council on November 14. The supplemental budget includes a reassignment of a community development position to the Building Fund and will add materials and services budget in the Building Fund. An addition to the facilities budget for increased and unexpected costs, one expense being the library's cooling system. Parks and solar grants work being funded, and centralizing office supplies budget are included in the supplemental budget.

**Batey** asked if the addition of a building department position coming from community development, is the potential parks position. **Ober** responded that community development still has a vacancy that will be available to support Council goals.

## **9. CITIZEN'S UTILITY ADVISORY BOARD**

**Schockner** stated that access to the presentation slide decks would be helpful.

Committee members did not have any further discussion on this agenda item as it was discussed earlier in the meeting.

## **10. REVIEW INITIAL DRAFT OF FINANCIAL FORECAST**

**LaFrance** began the discussion by providing history on previous years' financial forecasts which were budget-based forecasts. The forecast handout to the committee attempts to forecast actual expenditures. This will result in lower expenses against forecasted revenues that will provide a longer horizon of sustainability. Revenues will be based on historical trends. Expenditures will be based on historical growth and expenditure rate. Expenditures exceed revenues by approximately \$1 million per year. **Ober** was not concerned with the shortfall and suggested staff should be able to balance the budget.

**LaFrance** clarified that some of the funding gap is related to the use of federal American Recovery Plan Act (ARPA) funds the city received. The budget process will kick off with staff in November with department pursuing a hold the line budget.

## **11. OTHER BUSINESS**

None.

## **12. ADJOURN**

**It was moved by Member Johnson and seconded by Member Rowe to adjourn the meeting. Motion passed with the following vote: Mayor Batey, Member Chitsazan,**

**Member Johnson, Councilor Massey, Councilor Nicodemus, Member Rowe, Chair Schockner, Member Sherman-Burton, Councilor Stavenjord voting “aye.” (9:0)**

**Chair Schockner** adjourned the meeting at 7:04 pm.

Respectfully submitted,

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Judy Serio, Secretary / Accountant





**CITY OF MILWAUKIE**

**QUARTERLY  
FINANCIAL REPORT**

**Second Quarter of Fiscal Year 2024**

**December 31, 2023**



**City of Milwaukie**  
**Quarterly Financial Report**  
**Second Quarter for Fiscal Year Ending 2024**

## Quarterly Highlights

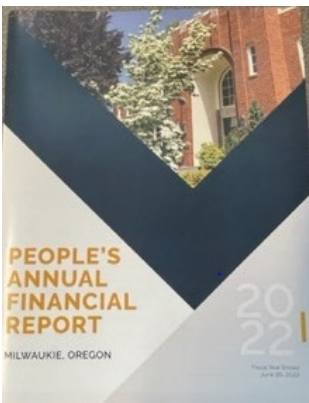
- Over the last quarter, city-wide fund balances increased from \$75.6 million at the end of Q1 for FY 2024 to \$83.2 million at the end of Q2 for FY 2024.
- Over the last year, the city-wide fund balance for Q2 of FY 2024 increased \$22.7 million compared to Q2 of FY 2023. Much of the increase reflects the Transportation and Milwaukie Redevelopment Commission Urban Renewal bond proceeds received in February 2023.
- The average interest paid by the Local Government Investment Pool (LGIP) increased to 5.0% as of December 31st. The budget projected lower rates than are occurring, which has resulted in all “Investment Earnings” line items showing a large increase in all funds.

## Audited Financial Statements

The city's finance department completed the fiscal year-end audit for June 30, 2022. The audit was completed by Aldrich CPAs and concluded with an unmodified “clean” opinion for the city. The FY 2023 audit will consist of two parts: interim and final fieldwork. The interim audit, which includes internal control work, took place in July with the final audit done in mid-November and on track to issue Spring 2024. This report includes unaudited financials for the fiscal year 2023.

In addition to the audit, the city prepares the People's Annual Financial Report (PAFR). The PAFR is specifically designed to be readily accessible and easily understandable to the public and other interested parties without a background in public finance.

If you would like to see our most recent audited financial statements from FY 2022, they can be found on the City of Milwaukie Finance webpage: [www.milwaukieoregon.gov/finance](http://www.milwaukieoregon.gov/finance)



**City of Milwaukie  
Quarterly Financial Report  
Second Quarter for Fiscal Year Ending 2024**

## Triple Crown Award Winner in Financial Documents

In December 2023, Milwaukie received the Triple Crown Award which is a testament to the commitment we have in producing annual reports that embodies the spirit of full disclosure and transparency. This special Triple Crown Award recognizes that the city received all three Government Finance Officers Association (GFOA) awards for 2022:

👑 ***Award in Annual Comprehensive Financial Report (ACFR)***

To receive this award, a government unit must publish an easily readable and efficiently organized report whose contents conform to program standards and satisfy both accounting principles generally accepted in the United States of America and applicable legal requirements.

👑 ***Award in People's Annual Financial Reporting Award (PAFR)***

To receive this award, a government unit must publish a report whose contents conform to program standards of creativity, presentation, understandability, and reader appeal.

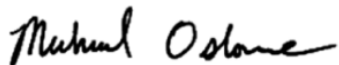
👑 ***Distinguished Budget Presentation Award***

This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant accomplishment by a governmental entity, its financial staff, and its management.

The FY 2022 ACFR, PAFR and FY 2023-2024 adopted budget received the above awards and we are very proud of this accomplishment. These are prestigious national awards that recognize conformance with the highest standards for preparation of state and local government financial reports.

During your review of this quarterly report, we welcome your questions, comments, and any suggestions you may have by sending an email to [osbornem@milwaukieoregon.gov](mailto:osbornem@milwaukieoregon.gov).

Respectfully,



Michael Osborne  
Assistant Finance Director

**City of Milwaukie  
Quarterly Financial Report  
Second Quarter for Fiscal Year Ending 2024**

## Property Taxes

Property taxes, the largest source of revenue in the General Fund, are used to pay for services such as police, code enforcement, community development, library, and other services. The State constitution limits the increase in property taxes on existing properties to no more than 3% growth annually. As new construction is placed on the tax rolls, property tax revenue to Milwaukie increases due to those properties being taxed for the first time. Additionally, the assessed value of the commercial and industrial sectors may grow at more than 3% depending upon the value of personal property and equipment.

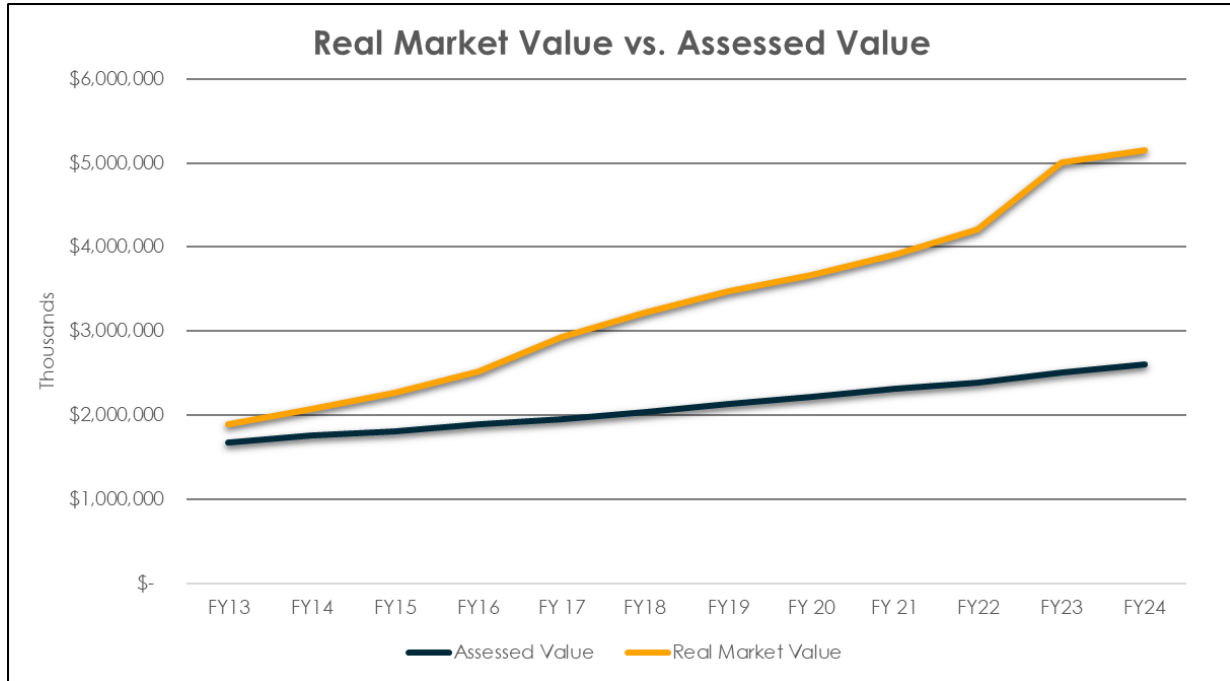
Both Clackamas and Multnomah counties collect and distribute property taxes to Milwaukie, primarily in the second quarter of the fiscal year. Fiscal year 2024 assessed property values increased from \$2,505,241,315 to \$2,603,866,955 which is approximately \$98 million or a 3% increase over fiscal year 2023. Real market values increased from \$5,004,286,231 to \$5,156,042,682, which is approximately \$151 million or a 3% increase over fiscal year 2023. The real market value of property in Milwaukie is therefore currently 45% higher than the assessed value. The reasons for the disparity are detailed below. The counties collected \$11,278,659 in property taxes per the City's tax rate of 4.1367 per \$1,000 of assessed value. This is consistent with the budget projections in the General Fund.

Property tax revenue is influenced by cycles in the housing market, but the variances on the downside are moderated by the fact that real market values must decline substantially before they are lower than the assessed values. Because of Measures 5 and 50 of the State constitutions, there is not an equal or direct relationship of taxes collected to real market value due to the 3% assessed value cap; therefore, tax revenues are constrained to this level, even when real market values are increasing. Although property values have increased substantially over the past several years, the city's actual property tax revenues are unable to benefit from the 5% to 16% real market increases as shown by comparing the top orange line of the graph to the lower blue line. Any increases in revenue received above 3% are primarily related to new construction or due to increases in the commercial and industrial sectors.

Within the chart on the next page, the blue lower line of the graph is the assessed value of the total properties as calculated by the Counties. As illustrated, the year-over-year increases in assessed value have remained relatively flat over the past six years due to the 3% cap.

**City of Milwaukie**  
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**Property Taxes, continued**

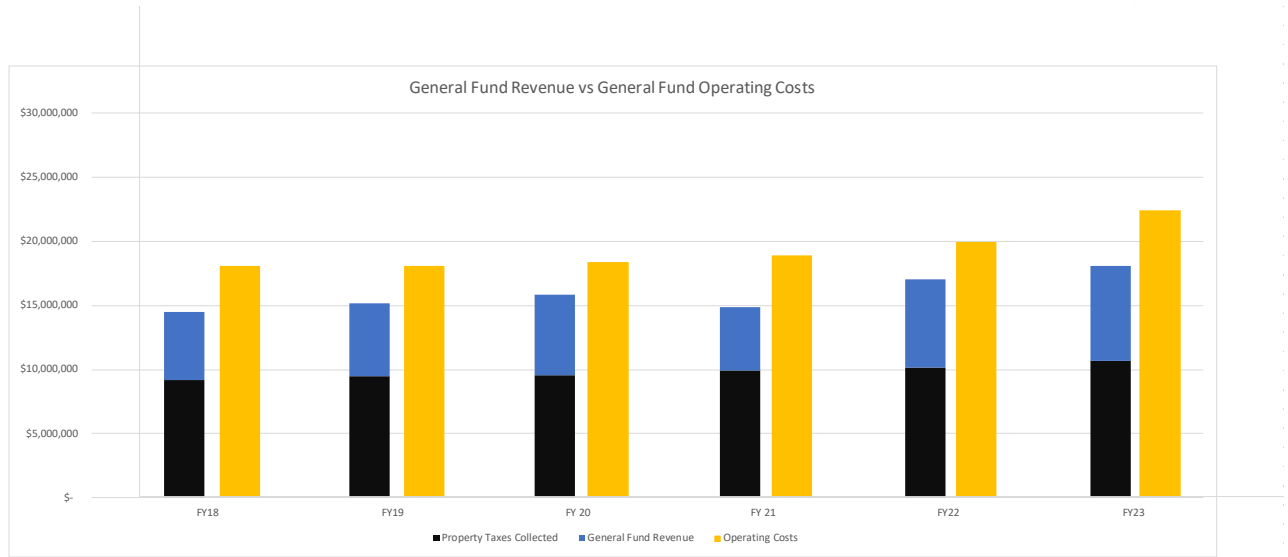


*How do Measures 5 and 50 impact Milwaukie residents?* The relationship between collected property tax revenue and the general operating costs of the city are increasingly imbalanced. As the General Fund expenditures are driven by routine inflationary pressures as well as the community's demand for services, there is a growing disconnect between property tax revenue and the city's increasing costs just to cover existing services. This occurs over time due to baseline cost pressures which include inflationary increases to supplies, fuel, utilities, etc., as well as the personnel costs associated with the people who perform the city's services. These personnel costs include adjustments related to cost-of-living, healthcare, and the Public Employees Retirement System (PERS), even before consideration of adding staff associated with increased demand for services over time. Measures 5 and 50's impact does not allow the City's property tax revenue to increase in relation to the built-in baseline general operating costs.

To further highlight this disparity, the following graph compares the difference in year-over-year increases in property taxes and all other General Fund revenue collected compared to operating costs. The upper blue bar demonstrates how much property tax revenue has been received, the lower black bar represents all other revenue received while the taller orange bars show the increases in operating costs in the General Fund. It is clear from this chart that the operating costs' continue to increase compared to revenue received. Because of this disconnect, relying on property tax revenues as the primary source of income for city services is becoming more problematic.

**City of Milwaukie  
Quarterly Financial Report  
Second Quarter for Fiscal Year Ending 2024**

*Property Taxes, continued*



The first issue of concern is that the current property tax revenue is covering a smaller proportion of Milwaukie's general operating costs year by year. The second is that if the housing market were to decline substantially, as occurred during the Great Recession, property tax revenue could decline. Therefore, it is prudent for the General Fund to maintain a healthy fund balance contingency for unforeseen circumstances that could arise in property tax declines. The more intractable, and growing, problem of systemically-limited revenues to cover baseline costs – for Milwaukie and all public entities - will continue under Oregon's current property tax provisions.

In FY 2023, the Library moved from its own fund to the General Fund. In FY 2022, the Library spent \$2.9 million and was supported by the \$1.9 million from the county's library district levy which Milwaukie books as an intergovernmental revenue and over \$900,000 in Milwaukie Property Tax. When the Library moved to the General Fund in FY 2023, it increased the fund's expenses, accounting for about half of the growth in the graph above. In addition, the \$900,000 in Milwaukie Property Tax is also now a General Fund property tax revenue. Lastly, the city's share of the county library levy is an intergovernmental revenue in the General Fund.

**City of Milwaukie  
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## Franchise Fees

Franchise fees are charged to all utilities operating within the city and are reimbursements to the General Fund or Transportation Fund for the utility's use of city streets and rights-of-way.

This table reflects the franchise fees received by the city.

<b>Franchise Fee 5-Year Comparison</b>					
	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
Portland General Electric <sup>1</sup>	738,866	772,463	784,003	824,380	860,760
% change		4.55%	1.49%	5.15%	4.41%
Northwest Natural Gas <sup>2</sup>	236,064	244,749	255,022	286,042	383,687
% change		3.68%	4.20%	12.16%	34.14%
Comcast <sup>3</sup>	243,220	231,646	232,832	228,295	213,758
% change		-4.76%	0.51%	-1.95%	-6.37%
Solid Waste <sup>4</sup>	270,074	278,323	254,090	270,773	290,134
% change		3.05%	-8.71%	6.57%	7.15%
Telecoms <sup>5</sup>	617,350	716,199	759,293	420,423	297,554
% change		16.01%	6.02%	-44.63%	-29.23%
Electric Service Supplier <sup>6</sup>	191,937	106,852	132,409	192,342	367,681
% change		-44.33%	23.92%	45.26%	91.16%

**Notes:**

1 - Effective January 1, 2024 the agreement terms will be subject to the MMC 21.04.080, Right-of-Way licenses. The agreement grants a non-exclusive franchise to construct, maintain, repair an electric light and power system. General Fund reflects a 5% payment. Transportation Fund reflects 1.5 % privilege tax assessed on citizens' PGE bill for the SSMP program.

2 - Effective February 5, 2024 the agreement terms will be subject to the MMC 21.04.080, Right-of-Way licenses. The agreement grants a non-exclusive gas utility franchise. General Fund reflects a 5% payment received from the use of the gas utility system.

3 - The agreement grants a non-exclusive franchise to construct, operate and maintain a cable system.

4 - The agreement grants a non-exclusive franchises for solid waste management services.

5 - The agreement grants a non-exclusive franchise to operate as a telecommunications provider.  
Comcast revenue decreased significantly between FY21 & FY22 due to a lawsuit settlement where Oregon cities may not charge franchise fees on data transmission.

6 - Businesses can purchase their power from the open market. The city receives fees related to the transmission of this power.

**City of Milwaukee  
Quarterly Financial Report  
Second Quarter for Fiscal Year Ending 2024**

## Staffing Levels

The following table illustrates movements in the levels of staffing throughout the city in comparison to the budget. Notable items in this quarter include:

- Due to the change in goals from housing to parks, Community Development continues to hold the vacancy for the Housing & Economic Development Program Manager. Additionally, the limited-term Parking Management Coordinator will not be hired, and this FTE placeholder was transferred to Building.
- Engineering's Assistant City Engineer position was filled in December and there is a Civil Engineer vacancy.
- Human Resources' assistant position is vacant.
- Building's new position currently being hired is a Commercial Building Inspector/Plans Examiner.
- Water has an Utility Technician II vacancy.
- The city, along with all governments, are having a difficult time hiring seasonal and temporary workers.

<b>Department</b>	<b>FY 2023 Adopted Budgeted FTE</b>	<b>Adopted Budget Transfers</b>	<b>Current Budgeted FTE</b>	<b>Actual FTE</b>	<b>Quarter Variance with Actual FTE + / (-)</b>
City Manager	8.0	0.0	8.0	<b>8.1</b>	0.1
City Attorney	1.0	0.0	1.0	<b>1.0</b>	0.0
Community Development	5.5	-1.0	4.5	<b>3.1</b>	-1.4
Public Works Administration	8.0	0.0	8.0	<b>8.5</b>	0.4
Engineering	10.5	0.0	10.5	<b>9.5</b>	-1.0
Facilities	3.0	0.0	3.0	<b>2.7</b>	-0.3
Finance	7.0	0.0	7.0	<b>7.0</b>	0.0
Fleet	3.0	0.0	3.0	<b>3.0</b>	0.0
Human Resources	2.0	0.0	2.0	<b>1.8</b>	-0.2
Information Technology	3.0	0.0	3.0	<b>3.0</b>	0.0
Municipal Court	0.5	0.0	0.5	<b>0.5</b>	0.0
Planning	5.0	0.0	5.0	<b>5.1</b>	0.1
Code Enforcement	3.0	0.0	3.0	<b>3.0</b>	0.0
City Recorder	3.5	0.0	3.5	<b>3.5</b>	0.0
Library	18.3	0.0	18.3	<b>18.5</b>	0.2
Police Department	38.5	0.0	38.5	<b>38.2</b>	-0.3
Building	3.0	1.0	4.0	<b>3.0</b>	-1.0
Streets	6.0	0.0	6.0	<b>5.5</b>	-0.5
Water	8.0	0.0	8.0	<b>6.9</b>	-1.1
Wastewater	4.5	0.0	4.5	<b>4.5</b>	0.0
Stormwater	8.0	0.0	8.0	<b>7.5</b>	-0.5
<b>Grand Total</b>	<b>149.3</b>	<b>0.0</b>	<b>149.3</b>	<b>143.9</b>	<b>-5.4</b>
Total Full-Time Positions	145.1	0.0	145.1	<b>142.2</b>	-3.0
Total Part-Time FTE	4.1	0.0	4.1	<b>1.7</b>	-2.4
Total Full-Time Equivalents (FTEs)	<b>149.3</b>	<b>0.0</b>	<b>149.3</b>	<b>143.9</b>	<b>-5.4</b>



**City of Milwaukee  
Quarterly Financial Report  
Second Quarter for Fiscal Year Ending 2024**

## Annual Revenue Forecast Assumptions

The table below illustrates the timing of revenue by source and fund. The city uses this table to forecast cash flow and to gauge the expected revenue with actual revenues received. For example, the city expects the largest distribution of property taxes to be received in November, although subsequent distributions arrive in December, March, and June, while the Transportation Fund receives Local Gas Tax distributions from the State every month. This table and what the city receives on average in a quarter is reflected in the flexible budget column that is in the summary tables.

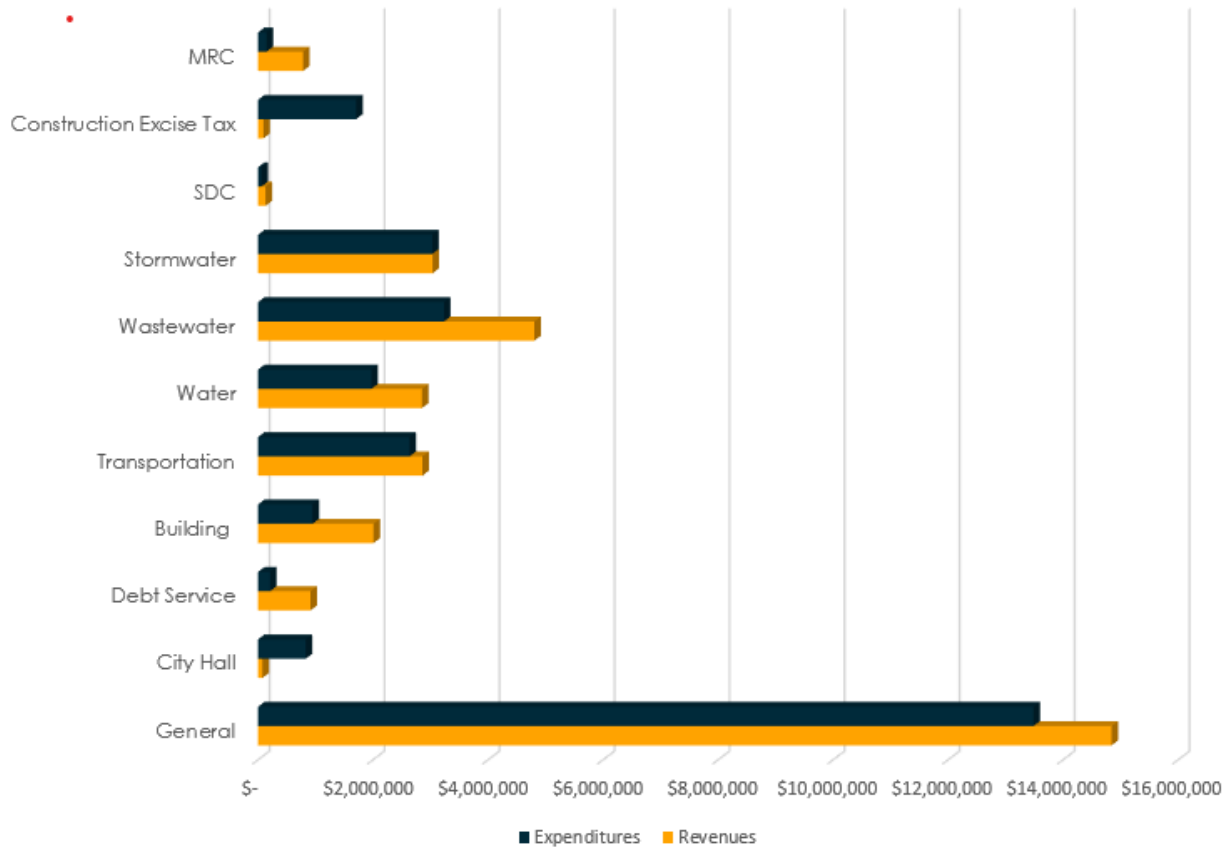
### Revenue Forecasting Assumptions

Revenue	Fund	Month Received
Business Registrations Renewals	General Fund	December, January
Cigarette Tax	General Fund	Monthly
Franchise Fee - Comcast	General Fund	July, October, January, April
Franchise Fee - Electric Service Providers	General Fund	July, October, January, April
Franchise Fee - Northwest Natural	General Fund	August, February
Franchise Fee - PEG	General Fund	August, November, February, May
Franchise Fee - Portland General Electric	General Fund	March
Franchise Fee - Solid Waste	General Fund	July, October, January, April
Franchise Fee - Telecoms	General Fund	July, October, January, April
Liquor Tax	General Fund	Monthly
Property Taxes	General Fund	1st Distribution in November then December, March, June
State Revenue Sharing	General Fund	August, December, March, May
Library District Distribution	General Fund	January, June
Ready to Read Grant	General Fund	December
Street Maintenance Fee (SSMP)	Transportation Fund	Monthly with Utility Bills
Privilege Franchise Fee - Portland General Electric	Transportation Fund	March
SAFE fee	Transportation Fund	Monthly with Utility Bills
Local Gas Tax	Transportation Fund	Monthly
State Gas Tax	Transportation Fund	Monthly
Vehicle Registration Fee	Transportation Fund	Monthly
Water User Fees	Water Fund	Monthly with Utility Bills
Wastewater User Fees	Wastewater Fund	Monthly with Utility Bills
Stormwater User Fees	Stormwater Fund	Monthly with Utility Bills

## City of Milwaukee Quarterly Financial Report Second Quarter for Fiscal Year Ending 2024

	Unaudited Beginning Fund Balance as of July 1, 2023	Second Quarter of Fiscal Year 2024		Ending Fund Balance as of December 31, 2023	Change in Fund Balance
		Revenues	Expenditures		
General Fund	\$ 13,286,206	\$ 14,843,717	\$ 13,485,415	\$ 14,644,507	\$ 1,358,301
City Hall Fund	523,490	78,002	831,299	(229,806)	(753,296)
Debt Service Fund	237,039	911,781	209,009	939,811	702,772
Building Fund	4,529,455	683,395	462,488	4,750,363	220,908
Transportation Fund	26,453,924	2,859,955	2,636,301	26,677,578	223,654
Water Fund	8,800,584	2,851,028	1,970,892	9,680,720	880,136
Wastewater Fund	5,424,544	4,805,023	3,234,627	6,994,940	1,570,396
Stormwater Fund	8,738,855	3,035,985	3,029,835	8,745,005	6,150
System Development Fund	2,516,994	131,601	58,590	2,590,005	73,011
Construction Excise Tax Fund	3,014,828	93,946	1,707,500	1,401,274	(1,613,554)
MRC - Urban Renewal Fund	6,396,088	783,295	148,928	7,030,455	634,367
<b>Total ALL Funds</b>	<b>\$ 79,922,007</b>	<b>\$ 31,077,728</b>	<b>\$ 27,774,883</b>	<b>\$ 83,224,852</b>	<b>\$ 3,302,845</b>

### Revenue & Expenditures - 2nd Quarter



**City of Milwaukee**  
**Quarterly Financial Report**  
**Second Quarter for Fiscal Year Ending 2024**

**GENERAL FUND**

Through the 2nd Quarter Ended December 31, 2023							
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals
<b>REVENUE</b>							
Property taxes	\$ 19,507,000	14,791,888	\$ 9,708,081	\$ 9,415,839	\$ 19,123,921	\$ 4,332,033	129% <sup>1</sup>
Franchise fees	4,885,000	2,447,039	2,446,520	296,096	2,742,616	295,577	112% <sup>2</sup>
Intergovernmental	14,577,000	10,932,750	3,313,195	712,698	4,025,893	(6,906,857)	37% <sup>3</sup>
Fines and forfeitures	816,000	612,000	416,711	231,531	648,242	36,242	106%
Licenses and permits	1,231,000	923,250	594,304	281,327	875,632	(47,618)	95%
Investment earnings	214,000	160,500	798,138	371,212	1,169,350	1,008,850	729% <sup>4</sup>
Miscellaneous	351,000	263,250	242,865	101,013	343,877	80,627	131% <sup>5</sup>
<b>Total Operating Revenues</b>	<b>41,581,000</b>	<b>30,130,677</b>	<b>17,519,815</b>	<b>11,409,717</b>	<b>28,929,531</b>	<b>(1,201,145)</b>	<b>96%</b>
<b>Other Financing Sources</b>							
Transfers in	58,820,000	44,115,000	6,868,000	3,434,000	10,302,000	(33,813,000)	23%
<b>Total Transfers</b>	<b>58,820,000</b>	<b>44,115,000</b>	<b>6,868,000</b>	<b>3,434,000</b>	<b>10,302,000</b>	<b>(33,813,000)</b>	<b>23%</b>
<b>TOTAL REVENUES</b>	<b>100,401,000</b>	<b>74,245,677</b>	<b>24,387,815</b>	<b>14,843,717</b>	<b>39,231,531</b>	<b>(35,014,145)</b>	<b>53%</b>
<b>EXPENDITURES</b>							
City Council	291,000	218,250	125,214	56,266	181,480	(36,770)	83%
City Manager	3,503,000	2,627,250	1,555,174	788,314	2,343,488	(283,762)	89%
City Attorney	744,000	558,000	331,319	137,418	468,737	(89,263)	84%
Community Development	1,800,000	1,350,000	734,565	300,711	1,035,276	(314,724)	77%
Public Works Administration	6,460,000	4,845,000	1,496,674	773,808	2,270,483	(2,574,518)	47% <sup>6</sup>
Engineering Services	4,097,000	3,072,750	1,711,547	761,059	2,472,607	(600,144)	80%
Facilities Management	5,556,000	4,167,000	2,038,123	1,102,346	3,140,468	(1,026,532)	75%
Finance	3,019,000	2,264,250	1,385,987	753,639	2,139,626	(124,624)	94%
Fleet Services	1,454,000	1,090,500	646,444	415,749	1,062,193	(28,307)	97%
Human Resources	900,000	675,000	449,041	230,764	679,805	4,805	101% <sup>7</sup>
Information Technology	3,099,000	2,324,250	1,165,104	1,141,892	2,306,995	(17,255)	99%
Municipal Court	279,000	209,250	123,185	65,525	188,710	(20,540)	90%
Planning Services	1,905,000	1,428,750	838,519	418,215	1,256,734	(172,016)	88%
Code Enforcement	713,000	534,750	337,148	182,935	520,084	(14,666)	97%
City Recorder	1,089,000	816,750	490,661	252,554	743,215	(73,535)	91%
Library	4,478,000	3,358,500	2,101,064	1,074,623	3,175,687	(182,813)	95%
Police Department	16,148,000	12,111,000	7,677,986	4,147,180	11,825,165	(285,835)	98% <sup>8</sup>
PEG (Public, Education, Gov't)	206,000	154,500	137,507	58,605	196,112	41,612	127% <sup>9</sup>
Non-Departmental	4,059,000	3,044,250	2,576,664	823,811	3,400,475	356,225	112% <sup>10</sup>
<b>TOTAL EXPENDITURES</b>	<b>59,800,000</b>	<b>44,850,000</b>	<b>25,921,925</b>	<b>13,485,415</b>	<b>39,407,341</b>	<b>(5,442,659)</b>	<b>88%</b>
Contingency	2,050,000						
Revenue over (under) expenditures	40,601,000	29,395,677	(1,534,111)	1,358,301	(175,810)	(29,571,486)	
<b>FUND BALANCE - Beginning</b>	<b>16,151,000</b>	<b>16,151,000</b>	<b>14,820,317</b>	<b>13,286,206</b>	<b>14,820,317</b>	<b>(1,330,683)</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 54,702,000</b>	<b>\$ 45,546,677</b>	<b>\$ 13,286,206</b>	<b>\$ 14,644,507</b>	<b>\$ 14,644,508</b>	<b>\$ (30,902,169)</b>	

Through the 2nd Quarter Ended December 31, 2023							
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals
<b>EXPENDITURES BY TYPE:</b>							
Personnel services	36,646,000	27,484,500	16,653,574	8,746,591	25,400,165	(2,084,335)	92%
Materials and services	11,620,000	8,715,000	5,677,225	3,665,519	9,342,744	627,744	107%
Capital outlay	8,748,000	6,561,000	1,558,429	863,036	2,421,465	(4,139,535)	37%
Debt service	1,030,000	772,500	504,696	96,269	600,965	(171,535)	78%
Transfers out	1,756,000	1,317,000	1,528,000	114,000	1,642,000	325,000	125%
<b>TOTAL EXPENDITURES</b>	<b>\$ 59,800,000</b>	<b>\$ 44,850,000</b>	<b>\$ 25,921,925</b>	<b>\$ 13,485,415</b>	<b>\$ 39,407,340</b>	<b>\$ (5,442,660)</b>	<b>88%</b>

Notes are located on the next page.

**City of Milwaukie**  
**Quarterly Financial Report**  
**Second Quarter for Fiscal Year Ending 2024**

**GENERAL FUND, *continued***

**GENERAL FUND NOTES:**

Revenue

1. Property taxes in FY23 had a significant increase over the previous year due to moving library operations and its \$933,000 in property tax revenue into the General Fund. For Q2 reflects a majority of the property tax revenue received by the city.
2. Franchise fee payments are routinely received on a delayed basis. Comcast revenue for telecoms has decreased following legal decisions since Oregon cities may not charge franchise fees on data transmission.
3. Intergovernmental revenue includes the second distribution for the library district and other grant funds not received yet.
4. Investment earnings include interest from other sources including a money market and Piper Sandler investments.
5. Miscellaneous revenue includes an energy trust rebate, sale of a police vehicle and a business' payment in lieu of a DEQ fine.

Expenditures

6. Public Works Admin capital outlay is below budget due to parks projects that have not started construction.
7. Human Resources had higher than anticipated legal expenses due to several confidential personnel matters and an increase in advertising and publicity expenses.
8. Police overtime costs, which were addressed in the June supplemental budget, are continuing to be monitored.
9. Public Education Government (PEG) expenses were for the new City Hall building; expenses will even out by the end of the fiscal year.
10. Non-departmental has annual expenses that are paid at the beginning of the fiscal year, such as insurance and subscriptions.

**City of Milwaukee**  
**Quarterly Financial Report**  
**Second Quarter for Fiscal Year Ending 2024**

**GENERAL FUND, continued**

	2nd Quarter Actuals Unaudited				Prior Year Change		
	FY 2021	FY 2022	FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
Property taxes	\$ 8,256,382	\$ 8,457,979	\$ 8,866,406	\$ 9,415,839	2%	5%	6%
Franchise fees	367,698	373,497	298,164	296,096	2%	-20%	-1%
Intergovernmental	399,477	2,725,798	394,671	712,698	582%	-86%	81%
Fines and forfeitures	252,188	232,716	161,104	231,531	-8%	-31%	44%
Licenses and permits	170,638	306,469	237,265	281,327	80%	-23%	19%
Investment earnings	137,730	59,899	390,877	371,212	-57%	553%	-5%
Miscellaneous	255,694	106,397	71,462	101,013	-58%	-33%	41%
<b>Total Operating Revenues</b>	<b>9,839,807</b>	<b>12,262,755</b>	<b>10,419,949</b>	<b>11,409,717</b>	<b>25%</b>	<b>-15%</b>	<b>9%</b>
<b>Other Financing Sources</b>							
Transfers	3,500,000	3,635,000	3,434,000	3,434,000	4%	-6%	0%
<b>TOTAL REVENUES</b>	<b>13,339,807</b>	<b>15,897,755</b>	<b>13,853,949</b>	<b>14,843,717</b>	<b>19%</b>	<b>-13%</b>	<b>7%</b>
<b>EXPENDITURES</b>							
City Council	37,145	11,617	59,018	56,266	-69%	408%	-5%
City Manager	538,518	599,164	830,703	788,314	11%	39%	-5%
City Attorney	97,539	107,243	123,651	137,418	10%	15%	11%
Community Development	357,331	244,030	358,807	300,711	-32%	47%	-16%
Public Works Administration	480,860	507,966	806,621	773,808	6%	59%	-4%
Engineering Services	661,080	682,233	1,036,875	761,059	3%	52%	-27%
Facilities Management	595,543	668,027	665,250	1,102,346	12%	0%	66%
Finance	696,044	665,071	632,589	753,639	-4%	-5%	19%
Fleet Services	237,011	304,947	287,222	415,749	29%	-6%	45%
Human Resources	171,860	185,650	244,642	230,764	8%	32%	-6%
Information Technology	775,757	815,947	673,760	1,141,892	5%	-17%	69%
Municipal Court	109,778	54,747	61,006	65,525	-50%	11%	7%
Planning Services	351,999	347,604	407,667	418,215	-1%	17%	3%
Code Enforcement	103,058	113,005	165,320	182,935	10%	46%	11%
City Recorder	177,199	171,973	237,896	252,554	-3%	38%	6%
Library	904,076	1,015,776	1,006,609	1,074,623	12%	-1%	7%
Police Department	3,648,294	3,572,298	4,053,567	4,147,180	-2%	13%	2%
Public, Educational, Government (PEG)	730	4,680	944	58,605	541%	-80%	6108%
Non-Departmental	571,753	570,668	1,254,020	823,811	0%	120%	-34%
<b>TOTAL EXPENDITURES</b>	<b>10,515,575</b>	<b>10,642,646</b>	<b>12,906,167</b>	<b>13,485,415</b>	<b>1%</b>	<b>21%</b>	<b>4%</b>
Revenue over (under) expenditures	\$ 2,824,232	\$ 5,255,109	\$ 947,782	\$ 1,358,301	86%	-82%	43%
<b>EXPENDITURES BY TYPE:</b>							
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
Personnel services	\$ 7,688,492	\$ 7,751,588	\$ 8,290,217	\$ 8,746,591	1%	7%	6%
Materials and services	2,431,698	2,635,317	3,227,545	3,665,519	8%	22%	14%
Capital outlay	277,974	146,084	668,381	863,036	-47%	358%	29%
Debt service	117,411	109,657	106,024	96,269	-7%	-3%	-9%
Transfers out	-	-	614,000	114,000	0%	0%	-81%
	<b>\$ 10,515,575</b>	<b>\$ 10,642,646</b>	<b>\$ 12,906,167</b>	<b>\$ 13,485,415</b>	<b>1%</b>	<b>21%</b>	<b>4%</b>

**City of Milwaukee**  
**Quarterly Financial Report**  
**Second Quarter for Fiscal Year Ending 2024**

**CITY HALL FUND**

Through the 2nd Quarter Ended December 31, 2023								NOTES
Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual		FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals	
<b>REVENUE</b>								
Proceeds from lease	\$ 252,000	\$ 157,500	\$ 210,000	\$ -	\$ 210,000	\$ 52,500	133%	
Investment earnings	5,000	3,125	35,782	2,510	38,292	35,167	1225%	
Miscellaneous	250,000	156,250	-	5,492	-	-	0%	
Transfers in	570,000	570,000	500,000	70,000	570,000	-	100%	
<b>Total Operating Revenues</b>	<b>1,077,000</b>	<b>886,875</b>	<b>745,782</b>	<b>78,002</b>	<b>818,292</b>	<b>87,667</b>	<b>84%</b>	
<b>TOTAL REVENUES</b>	<b>1,077,000</b>	<b>886,875</b>	<b>745,782</b>	<b>78,002</b>	<b>818,292</b>	<b>87,667</b>	<b>84%</b>	
<b>EXPENDITURES</b>								
Materials & services	200,000	125,000	169,954	4,254	169,954	44,954	136%	
Capital outlay	2,304,000	1,440,000	1,479,043	827,045	2,306,088	866,088	103%	
Transfers out	252,000	157,500	252,000	-	252,000	94,500	160%	
<b>TOTAL EXPENDITURES</b>	<b>2,756,000</b>	<b>1,722,500</b>	<b>1,900,997</b>	<b>831,299</b>	<b>2,728,042</b>	<b>1,005,542</b>	<b>0%</b>	
Revenue over (under) expenditures	(1,679,000)	(835,625)	(1,155,215)	(753,296)	(1,909,750)	(917,875)		
<b>FUND BALANCE - Beginning</b>	<b>1,708,000</b>	<b>1,708,000</b>	<b>1,678,705</b>	<b>523,490</b>	<b>1,678,705</b>	<b>(29,295)</b>		
<b>FUND BALANCE - Ending</b>	<b>\$ 29,000</b>	<b>\$ 872,375</b>	<b>\$ 523,490</b>	<b>\$ (229,807)</b>	<b>\$ (231,045)</b>	<b>\$ (947,170)</b>		

**NOTES:**

The new building opened to the public on September 15<sup>th</sup>. At the end of FY24, this fund will be closed and fund balance transferred to the General Fund.

	2nd Quarter Actuals				Prior Year Change			
	FY 2021	FY 2022	Unaudited FY 2023		FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>								
Lease proceeds	\$ 294,000	\$ 252,000	\$ 210,000	\$ -	-	-14%	-17%	-100%
Miscellaneous	17,000	-	-	5,492	-	-100%	0%	0%
Investment earnings	3,910	1,697	14,602	2,510	-	-57%	760%	-83%
Proceeds from debt	-	-	-	-	-	0%	0%	0%
<b>Total Operating Revenues</b>	<b>314,910</b>	<b>253,697</b>	<b>224,602</b>	<b>8,002</b>	<b>-</b>	<b>-19%</b>	<b>-11%</b>	<b>-96%</b>
<b>Other Financing Sources</b>								
Transfers in	-	-	500,000	70,000	-	0%	0%	-86%
Proceeds from Issuance of Debt	-	-	-	-	-	0%	0%	0%
<b>TOTAL REVENUES</b>	<b>314,910</b>	<b>253,697</b>	<b>724,602</b>	<b>78,002</b>	<b>-</b>	<b>0%</b>	<b>186%</b>	<b>-89%</b>
<b>EXPENDITURES</b>								
Materials & services	-	-	54,174	4,254	-	-	-	-92%
Capital outlay	-	39,291	5,897	827,045	-	-	-	13925%
Transfers	252,000	252,000	126,000	-	-	0%	-50%	-100%
<b>TOTAL EXPENDITURES</b>	<b>252,000</b>	<b>291,291</b>	<b>186,071</b>	<b>831,299</b>	<b>-</b>	<b>16%</b>	<b>-36%</b>	<b>347%</b>
Revenue over (under) expenditures	\$ 62,910	\$ (37,594)	\$ 538,531	\$ (753,296)	-	-160%	-1532%	-240%

**City of Milwaukie**  
**Quarterly Financial Report**  
**Second Quarter for Fiscal Year Ending 2024**

**DEBT SERVICE FUND**

	Through the 2nd Quarter Ended December 31, 2023						% of Anticipated Actuals	NOTES
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
<b>REVENUE</b>								
Property taxes	\$ 1,720,000	860,000	\$ 860,000	\$ 749,381	\$ 1,609,381	\$ 749,381	187%	
Intergovernmental	168,000	168,000	168,200	-	168,200	200	100% <sup>1</sup>	
Investment earnings	-	-	17,998	8,400	227,007	227,007	0%	
Transfers In	868,000	651,000	560,000	154,000	714,000	63,000	110%	
<b>Total Operating Revenues</b>	<b>2,756,000</b>	<b>1,679,000</b>	<b>1,606,198</b>	<b>911,781</b>	<b>2,718,588</b>	<b>1,039,588</b>	<b>150%</b>	
<b>TOTAL REVENUES</b>	<b>2,756,000</b>	<b>1,679,000</b>	<b>1,606,198</b>	<b>911,781</b>	<b>2,718,588</b>	<b>1,039,588</b>	<b>150%</b>	
<b>EXPENDITURES</b>								
Debt Service	2,754,000	1,377,000	1,377,967	209,009	1,586,976	209,976	115%	
<b>TOTAL EXPENDITURES</b>	<b>2,754,000</b>	<b>1,377,000</b>	<b>1,377,967</b>	<b>209,009</b>	<b>1,586,976</b>	<b>209,976</b>	<b>115%</b>	
Revenue over (under) expenditures	2,000	302,000	228,231	702,772	1,131,612	829,612		
<b>FUND BALANCE - Beginning</b>	9,000	9,000	8,808	237,039	8,808	(192)		
<b>FUND BALANCE - Ending</b>	<b>\$ 11,000</b>	<b>\$ 311,000</b>	<b>\$ 237,039</b>	<b>\$ 939,811</b>	<b>\$ 1,140,420</b>	<b>\$ 829,420</b>		

**NOTES:**

- The city received funds from Clackamas County for the Kellogg Good Neighbor Fund; money was allocated to Debt Service and Wastewater Funds. The county is no longer responsible for reimbursing the city for debt service payments; the city continues to receive \$1 per EDU to cover debt service payments. The current budget reflects this agreement.

	2nd Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
Property taxes	\$ 756,409	\$ 743,822	\$ 860,000	\$ 749,381	-2%	16%	-13%
Intergovernmental	12,600	11,400	10,200	-	-10%	-11%	-100%
Investment earnings	1,562	997	5,771	8,400	-36%	479%	46%
Transfers in	252,000	252,000	280,000	154,000	0%	11%	-45%
<b>Total Operating Revenues</b>	<b>1,022,571</b>	<b>1,008,219</b>	<b>1,155,971</b>	<b>911,781</b>	<b>-1%</b>	<b>15%</b>	<b>-21%</b>
<b>TOTAL REVENUES</b>	<b>1,022,571</b>	<b>1,008,219</b>	<b>1,155,971</b>	<b>911,781</b>	<b>-1%</b>	<b>15%</b>	<b>-21%</b>
<b>EXPENDITURES</b>							
Debt Service	241,870	233,220	221,483	209,009	-4%	-5%	-6%
<b>TOTAL EXPENDITURES</b>	<b>241,870</b>	<b>233,220</b>	<b>221,483</b>	<b>209,009</b>	<b>-4%</b>	<b>-5%</b>	<b>-6%</b>
Revenue over (under) expenditures	\$ 780,701	\$ 774,999	\$ 934,488	\$ 702,772	-1%	21%	-25%

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**CONSTRUCTION EXCISE TAX FUND**

	Through the 2nd Quarter Ended December 31, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals	MOY
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual			
<b>REVENUE</b>								
<b>Excise Tax</b>								
50% Comm Affordable Housing Dev Incentives Tax	\$ 724,000	\$ 543,000	\$ 447,076	\$ 16,918	\$ 463,994	\$ (79,006)	85%	1
50% Residential Affordable Housing Development Tax	712,000	448,560	447,076	16,918	463,994	15,434	103%	1
50% Residential Affordable Housing Development Tax	-	-	18,196	16,359	34,555	34,555	0%	
35% Residential Affordable Housing Activities Tax	8,000	5,040	12,737	10,900	23,637	18,597	0%	1
Investment earnings	11,000	8,250	48,526	30,105	78,631	70,381	953%	2
Miscellaneous	28,000	21,000	38,772	2,746	41,518	20,518	198%	3
<b>TOTAL OPERATING REVENUES</b>	<b>1,483,000</b>	<b>1,025,850</b>	<b>1,012,383</b>	<b>93,946</b>	<b>1,106,329</b>	<b>80,479</b>	<b>108%</b>	
<b>Other Financing Sources</b>								
Transfers In	800,000	600,000	800,000	-	800,000	200,000	133%	
<b>TOTAL REVENUES</b>	<b>2,283,000</b>	<b>1,625,850</b>	<b>1,812,383</b>	<b>93,946</b>	<b>1,906,329</b>	<b>280,479</b>	<b>117%</b>	
<b>EXPENDITURES</b>								
Personnel services	-	-	-	-	-	-	-	
Materials and services	2,123,000	1,326,875	50,000	1,700,000	1,750,000	423,125	132%	4
Capital outlay	-	-	-	-	-	-	-	
Transfers	30,000	18,750	15,000	7,500	22,500	3,750	120%	
Contingency	22,000	-	-	-	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>2,175,000</b>	<b>1,345,625</b>	<b>65,000</b>	<b>1,707,500</b>	<b>1,772,500</b>	<b>426,875</b>	<b>5%</b>	
Revenue over (under) expenditures	108,000	280,225	1,747,383	(1,613,554)	133,829	(346,396)		
<b>FUND BALANCE - Beginning</b>	<b>950,000</b>	<b>950,000</b>	<b>1,267,445</b>	<b>3,014,828</b>	<b>1,267,445</b>	<b>317,445</b>		
<b>FUND BALANCE - Ending</b>	<b>\$ 1,058,000</b>	<b>\$ 1,230,225</b>	<b>\$ 3,014,828</b>	<b>\$ 1,401,274</b>	<b>\$ 1,401,274</b>	<b>\$ (28,951)</b>		

**NOTES:**

- Excise taxes are related to new developments.
- Investment earnings are higher than anticipated due to fees being collected on new construction.
- Miscellaneous revenue includes an administration fee retained by the city for collection and distribution of the tax.
- Reflects several grant disbursements and the supplemental budget adopted in June 2023.

	2nd Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
Excise Tax	\$ 57,119	\$ 403,810	\$ 417,538	\$ 61,095	607%	3%	-85%
Intergovernmental	122,433	-	-	-			
Interest income	3,820	15,969	14,298	30,105	318%	-10%	111%
Miscellaneous	-	-	-	2,746	0%	0%	0%
<b>Total Operating Revenues</b>	<b>183,372</b>	<b>419,779</b>	<b>431,836</b>	<b>93,946</b>	<b>129%</b>	<b>3%</b>	<b>-78%</b>
<b>Other Financing Sources</b>							
Transfers in	-	-	800,000	-	0%	0%	-100%
<b>TOTAL REVENUES</b>	<b>183,372</b>	<b>419,779</b>	<b>1,231,836</b>	<b>93,946</b>	<b>129%</b>	<b>193%</b>	<b>-92%</b>
<b>EXPENDITURES</b>							
Materials and services	122,433	-	-	1,700,000	-100%	0%	0%
Transfers	-	-	7,500	7,500	0%	0%	0%
<b>TOTAL EXPENDITURES</b>	<b>122,433</b>	<b>-</b>	<b>7,500</b>	<b>1,707,500</b>	<b>-100%</b>	<b>0%</b>	<b>22667%</b>
Revenue over (under) expenditures	\$ 60,939	\$ 419,779	\$ 1,224,336	\$ (1,613,554)	<b>589%</b>	<b>192%</b>	<b>-232%</b>



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**BUILDING FUND**

	Through the 2nd Quarter Ended December 31, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals	NOTES
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual			
<b>REVENUE</b>								
Fees and Charges	\$ 3,167,000	\$ 2,375,250	\$ 1,914,015	\$ 596,465	\$ 2,510,481	\$ 135,231	106%	1
Intergovernmental	-	-	4,335	611	4,946	4,946	0%	2
Investment earnings	30,000	22,500	88,993	82,377	171,370	148,870	762%	
Miscellaneous	-	-	2,738	3,943	6,681	6,681	0%	
<b>TOTAL REVENUES</b>	<b>3,197,000</b>	<b>2,397,750</b>	<b>2,010,082</b>	<b>683,395</b>	<b>2,693,477</b>	<b>295,727</b>	<b>112%</b>	
<b>EXPENDITURES</b>								
Personnel services	1,048,000	786,000	417,750	227,326	645,076	(140,924)	82%	
Materials and services	534,000	400,500	321,991	130,161	452,153	51,653	113%	3
Transfers	420,000	315,000	210,000	105,000	315,000	-	100%	
Contingency	400,000	-	-	-	-	-	0%	
<b>TOTAL EXPENDITURES</b>	<b>2,402,000</b>	<b>1,501,500</b>	<b>949,741</b>	<b>462,488</b>	<b>1,412,229</b>	<b>(89,271)</b>	<b>94%</b>	
Revenue over (under) expenditures	795,000	896,250	1,060,341	220,908	1,281,248	384,998		
<b>FUND BALANCE - Beginning</b>	<b>3,586,000</b>	<b>3,586,000</b>	<b>3,469,114</b>	<b>4,529,455</b>	<b>3,469,114</b>	<b>(116,886)</b>		
<b>FUND BALANCE - Ending</b>	<b>\$ 4,381,000</b>	<b>\$ 4,482,250</b>	<b>\$ 4,529,455</b>	<b>\$ 4,750,362</b>	<b>\$ 4,750,362</b>	<b>\$ 268,112</b>		

**NOTES:**

1. Increased fees and charges are related to new residential and commercial developments.
2. Intergovernmental is related to the administration of collected construction fees for other jurisdictions.
3. Purchase of new permitting software, payments for plan reviews, plumbing and electrical inspections.

	2nd Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
Fees and Charges	\$ 487,615	\$ 1,327,036	\$ 819,623	\$ 596,465	172%	-38%	-27%
Intergovernmental	1,525	6,220	1,834	611	308%	-71%	-67%
Investment earnings	7,365	4,120	31,799	82,377	-44%	672%	159%
Miscellaneous	926	1,494	688	3,943	61%	-54%	473%
<b>TOTAL REVENUES</b>	<b>497,431</b>	<b>1,338,870</b>	<b>853,944</b>	<b>683,395</b>	<b>169%</b>	<b>-36%</b>	<b>-20%</b>
<b>EXPENDITURES</b>							
Personnel services	199,387	217,505	204,683	227,326	9%	-6%	11%
Materials and services	1,005	3,017	69,099	130,161	200%	2190%	88%
Transfers	135,000	145,000	105,000	105,000	7%	-28%	0%
<b>TOTAL EXPENDITURES</b>	<b>335,392</b>	<b>365,522</b>	<b>378,782</b>	<b>462,488</b>	<b>9%</b>	<b>4%</b>	<b>22%</b>
Revenue over (under) expenditures	\$ 162,039	\$ 973,348	\$ 475,162	\$ 220,908	<b>501%</b>	<b>-51%</b>	<b>-54%</b>

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**TRANSPORTATION FUND**

	Through the 2nd Quarter Ended December 31, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals	NO
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual			
<b>REVENUE</b>								
<b>Dedicated to SSMP Program:</b>								
Street maintenance fee	\$ 2,269,000	\$ 1,701,750	\$ 1,021,806	\$ 535,941	\$ 1,557,747	\$ (144,003)	92%	
Franchise fee - Portland General Electric	730,000	730,000	368,638	-	368,638	(361,362)	50% <sup>1</sup>	
Intergovernmental (local gas tax)	240,000	180,000	127,837	43,460	171,297	(8,703)	95% <sup>2</sup>	
Investment earnings	100,000	75,000	121,935	123,638	245,573	170,573	327%	
Proceeds from debt	6,000,000	4,500,000	6,181,900	-	6,181,900	1,681,900	137% <sup>3</sup>	
<b>Total SSMP Program</b>	<b>9,339,000</b>	<b>7,186,750</b>	<b>7,822,116</b>	<b>703,039</b>	<b>8,525,154</b>	<b>1,338,404</b>	<b>119%</b>	
<b>Dedicated SAFE program:</b>								
SAFE access fee	2,568,000	1,926,000	1,237,977	650,076	1,888,053	(37,947)	98%	
Intergovernmental	150,000	112,500	11,857	-	11,857	(100,643)	11% <sup>4</sup>	
Investment earnings	80,000	60,000	101,725	122,277	224,003	164,003	373%	
Proceeds from debt	10,000,000	7,500,000	9,088,920	-	9,088,920	1,588,920	121% <sup>3</sup>	
<b>Total SAFE Program</b>	<b>12,798,000</b>	<b>9,598,500</b>	<b>10,440,480</b>	<b>772,353</b>	<b>11,212,833</b>	<b>1,614,333</b>	<b>117%</b>	
<b>Dedicated State Gas Tax program:</b>								
Intergovernmental								
State gas tax	3,128,000	2,346,000	1,409,188	589,887	1,999,075	(346,925)	85% <sup>2</sup>	
County vehicle registration fee	800,000	400,000	352,132	106,266	458,398	58,398	115%	
Other	1,800,000	1,350,000	-	-	-	(1,350,000)	0%	
Impact fees (from utility funds)	2,197,000	1,647,750	1,094,000	551,000	1,645,000	(2,750)	100%	
Investment earnings	80,000	60,000	17,553	130,227	147,779	87,779	246%	
FILOC revenue	41,000	-	-	-	-	-	0%	
Proceeds from debt	5,000,000	3,750,000	3,536,450	-	3,536,450	(213,550)	94% <sup>3</sup>	
Miscellaneous	24,000	18,000	23,598	7,184	30,781	12,781	171%	
<b>Total State Gas Tax Program</b>	<b>13,070,000</b>	<b>9,571,750</b>	<b>6,432,921</b>	<b>1,384,563</b>	<b>7,817,484</b>	<b>(1,754,266)</b>	<b>82%</b>	
<b>Total Operating Revenues</b>	<b>35,207,000</b>	<b>26,357,000</b>	<b>24,695,516</b>	<b>2,859,955</b>	<b>27,555,471</b>	<b>1,198,471</b>	<b>105%</b>	
<b>TOTAL REVENUES</b>	<b>35,207,000</b>	<b>26,357,000</b>	<b>24,695,516</b>	<b>2,859,955</b>	<b>27,555,471</b>	<b>1,198,471</b>	<b>78%</b>	
<b>EXPENDITURES</b>								
Personnel services	1,364,000	1,023,000	665,900	357,140	1,023,040	40	100%	
Materials and services	1,550,000	1,162,500	531,461	163,050	694,511	(467,989)	60% <sup>5</sup>	
Debt service	3,394,000	2,545,500	1,972,596	671,748	2,644,344	98,844	104%	
Capital outlay	19,638,000	14,728,500	3,154,761	326,863	3,481,624	(11,246,876)	24%	
Transfers	4,510,000	3,382,500	2,235,000	1,117,500	3,352,500	(30,000)	99%	
Contingency	1,210,000	-	-	-	-	-	0%	
<b>TOTAL EXPENDITURES</b>	<b>31,666,000</b>	<b>22,842,000</b>	<b>8,559,718</b>	<b>2,636,301</b>	<b>11,196,019</b>	<b>(11,645,981)</b>	<b>49%</b>	
Revenue over (under) expenditures	3,541,000	3,515,000	16,135,799	223,654	16,359,452	12,844,452		
<b>FUND BALANCE - Beginning</b>	<b>10,191,000</b>	<b>10,191,000</b>	<b>10,318,125</b>	<b>26,453,924</b>	<b>10,318,125</b>	<b>127,125</b>		
<b>FUND BALANCE - Ending</b>	<b>\$ 13,732,000</b>	<b>\$ 13,706,000</b>	<b>\$ 26,453,924</b>	<b>\$ 26,677,577</b>	<b>\$ 26,677,577</b>	<b>\$ 12,971,577</b>		

Notes are located on the next page.

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**TRANSPORTATION FUND, continued**

<b>OBLIGATED FUNDS</b>	<b>Remaining Contract Amount</b>
SSMP - 2023 SSMP improvements (construction)	\$ 423,362
SSMP - King Road improvements (design)	211,288
SSMP - Harvey Street improvements (design)	172,119
SSMP - Washington Street area improvements (design)	2,357
SSMP - On-call public info & engagement	814
SAFE - King Road improvements (design)	401,678
SAFE - Harvey Street improvements (design)	242,338
SAFE - On-call public info & engagement	6,318
SAFE - Washington Street area improvements (design)	5,146
SAFE - Monroe Street traffic study	1,315
SAFE - Harvey Street improvements (traffic study)	4
State Gas Tax - Washington Street area improvements	21,909
State Gas Tax - Harvey Street improvements (design)	11,087
State Gas Tax - On-call public info & engagement	1,815
State Gas Tax - Sidewalk design Washington Street	1,113
<b>Total Obligated Funds</b>	<b>\$ 1,502,663</b>
 <b><u>% of Obligated &amp; Expenditures to Budget</u></b>	
Anticipated Actual Expenditure	22,842,000
Total Obligated plus Total Expenditures	12,698,682
	<b>56%</b>

**NOTES:**

1. Portland General Electric privilege tax is received annually in March.
2. Local and state gas taxes are less than anticipated due to higher gas prices, reduced consumer consumption, and EV's. Current gas tax is \$0.02/gal in Milwaukie and \$0.38/gal statewide, of which the city receives about 20%. If the state meets reporting requirements of HB 2017, the state gas tax will increase to \$0.40/gal on January 1, 2024.
3. Debt was issued in February 2023.
4. Clackamas County community development block grant for curb ramp repairs not received yet.
5. Materials and services are less than anticipated as the bond issuance costs were rolled into the bond as part of the bond principal.

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**TRANSPORTATION FUND, continued**

	2nd Quarter Actuals Unaudited				Prior Year Change		
	FY 2021	FY 2022	FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
<b>Dedicated to SSMP Program:</b>							
Street maintenance fee	\$ 479,135	\$ 487,353	\$ 508,348	\$ 535,941	2%	4%	5%
Intergovernmental	39,890	33,127	43,895	43,460	-17%	33%	-1%
Investment earnings	22,187	33,261	38,919	123,638	50%	17%	218%
Proceeds from debt	-	-	-	-	0%	0%	0%
Miscellaneous	-	-	-	-	0%	0%	0%
<b>Total SSMP Program</b>	<b>541,212</b>	<b>553,741</b>	<b>591,162</b>	<b>703,039</b>	<b>2%</b>	<b>7%</b>	<b>19%</b>
<b>Dedicated SAFE program:</b>							
Safe Access fee	569,211	581,324	617,383	650,076	2%	6%	5%
Intergovernmental	72,380	-	11,857	-	-100%	0%	-100%
Investment earnings	22,196	28,123	32,495	122,277	27%	16%	276%
Proceeds from debt	-	-	-	-	0%	0%	0%
<b>Total SAFE Program</b>	<b>663,787</b>	<b>609,447</b>	<b>661,735</b>	<b>772,353</b>	<b>-8%</b>	<b>9%</b>	<b>17%</b>
<b>Dedicated State Gas Tax program:</b>							
Intergovernmental - State Gas Tax	509,071	557,433	595,940	589,887	10%	7%	-1%
County vehicle registration fee	159,468	154,678	168,012	106,266	-3%	9%	-37%
Intergovernmental - other	36,557	-	-	-	-100%	0%	0%
Impact fees (from utility funds)	446,000	466,000	547,000	551,000	4%	17%	1%
Investment earnings	13,939	23,423	23,706	130,227	68%	1%	449%
FLOC revenue	-	-	-	-	0%	0%	0%
Proceeds from debt	-	-	-	-	0%	0%	0%
Miscellaneous	6,202	13,559	5,284	7,184	119%	-61%	36%
<b>Total State Gas Tax Program</b>	<b>1,171,237</b>	<b>1,215,093</b>	<b>1,339,942</b>	<b>1,384,563</b>	<b>4%</b>	<b>10%</b>	<b>3%</b>
<b>Total Operating Revenues</b>	<b>2,376,236</b>	<b>2,378,281</b>	<b>2,592,839</b>	<b>2,859,955</b>	<b>0%</b>	<b>9%</b>	<b>10%</b>
<b>Other Financing Sources</b>							
Transfers in	-	-	-	-	0%	0%	0%
<b>TOTAL REVENUES</b>	<b>2,376,236</b>	<b>2,378,281</b>	<b>2,592,839</b>	<b>2,859,955</b>	<b>0%</b>	<b>9%</b>	<b>10%</b>
<b>EXPENDITURES</b>							
Personnel services	257,224	334,483	341,172	357,140	30%	2%	5%
Materials and services	129,000	155,707	207,631	163,050	21%	33%	-21%
Debt service	352,665	320,416	320,416	671,748	-9%	0%	110%
Capital outlay	838,622	3,069,624	2,091,466	326,863	266%	-32%	-84%
Transfers	1,015,000	1,045,000	1,117,500	1,117,500	3%	7%	0%
<b>TOTAL EXPENDITURES</b>	<b>2,592,511</b>	<b>4,925,230</b>	<b>4,078,185</b>	<b>2,636,301</b>	<b>90%</b>	<b>-17%</b>	<b>-35%</b>
Revenue over (under) expenditures	\$ (216,275)	\$ (2,546,949)	\$ (1,485,346)	\$ 223,654	<b>1078%</b>	<b>-42%</b>	<b>-115%</b>

**City of Milwaukie**  
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**WATER FUND**

	Through the 2nd Quarter Ended December 31, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual		
<b>REVENUE</b>							
Fees and charges	\$ 10,409,000	\$ 7,806,750	\$ 4,628,412	\$ 2,647,305	\$ 7,275,717	\$ (531,033)	93%
Intergovernmental	2,256,000	2,256,000	2,256,000	-	2,256,000	-	100%
Investment earnings	40,000	30,000	122,545	165,034	287,579	257,579	959%
Miscellaneous	74,000	55,500	65,521	38,689	104,210	48,710	188% <sup>1</sup>
<b>Total Operating Revenues</b>	<b>12,779,000</b>	<b>10,148,250</b>	<b>7,072,478</b>	<b>2,851,028</b>	<b>9,923,506</b>	<b>(224,744)</b>	<b>98%</b>
<b>TOTAL REVENUES</b>	<b>12,779,000</b>	<b>10,148,250</b>	<b>7,072,478</b>	<b>2,851,028</b>	<b>9,923,506</b>	<b>(224,744)</b>	<b>98%</b>
<b>EXPENDITURES</b>							
Personnel services	1,972,000	1,479,000	940,386	467,701	1,408,087	(70,913)	95%
Materials and services	2,433,000	1,824,750	996,852	519,236	1,516,088	(308,662)	83%
Capital outlay	7,371,000	5,528,250	156,150	197,204	353,355	(5,174,895)	6% <sup>2</sup>
Transfers	3,203,000	2,402,250	1,573,500	786,750	2,360,250	-	98%
Contingency	650,000	-	-	-	-	-	0%
<b>TOTAL EXPENDITURES</b>	<b>15,629,000</b>	<b>11,234,250</b>	<b>3,666,888</b>	<b>1,970,892</b>	<b>5,637,780</b>	<b>(5,554,470)</b>	<b>50%</b>
Revenue over (under) expenditures	(2,850,000)	(1,086,000)	3,405,590	880,136	4,285,726	5,329,726	
<b>FUND BALANCE - Beginning</b>	<b>7,359,000</b>	<b>7,359,000</b>	<b>5,394,994</b>	<b>8,800,584</b>	<b>5,394,994</b>	<b>1,964,006</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 4,509,000</b>	<b>\$ 6,273,000</b>	<b>\$ 8,800,584</b>	<b>\$ 9,680,720</b>	<b>\$ 9,680,720</b>	<b>\$ 7,293,732</b>	
<b>CASH FROM OPERATIONS</b>							
Revenue*	\$ 12,779,000	\$ 10,148,250	\$ 7,072,478	\$ 2,851,028	\$ 9,923,506	\$ (224,744)	
Operating costs**	(7,608,000)	(5,706,000)	(3,510,738)	(1,773,687)	(5,284,425)	379,575	
<b>Total cash from operations</b>	<b>\$ 5,171,000</b>	<b>\$ 4,442,250</b>	<b>\$ 3,561,740</b>	<b>\$ 1,077,341</b>	<b>\$ 4,639,081</b>	<b>\$ 154,831</b>	

\* Includes interest and misc.

\*\* Operating costs includes personnel services, materials and services, and transfers.

Notes are located on the next page.

**City of Milwaukee  
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**WATER FUND, continued**

<b>OBLIGATED FUNDS</b>	<b>Remaining Contract Amount</b>
SCADA (construction)	\$ 837,469
Harvey Street improvements (design)	157,194
SCADA (construction management)	153,918
Linwood Avenue improvements	56,940
224-Monroe waterline replacement (design)	34,081
On-call public info & engagement	31,825
Well #2 construction	29,328
King Road improvements (design)	25,561
Stanley reservoir (design)	17,245
Stanley reservoir seismic evaluation	14,853
Well #2 rehab/relocation (construction assistance)	7,108
SCADA (design)	4,644
Washington St area improvements (design)	2,684
<b>Total Obligated Funds</b>	<b>\$ 1,372,850</b>

<b>% of Obligated &amp; Expenditures to Budget</b>	
Anticipated Actual Expenditure	11,234,250
Total Obligated plus Total Expenditures	7,010,629
	<b>62%</b>

**NOTES:**

- Miscellaneous revenue includes rental revenue, engineering fees and reimbursement fees.
- Projects slated for FY 2024 are in the beginning stages of the construction process.

	2nd Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
Fees and charges	\$ 2,486,761	\$ 2,580,823	\$ 2,558,062	\$ 2,647,305	4%	-1%	3%
Intergovernmental	-	-	2,256,000	-	0%	0%	-100%
Investment earnings	14,053	6,637	56,803	165,034	-53%	756%	191%
Miscellaneous	29,282	95,286	22,385	38,689	225%	-77%	73%
<b>Total Operating Revenues</b>	<b>2,530,096</b>	<b>2,682,746</b>	<b>4,893,250</b>	<b>2,851,028</b>	<b>6%</b>	<b>82%</b>	<b>-42%</b>
<b>Other Financing Sources</b>							
Transfers in		-	-		0%	0%	0%
<b>TOTAL REVENUES</b>	<b>2,530,096</b>	<b>2,682,746</b>	<b>4,893,250</b>	<b>2,851,028</b>	<b>6%</b>	<b>82%</b>	<b>-42%</b>
<b>EXPENDITURES</b>							
Personnel services	436,294	460,199	477,813	467,701	5%	4%	-2%
Materials and services	375,977	374,694	479,041	519,236	0%	28%	8%
Capital outlay	370,711	166,386	54,053	197,204	-55%	-68%	265%
Transfers	640,000	670,000	786,750	786,750	5%	17%	0%
<b>TOTAL EXPENDITURES</b>	<b>1,822,982</b>	<b>1,671,279</b>	<b>1,797,657</b>	<b>1,970,892</b>	<b>-8%</b>	<b>8%</b>	<b>10%</b>
Revenue over (under) expenditures	\$ 707,114	\$ 1,011,467	\$ 3,095,593	\$ 880,136	43%	<b>206%</b>	<b>-72%</b>

**City of Milwaukie**  
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**WASTEWATER FUND**

	Through the 2nd Quarter Ended December 31, 2023						% of Anticipated Actuals	BIO
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
<b>REVENUE</b>								
Fees and charges	\$ 17,859,000	\$ 13,394,250	\$ 8,684,124	\$ 4,551,892	\$ 13,236,016	\$ (158,234)	99%	
Intergovernmental	1,733,000	1,316,250	132,357	104,090	236,447	(1,079,803)	18% <sup>1</sup>	
Proceeds from reimbursement district	86,000	64,500	64,069	21,823	85,892	21,392	133%	
Investment earnings	50,000	37,500	117,255	118,634	235,889	198,389	629%	
Miscellaneous	26,000	19,500	3,608	8,585	12,193	(7,307)	63%	
<b>Total Operating Revenues</b>	<b>19,754,000</b>	<b>14,832,000</b>	<b>9,001,413</b>	<b>4,805,023</b>	<b>13,806,436</b>	<b>(1,025,564)</b>	<b>93%</b>	
<b>TOTAL REVENUES</b>	<b>19,754,000</b>	<b>14,832,000</b>	<b>-</b>	<b>9,001,413</b>	<b>4,805,023</b>	<b>13,806,436</b>	<b>(1,025,564)</b>	<b>93%</b>
<b>EXPENDITURES</b>								
Personnel services	1,092,000	819,000	530,692	279,121	809,814	(9,186)	99%	
Materials and services	12,370,000	9,277,500	5,608,762	1,940,529	7,549,290	(1,728,210)	81%	
Capital outlay	5,314,000	2,657,000	1,545,539	239,248	1,784,787	(872,213)	67% <sup>2</sup>	
Debt service	202,000	101,000	100,557	48,229	148,786	47,786	147%	
Transfers	2,962,000	1,486,000	1,455,000	727,500	2,182,500	-	147%	
Contingency	1,030,000	-	-	-	-	-	0%	
<b>TOTAL EXPENDITURES</b>	<b>22,970,000</b>	<b>14,340,500</b>	<b>-</b>	<b>9,240,550</b>	<b>3,234,627</b>	<b>12,475,177</b>	<b>(2,561,823)</b>	<b>87%</b>
Revenue over (under) expenditures	(3,216,000)	491,500	-	(239,137)	1,570,396	1,331,259	1,536,259	
<b>FUND BALANCE - Beginning</b>	<b>6,194,000</b>	<b>6,194,000</b>	<b>5,663,681</b>	<b>5,424,544</b>	<b>5,663,681</b>	<b>(530,319)</b>		
<b>FUND BALANCE - Ending</b>	<b>\$ 2,978,000</b>	<b>\$ 6,685,500</b>	<b># \$ 5,424,544</b>	<b>\$ 6,994,940</b>	<b>\$ 6,994,940</b>	<b>\$ 1,005,940</b>		
<b>CASH FROM OPERATIONS</b>								
Revenue*	\$ 19,754,000	\$ 14,832,000	\$ 9,001,413	\$ 4,805,023	\$ 13,806,436	\$ (1,025,564)		
Operating costs**	(16,424,000)	(11,582,500)	-	(7,594,454)	(2,947,150)	(10,541,604)	1,737,396	
<b>Total cash from operations</b>	<b>\$ 3,330,000</b>	<b>\$ 3,249,500</b>	<b># \$ 1,406,959</b>	<b>\$ 1,857,873</b>	<b>\$ 3,264,832</b>	<b>\$ 711,832</b>		

\* Includes interest and misc.

\*\* Operating costs includes personnel services, materials and services, and transfers.

Notes are located on the next page.

**City of Milwaukee  
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**WASTEWATER FUND, continued**

<b>OBLIGATED FUNDS</b>	<b>Remaining Contract Amount</b>
SCADA (construction)	\$ 837,469
SCADA (construction management)	153,918
On-call public info & engagement	28,922
Washington Street area improvements (design)	9,273
Harvey Street improvements (design)	5,089
<b>Total Obligated Funds</b>	<b>\$ 1,034,671</b>

**% of Obligated & Expenditures to Budget**

Anticipated Actual Expenditure	14,340,500
Total Obligated plus Total Expenditures	13,509,848
	<b>94%</b>

**NOTES:**

- Revenue collected from NE Sewer Extension area for new sewer hook-ups of recently annexed properties. The city received funds from Clackamas County for the Kellogg Good Neighbor Fund; money was allocated to the Wastewater and Debt Service Funds.
- Projects slated for FY 2024 are in the beginning stages of the construction process.

	2nd Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
Fees and charges	\$ 4,084,601	\$ 4,288,000	\$ 4,348,744	\$ 4,551,892	5%	1%	5%
Intergovernmental	-	-	-	104,090	0%	0%	0%
Proceeds from reimbursement district	21,751	160,568	22,230	21,823	638%	-86%	-2%
Investment earnings	16,368	8,440	60,433	118,634	-48%	616%	96%
Miscellaneous	2,340	3,142	1,640	8,585	34%	-48%	423%
<b>Total Operating Revenues</b>	<b>4,125,060</b>	<b>4,460,150</b>	<b>4,433,047</b>	<b>4,805,023</b>	<b>8%</b>	<b>-1%</b>	<b>8%</b>
<b>Other Financing Sources</b>							
Transfers in	-	-	-	-	0%	0%	0%
<b>TOTAL REVENUES</b>	<b>4,125,060</b>	<b>4,460,150</b>	<b>4,433,047</b>	<b>4,805,023</b>	<b>8%</b>	<b>-1%</b>	<b>8%</b>
<b>EXPENDITURES</b>							
Personnel services	241,135	244,644	264,823	279,121	1%	8%	5%
Materials and services	2,294,311	2,264,385	2,347,315	1,940,529	-1%	4%	-17%
Capital outlay	103,807	67,061	687,104	239,248	-35%	925%	-65%
Debt service	48,229	48,229	48,229	48,229	0%	0%	0%
Transfers	640,000	665,000	727,500	727,500	4%	9%	0%
<b>TOTAL EXPENDITURES</b>	<b>3,327,482</b>	<b>3,289,319</b>	<b>4,074,971</b>	<b>3,234,627</b>	<b>-1%</b>	<b>24%</b>	<b>-21%</b>
Revenue over (under) expenditures	\$ 797,578	\$ 1,170,831	\$ 358,076	\$ 1,570,396	<b>47%</b>	<b>-69%</b>	<b>339%</b>



**City of Milwaukee  
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**STORMWATER FUND**

	Through the 2nd Quarter Ended December 31, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual		
<b>REVENUE</b>							
Fees and charges	\$ 10,611,000	\$ 7,958,250	\$ 5,083,166	\$ 2,559,722	\$ 7,642,889	\$ (315,361)	96%
Tree permits and fees	-	-	44,010	28,704	72,714	72,714	0%
Intergovernmental	585,000	438,750	-	288,453	288,453	(150,297)	66%
Investment earnings	30,000	22,500	128,000	153,637	281,637	259,137	1252%
Miscellaneous	60,000	45,000	38,962	5,469	44,432	(568)	99%
<b>Total Operating Revenues</b>	<b>11,286,000</b>	<b>8,464,500</b>	<b>5,294,139</b>	<b>3,035,985</b>	<b>8,330,124</b>	<b>(134,376)</b>	<b>98%</b>
<b>TOTAL REVENUES</b>	<b>11,286,000</b>	<b>8,464,500</b>	<b>5,294,139</b>	<b>3,035,985</b>	<b>8,330,124</b>	<b>(134,376)</b>	<b>98%</b>
<b>EXPENDITURES</b>							
Personnel services	1,703,000	1,277,250	737,480	406,616	1,144,096	(133,154)	90%
Materials and services	1,573,000	1,179,750	725,567	332,525	1,058,091	(121,659)	90%
Capital outlay	9,981,000	7,485,750	723,674	1,578,444	2,302,118	(5,183,632)	31%
Debt service	-	-	-	-	-	-	0%
Transfers	2,830,000	2,122,500	1,424,500	712,250	2,136,750	-	101%
Contingency	910,000	-	-	-	-	-	0%
<b>TOTAL EXPENDITURES</b>	<b>16,997,000</b>	<b>12,065,250</b>	<b>3,611,221</b>	<b>3,029,835</b>	<b>6,641,056</b>	<b>(5,438,444)</b>	<b>55%</b>
Revenue over (under) expenditures	(5,711,000)	(3,600,750)	1,682,918	6,150	1,689,068	5,304,068	
<b>FUND BALANCE - Beginning</b>	<b>7,278,000</b>	<b>7,278,000</b>	<b>7,055,937</b>	<b>8,738,855</b>	<b>7,055,937</b>	<b>(222,063)</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 1,567,000</b>	<b>\$ 3,677,250</b>	<b>\$ 8,738,855</b>	<b>\$ 8,745,005</b>	<b>\$ 8,745,005</b>	<b>\$ 5,082,005</b>	
<b>CASH FROM OPERATIONS</b>							
Revenue*	\$ 11,286,000	\$ 8,464,500	\$ 5,294,139	\$ 3,035,985	\$ 8,330,124	\$ (134,376)	
Operating costs**	(6,106,000)	(4,579,500)	(2,887,547)	(1,451,391)	(4,338,938)	254,812	
<b>Total cash from operations</b>	<b>\$ 5,180,000</b>	<b>\$ 3,885,000</b>	<b>\$ 2,406,592</b>	<b>\$ 1,584,594</b>	<b>\$ 3,991,186</b>	<b>\$ 120,436</b>	

Notes are located on the next page.

**City of Milwaukee  
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**STORMWATER FUND, continued**

<b>OBLIGATED FUNDS</b>	<b>Remaining Contract Amount</b>
Meek Street pipe installation (construction)	\$ 3,827,562
Kellogg Creek restoration	258,268
Washington Street pipe replacement (design)	205,230
Harvey Street improvements (design)	72,427
Meek Street pipe installation (design)	29,659
On-call public info & engagement	28,897
King Road improvements (design)	20,514
On-call construction services - drainage improvements	3,393
Washington Street area improvements (design)	3,002
<b>Total Obligated Funds</b>	<b><u>\$ 4,448,952</u></b>

<b>% of Obligated &amp; Expenditures to Budget</b>	
Anticipated Actual Expenditure	\$ 12,065,250
Total Obligated plus Total Expenditures	<u>11,090,008</u>
	<b><u>92%</u></b>

**NOTES:**

- Projects slated for FY 2024 are in the beginning stages of the construction process.

	2nd Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
Fees and charges	\$ 2,560,795	\$ 2,590,496	\$ 2,538,741	\$ 2,559,722	1%	-2%	1%
Tree permits and fees	-	-	26,942	28,704	0%	0%	7%
Intergovernmental	18,295	-	-	288,453	-100%	0%	0%
Investment earnings	15,773	8,646	59,369	153,637	-45%	587%	159%
Miscellaneous	17,582	12,457	10,989	5,469	-29%	-12%	-50%
<b>Total Operating Revenues</b>	<u>2,612,445</u>	<u>2,611,599</u>	<u>2,636,041</u>	<u>3,035,985</u>	<u>0%</u>	<u>1%</u>	<u>15%</u>
<b>Other Financing Sources</b>							
Transfers in	-	-	-	-	0%	0%	0%
<b>TOTAL REVENUES</b>	<u>2,612,445</u>	<u>2,611,599</u>	<u>2,636,041</u>	<u>3,035,985</u>	<u>0%</u>	<u>1%</u>	<u>15%</u>
<b>EXPENDITURES</b>							
Personnel services	353,884	373,930	353,727	406,616	6%	-5%	15%
Materials and services	267,389	335,165	377,992	332,525	25%	13%	-12%
Capital outlay	565,115	256,291	327,977	1,578,444	-55%	28%	381%
Transfers	680,000	710,000	712,250	712,250	4%	0%	0%
<b>TOTAL EXPENDITURES</b>	<u>1,866,388</u>	<u>1,675,386</u>	<u>1,771,946</u>	<u>3,029,835</u>	<u>-10%</u>	<u>6%</u>	<u>71%</u>
Revenue over (under) expenditures	\$ 746,057	\$ 936,213	\$ 864,095	\$ 6,150	<b>25%</b>	<b>13%</b>	<b>-99%</b>

**City of Milwaukee  
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**SYSTEM DEVELOPMENT CHARGES FUND**

	Through the 2nd Quarter Ended December 31, 2023						NOTE
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
<b>REVENUE</b>							
System development charges	\$ 1,396,000	\$ 1,047,000	\$ 297,112	\$ 86,057	\$ 383,168	\$ (663,832)	37%
Intergovernmental	250,000	555,750	-	-	-	(555,750)	-
Investment earnings	10,000	7,500	49,567	44,841	94,408	86,908	1259%
Miscellaneous	-	-	4,092	703	4,795	4,795	0%
<b>Total Operating Revenues</b>	<b>1,656,000</b>	<b>1,610,250</b>	<b>350,770</b>	<b>131,601</b>	<b>482,371</b>	<b>(1,127,879)</b>	<b>30%</b>
<b>TOTAL REVENUES</b>	<b>1,656,000</b>	<b>1,610,250</b>	<b>350,770</b>	<b>131,601</b>	<b>482,371</b>	<b>(1,127,879)</b>	<b>30%</b>
<b>EXPENDITURES</b>							
Materials and services	550,000	462,500	9,548	-	9,548	(452,952)	2%
Capital outlay	1,560,000	1,782,500	100,472	58,590	159,062	(1,623,438)	9% 1
Contingency	130,000	-	-	-	-	-	0%
<b>TOTAL EXPENDITURES</b>	<b>2,240,000</b>	<b>1,782,500</b>	<b>110,020</b>	<b>58,590</b>	<b>159,062</b>	<b>(1,623,438)</b>	<b>9%</b>
Revenue over (under) expenditures	(584,000)	(172,250)	240,750	73,011	323,309	495,559	
<b>FUND BALANCE - Beginning</b>	<b>2,152,000</b>	<b>2,152,000</b>	<b>2,276,244</b>	<b>2,516,994</b>	<b>2,276,244</b>	<b>1,898,975</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 1,568,000</b>	<b>\$ 1,979,750</b>	<b>\$ 2,516,994</b>	<b>\$ 2,590,005</b>	<b>\$ 2,599,553</b>	<b>\$ 2,394,534</b>	

<b>OBLIGATED FUNDS</b>	<b>Remaining Contract Amount</b>
42nd Ave alternatives intersection analysis	\$ 27,098
<b>Total Obligated Funds</b>	<b>\$ 27,098</b>

<b>% of Obligated &amp; Expenditures to Budget</b>	
Anticipated Actual Expenditure	1,782,500
Total Obligated plus Total Expenditures	186,160
	<b>10%</b>

**NOTES:**

- Projects slated for FY 2024 are in the beginning stages of the construction process.

**City of Milwaukee  
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**SYSTEM DEVELOPMENT CHARGES FUND, *continued***

**SDC – TRANSPORTATION**

	Through the 2nd Quarter Ended December 31, 2023						% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
<b>REVENUE</b>							
System development charges	\$ 905,000	\$ 678,750	\$ 213,693	\$ 77,567	\$ 291,260	\$ (387,490)	43%
Intergovernmental	250,000	187,500	-	-	-	(187,500)	0%
Investment earnings	2,000	1,500	12,392	11,210	23,602	22,102	1573%
Miscellaneous	-	14,000	1,023	176	1,199	(13,641)	9%
<b>TOTAL REVENUES</b>	<b>1,157,000</b>	<b>881,750</b>	<b>227,108</b>	<b>88,953</b>	<b>316,061</b>	<b>(566,529)</b>	<b>36%</b>
<b>EXPENDITURES</b>							
Material & Services	150,000	150,000	-	-	-	(150,000)	0%
Capital outlay	1,040,000	780,000	113,274	55,029	168,303	(611,697)	0%
<b>TOTAL EXPENDITURES</b>	<b>1,190,000</b>	<b>930,000</b>	<b>113,274</b>	<b>55,029</b>	<b>168,303</b>	<b>(761,697)</b>	<b>18%</b>
Revenue over (under) expenditures	(33,000)	(48,250)	113,834	33,924	147,758	195,168	
<b>FUND BALANCE - Beginning</b>	<b>577,000</b>	<b>577,000</b>	<b>1,316,795</b>	<b>1,430,629</b>	<b>1,430,629</b>	<b>1,119,649</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 544,000</b>	<b>\$ 528,750</b>	<b>\$ 1,430,629</b>	<b>\$ 1,464,553</b>	<b>\$ 1,578,386</b>	<b>\$ 1,314,817</b>	

**SDC – WATER**

	Through the 2nd Quarter Ended December 31, 2023						% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
<b>REVENUE</b>							
System development charges	\$ 166,000	\$ 124,500	\$ 9,074	\$ 4,056	\$ 13,130	\$ (111,370)	11%
Investment earnings	2,000	1,500	12,392	11,210	23,602	22,102	1573%
Miscellaneous	-	-	1,023	176	1,199	1,199	0%
<b>Total Operating Revenues</b>	<b>168,000</b>	<b>126,000</b>	<b>22,489</b>	<b>15,442</b>	<b>37,931</b>	<b>(88,069)</b>	<b>30%</b>
<b>TOTAL REVENUES</b>	<b>168,000</b>	<b>126,000</b>	<b>22,489</b>	<b>15,442</b>	<b>37,931</b>	<b>(88,069)</b>	<b>30%</b>
<b>EXPENDITURES</b>							
Materials and services	50,000	50,000	9,548	-	9,548	(40,452)	0%
Capital outlay	-	-	-	3,561	3,561	3,561	0%
<b>TOTAL EXPENDITURES</b>	<b>50,000</b>	<b>50,000</b>	<b>9,548</b>	<b>-</b>	<b>9,548</b>	<b>(40,452)</b>	
Revenue over (under) expenditures	118,000	76,000	12,941	15,442	28,383	(47,617)	
<b>FUND BALANCE - Beginning</b>	<b>197,000</b>	<b>197,000</b>	<b>79,779</b>	<b>92,720</b>	<b>79,779</b>	<b>(117,221)</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 315,000</b>	<b>\$ 273,000</b>	<b>\$ 92,720</b>	<b>\$ 108,162</b>	<b>\$ 108,162</b>	<b>\$ (164,838)</b>	

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**SYSTEM DEVELOPMENT CHARGES FUND, *continued***

**SDC – WASTEWATER**

	Through the 2nd Quarter Ended December 31, 2023						% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
<b>REVENUE</b>							
System development charges	\$ 62,000	\$ 46,500	\$ 8,484	\$ 2,292	\$ 10,776	\$ (35,724)	23%
Investment earnings	4,000	3,000	12,392	11,210	23,602	20,602	787%
Miscellaneous	-	-	1,023	176	1,199	1,199	0%
<b>Total Operating Revenues</b>	<b>66,000</b>	<b>49,500</b>	<b>21,899</b>	<b>13,678</b>	<b>35,577</b>	<b>(13,923)</b>	<b>44%</b>
<b>TOTAL REVENUES</b>	<b>66,000</b>	<b>49,500</b>	<b>21,899</b>	<b>13,678</b>	<b>35,577</b>	<b>(13,923)</b>	<b>72%</b>
<b>EXPENDITURES</b>							
Capital outlay	170,000	540,000	-	-	-	(540,000)	0%
<b>TOTAL EXPENDITURES</b>	<b>170,000</b>	<b>540,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(540,000)</b>	<b>0%</b>
Revenue over (under) expenditures	(104,000)	(490,500)	21,899	13,678	35,577	526,077	
<b>FUND BALANCE - Beginning</b>	<b>889,000</b>	<b>889,000</b>	<b>687,814</b>	<b>709,713</b>	<b>775,256</b>	<b>(201,186)</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 785,000</b>	<b>\$ 398,500</b>	<b>\$ 709,713</b>	<b>\$ 723,391</b>	<b>\$ 810,833</b>	<b>\$ 324,891</b>	

**SDC – STORMWATER**

	Through the 2nd Quarter Ended December 31, 2023						% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
<b>REVENUE</b>							
System development charges	\$ 263,000	\$ 197,250	\$ 65,861	\$ 2,142	\$ 68,003	\$ (129,247)	34%
Investment earnings	2,000	1,500	12,392	11,210	23,602	22,102	826%
Miscellaneous	-	-	1,023	176	1,199	1,199	0%
<b>Total Operating Revenues</b>	<b>265,000</b>	<b>198,750</b>	<b>79,276</b>	<b>13,528</b>	<b>92,804</b>	<b>(105,946)</b>	<b>40%</b>
<b>TOTAL REVENUES</b>	<b>265,000</b>	<b>198,750</b>	<b>79,276</b>	<b>13,528</b>	<b>92,804</b>	<b>(105,946)</b>	<b>40%</b>
<b>EXPENDITURES</b>							
Materials and services	350,000	262,500	-	-	-	(262,500)	0%
Capital outlay	350,000	262,500	472	-	472	(262,028)	0%
<b>TOTAL EXPENDITURES</b>	<b>700,000</b>	<b>262,500</b>	<b>472</b>	<b>-</b>	<b>472</b>	<b>(262,028)</b>	<b>0%</b>
Revenue over (under) expenditures	(435,000)	(63,750)	78,804	13,528	92,332	156,082	
<b>FUND BALANCE - Beginning</b>	<b>489,000</b>	<b>489,000</b>	<b>191,856</b>	<b>270,660</b>	<b>199,572</b>	<b>(297,144)</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 54,000</b>	<b>\$ 425,250</b>	<b>\$ 270,660</b>	<b>\$ 284,188</b>	<b>\$ 291,904</b>	<b>\$ (141,062)</b>	

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**SYSTEM DEVELOPMENT CHARGES FUND, *continued***

	2nd Quarter Actuals Unaudited				Prior Year Change		
	FY 2021	FY 2022	FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
System development charges	\$ 65,386	\$ 524,136	\$ 21,736	\$ 86,057	702%	-96%	296%
Investment earnings	5,230	2,903	18,040	44,841	-44%	521%	149%
Miscellaneous	478	559	432	703	17%	-23%	63%
<b>Total Operating Revenues</b>	<b>71,094</b>	<b>527,598</b>	<b>40,208</b>	<b>131,601</b>	<b>642%</b>	<b>-92%</b>	<b>227%</b>
<b>Other Financing Sources</b>							
Transfers in	-	-	-	-	0%	0%	0%
<b>TOTAL REVENUES</b>	<b>71,094</b>	<b>527,598</b>	<b>40,208</b>	<b>131,601</b>	<b>642%</b>	<b>-92%</b>	<b>227%</b>
<b>EXPENDITURES</b>							
Materials and services	-	-	-	-	0%	0%	0%
Capital outlay	102,042	40,730	848	58,590	-60%	-98%	6809%
<b>TOTAL EXPENDITURES</b>	<b>102,042</b>	<b>40,730</b>	<b>848</b>	<b>58,590</b>	<b>-60%</b>	<b>-98%</b>	<b>6809%</b>
Revenue over (under) expenditures	\$ (30,948)	\$ 486,868	\$ 39,360	\$ 73,011	<b>-1673%</b>	<b>-92%</b>	<b>85%</b>

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**MILWAUKIE REDEVELOPMENT COMMISSION (URA) FUND**

	Through the 2nd Quarter Ended December 31, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual		
<b>REVENUE</b>							
Property taxes	\$ 1,753,000	\$ 1,687,619	\$ 590,430	\$ 710,767	\$ 1,301,197	\$ (386,422)	77%
Investment earnings	10,000	7,500	50,393	50,723	101,116	93,616	1348%
Miscellaneous	-	-	1,068	1,914	2,982	2,982	0%
Proceeds from issuance of debt	6,500,000	4,875,000	4,630,800	19,891	4,650,691	(224,309)	95%
<b>TOTAL REVENUES</b>	<b>8,263,000</b>	<b>6,570,119</b>	<b>5,272,691</b>	<b>783,295</b>	<b>6,055,986</b>	<b>(514,133)</b>	<b>92%</b>
<b>EXPENDITURES</b>							
Materials and services	100,000	75,000	-	5,000	5,000	(75,000)	7%
Capital outlay	5,332,000	875,000	-	38,595	38,595	(875,000)	4%
Transfers out	70,000	52,500	35,000	17,500	52,500	(17,500)	100%
Debt service	1,044,000	783,000	332,941	87,833	420,774	(450,059)	0%
Contingency	42,000	-	-	-	-	-	0%
<b>TOTAL EXPENDITURES</b>	<b>6,588,000</b>	<b>1,785,500</b>	<b>367,941</b>	<b>148,928</b>	<b>516,869</b>	<b>(1,417,559)</b>	<b>21%</b>
Revenue over (under) expenditures	1,675,000	4,784,619	4,904,750	634,367	5,539,117	903,426	
<b>FUND BALANCE - Beginning</b>	<b>1,620,000</b>	<b>1,620,000</b>	<b>1,491,338</b>	<b>6,396,088</b>	<b>1,491,338</b>	<b>128,662</b>	
<b>FUND BALANCE - Ending</b>	<b>\$ 3,295,000</b>	<b>\$ 6,404,619</b>	<b>\$ 6,396,088</b>	<b>\$ 7,030,455</b>	<b>\$ 7,030,455</b>	<b>\$ 1,032,088</b>	

**NOTES:**

- Debt was issued in February 2023.

	2nd Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
<b>REVENUE</b>							
Property taxes	\$ 426,564	\$ 456,107	\$ 543,704	\$ 710,767	7%	19%	31%
Investment earnings	1,895	1,720	13,510	50,723	-9%	685%	275%
Miscellaneous	18	272	329	1,914	1411%	21%	482%
<b>Total Operating Revenues</b>	<b>428,477</b>	<b>458,099</b>	<b>557,543</b>	<b>763,404</b>	<b>7%</b>	<b>22%</b>	<b>37%</b>
<b>Other Financing Sources</b>							
Proceeds from Issuance of Debt	-	-	-	19,891	0%	0%	0%
<b>TOTAL REVENUES</b>	<b>428,477</b>	<b>458,099</b>	<b>557,543</b>	<b>783,295</b>	<b>7%</b>	<b>22%</b>	<b>40%</b>
<b>EXPENDITURES</b>							
Materials and services	-	1,400	-	5,000	0%	-100%	0%
Construction in process	-	-	-	38,595			
Debt service	-	-	-	87,833			
Transfers	-	-	17,500	17,500	0%	0%	0%
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>1,400</b>	<b>17,500</b>	<b>148,928</b>	<b>0%</b>	<b>1150%</b>	<b>751%</b>
Revenue over (under) expenditures	\$ 428,477	\$ 456,699	\$ 540,043	\$ 634,367	<b>7%</b>	<b>18%</b>	<b>17%</b>

**ENGINEERING DEPARTMENT STATUS MEMO  
TO CITY COUNCIL**

**&**

**CAPITAL IMPROVEMENT PROJECTS  
STATUS REPORT**





# CITY OF MILWAUKIE

## Memorandum

**To:** City Council  
**From:** Joseph Briglio, Community Development Director  
**CC:** Ann Ober, City Manager  
**Date:** January 16, 2024  
**Re:** Community Development Department Monthly Update

Community Development, Economic Development, & Housing	Planning	Building	Engineering
<ul style="list-style-type: none"> <li>▪ City Hall</li> <li>▪ Economic Development</li> <li>▪ Affordable Housing</li> </ul>	<ul style="list-style-type: none"> <li>▪ Comprehensive Plan Implementation</li> <li>▪ Planning Commission</li> <li>▪ Design and Landmarks Committee</li> <li>▪ Land Use/ Development Review</li> </ul>	<ul style="list-style-type: none"> <li>▪ December Review</li> </ul>	<ul style="list-style-type: none"> <li>▪ CIP</li> <li>▪ Traffic/Parking Projects</li> <li>▪ Right-of-Way Permits</li> <li>▪ PIP</li> <li>▪ Document Administration</li> </ul>

### COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/HOUSING

#### City Hall Projects

##### **Historic City Hall**

- City staff and representatives from Henry Point Development have executed the disposition and development agreement (DDA). The DDA serves as the roadmap for preparing city hall for its next intended use and ensuring that conditions such as maintaining the historic façade, among others, are compulsory with the property transfer.
- Staff and Henry Point Development have agreed on an MOU that will help ensure that the city and the new ownership continue to partner in events, improvements, and other complementary operations.
- Henry Point Development received land use approval from the Planning Commission on June 27 for minor modifications to the site.
- In November, Henry Point provided official notice to the city that they had completed their due diligence items and would like to proceed with the sale and transfer of the building. Staff and Henry Point will continue to work through final details with an anticipated closing date of no later than February 16<sup>th</sup>, 2024. The developer has already submitted plans to the building division, so that they can begin improvements soon after closing.

## **New City Hall**

- Staff are currently working with the contractor on the addition of a mini-split system for the server room on the second floor. This was not part of the original scope and was recently added by the public works department to take advantage of the contractor before their contract expires.

## **Economic Development**

- *Downtown:* Staff worked closely with the owner of Spoke and Word, an independent bookstore, to find a location on Main Street. They are officially open. Mama's and Hapa's Zero Waste Shop in the Axletree building is also newer to downtown and open. The planning division received a pre-application for a food cart pod at the old Peakes Funeral home next to new city hall. The applicant has stated that this is exploratory at the moment and that nothing is finalized.
- *Milwaukie Marketplace:* Tenant improvements continue to occur inside the New Seasons space. They are targeting March 2024 for a community based soft opening and April 2024 for its grand opening. The building division issued permits for Ace Hardware, which will be occupying the old Tuesday Morning space. Planet Fitness and Luna's Ice Cream are currently open.
- *Milwaukie Station:* In order to address new state wastewater requirements for food cart pods, staff worked on improving the site with sewer and grease interceptor traps. Without these upgrades, the food carts would no longer be allowed to operate at Milwaukie Station. The project is complete and operates well. Eleven of the twelve cart spaces are occupied, and the manager is working on heating options for customers during the winter months.
- *Enterprise Zone:* Staff have met with two businesses relocating to Milwaukie's north innovation area and taking advantage of the North Clackamas Enterprise Zone tax incentives. The two businesses are Swagelock and Overland Van Project. The Overland Van Project was recently approved for the incentive. Additionally, City and County staff recently met with Alpine Foods who are interested in applying in order to help offset their current expansion costs. These are still ongoing.
- *Urban Renewal Area Economic Development Programs:* Staff recently contracted with regional economic development consultant and expert, John Southgate, to help create the criteria associated with the 5-Year Action Plan's Predevelopment Assistance, Tenant Improvement, and Small Business Assistance programs. The MRCCAC convened in November to discuss the draft criteria and provide feedback on the emerging programs. Staff and Mr. Southgate are working with the initial MRCCAC feedback and planning to meet with them again in January.

## **Affordable Housing**

- *Sparrow Site:* The city purchased the parcel ("main property") at the northeast corner of SE Sparrow Street and the Trolley Trail from TriMet for the purpose of land banking to support affordable housing several years ago. More recently, staff received a Metro Brownfields grant to support due diligence for the acquisition of 12302 SE 26<sup>th</sup> Avenue ("auxiliary property") from TriMet in order to help rectify access constraints to the main property. The city closed on the 12302 SE 26<sup>th</sup> Ave ("auxiliary") property and is considering next steps.

- *Coho Point*: The Developer presented an update to the city council during its February 21 work session and requested a 12-month extension of the Disposition and Development Agreement (DDA) due diligence period because of extenuating circumstances involving supply chain and subcontractor timing issues related to the COVID-19 pandemic. The due diligence period was officially extended to March 31, 2024. City Staff recently signed off on the Developer's conditional letter of map revision (CLOMR) submittal to FEMA so that they can begin the approval process for building within the flood plain. Staff were notified on May 10, 2023, that Black Rock had submitted the CLOMR to FEMA. The review process typically takes several months, and FEMA (September) requested additional information from the applicant. The applicant has 90-days to address FEMA's comments and resubmit.
- *Construction Excise Tax (CET) Program*: The CET Program was established by the city council in 2017 and codified within chapter 3.60 (Affordable Housing Construction Excise Tax) of the municipal code. The CET levy's a one percent tax on any development over \$100,000 in construction value. In example, a property owner who is building an addition that has an assessed construction value of \$100,000 would have to pay \$1,000 in CET to the city. As development continues throughout the city, the CET fund increases in proportionality.

The city released its inaugural competitive bid process for CET funds through a formal Request for Proposals (RFP). This resulted in Hillside Park Phase I being awarded \$1.7M (requested \$2M) and the Milwaukie Courtyard Housing Project (Now called Milwaukie Shortstack) with \$300K (requested \$600K).

On March 7, 2023, the city council authorized the city manager to execute the necessary grant agreements in the amounts listed above. The grants agreements for both projects have been signed and executed, and initial funding disbursements have occurred. Staff will now work with the applicants to ensure that their projects meet the conditions for funding.

# PLANNING

## **Comprehensive Plan Implementation**

- Following a series of public workshops and an online survey, planning and community development staff are moving forward with proposed code amendments and an economic development toolkit for the Neighborhood Hubs project.

Staff held a work session with the City Council on December 19 to discuss the project status and next steps. Staff is meeting with the Planning Commission in a work session on January 23 to provide an update and discuss a draft set of proposed code amendments in advance of public hearings later in the spring.

## **Transportation Systems Plan (TSP)**

- The TSP kicked off with the first Technical and Advisory Committee meetings in October. The next meetings are scheduled for January and February. The first community wide meeting is scheduled for March 21.

## **Planning Commission**

- ZA-2022-005: A Type V code amendment application related to Climate Friendly Equitable Communities rulemaking. The Planning Commission held a public hearing on February 14<sup>th</sup> and voted 6-0 to recommend approval of the code amendments. The City Council discussed the amendments during the regular session on March 7<sup>th</sup>. These code amendments were put on hold until the rulemaking process was complete in the fall of 2023. Staff will be taking an updated code package to the Planning Commission in February and then to City Council.
- ZA-2023-004: A Type V code amendment application to update the bicycle parking quantity and development standards for new and redevelopment projects. The Planning Commission held a work session on the proposed amendments on July 25<sup>th</sup>. These code amendments were put on hold until the rulemaking process was complete in the fall of 2023. Staff will be bringing these amendments to the Planning Commission and City Council at the same time as the Climate Friendly Equitable Communities code package above.
- NCU-2023-001: A Type III application to alter a nonconforming use for the Johnson Creek Mini-Storage facility at 5803 SE Johnson Creek Blvd. The proposal is to convert two of the 45 existing storage units into an office and three smaller storage units, bringing the manager's office onto site from its current location on the adjacent site to the east. The Planning Commission held a public hearing on January 9, 2024 and approved the application.

## **Land Use/Development Review**

- R-2023-004: A Type II application for replat, to adjust the boundary between the underlying lots that comprise the property (which also includes 30 ft of vacated public right-of-way from the 44<sup>th</sup> Avenue alignment). The application includes a Type II variance for the minimum lot width of Parcel 1. The application was approved on December 18 and became final when the appeal period ended uneventfully on January 2, 2024.

- P-2024-001: A Type II application for a parking modification for a 41-unit cottage cluster development at 9815-9833 SE 17<sup>th</sup> Ave. The request is to allow a parking ratio of 1.5 parking spaces per unit (rather than the maximum of 1 space per unit). The application is in completeness review.

<sup>1</sup> Only land use applications requiring public notice are listed.

## BUILDING

<b>Permit data for</b>	<b>December</b>	<b>FY to Date:</b>
New single-family houses:	0	10
New ADU's	0	2
New Solar	4	42
Res. additions/alterations	2	28
Commercial new	0	2
Commercial Alterations	2	43
Demo's	0	2
Total Number of Permits issued:		716
(includes fire, electrical, mechanical, plumbing, and other structural)		
Total Number of Inspections:		1187
Total Number of active permits:		950

# ENGINEERING

## Capital Improvement Projects (CIP):

### **CIP 2018-A13 Washington Street Area Improvements**

Summary: This project combines elements of the SAFE, SSMP, Water, Stormwater, and Wastewater programs. SAFE improvements include upgrading and adding ADA compliant facilities along 27<sup>th</sup> Ave, Washington St, and Edison St. Street Surface Maintenance Program improvements are planned for Washington Street, 27<sup>th</sup> Avenue, and Edison Street. The Spring Creek culvert under Washington Street at 27<sup>th</sup> Avenue will be removed, and a new structure added. The water system along Washington Street will be upsized from a 6" mainline to an 8" mainline. The stormwater system along Washington Street will be upsized from 18" to 24" storm lines. The project is being designed by AKS Engineering and Forestry.

Update: Notice to Proceed to Landis and Landis should be issued soon.

### **CIP 2016-Y11 Meek Street Storm Improvements**

Summary: Project was identified in the 2014 Stormwater Master Plan to reduce flooding within this water basin. The project was split into a South Phase and a North Phase due to complications in working with UPRR.

Update: A project authorization for the construction contract with Tapani Inc. was approved by the Council on July 18 and the contract was executed on Sept. 14, 2023. Construction commenced in early November of 2023 and is progressing as expected.

### **CIP 2020-A12 SAFE & SSMP FY 2021 Improvements (Home Ave & Wood Ave)**

Summary: Project includes the Home Avenue SAFE and SSMP improvements and the Wood Avenue SSMP improvements.

Project is mostly completed; a few items remain that needed to be done during warm weather.

Update: Staff are working on closing out the Project. Final payment has been submitted to finance. The contractor has been largely unresponsive for the past 3+ months.

### **CIP 2022-W56 Harvey Street Improvements**

Summary: The project includes water improvements and stormwater improvements on Harvey Street from 32nd Avenue to the east end, on 42nd Avenue from Harvey Street to Johnson Creek Boulevard, 33rd Avenue north of Harvey Street, 36th Avenue north of Harvey Street, Sherry Street west of 36th Avenue, 41st Street north of Wake Court, and Wake Court. Sanitary sewer work will be done on 40th Avenue between Harvey Street to Drake Street. The project also includes the installation of an ADA compliant sidewalk on Harvey Street from 32nd Avenue to 42nd Avenue and 42nd Avenue from Harvey Street to Howe Street. Roadway paving will be done throughout the project area.

Update: Century West Engineering was contracted for the design in July 2023. The project is currently at 30% design. An Open-House is scheduled for January 24<sup>th</sup> with invitations going out soon.

### **CIP 2021-W61 Ardenwald North Improvements**

Summary: Project includes street repair on Van Water Street and Roswell Street with a shared street design for bicycles, pedestrians, and vehicles. Stormwater catch basins in the project boundary will be upgraded, the water system will be upsized on 29<sup>th</sup> Avenue, 30<sup>th</sup> Avenue, and 31<sup>st</sup> Avenue, and there will be wastewater improvements on 28<sup>th</sup> Avenue, 29<sup>th</sup> Avenue, and 31<sup>st</sup> Avenue to address multiple bellies and root intrusion to reduce debris buildup.

Update: Work is progressing on 100% design. Staff anticipates bidding the project this winter.

### **CIP 2022-A15 King Road Improvements**

Summary: King Road (43<sup>rd</sup> Avenue to city limits near Linwood Avenue) SAFE/SSMP Improvements will replace existing sidewalk and bike lane with a multi-use path, improve stormwater system, replace water pipe, and reconstruct roadway surface.

Update: Additional storm improvement scope was added to the project. Existing condition investigations are currently being conducted.

### **Milwaukie Bay Park**

Update: The County Commission has pulled funding for the project, which has consequently placed it on hold.

### **Waverly Heights Sewer Reconfiguration**

Summary: Waverly Heights Wastewater project was identified in the 2010 Wastewater System Master Plan. The project may replace approximately 2,500 feet of existing clay and concrete pipe.

Update: Authorization for the design contract with Stantec was approved by the Council on August 1, 2023. An engineering services agreement was executed with Stantec on Sept. 19, and the design effort was kicked off in early October of 2023. A flow monitoring program was initiated in October, and will continue through the wet season, concurrent with design. A public engagement plan was prepared in Fall of 2023, and a first set of informational material was mailed out to neighbors in the area in November, along with permit of entry forms. Stantec commenced with early site investigations in December of 2023 and will continue with 30 percent design through winter of 2024.

### **Monroe Street Greenway**

Summary: The Monroe Street Greenway will create a nearly four-mile, continuous, low-stress bikeway from downtown Milwaukie to the I-205 multi-use path. Once complete, it will serve as the spine of Milwaukie's active transportation network connecting users to the Max Orange Line, Max Green Line, Trolley Trail, 17<sup>th</sup> Avenue Bike Path, I-205 path, neighborhoods, schools, and parks. Funding grants through ODOT and Metro will allow the city to complete our 2.2-mile section of the Monroe Greenway from the Trolley Trail to Linwood Ave.

Update:

East Monroe Greenway (37<sup>th</sup> to Linwood): Staff have come to an agreement with ODOT and contracted CONSOR for the design. A Kick-off meeting is scheduled for January 5<sup>th</sup>.

Monroe Street & 37<sup>th</sup> Avenue (34<sup>th</sup> to 37<sup>th</sup>): This segment is complete. It was constructed as part of the private development of the Seven Acres Apartments.



Central Monroe Greenway (29th to 34th): The city is working with ODOT to prepare an IGA that will transfer \$1.55 M in STIP funding to the city to manage this segment of the Monroe Street Greenway. City staff plan to prepare a direct appointment contract with 3J Consulting to have the railroad crossings designed and approved by the railroad.

Monroe Street & Highway-224 Intersection: This project has now been combined with a larger project which will mill and overlay Highway-224 from Rusk Road to 17th Avenue. The city will design and replace the underlying water main by Fiscal Year 2025 and ODOT will proceed to construction in the Fiscal Year 2026. An Open-House is being planned for February 29<sup>th</sup> for all of the Monroe Greenway, ODOT's Highway-224 project, and the City's TSP.

West Monroe Greenway (Milwaukie Bay Park to 29<sup>th</sup> Avenue): This segment is currently unfunded and will not proceed until funding is assigned.

### **Kellogg Creek Restoration and Community Enhancement Project**

Summary: Project to remove the Kellogg Creek dam, replace the McLoughlin Blvd. bridge, improve fish passage, and restore the wetland and riparian area. City of Milwaukie staff are part of the project Leadership Team, Core Technical Team, and the Technical Advisory Committee. The Leadership Team and Core Technical Team both meet monthly. In addition to city staff, these groups include staff from North Clackamas Watershed Council (NCWC), Oregon Department of Transportation (ODOT), and American Rivers. The Technical Advisory Committee (TAC) for the Kellogg Creek Restoration & Community Enhancement Project involves all collaborative partners that include the Confederated Tribes of the Warm Springs Indian Reservation of Oregon, the Confederated Tribes of Grand Ronde, Clackamas Water Environment Services, Metro, North Clackamas Parks and Recreation District, Oregon Department of Environmental Quality, Oregon Department of Fish and Wildlife, Oregon Division of State Lands, the Native Fish Society, and the Natural Resources Office of Governor.

Update: Project scoping by ODOT is continuing and on schedule to post the design Request for Proposal (RFP) in January.

### **Traffic / Parking Projects, Issues**

None.

### **Right-Of-Way (ROW) Permits (includes tree, use, construction, encroachment)**

Downtown Trees and Sidewalks

Update: Staff has a contract with AKS; working on what type of design works best now and in the future with both the trees and sidewalks & curbs.

### **Private Development – Public Improvement Projects (PIPS)**

Seven Acres Apartments (formerly Monroe Apartments) – 234 units

Update: We anticipate completion of all ROW improvements in summer 2023; Contractor is working on installing the main driveway on 37<sup>th</sup> Ave. (opposite from Washington Street) and ADA ramps on both sides of 37<sup>th</sup> Ave. at Washington Street. The developer has received a TCO for four buildings.

Henley Place (Kellogg Bowl redevelopment)- 175 units

Update: A Right-of-Way permit has been issued; construction of improvements is underway.

Walnut Addition Subdivision – 9 lot subdivision at Roswell St. & 33<sup>rd</sup> Ave.

Update: Most of the street work has been completed; construction is in the project correction phase.

Elk Rock Estates – 5 lot subdivision at 19<sup>th</sup> Ave & Sparrow St.

Update: Most of the street work has been completed; construction is in the project correction phase.

Shah & Tripp Estates – 8-lot subdivision at Harrison Street and Home Ave.

Update: Design plans are under review.

Jackson / 52<sup>nd</sup> – 5-unit development.

Update: Design plans are under review. Staff and developer have agreed on a development agreement to have the developer pave Jackson Street from Home to 52<sup>nd</sup> Ave. and be reimbursed for areas outside of their responsibility. Pre-construction meeting has concluded. Construction is anticipated to start this summer.

## **Document Administration**

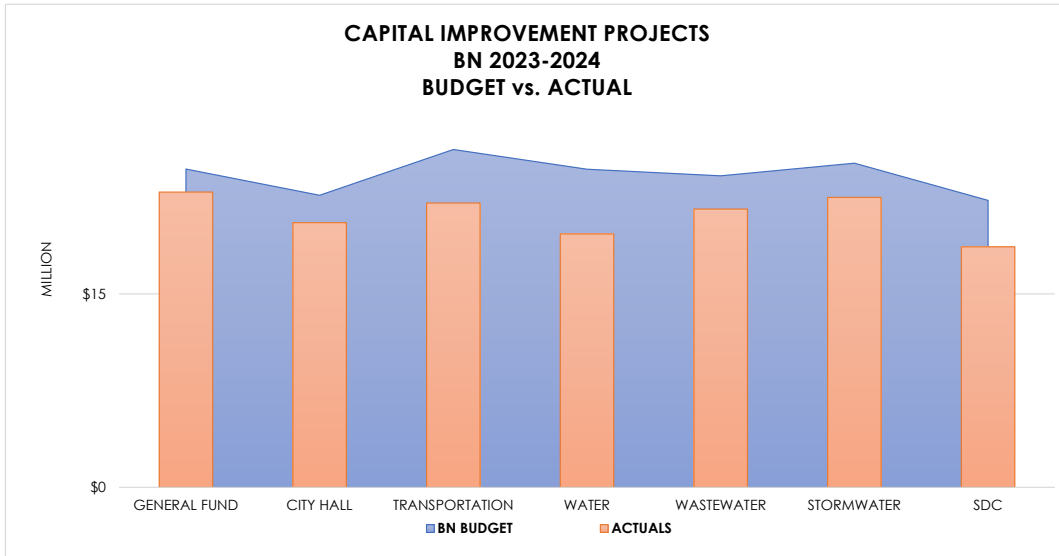
Master Plans

Summary: WSC is preparing the Stormwater System Plan.

**City of Milwaukee**  
**Capital Improvement Projects Update - TOTAL BY FUND**  
**Second Quarter for Fiscal Year Ending 2024**

(Amounts in Thousands \$100 = \$100,000)

FUND	BUDGET FY 2023	BUDGET FY 2024	UPDATED BN BUDGET	FY 2023 ACTUAL EXPENDITURE	FY 2024 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING
GENERAL FUND	\$ 4,190,000	\$ 3,230,000	\$ 7,420,000	\$ 1,689,927	\$ 676,674	\$ 2,366,601	\$ 5,053,399	68%
CITY HALL	1,975,000	38,000	2,013,000	668,333	827,045	517,622	517,622	26%
TRANSPORTATION	10,843,000	8,795,000	19,638,000	1,063,895	308,538	1,372,433	18,265,567	93%
WATER	4,580,000	2,791,000	7,371,000	590,390	8,170	295,195	5,386,985	73%
WASTEWATER	3,176,000	2,138,000	5,314,000	777,882	239,247	1,017,129	4,296,871	81%
STORMWATER	4,028,000	5,953,000	9,981,000	238,843	1,574,374	1,813,217	8,167,783	82%
SDC	950,000	610,000	1,560,000	100,472	55,029	155,501	1,404,499	90%
MRC	150,000	5,182,000	6,984,000	-	-	-	6,984,000	100%
<b>TOTAL CITY-WIDE</b>	<b>\$29,892,000</b>	<b>\$28,737,000</b>	<b>\$60,281,000</b>	<b>\$ 5,129,742</b>	<b>\$ 3,689,077</b>	<b>\$ 7,537,698</b>	<b>\$50,076,726</b>	<b>83%</b>



**City of Milwaukee**  
**Capital Improvement Projects Update - GENERAL FUND**  
**Second Quarter for Fiscal Year Ending 2024**  
*(Amounts in Thousands \$100 = \$100,000)*

GENERAL FUND PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2023 ACTUAL EXPENDITURE	FY 2024 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Landbanking	Public Works Administration		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ 85,276	\$ -	\$ 85,276	\$ 14,724	15%	Complete; purchased Sparrow auxiliary parcel.
Dogwood Park	Public Works Administration		-	80,000	-		80,000	40,238	4,797	45,035	34,965	44%	Awaiting CoHo development
Milwaukee Bay Park	Public Works Administration	G06	250,000	750,000	-		1,000,000	40,238	4,797	45,035	954,965	95%	On hold design/construction expected in spring
Scott Park	Public Works Administration	G06	927,000	-	-		927,000	40,238	4,797	45,035	881,965	95%	On hold design/construction expected in spring
Balfour Park	Public Works Administration	G06	1,000,000	-	-		1,000,000	40,238	4,797	45,035	954,965	95%	On hold design/construction expected in spring
Bowman-Brae Park	Public Works Administration	G06	700,000	-	-		700,000	40,238	4,796	45,034	654,966	94%	On hold design/construction expected in spring
Technology Equipment	PEG	CH1	171,000	-	-		171,000	131,631	52,192	183,823	(12,823)	-7%	
Vehicles	City Manager	M20	80,000	-	-		80,000	40,000	-	40,000	40,000	50%	
Monroe Street Greenway	Engineering	T38	425,000	275,000	-		700,000	425,000	-	425,000	275,000	39%	
Window Replacements	Facilities	-	20,000	-	-		20,000	-	-	-	20,000	100%	
Fence & Gate	Facilities	CH1	-	60,000	-		60,000	-	59,063	59,063	937	2%	Fence on hold until July 2024; gate installed
Vehicle Chargers	Facilities	F50	-	50,000	-		50,000	96,401	-	96,401	(46,401)	-93%	
Johnson Creek Campus Fuel/Diesel Tank	Facilities	F42, F49	140,000	-	-		140,000	325,303	-	325,303	(185,303)	-132%	
Public Safety Building Vehicle Charger	Facilities	-	40,000	-	-		40,000	-	-	-	40,000	100%	Complete
Public Safety Building Exterior Paint	Facilities	-	35,000	-	-		35,000	-	-	-	35,000	100%	On hold
Ledding Library Vehicle Charger	Facilities	-	30,000	-	-		30,000	-	-	-	30,000	100%	Complete
Public Safety Building Seismic Retrofit	Facilities		-	1,500,000	-		1,500,000	156,702	124,089	280,791	1,219,209	81%	Will be completed December 2024
Johnson Creek Campus Remodel	Facilities		-	160,000	-		160,000	-	97,769	97,769	62,231	39%	In process
Public Safety Building Parking Lot Repair	Facilities	-	-	30,000	-		30,000	-	-	-	30,000	100%	On hold until July 2024
Bertman House Exterior Repair	Facilities	-	-	30,000	-		30,000	-	-	-	30,000	100%	On hold
Public Safety Building Carpet	Facilities	F52	-	20,000	-		20,000	34,760	-	34,760	(14,760)	-74%	Will be completed December 2024
Vehicles	Fleet	M20	-	60,000	-		60,000	40,000	-	40,000	20,000	33%	
Switch Refresh	Information Technology	I16	157,000	-	-		157,000	3,375	242,522	245,897	(88,897)	-57%	Ordered and being configured
Fleet / Vehicles	Police Department	Z09	165,000	165,000	-		330,000	150,289	77,055	227,344	102,656	31%	
<b>GENERAL FUND TOTAL</b>			<b>\$ 4,190,000</b>	<b>\$ 3,230,000</b>	<b>\$ -</b>		<b>\$ 7,420,000</b>	<b>\$ 1,689,927</b>	<b>\$ 676,674</b>	<b>\$ 2,366,601</b>	<b>\$ 5,053,399</b>	<b>68%</b>	

City of Milwaukee  
 Capital Improvement Projects Update - CITY HALL FUND  
 Second Quarter for Fiscal Year Ending 2024  
 (Amounts in Thousands \$100 = \$100,000)

MRC PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2024 ACTUAL EXPENDITURE	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Renovations	City Hall	CH1	\$1,800,000	\$ -	\$ -		\$ 1,800,000	\$ 668,333	\$ 304,622	17%	Amended scope; Council authorized additional funding, some art created and installed. Larger art is being designed and fabricated. Installation to occur in 2024
Dedicated Art in Public Places	City Hall		125,000			125,000	-	125,000	100%		
Furniture & Equipment	City Hall	-	50,000	38,000	-	88,000	-	88,000	100%	Complete	
<b>CITY HALL FUND TOTAL</b>			<b>\$ 1,975,000</b>	<b>\$ 38,000</b>	<b>\$ -</b>		<b>\$ 2,013,000</b>	<b>\$ 668,333</b>	<b>\$ 517,622</b>	<b>26%</b>	

**City of Milwaukee**  
**Capital Improvement Projects Update - MRC FUND**  
**Second Quarter for Fiscal Year Ending 2024**  
*(Amounts in Thousands \$100 = \$100,000)*

CITY HALL PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2024 ACTUAL EXPENDITURE	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Pre-development Assistance	MRC	-	\$ 150,000	\$ 150,000	\$ -		\$ 300,000	\$ -	\$ 300,000	100%	<p>Contractor selected and program development is underway. Next advisory committee meeting January 2024</p> <p>Working w/engineering on scope</p> <p>In process: reviewing downtown parking needs</p> <p>In process: working with Engineering</p> <p>Contractor selected and program development is underway</p> <p>In process: working with Engineering</p>
Developer Assistance Fund - Grants	MRC		\$ -	\$ 750,000	\$ -		\$ 750,000	\$ -	\$ 750,000	100%	
Tenant Improvements Fund - Grants	MRC		\$ -	\$ 500,000	\$ -		\$ 500,000	\$ -	\$ 497,043	99%	
Downtown Main Street Enhancements	MRC		\$ -	\$ 500,000	\$ -		\$ 500,000	\$ -	\$ 464,362	93%	
Downtown Streetscape Improvements	MRC		\$ -	\$ 500,000	\$ -		\$ 500,000	\$ -	\$ 500,000	100%	
Dogwood Park	MRC		\$ -	\$ 400,000	\$ -		\$ 400,000	\$ 40,238	\$ 354,965	89%	
Parking Solutions	MRC		\$ -	\$ 500,000	\$ -		\$ 500,000	\$ -	\$ 500,000	100%	
McLoughlin Intersection	MRC		\$ -	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ 250,000	100%	
Transit Stop Improvements	MRC		\$ -	\$ 150,000	\$ -		\$ 150,000	\$ -	\$ 150,000	100%	
Small Business Development Fund - Grants	MRC		\$ -	\$ 150,000	\$ -		\$ 150,000	\$ -	\$ 150,000	100%	
Monroe Street Greenway	MRC		\$ -	\$ 1,332,000	\$ -		\$ 1,332,000	\$ -	\$ 1,332,000	100%	
<b>MRC FUND TOTAL</b>			<b>\$ 150,000</b>	<b>\$ 5,182,000</b>	<b>\$ -</b>		<b>\$ 5,332,000</b>	<b>\$ 40,238</b>	<b>\$ 5,248,370</b>	<b>98%</b>	

City of Milwaukee  
 Capital Improvement Projects Update - **INFRASTRUCTURE**  
 Second Quarter for Fiscal Year Ending 2024  
 (Amounts in Thousands \$100 = \$100,000)

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	TECHNICAL	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
<b>Harvey Street Improvements</b>	SAFE	W56	\$ 1,129,000	\$ -	\$ -		\$ 1,129,000	\$ 356	\$ 30,506	\$ 30,862	\$ 1,098,138	97%	Project in design
	SSMP	W56	958,000	-	-		958,000	406	28,355	28,761	929,239	1	
	STORMWATER	W56	400,000	-	-		400,000	-	13,186	13,186	386,814	97%	
	WASTEWATER	W56	9,000	-	-		9,000	-	2,139	2,139	6,861	76%	
	WATER	W56	770,000	-	-		770,000	11,581	22,806	34,387	735,613	96%	
<b>Harvey Street Improvements</b>			<b>\$ 3,266,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 3,266,000</b>	<b>\$ 12,343</b>	<b>\$ 96,992</b>	<b>\$ 109,335</b>	<b>\$ 3,156,665</b>	<b>97%</b>	
<b>Ardenwald North Improvements</b>	SAFE	W61	\$ 765,000	\$ -	\$ -		\$ 765,000	\$ 75,579	\$ 90	\$ 75,669	\$ 689,331	90%	Preparing project to bid
	SSMP	W61	342,000	-	-		342,000	343	40	383	341,617	100%	
	STORMWATER	W61	300,000	-	-		300,000	120	21	141	299,859		
	WASTEWATER	W61	745,000	-	-		745,000	357	61	418	744,582	100%	
	WATER	W61	1,070,000	-	-		1,070,000	679	116	795	1,069,205	100%	
<b>Ardenwald North Improvements</b>			<b>\$ 3,222,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 3,222,000</b>	<b>\$ 77,078</b>	<b>\$ 328</b>	<b>\$ 77,406</b>	<b>\$ 3,144,594</b>	<b>98%</b>	
<b>King Road Improvements</b>	SAFE	A15	\$ 626,000	\$ 1,000,000	\$ -		\$ 1,626,000	\$ 15,886	\$ 121,885	\$ 137,771	\$ 1,488,229	92%	Project in design
	SSMP	A15	291,000	-	-		291,000	8,281	63,539	71,820	219,180	75%	
	STORMWATER	A15	27,000	180,000	-		207,000	712	5,462	6,174	200,826	97%	
<b>King Road Improvements</b>			<b>\$ 944,000</b>	<b>\$ 1,180,000</b>	<b>\$ -</b>		<b>\$ 2,124,000</b>	<b>\$ 24,879</b>	<b>\$ 190,886</b>	<b>\$ 215,765</b>	<b>\$ 1,908,235</b>	<b>90%</b>	
<b>Home Avenue &amp; Wood Avenue Improvements</b>	STATE GAS TAX		\$ 470,000	-	\$ -		470,000	-	-	-	470,000	100%	Completed
	SAFE		556,000	-	-		556,000	-	-	-	556,000	100%	
	SSMP		705,000	-	-		705,000	-	-	-	705,000	100%	
	WATER		15,000	-	-		15,000	326	-	326	14,674	98%	
	WASTEWATER		180,000	-	-		180,000	25	-	25	179,975	100%	
	STORMWATER		231,000	-	-		231,000	-	-	-	231,000	100%	
<b>Home Avenue &amp; Wood Avenue Improvements</b>			<b>\$ 2,157,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 2,157,000</b>	<b>\$ 351</b>	<b>\$ -</b>	<b>\$ 351</b>	<b>\$ 2,156,649</b>	<b>100%</b>	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Washington Street Area Improvements	SAFE	A13	\$ 282,000	\$ 1,600,000	\$ -		\$ 1,882,000	\$ 142,452	\$ 11,861	\$ 154,313	\$ 1,727,687	92%	Project under construction
	SSMP	A13	238,000	1,350,000	-		1,588,000	53,492	1,779	55,271	1,532,729	97%	
	STATE GAS TAX - FILOC	-	68,000	309,000	-		377,000	-	-	-	377,000	100%	
	WASTEWATER	A13	75,000	483,000	-		558,000	38,199	1,270	39,469	518,531	93%	
	STORMWATER	A13	370,000	2,100,000	-		2,470,000	157,594	5,458	163,052	2,306,948	93%	
	WATER	A13	85,000	405,000	-		490,000	24,222	806	25,028	464,972	95%	
<b>Washington Street Area Improvements</b>			<b>\$ 1,118,000</b>	<b>\$ 6,247,000</b>	<b>\$ -</b>		<b>\$ 7,365,000</b>	<b>\$ 415,959</b>	<b>\$ 21,174</b>	<b>\$ 437,133</b>	<b>\$ 6,927,867</b>	<b>94%</b>	
42nd Avenue & 43rd Avenue Improvements	SAFE	A05, A10	\$ 255,000	\$ -	\$ -		\$ 255,000	\$ 143,157	\$ 504	\$ 143,661	\$ 111,339	44%	Completed
	SSMP	S16, A10	71,000	-	-		71,000	2,901	92	2,993	68,007	96%	
	STATE GAS TAX	A10, T50	492,000	-	-		492,000	60,961	397	61,358	430,642	88%	
<b>42nd Avenue &amp; 43rd Avenue Improvements</b>			<b>\$ 818,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 818,000</b>	<b>\$ 207,019</b>	<b>\$ 993</b>	<b>\$ 208,012</b>	<b>\$ 609,988</b>	<b>75%</b>	
Waverly South	SAFE	-	\$ 78,000	\$ -	\$ -		\$ 78,000	\$ -	\$ -	\$ -	\$ 78,000	100%	Project being scoped
	SSMP	-	359,000	-	-		359,000	-	-	-	359,000	100%	
	WASTEWATER	-	202,000	-	-		202,000	-	-	-	202,000	100%	
	WATER	-	115,000	-	-		115,000	-	-	-	115,000	100%	
<b>Waverly South</b>			<b>\$ 754,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 754,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 754,000</b>	<b>100%</b>	
Crosswalk Art	SAFE	-	\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
	<b>Crosswalk Art</b>			<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>100%</b>	



INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
26th Avenue Improvements	SAFE	S27	\$ 10,000	\$ 57,000	\$ -		\$ 67,000	\$ 7,318	\$ -	\$ 7,318	\$ 59,682	89%	Started design
	SSMP	S27	12,000	68,000	-		80,000	6,129	-	6,129	73,871	92%	
<b>26th Avenue Improvements</b>			<b>\$ 22,000</b>	<b>\$ 125,000</b>	<b>\$ -</b>		<b>\$ 147,000</b>	<b>\$ 13,447</b>	<b>\$ -</b>	<b>\$ 13,447</b>	<b>\$ 133,553</b>	<b>91%</b>	
SAFE Spot Improvements	SAFE	A16	\$ 180,000	\$ -	\$ -		\$ 180,000	\$ -	\$ 1,046	\$ 1,046	\$ 178,954	99%	Preparing grant with County to go out to bid
	<b>SAFE Spot Improvements</b>		<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ 1,046</b>	<b>\$ 1,046</b>	<b>\$ 178,954</b>	<b>99%</b>	
International Way Improvements	SAFE	-	\$ -	\$ 132,000	\$ -		\$ 132,000	\$ -	\$ -	\$ -	\$ 132,000	100%	
	SSMP		-	68,000	-		68,000	-	-	-	68,000	100%	
	WATER		-	44,000	-		44,000	-	-	-	44,000	100%	
	WASTEWATER	-	-	18,000	-		18,000	-	-	-	18,000	100%	
	STORMWATER	-	-	18,000	-		18,000	-	-	-	18,000	100%	
	<b>International Way Improvements</b>		<b>\$ -</b>	<b>\$ 280,000</b>	<b>\$ -</b>		<b>\$ 280,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 280,000</b>	<b>100%</b>	
Logus Road, 40th & 42nd Avenue	SAFE		-	131,000	\$ -		\$ 131,000	\$ -	\$ -	\$ -	\$ 131,000	100%	Intersection study in process, project being scoped
	SSMP		-	248,000	-		248,000	-	-	-	248,000	100%	
	WATER		-	65,000	-		65,000	-	-	-	65,000	100%	
	WASTEWATER		-	70,000	-		70,000	-	260	260	69,740	100%	
	STORMWATER		-	214,000	-		214,000	1,484	275	1,759	212,241	99%	
	TRANSPORTATION - SDC		100,000	-	-		100,000	-	55,029	55,029	44,971	45%	
	<b>Logus Road, 40th &amp; 42nd Avenue</b>		<b>\$ 100,000</b>	<b>\$ 728,000</b>	<b>\$ -</b>		<b>\$ 828,000</b>	<b>\$ 1,484</b>	<b>\$ 55,564</b>	<b>\$ 57,048</b>	<b>\$ 770,952</b>	<b>93%</b>	
Transportation Capital Maintenance Program (Crack Seal/Slurry Seal)	SSMP	S28	\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ -	\$ 4,405	\$ 4,405	\$ 995,595	100%	This year crack and slurry seal completed, starting to prepare for next year
	STATE GAS TAX	S28	500,000	500,000	-		1,000,000	-	4,405	4,405	995,595	100%	
<b>Transportation Capital Maintenance Program (Crack Seal/Slurry Seal)</b>			<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>		<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ 8,810</b>	<b>\$ 8,810</b>	<b>\$ 1,991,190</b>	<b>100%</b>	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Street Surface Slurry Seal	SSMP	-	\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	Completed, preparing for next year
	Street Surface Slurry Seal		\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	
Monroe Street Greenway	STATE GAS TAX	T38	\$ 772,000	\$ 389,000	\$ -		\$ 1,161,000	\$ 517,819	\$ -	\$ 517,819	\$ 643,181	55%	Selected consultant for design
	STATE GAS TAX - FILOC		89,000	1,461,000	-		1,550,000	-	-	-	1,550,000	100%	
	TRANSPORTATION - SDC		-	290,000	-		290,000	-	-	-	290,000	100%	
	ENGINEERING		700,000	275,000	-		975,000	425,000	-	425,000	550,000	56%	
Monroe Street Greenway		\$ 1,561,000	\$ 2,415,000	\$ -		\$ 3,976,000	\$ 942,819	\$ -	\$ 942,819	\$ 3,033,181	76%		
Residential Street Surface Repair	STATE GAS TAX	-	\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	100%	Completed and preparing for another bid for Jan 2024
	Residential Street Surface Repair		\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	100%	
Signal Upgrades	STATE GAS TAX	T57	\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ 32,118	\$ 32,118	\$ 167,882	84%	Study in process
	Signal Upgrades		\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ 32,118	\$ 32,118	\$ 167,882	84%	
Downtown Curbs & Storm	STATE GAS TAX	T58	50,000	-	-		50,000	7,962	7,516	15,478	34,522	69%	Preparing to go out to bid
	STORMWATER	-	250,000	-	-		250,000	-	-	-	250,000	100%	
	Downtown Curbs & Storm		\$ 300,000	\$ -	\$ -		\$ 300,000	\$ 7,962	\$ 7,516	\$ 15,478	\$ 284,522	95%	
Downtown Public Area Requirements	TRANSPORTATION - SDC	-	\$ 250,000	\$ -	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	CoHo Point Apts delayed to 2024; project is tied to that development
	Downtown Public Area Requirements		\$ 250,000	\$ -	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
Transportation System Plan	TRANSPORTATION - SDC	P01	\$ 350,000	\$ -	\$ -		\$ 350,000	\$ 100,000	\$ -	\$ 100,000	\$ 250,000	71%	In progress
	Transportation System Plan		\$ 350,000	\$ -	\$ -		\$ 350,000	\$ 100,000	\$ -	\$ 100,000	\$ 250,000	71%	
Transportation Rate Study	TRANSPORTATION - SDC	-	\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	TBD after TSP is completed
	Transportation Rate Study		\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
SCADA Design and Construction	WATER	W44	\$ 800,000	\$ -	\$ -		\$ 800,000	\$ 13,747	\$ 136,446	\$ 150,193	\$ 649,807	81%	Awarded contract to TSI; construction expected to begin late July
	WASTEWATER	X21	635,000	-	-		635,000	13,747	136,446	150,193	484,807	76%	
	SCADA Design and Construction		\$ 1,435,000	\$ -	\$ -		\$ 1,435,000	\$ 27,494	\$ 272,892	\$ 300,386	\$ 1,134,614	79%	
Water Capital Maintenance Program	WATER	W03	\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ 11,600	\$ 11,600	\$ 188,400	94%	
	Water Capital Maintenance Program		\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ 11,600	\$ 11,600	\$ 188,400	94%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Well #6 & #7 Reconditioning Project	WATER	-	\$ 60,000	\$ -	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
	Well #6 & #7 Reconditioning Project		\$ 60,000	\$ -	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
Water Automation & Control Upgrades	WATER	-	\$ 60,000	\$ 60,000	\$ -		\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	100%	
	Water Automation & Control Upgrades		\$ 60,000	\$ 60,000	\$ -		\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	100%	
Well #1 & #5 Improvements	WATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	Well #1 & #5 Improvements		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Well #8	WATER	-	\$ -	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	Have developed bid specs for chemical and mechanical cleaning.
	Well #8		\$ -	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
40th & Harvey Concrete Reservoir	WATER	-	\$ -	\$ 150,000	\$ -		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	100%	
	40th & Harvey Concrete Reservoir		\$ -	\$ 150,000	\$ -		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	100%	
Water System Interlie Evaluation	WATER	-	\$ -	\$ 125,000	\$ -		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	100%	Considering and evaluating options with Oak Lodge
	Water System Interlie Evaluation		\$ -	\$ 125,000	\$ -		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	100%	
Well #4 Reconditioning	WATER	-	\$ -	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
	Well #4 Reconditioning		\$ -	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
Well House HVAC Upgrades	WATER	-	\$ -	\$ 50,000	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
	Well House HVAC Upgrades		\$ -	\$ 50,000	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
Stanley Reservoir Improvements	WATER	W23, ARP	\$ 1,385,000	\$ 1,315,000	\$ -		\$ 2,700,000	\$ 44,765	\$ 7,248	\$ 52,013	\$ 2,647,987	98%	Finalizing construction documents for bidding. Solicit Bids summer 2023.
	Stanley Reservoir Improvements		\$ 1,385,000	\$ 1,315,000	\$ -		\$ 2,700,000	\$ 44,765	\$ 7,248	\$ 52,013	\$ 2,647,987	98%	
Wastewater System Improvements	WASTEWATER	X39	\$ 625,000	\$ -	\$ -		\$ 625,000	\$ 704,701	\$ 98,918	\$ 803,619	\$ (178,619)	-29%	Completed, added additional scope to project
	Wastewater System Improvements		\$ 625,000	\$ -	\$ -		\$ 625,000	\$ 704,701	\$ 98,918	\$ 803,619	\$ (178,619)	-29%	
Pump Station Lift & Scada Controls Replacement	WASTEWATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	Pump Station Lift & Scada Controls Replacement		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Wastewater Capital Maintenance Program	WASTEWATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	Wastewater Capital Maintenance Program		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Pump Station Condition Assessments	WASTEWATER	-	\$ 30,000	\$ -	\$ -		\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	100%	
	Pump Station Condition Assessments		\$ 30,000	\$ -	\$ -		\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	100%	
Waverly Heights Sewer System Reconfiguration	WASTEWATER	X41	\$ 400,000	\$ 2,600,000	\$ -		\$ 3,000,000	\$ -	\$ 153	\$ 153	\$ 2,999,847	100%	Project in design
	WASTEWATER - SDC		-	170,000.00	-		170,000	-	-	-	170,000	100%	
	Waverly Heights Sewer System Reconfiguration		\$ 400,000	\$ 2,770,000	\$ -		\$ 3,170,000	\$ -	\$ 153	\$ 153	\$ 3,169,847	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Manhole Surveying	WASTEWATER	-	\$ -	\$ 25,000	\$ -		\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	100%	
	<b>Manhole Surveying</b>		\$ -	\$ 25,000	\$ -		\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	100%	
Meek Street Improvements, North Phase	STORMWATER	Y11	\$ 1,500,000	\$ 3,090,000	\$ -		\$ 4,590,000	\$ 2,755	\$ 1,327,918	\$ 1,330,673	\$ 3,259,327	71%	Project under construction
	<b>Meek Street Improvements, North Phase</b>		\$ 1,500,000	\$ 3,090,000	\$ -		\$ 4,590,000	\$ 2,755	\$ 1,327,918	\$ 1,330,673	\$ 3,259,327	71%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Stormwater Capital Maintenance Program	STORMWATER	-	\$ 150,000	\$ 150,000	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	100%	
	<b>Stormwater Capital Maintenance Program</b>		<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>		<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>100%</b>	
Flood Mitigation Grant Match (FEMA)	STORMWATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	<b>Flood Mitigation Grant Match (FEMA)</b>		<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>		<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>100%</b>	
Stormwater Quality Facilities	STORMWATER	-	\$ -	\$ 79,000	\$ -		\$ 79,000	\$ -	\$ -	\$ -	\$ 79,000	100%	
	<b>Stormwater Quality Facilities</b>		<b>\$ -</b>	<b>\$ 79,000</b>	<b>\$ -</b>		<b>\$ 79,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 79,000</b>	<b>100%</b>	
Kellogg Dam	STORMWATER	Y38	\$ 585,000	\$ -	\$ -		\$ 585,000	\$ 55,325	\$ 222,054	\$ 277,379	\$ 307,621	53%	In progress
	<b>Kellogg Dam</b>		<b>\$ 585,000</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 585,000</b>	<b>\$ 55,325</b>	<b>\$ 222,054</b>	<b>\$ 277,379</b>	<b>\$ 307,621</b>	<b>53%</b>	
Stormwater Master Plan	STORMWATER	Y37	\$ 200,000	\$ 150,000	\$ -		\$ 350,000	\$ 472	\$ -	\$ 472	\$ 349,528	100%	Consultant selected
	<b>Stormwater Master Plan</b>		<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>		<b>\$ 350,000</b>	<b>\$ 472</b>	<b>\$ -</b>	<b>\$ 472</b>	<b>\$ 349,528</b>	<b>100%</b>	
<b>TOTAL CITY-WIDE INFRASTRUCTURE PROJECTS</b>			<b>\$ 23,722,000</b>	<b>\$ 21,399,000</b>	<b>\$ -</b>		<b>\$ 45,121,000</b>	<b>\$ 2,638,853</b>	<b>\$ 2,356,210</b>	<b>\$ 4,995,063</b>	<b>\$ 40,125,937</b>		



CITY OF MILWAUKIE, OREGON  
CITY HALL – FINANCE DEPARTMENT  
10501 SE MAIN STREET  
MILWAUKIE, OR 97222



## **BUDGET COMMITTEE**

In-person and Video Meeting  
www.milwaukieoregon.gov

## **MINUTES**

November 13, 2023

**Present:** Lisa Batey, David Chitsazan, William Johnson, Robert Massey, Desi Nicodemus, Mary Rowe, Leslie Schockner, Sofie Sherman-Burton, Rebecca Stavenjord

**Absent:** Adam Khosroabadi (excused)

**Guest(s):** None

**Staff:** Finance Director Toby LaFrance  
City Manager Ann Ober  
Assistant Finance Director Michael Osborne

Public Works Director Peter Passarelli  
Assistant City Manager Emma Sagor  
Accountant Judy Serio

### **1. CALL TO ORDER**

**Chair Schockner** called the committee meeting to order at 5:32 pm.

### **2. INTRODUCTIONS**

Committee members and staff introduced themselves.

### **3. APPROVAL OF MINUTES**

**Schockner** requested the August 14, 2023, minutes be pulled from the agenda due to lack of detail on some of the agenda items discussed.

**Schocker** commented on the proposed Citizen's Utility Advisory Board (CUAB) meeting dates and suggested a meeting be scheduled to discuss CUAB roles and responsibilities.

**LaFrance** pointed out there was an agenda item to discuss the CUAB ~~but and~~ the Committee could discuss the matter now. The first tentative CUAB meeting on December 4 is scheduled to be an orientation to discuss roles and responsibilities. The CUAB will have additional meetings with respect to the upcoming budget as it pertains to utility rates and the Capital Improvement Plan (CIP). Staff wants to make sure the Budget Committee and CUAB balance their responsibilities and meet City Council expectations. There will be quarterly meetings of the CUAB ahead of scheduled Budget Committee meetings.

**Chitsazan** commented it would be beneficial to have separate meetings of each committee to allow the public to attend to speak on utility rates specifically.

**Schockner** requested historical documents of prior CUAB meetings and asked who the staff liaison for the CUAB is. **LaFrance** would be the primary staff liaison and **Passarelli** or a public works staff person would attend meetings. Staff confirmed that historical CUAB documents would be provided to the committee.

**Batey** encouraged City Councilors to attend the CUAB's January 8, 2024, meeting to receive an in-depth review of the CIP for the upcoming budget.

### **4. PUBLIC COMMENTS**

**Elvis Clark**, Milwaukie resident, commented on the property tax graph on page 6 of the quarterly report.

Committee members discussed the graph, possible additional data or graphs that could be provided, and city revenues generally. Members were directed to the biennium budget document for additional information on revenue. **Mayor Batey** commented that the property tax section of the report is important as it pertains to state measures 5 and 50 that have made it difficult for cities to balance budgets. **Ober** noted this is the public comment part of the meeting and discussion should be continued later in the meeting.

**William Anderson**, Milwaukie resident, commented on state measures 5 and 50 and what cities need to focus on for additional revenue streams.

## **5. STRATEGIC PLAN AND VISION/MISSION/VALUES PROCESS**

**Sagor** updated members on the internal process of developing an operational strategic plan. The plan will bring the community vision to staff and daily operations. There are no plans to make staff reductions, nor will there be new departments created; the goal is to be strategic and focused. Statements of the vision, mission, and values and next steps were shared with members.

## **6. CITY MANAGER UPDATE**

**Ober** welcomed the committee to the new city hall. Ober then presented her report, starting with cCurrently, there are several large construction projects underway, including King Road improvements, the Henley Place Apartments, the county's Hillside redevelopment, and a new Bonaventure senior care facility. Materials and services spending has increased considerably compared to the prior six years due in part to state testing issues for police-to-police-state testing issues, the cooling system at the library, inflation, and several issues that will be discussed later in the meeting.

**Batey** asked for additional details about the library's cooling system and why it would not be covered under warranty. **Ober** explained that the system parts are under warranty but determining the issue is the out-of-pocket cost for the city. **Passarelli** stated staff had been working with the installer and the cooling system's builder to identify the issue.

Committee members discussed the cooling issues, cost, and logistics of the system.

## **7. QUARTERLY REPORT**

**LaFrance** began with the quarter's highlights of the fund balances, the high interest rate of the Local Government Investment Pool (LGIP), and the outstanding utility receivables table that is no longer included in the report due to the status of past due utility payments having returned to pre-covid levels. The property tax graph on page 6 reflects the library's portion of property taxes now in the General Fund. Page 7, franchise agreements with Portland General Electric (PGE) and NW Natural Gas are converting to right-of-way (ROW) code. Page 8, staffing level table illustrates 3% of positions were vacant during the quarter.

**Schockner** requested the table on page 9 be updated for all city revenues. **Lafrance** responded that the city receives revenues that do not have a specific timeframe of receipt and therefore are not included in the table. The threshold for adding notes is based on 20% over/under revenues and expenses.

**Lafrance** continued to page 10, fund balances reflect property tax revenues not received yet and the Construction Excise Tax (CET) Fund distributed a large grant for development. Going into the financial statements, the notes are based on a threshold and



that is what drives each fund's comments in the report. The General Fund summary reflects property taxes, intergovernmental revenue and beginning of the fiscal year (FY) expenses in some departments. The Transportation Fund reflects a two-month lag in gas tax revenue. Obligated fund tables reflect capital projects and expenditures which are significantly higher in the utility funds.

**Chitsazan** stated that most of the expenses in non-departmental funds are insurance and dues and subscription expense and asked to have each in separate categories. **Lafrance** responded the date would be displayed differently in the upcoming budget. A big portion of the expenses in non-departments are debt service, insurance, and transfers.

Committee discussion ensued on the property tax graph and other items to include in future reports.

## **8. REVIEW PROPOSED SUPPLEMENTAL BUDGET**

**LaFrance** stated the supplemental budget is being presented to the committee for informational purposes only and will be going to City Council on November 14. The supplemental budget includes a reassignment of a community development position to the Building Fund and will add materials and services budget in the Building Fund. An addition to the facilities budget for increased and unexpected costs, one expense being the library's cooling system. Parks and solar grants work being funded, and centralizing office supplies budget are included in the supplemental budget.

**Batey** asked if the addition of a building department position coming from community development, is the potential parks position. **Ober** responded that community development still has a vacancy that will be available to support Council goals.

## **9. CITIZEN'S UTILITY ADVISORY BOARD**

**Schockner** stated that the members should be provided access to the presentation slide decks. ~~would be helpful.~~

Committee members did not have any further discussion on this agenda item as it was discussed earlier in the meeting.

## **10. REVIEW INITIAL DRAFT OF FINANCIAL FORECAST**

**LaFrance** began the discussion by providing history on previous years' financial forecasts which were budget-based forecasts. The forecast handout to the committee attempts to forecast actual expenditures. This will result in lower expenses against forecasted revenues that will provide a longer horizon of sustainability. Revenues will be based on historical trends. Expenditures will be based on historical growth and expenditure rate. Expenditures exceed revenues by approximately \$1 million per year. **Ober** was not concerned with the shortfall and suggested staff should be able to balance the budget.

**LaFrance** clarified that some of the funding gap is related to the use of federal American Recovery Plan Act (ARPA) funds the city received. The budget process will kick off with staff in November with department pursuing a hold the line budget.

## **11. OTHER BUSINESS**

None.

## **12. ADJOURN**

**It was moved by Member Johnson and seconded by Member Rowe to adjourn the meeting. Motion passed with the following vote: Mayor Batey, Member Chitsazan, Member Johnson, Councilor Massey, Councilor Nicodemus, Member Rowe, Chair Schockner, Member Sherman-Burton, Councilor Stavenjord voting “aye.” (9:0)**

**Chair Schockner** adjourned the meeting at 7:04 pm.

Respectfully submitted,

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Judy Serio, Secretary / Accountant

DRAFT FY 2025 & FY2026 Biennial

Updated: 12/22/2023

Budget Calendar

ACTIVITY	Lead	START	END	NOTES
Budget System Training	All Departments	12/04/2023	12/15/2023	Training by Department. Staff receive budget system access after training.
Budget system open to department staff	Finance	12/04/2023	01/31/2024	
Review of Cost Allocation Criteria	All Departments	12/15/2023	01/15/2024	Review criteria with funds that pay for central services and those that provide the services
Assistant City Manager/Department meetings on Strategic Plan and Budget Development	Emma	01/08/2024	01/24/2024	Suzanne C to schedule
CIP inputs needed to Jen and Peter	Michael	01/22/2024		<p>Needed by 1/22:</p> <ul style="list-style-type: none"> <li>-- Personnel expense forecast for utility funds for both years (Michael)</li> <li>-- Miscellaneous revenue projections (Michael/Peter)</li> <li>-- Assumptions on transfer from utility funds (Michael/Peter)</li> <li>-- SDC reimbursement projections (Jeff)</li> <li>-- List of projects that will extend past June 30 (Jen) - still working on it</li> </ul> <p>Needed by 1/25:</p> <ul style="list-style-type: none"> <li>-- Chapter 2: Facilities, Vehicles, and IT lists (Peter, Mike, Joe G, Michael)</li> <li>-- Chapter 3: URA</li> </ul>
First Draft of Budget and Narrative Due to Finance	All Departments	01/26/2024		
City Manager / Department Head Meetings	City Managers Offi	01/29/2024	02/14/2024	Suzanne C to schedule
CIP Budgets due to Finance	All Departments	01/29/2024		<p>Changes in the budget form made by Finance staff after this date.</p> <p>Team will meet on 1/31 to review</p>
Leadership Team Budget discussions	Leadership Team	02/01/2024	03/18/2024	Discuss base budget, budget proposals, changes to fees beyond inflation. Updates to forecast.
CUAB Meeting	Finance/PW	02/05/2024		Discuss potential changes to fees and charges. Judy/Emma/Michael lead on posting
Budget Committee Meeting	Finance	02/12/2024		<p>Includes CUAB. Present draft of CIP.</p> <p>Jen to prepare main part of the presentation:</p> <ul style="list-style-type: none"> <li>--Brief discussion of how we've prioritized to date (and brief mention of how we plan to evolve this for next CIP) - "2 north stars"</li> <li>-- Walk through major projects</li> </ul> <p>Judy/Emma/Michael lead on posting</p>
Department Narrative Draft comments and suggested changes from Finance to Departments	Finance	02/16/2024		
All Budget Items from Departments due	All Departments	03/01/2024		Includes budget dollars in OpenGov plus budget text and narratives
Changes to Consolidated Fees and Charges	All Departments	03/01/2024		Submit all proposed changes to the fees and charges with justification for changes beyond index.
Proposed Budget Decisions Finalized	Finance/CM	03/14/2024		Pencils Down! All policy decisions finalized. Dollar changes may be needed to fulfill policy decisions. Departments will be contacted as needed. CIP included
Prepare Budgets, MRC, CIP, & Forecast sections of Draft Proposed Budget Document	Finance	03/15/2024	04/01/2024	Laid out versions of CIP project pages
External review of Budgets, MRC, CIP & Forecast sections of Draft Proposed Budget Document	Contracted Reviewer	04/02/2024	04/12/2024	
Prepare Remaining sections of Proposed Budget Document	Finance/CM	04/02/2024	04/12/2024	
Finalize Proposed Budget Document	Finance/CM	04/15/2024	04/19/2024	
Proposed Budget sent to printer and posted online	Finance	04/19/2024		IN-HOUSE layout by this time; not professional.
Budget Committee Meeting	Finance/CM	04/27/2024		Provide printed copies of the proposed budget. Present Budget Message, Forecast
Budget Committee Meeting	Finance/CM	05/04/2024		Department Presentations and Committee Deliberations. Approve Budget and property tax levy.
Budget Committee Meeting (if needed)	Finance/CM	05/11/2024		(if needed) Continued deliberations and Approve Budget and property tax levy
Professional layout		05/11/2024	05/28/2024	
Council adoption of Budget including CIP	Finance	06/04/2024		Budget resolution, Fee Schedule, State Shared Rev and Rev Sharing, MRC resolution



# Budget Committee Meeting

February 12, 2024

# AGENDA

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1. Introductions
2. Approval of minutes
3. Public comment
4. City Manager update
5. Budget development update
6. Utility rate update
7. Capital improvement plan update
8. Quarterly report questions
9. Other business
10. Adjourn



# City Manager Update

Ann Ober, City Manager

# MAJOR UPDATES

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- Finance leadership transition
- Sale of Historic City Hall
- Nonprofit low-income housing tax exemption
- Capital Improvement Plan (CIP)
  - Preparations well underway for current biennium
  - Outreach set to begin this summer to inform criteria for next CIP



# Budget Development Update

Emma Sagor, Assistant City Manager  
Michael Osborne, Assistant Finance Director

February 12, 2024



# BUDGET CALENDAR



- **January – February:**

- CUAB input on rates
- Truing up FY 24 actuals and sharpening forecast
- Department budget proposal development
- CM/Finance/Department Head meetings

- **March – April:**

- March 1: Final department budgets due
- March 14: Pencils down, internal decisions finalized
- April 2: Fee schedule presented to Council
- Prepare full draft budget book

- **Budget Committee next steps:**

- April 27: Receive budget book, receive budget message and final forecast update
- May 4: Department presentations and committee deliberation
- May 11 (if needed): Continued deliberation
- June 4: Budget adoption

# QUALITY ASSURANCE

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- Contracting with support services to advise on budget process and QA/QC full document
- Plan to postpone professional graphic design until after Budget Committee deliberations

# FORECAST UPDATE

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- Methodology: Consistent with BN 23-24
- Picture comes into clearer focus as proposed budgets are entered and FY 23 and FY 24 actuals are trued up
- Overarching picture appears the same:
  - Facing a General Fund deficit starting FY 28
  - Facing deficits in Transportation and Water funds starting FY 28
  - Personnel impacts unknown as contract negotiations are ongoing
  - “Hold the Line” budget for this biennium in terms of FTE and M&S



# Utility Rate Update

Peter Passarelli, Public Works Director

February 12, 2024

# Staff Rate and CUAB Recommendations



- Water – 3%, 3%
  - Long-term projection
    - Develop higher confidence Project Estimates
    - Cost of Service Study and Financing Plan
- WW – 0%, 0%
  - 2.5% projected increase in FY 2027 through FY 2028
  - Cost of Service Study
- Storm – 0%, 0%
  - 2.5% increase in FY 2027 and FY 2028
  - Storm System Plan will update future Capital
- Transportation
  - SAFE – 5.64 % - Seattle CCI 5 yr Average
  - SSMP – 5.64%
  - Proceeds from 2023 Bond should be expended by 2026/2027

# Assumptions



- Minor Growth – less than 0.5%
  - Mainly Multi Family
  - avg 3.8 units of water for each new multi family unit
- No new large water customers
- No change in customer water usage
- Expenses
  - Increases for electricity and material costs
  - Budget assumes CIP -100% expenditures
    - Target 75%
    - Historically 50-55%

# Policy Reserve Requirements



- Water - Below Target in FY 2028 due to Capital Program
- Wastewater – Current projections indicate fund above target through 2030
  - Includes 2.5% increase beginning in 2027
- Storm – Current Projections indicate fund above target through 2030
  - Includes 2.5% increase beginning in 2027
- SAFE – Current Projections Indicate fund below target in 2028
  - May require additional increase to cover regular expenditures.  
(Transfer and Debt Service)
- SSMP - Current Projections indicate fund above target through 2030.

# Capital Improvement Plan update





# Washington Area Improvements



Project Cost - \$7,929,729

Project to cross over FY 2024 to be completed in FY 2025

Funds will roll over through a supplemental

**Central Monroe Greenway: transitions from intersection; \$1.55 M thru IGA with ODOT, plus City UR and city transportation funds - 2025/26**

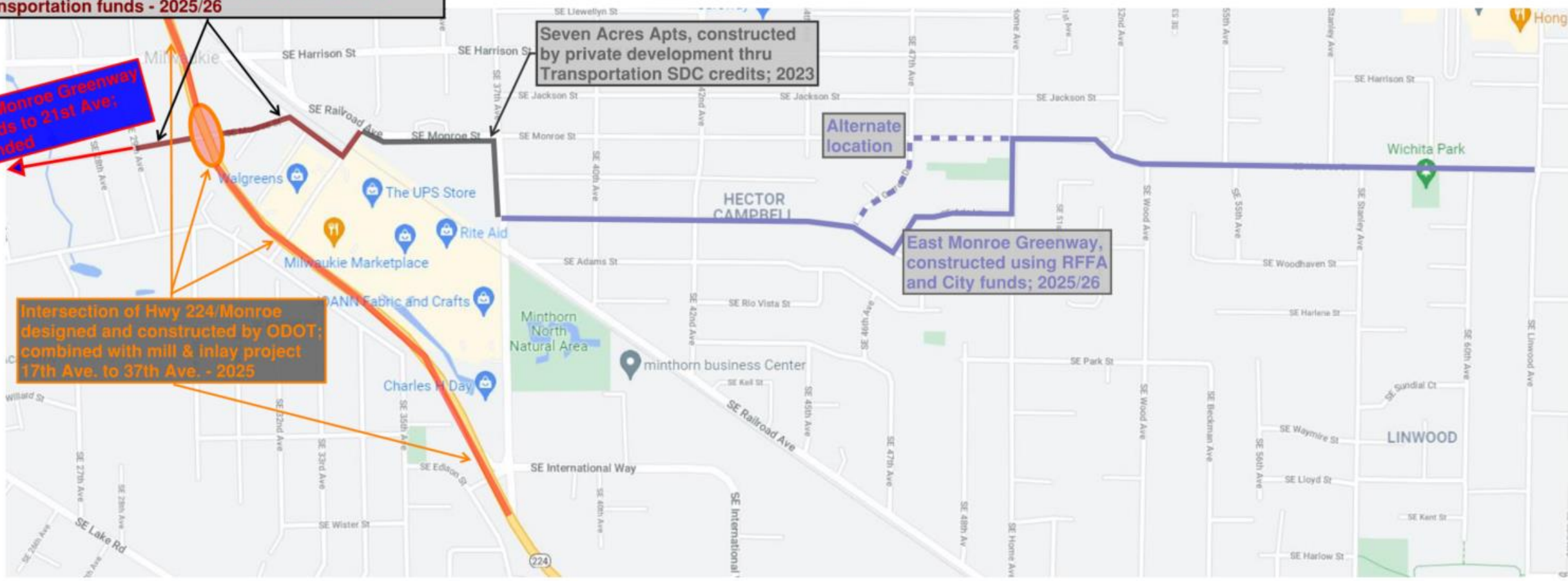
**Seven Acres Apts, constructed by private development thru Transportation SDC credits; 2023**

**Alternate location**

**East Monroe Greenway, constructed using RFFA and City funds; 2025/26**

**West Monroe Greenway extends to 21st Ave; unfunded**

**Intersection of Hwy 224/Monroe designed and constructed by ODOT; combined with mill & inlay project 17th Ave. to 37th Ave. - 2025**



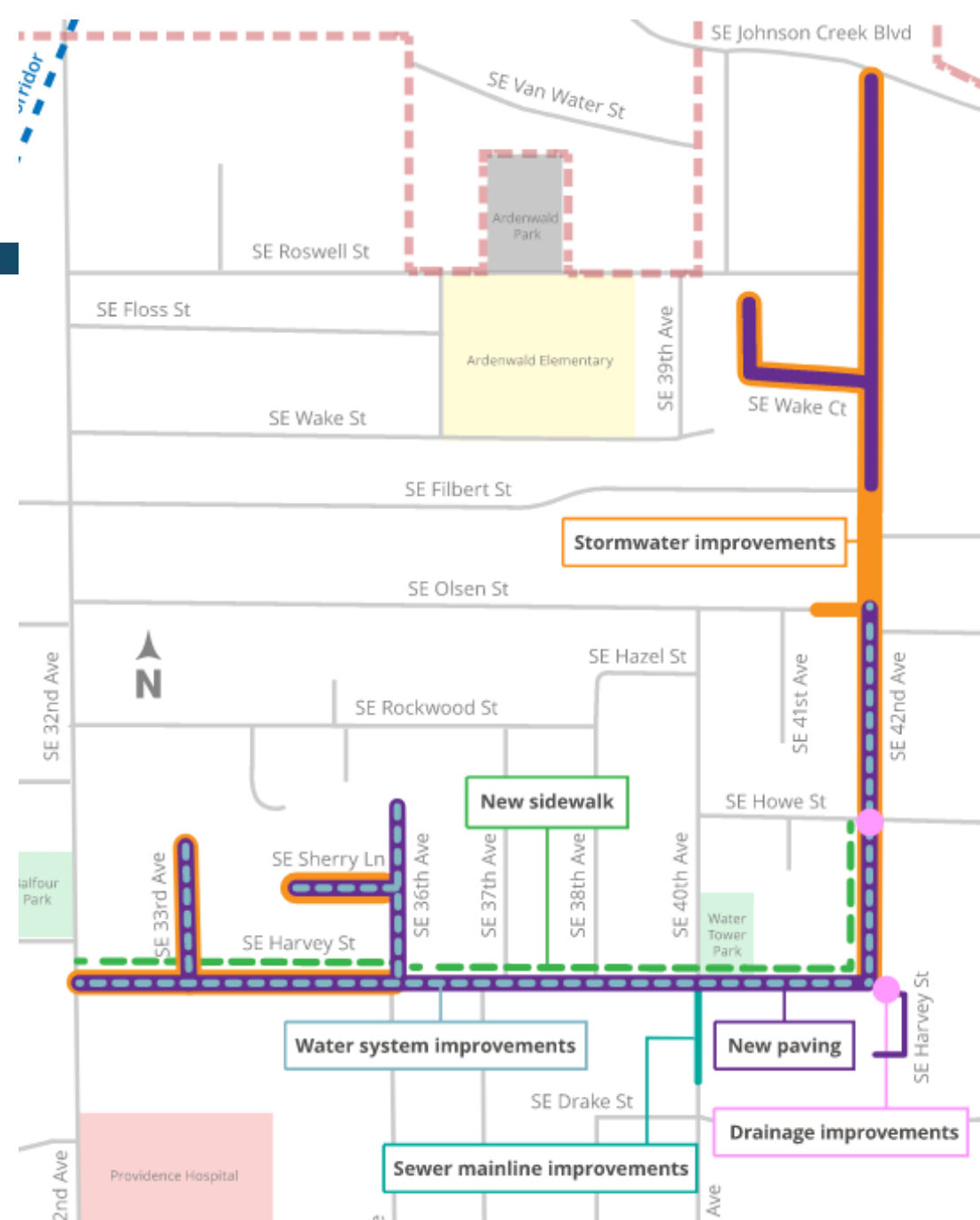
# Monroe Greenway

**East Monroe Greenway –**  
Cost \$5,757,788  
Construct late FY 2026 to FY 2027

**Central Monroe Greenway –**  
Cost \$ 3,132,000  
Construct FY 2026

# Harvey Street Improvements

- Cost \$5,018,000
- Construction to start in FY 2025 and finish in FY 2026
- Additional Wastewater and dead-end streets to pave

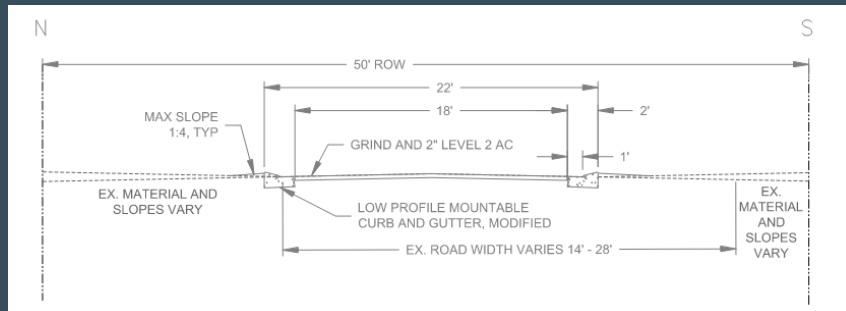
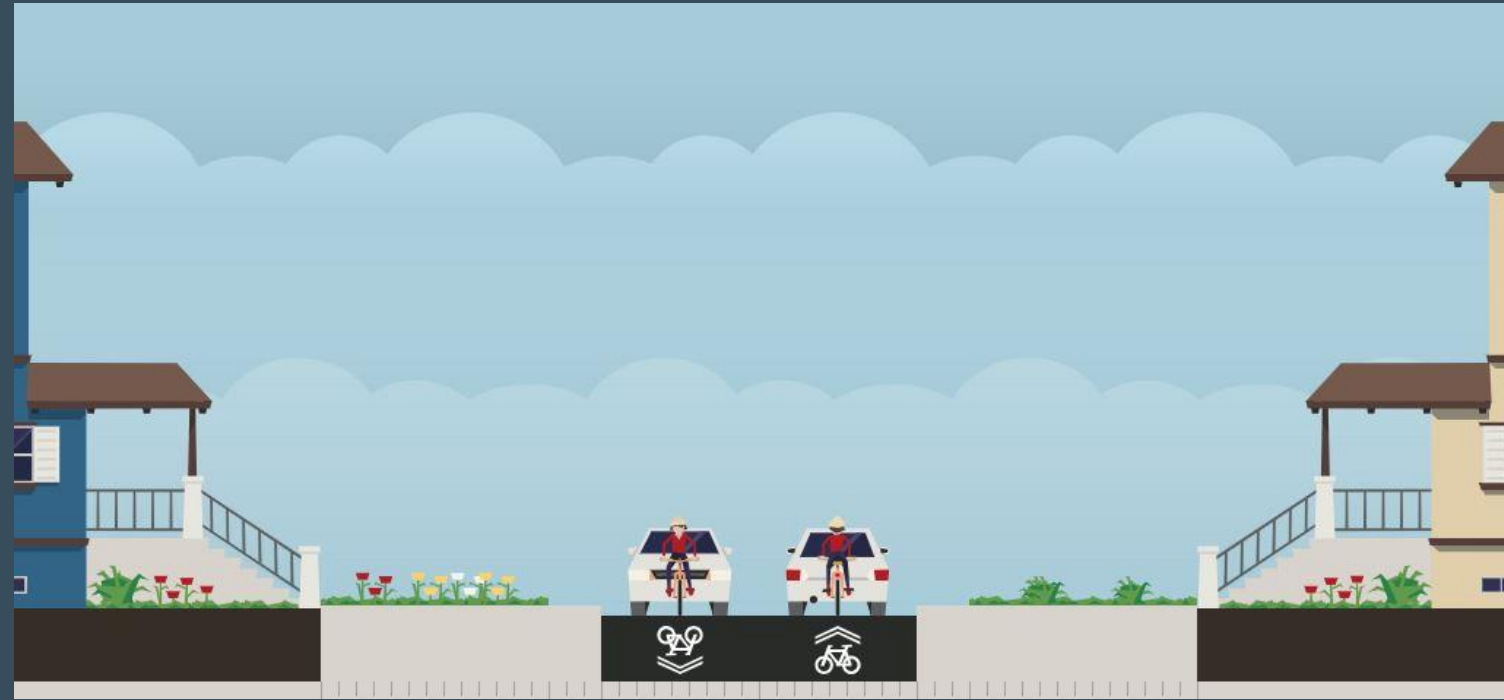


# Ardenwald North Improvements

Cost \$4,020,000

Construct FY 2025

Additional streets to pave



# King Road Improvements



## Status

- Cost \$8,199,000
- Construct FY 2025 to early FY 2026
- Additional Water and stormwater



# Stanley Improvements

## Funding

- URA County \$3,500,000
- Safe Routes to School Grant \$2,000,000
- Transportation \$500,000

## Timeline

- Design FY 2025
- Construct FY 2026 -2027



# Waverly Heights Sewer Reconfiguration Project

## Cost:

WES funds \$1,152,600

City funds \$2,210,000

## Anticipated Schedule:

Design: Oct 2023 – Oct 2024

Construction: NOV 2024 – Jun 2025



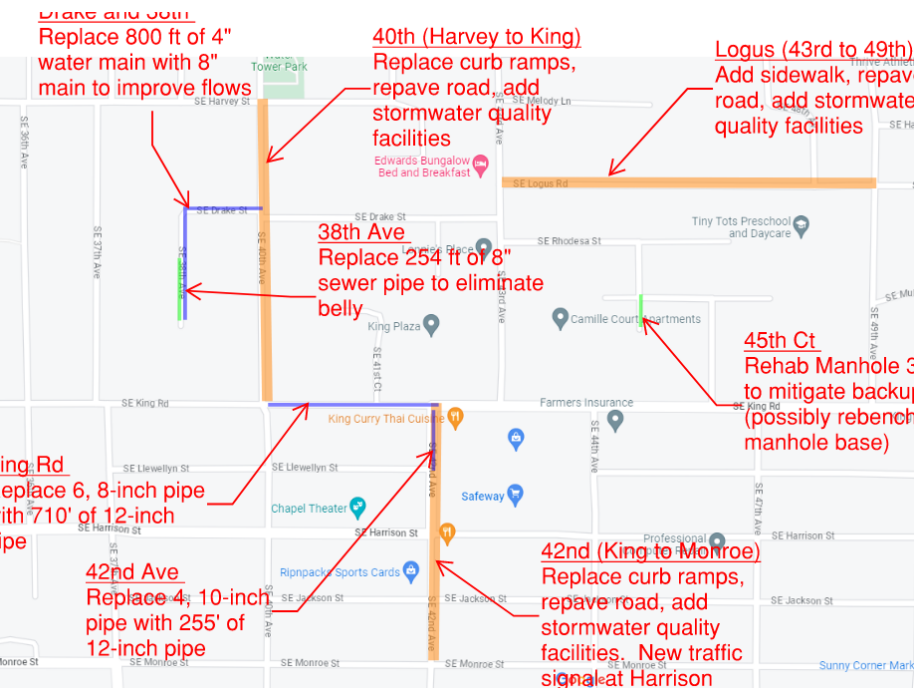
# Water Engineering Services

<b>Well #8</b>	Online	\$300K
<b>Water Treatment Plant Improvements</b>	Transfer pump upgrades Electrical system to code Condition Assessment of both WTP	\$775K
<b>Concrete Tank Improvements</b>	Tank liner replacement Seismic Upgrades	\$850k
<b>New Reservoir</b>	Find a Location Evaluate City's four pressure zones Design new reservoir	\$200k





# Logus Road, 40th & 42nd Avenue Improvements



## Status:

Planning to work on Design FY 2026 to provide good cost estimate

Then run out of funds to construct

**QUESTIONS OR  
COMMENTS?**

