



CITY OF MILWAUKIE

BUDGET COMMITTEE

November 13, 2023, at 5:30 p.m.

Budget Committee will hold this meeting in-person and through video conference. The public may attend the meeting by coming to City Hall or by joining the Zoom webinar. The public can view the meeting on the [city's YouTube channel](#), Comcast Cable channel 30 in city limits, or via Zoom webinar.

Public Comments: written comments may be submitted by email to finance@milwaukieoregon.gov. Budget Committee will take limited verbal comments. To speak during the meeting or to watch via Zoom visit the meeting webpage (<https://www.milwaukieoregon.gov/bc-bc/budget-committee-28>) and follow the Zoom webinar login instructions.

1. 5:30 - Call to Order (Leslie Schockner)
2. 5:32 – Introductions (All)
3. 5:37 - Approval of minutes (Leslie Schockner)
4. 5:40 - Public Comments (Leslie Schockner)
5. 5:45 – Strategic plan and vision/mission/values process (Emma Sagor)
6. 6:00 – City Manager update (Ann Ober)
7. 6:05 – Quarterly report presentation (Toby LaFrance)
8. 6:25 – Review proposed supplemental budget (Toby LaFrance)
9. 6:30 – Citizen's Utility Advisory Board (Toby LaFrance)
10. 6:35 – Review initial draft of financial forecast (Toby LaFrance)
11. 6:50 - Other business (All)
12. 7:00 - Adjourn (Leslie Schockner)

Meeting Packet:

- a. Draft meeting minutes
- b. Quarterly Report



CITY OF MILWAUKIE

Upcoming Meeting Dates:

Budget Committee:

- Monday February 12, 2024 – Quarterly Meeting
- Saturday April 27, 2024 - Budget Committee Hearing #1
- Saturday May 4, 2024 - Budget Committee Hearing #2
- Saturday May 11, 2024 – Budget Committee Hearing #3 (if needed)
- Monday August 12, 2024 – Quarterly Meeting
- Monday November 18, 2024 – Quarterly Meeting

Citizen's Utility Advisory Board

- Monday December 4, 2023 - Orientation to CUAB duties, how utility services are provided in Milwaukie, and high level utility funding discussion.
- Monday January 8, 2024 – CIP review and initial revenue projections.
- Monday February 5, 2024 – Utility rate discussion and recommendations.
- Monday August 5, 2024 – Storm System Plan discussions.
- Monday November 4, 2024 – CIP update and Storm System Plan discussions.

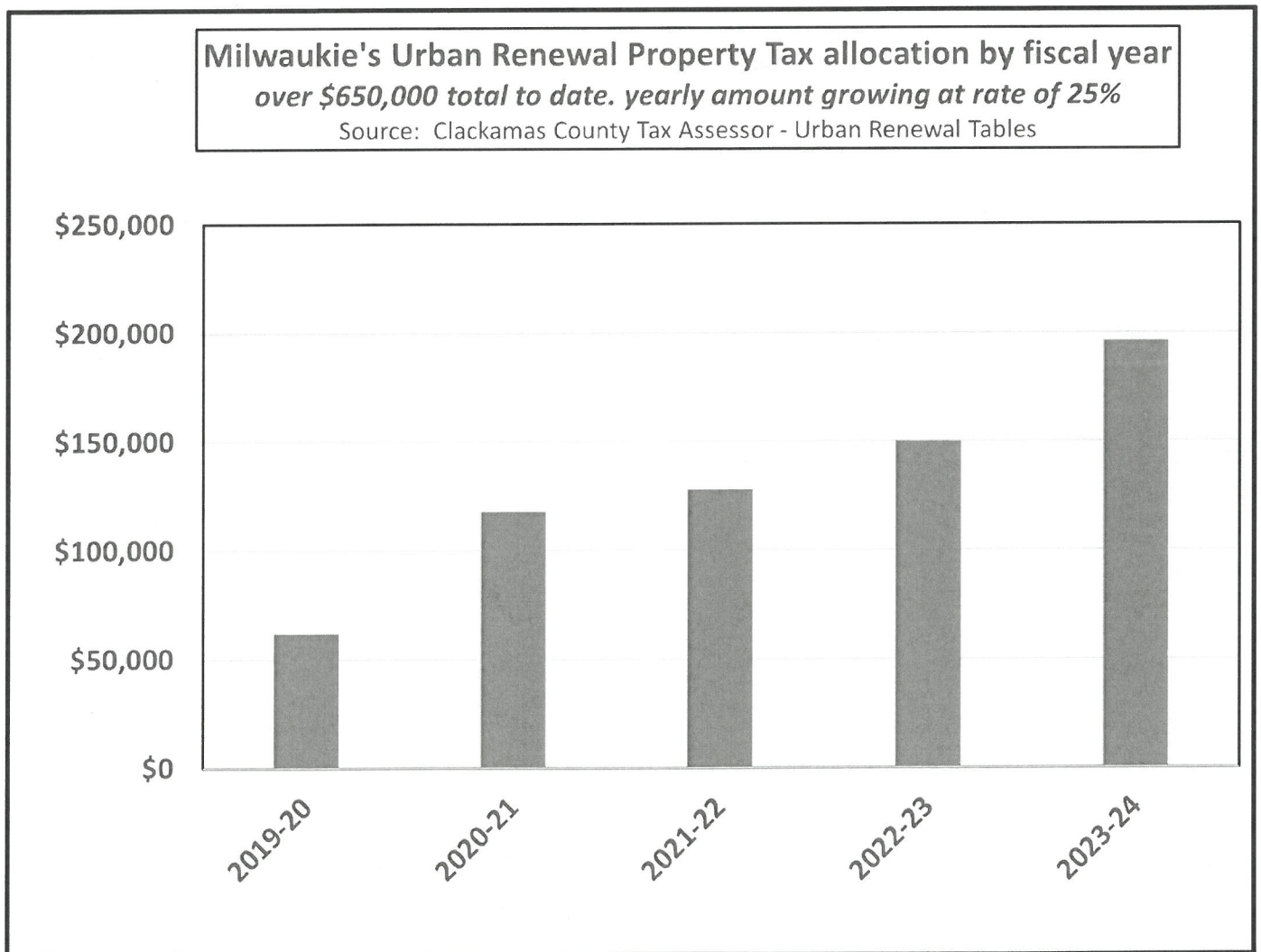
To: Budget Committee Members: Rowe, (Budget Chair) Schockner, Johnson, Chitsazan, Sherman-Burton, Massey, Khosroabadi, Batey, Nicodemus and Stavenjord

Public Comment for Budget Committee Meeting, November 13, 2023

Re: **Recommend adding a note about Milwaukie Urban Renewal’s draw against property tax collections**

I focus on page 6 of the Quarterly Financial Report which emphasizes the gap between General Fund Operating Costs and Property Tax Collections.

In this fiscal year 2023-24, the City of Milwaukie Urban Renewal District is allocated nearly \$200,000 out of Milwaukie’s Property Tax Collections. This is a 28% increase over the last fiscal year.



Over the last five years, Milwaukie's Urban Renewal District has reduced the availability of property taxes for Milwaukie's General Fund Operating Expenses by a total of over \$650,000.

If Milwaukie's Urban Renewal's allocation continues growing at its 5-year average annual rate of growth of 25%, Milwaukie's Urban Renewal District will take from Milwaukie's Property Tax Collections some \$400,000 per year by the year 2027-28.

I believe it is only fair and transparent to **add to page 6 of the Quarterly Financial Report a recognition that the availability of property tax collections for General Fund Operating Expenses is reduced by the City of Milwaukie's Urban Renewal District.** And that the City of Milwaukie's Urban Renewal District is established in the year 2016-17 by a vote of Milwaukie's City Council.

(Any increase in Milwaukie's property tax base stemming from Milwaukie's Urban Renewal District, allowing for increased property tax collections for General Operating Costs, will only become available at the end of the Urban Renewal District's term, which is some 25 years from now.)

I believe it is very standard in the corporate world for public corporations to note allocations of expenses even of the current dollar amounts as Milwaukie's Urban Renewal District. As such, a fair representation of the gap between General Fund Operating Costs and Property Tax Collections, as on page 6 of the Quarterly Financial Report, should also include a caveat as to the impact on this gap caused by the Milwaukie City Council's decision to create a city urban renewal district.

Sincerely,
Elvis Clark
Ardenwald neighborhood
Milwaukie 97222



CITY OF MILWAUKIE

**QUARTERLY
FINANCIAL REPORT**

First Quarter of Fiscal Year 2024

September 30, 2023



**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

Quarterly Highlights

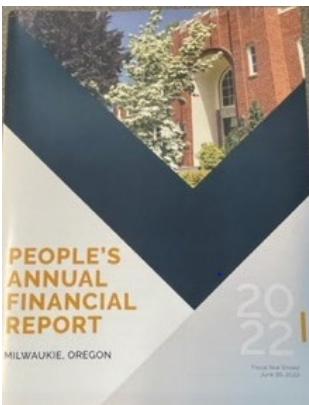
- Over the last quarter, city-wide fund balances decreased from \$79.1 at the end of Q4 for FY 2023 to \$75.6 at the end of Q1 for FY 2024.
- Over the last year, the city-wide fund balance for Q1 of FY 2024 increased \$24.1 million compared to Q1 of FY 2023. Much of the increase reflects the Transportation and Milwaukie Redevelopment Commission Urban Renewal bond proceeds received in February 2023.
- The average interest paid by the Local Government Investment Pool (LGIP) increased to 4.63% as of June 30th. The budget projected lower rates than are occurring, which has resulted in all "Investment Earnings" line items showing a large increase in all funds.
- The utility fees' outstanding receivable balances section will not be reported beginning with this report since the balances have returned to pre-pandemic levels.

Audited Financial Statements

The city's finance department completed the fiscal year-end audit for June 30, 2022. The audit was completed by Aldrich CPAs and concluded with an unmodified "clean" opinion for the city. The FY 2023 audit will consist of two parts: interim and final fieldwork. The interim audit, which includes internal control work, took place in July with the final audit to be conducted in mid-November. This report includes unaudited financials for the fiscal year 2023.

In addition to the audit, the city prepares the People's Annual Financial Report (PAFR). The PAFR is specifically designed to be readily accessible and easily understandable to the public and other interested parties without a background in public finance.

If you would like to see our most recent audited financial statements from FY 2022, they can be found on the City of Milwaukie Finance webpage: www.milwaukieoregon.gov/finance



**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

Triple Crown Award Winner in Financial Documents

In November 2022, Milwaukie received the Triple Crown Award which is a testament to the commitment we have in producing annual reports that embodies the spirit of full disclosure and transparency. This special Triple Crown Award recognizes that the city received all three Government Finance Officers Association (GFOA) awards for 2021:

👑 ***Award in Annual Comprehensive Financial Report (ACFR)***

To receive this award, a government unit must publish an easily readable and efficiently organized report whose contents conform to program standards and satisfy both accounting principles generally accepted in the United States of America and applicable legal requirements.

👑 ***Award in Popular Annual Financial Reporting Award (PAFR)***

The city renamed the report to the People's Annual Financial Report for FY 2020 to coincide with recent trends. To receive this award, a government unit must publish a report whose contents conform to program standards of creativity, presentation, understandability, and reader appeal.

👑 ***Distinguished Budget Presentation Award***

This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant accomplishment by a governmental entity, its financial staff, and its management.

The FY 2021 ACFR, PAFR and FY 2023-2024 adopted budget received the above awards and we are very proud of this accomplishment. These are prestigious national awards that recognize conformance with the highest standards for preparation of state and local government financial reports.

During your review of this quarterly report, we welcome your questions, comments, and any suggestions you may have by sending an email to lafrancet@milwaukieoregon.gov.

Respectfully,



Toby LaFrance
Finance Director

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

Property Taxes

Property taxes, the largest source of revenue in the General Fund, are used to pay for services such as police, code enforcement, community development, library, and other services. The State constitution limits the increase in property taxes on existing properties to no more than 3% growth annually. As new construction is placed on the tax rolls, property tax revenue to Milwaukie increases due to those properties being taxed for the first time. Additionally, the assessed value of the commercial and industrial sectors may grow at more than 3% depending upon the value of personal property and equipment.

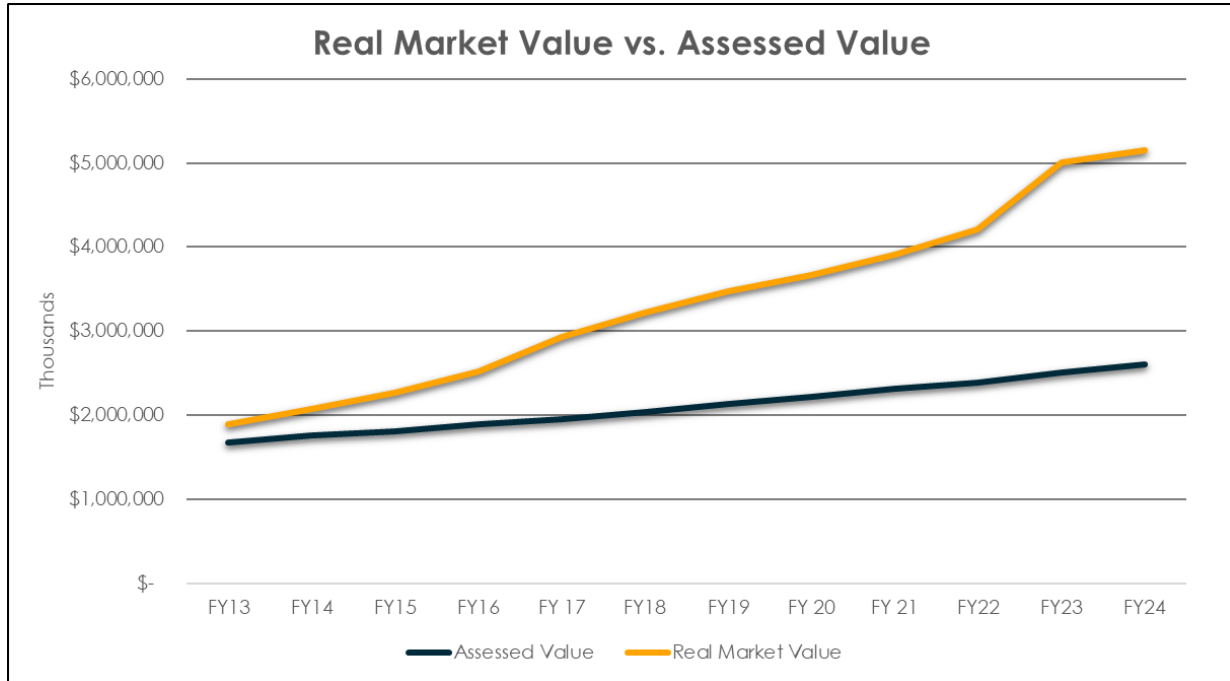
Both Clackamas and Multnomah counties collect and distribute property taxes to Milwaukie, primarily in the second quarter of the fiscal year. Fiscal year 2024 assessed property values increased from \$2,505,241,315 to \$2,603,866,955 which is approximately \$98 million or a 3% increase over fiscal year 2023. Real market values increased from \$5,004,286,231 to \$5,156,042,682, which is approximately \$151 million or a 3% increase over fiscal year 2023. The real market value of property in Milwaukie is therefore currently 45% higher than the assessed value. The reasons for the disparity are detailed below. The counties collected \$11,278,659 in property taxes per the City's tax rate of 4.1367 per \$1,000 of assessed value. This is consistent with the budget projections in the General Fund.

Property tax revenue is influenced by cycles in the housing market, but the variances on the downside are moderated by the fact that real market values must decline substantially before they are lower than the assessed values. Because of Measures 5 and 50 of the State constitutions, there is not an equal or direct relationship of taxes collected to real market value due to the 3% assessed value cap; therefore, tax revenues are constrained to this level, even when real market values are increasing. Although property values have increased substantially over the past several years, the city's actual property tax revenues are unable to benefit from the 5% to 16% real market increases as shown by comparing the top orange line of the graph to the lower blue line. Any increases in revenue received above 3% are primarily related to new construction or due to increases in the commercial and industrial sectors.

Within the chart on the next page, the blue lower line of the graph is the assessed value of the total properties as calculated by the Counties. As illustrated, the year-over-year increases in assessed value have remained relatively flat over the past six years due to the 3% cap.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

Property Taxes, continued

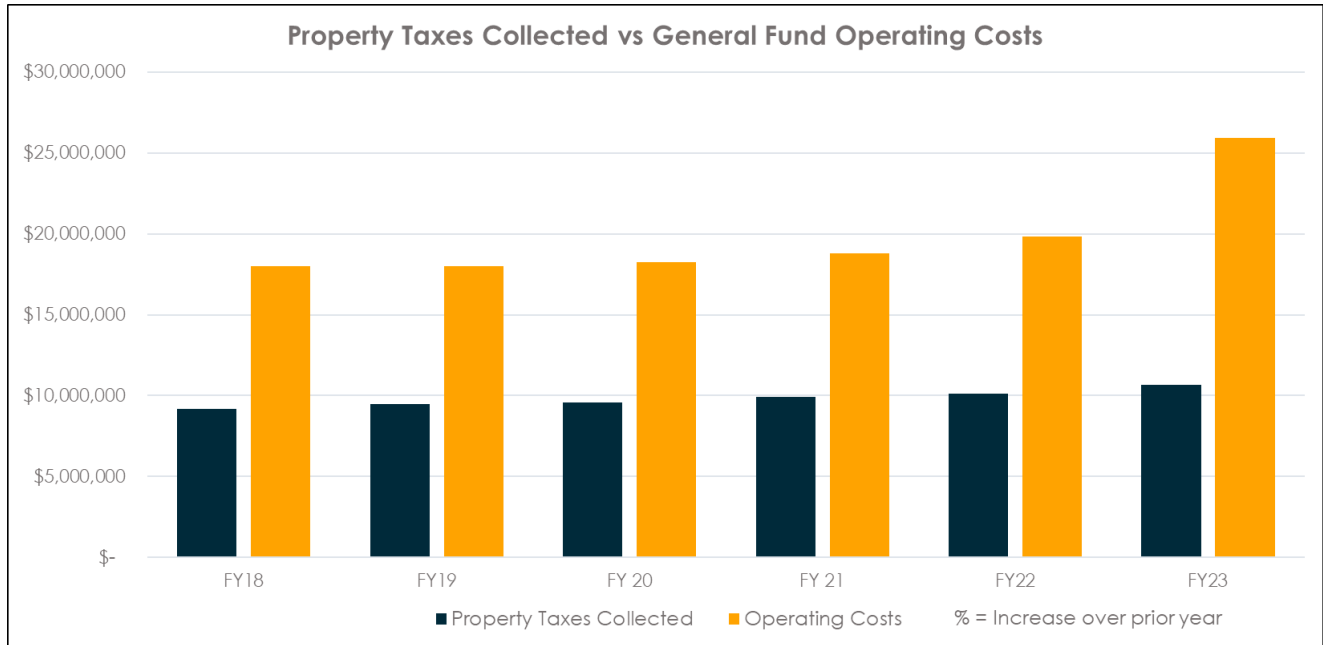


How do Measures 5 and 50 impact Milwaukie residents? The relationship between collected property tax revenue and the general operating costs of the city are increasingly imbalanced. As the General Fund expenditures are driven by routine inflationary pressures as well as the community's demand for services, there is a growing disconnect between property tax revenue and the city's increasing costs just to cover existing services. This occurs over time due to baseline cost pressures which include inflationary increases to supplies, fuel, utilities, etc., as well as the personnel costs associated with the people who perform the city's services. These personnel costs include adjustments related to cost-of-living, healthcare, and the Public Employees Retirement System (PERS), even before consideration of adding staff associated with increased demand for services over time. Measures 5 and 50's impact does not allow the City's property tax revenue to increase in relation to the built-in baseline general operating costs.

To further highlight this disparity, the following graph compares the difference in year-over-year increases of taxes collected compared to operating costs. The lower blue bars demonstrate how much property tax revenue has been received while the taller orange bars show the increases in operating costs in the General Fund. It is clear from this chart that the operating costs' increase is now more than double the rate of the increase in the property tax revenues received. Because of this disconnect, relying on property tax revenues as the primary source of income for city services is becoming more problematic.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

Property Taxes, continued



The first issue of concern is that the current property tax revenue is covering a smaller proportion of Milwaukie's general operating costs year by year. The second is that if the housing market were to decline substantially, as occurred during the Great Recession, property tax revenue could decline. Therefore, it is prudent for the General Fund to maintain a healthy fund balance contingency for unforeseen circumstances that could arise in property tax declines. The more intractable, and growing, problem of systemically-limited revenues to cover baseline costs – for Milwaukie and all public entities - will continue under Oregon's current property tax provisions.

In FY 2023, the Library moved from its own fund to the General Fund. In FY 2022, the Library spent \$2.9 million and was supported by the \$1.9 million from the county's library district levy which Milwaukie books as an intergovernmental revenue and over \$900,000 in Milwaukie Property Tax. When the Library moved to the General Fund in FY 2023, it increased the fund's expenses, accounting for about half of the growth in the graph above. In addition, the \$900,000 in Milwaukie Property Tax is also now a General Fund property tax revenue. Lastly, the city's share of the county library levy is an intergovernmental revenue in the General Fund.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

Franchise Fees

Franchise fees are charged to all utilities operating within the city and are reimbursements to the General Fund or Transportation Fund for the utility's use of city streets and rights-of-way.

This table reflects the franchise fees received by the city.

Franchise Fee 5-Year Comparison					
	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Portland General Electric ¹	738,866	772,463	784,003	824,380	860,760
% change		4.55%	1.49%	5.15%	4.41%
Northwest Natural Gas ²	236,064	244,749	255,022	286,042	383,687
% change		3.68%	4.20%	12.16%	34.14%
Comcast ³	243,220	231,646	232,832	228,295	213,758
% change		-4.76%	0.51%	-1.95%	-6.37%
Solid Waste ⁴	270,074	278,323	254,090	270,773	290,134
% change		3.05%	-8.71%	6.57%	7.15%
Telecoms ⁵	617,350	716,199	759,293	420,423	297,554
% change		16.01%	6.02%	-44.63%	-29.23%
Electric Service Supplier ⁶	191,937	106,852	132,409	192,342	367,681
% change		-44.33%	23.92%	45.26%	91.16%

Notes:

1 - Effective January 1, 2024 the agreement terms will be subject to the MMC 21.04.080, Right-of-Way licenses. The agreement grants a non-exclusive franchise to construct, maintain, repair an electric light and power system. General Fund reflects a 5% payment. Transportation Fund reflects 1.5 % privilege tax assessed on citizens' PGE bill for the SSMP program.

2 - Effective February 5, 2024 the agreement terms will be subject to the MMC 21.04.080, Right-of-Way licenses. The agreement grants a non-exclusive gas utility franchise. General Fund reflects a 5% payment received from the use of the gas utility system.

3 - The agreement grants a non-exclusive franchise to construct, operate and maintain a cable system.

4 - The agreement grants a non-exclusive franchises for solid waste management services.

5 - The agreement grants a non-exclusive franchise to operate as a telecommunications provider.
Comcast revenue decreased significantly between FY21 & FY22 due to a lawsuit settlement where Oregon cities may not charge franchise fees on data transmission.

6 - Businesses can purchase their power from the open market. The city receives fees related to the transmission of this power.

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

Staffing Levels

The following table illustrates movements in the levels of staffing throughout the city in comparison to the budget. Notable items in this quarter include:

- City Manager's Equity & Inclusion Coordinator started mid-August.
- Due to the change in goals from housing to parks, Community Development continues to hold the vacancy for the Housing & Economic Development Program Manager. Additionally, the limited-term Parking Management Coordinator will not be hired.
- Public Works Administration filled both the Asset Manager Coordinator and Administrative Specialist positions in September.
- Engineering's Assistant City Engineer position is vacant.
- Police have experienced a few retirements and have two new officers this quarter.
- The city along with all governments are having a difficult time hiring seasonal and temporary workers.

Department	FY 2023-24 Adopted Budgeted FTE	Adopted Budget Transfers	Current Budgeted FTE	Actual FTE	Quarter Variance with Actual FTE + / (-)
City Manager	8.0	0.0	8.0	7.5	-0.5
City Attorney	1.0	0.0	1.0	1.0	0.0
Community Development	5.5	0.0	5.5	3.5	-2.0
Public Works Administration	8.0	0.0	8.0	6.7	-1.3
Engineering	10.5	0.0	10.5	10.9	0.4
Facilities	3.0	0.0	3.0	3.0	0.0
Finance	7.0	0.0	7.0	7.0	0.0
Fleet	3.0	0.0	3.0	3.0	0.0
Human Resources	2.0	0.0	2.0	2.0	0.0
Information Technology	3.0	0.0	3.0	3.0	0.0
Municipal Court	0.5	0.0	0.5	0.5	0.0
Planning	5.0	0.0	5.0	5.0	0.0
Code Enforcement	3.0	0.0	3.0	3.0	0.0
City Recorder	3.5	0.0	3.5	3.5	0.0
Library	18.3	0.0	18.3	18.2	0.0
Police Department	38.5	0.0	38.5	36.7	-1.8
Building	3.0	0.0	3.0	3.0	0.0
Streets	6.0	0.0	6.0	6.7	0.7
Water	8.0	0.0	8.0	7.5	-0.5
Wastewater	4.5	0.0	4.5	4.5	0.0
Stormwater	8.0	0.0	8.0	7.2	-0.9
Grand Total	149.3	0.0	149.3	143.5	-5.8
Total Full-Time Positions	145.1	0.0	145.1	141.3	-3.9
Total Part-Time FTE	4.1	0.0	4.1	2.3	-1.9
Total Full-Time Equivalents (FTEs)	149.3	0.0	149.3	143.5	-5.8

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

Annual Revenue Forecast Assumptions

The table below illustrates the timing of revenue by source and fund. The city uses this table to forecast cash flow and to gauge the expected revenue with actual revenues received. For example, the city expects the largest distribution of property taxes to be received in November, although subsequent distributions arrive in December, March, and June, while the Transportation Fund receives Local Gas Tax distributions from the State every month. This table and what the city receives on average in a quarter is reflected in the flexible budget column that is in the summary tables.

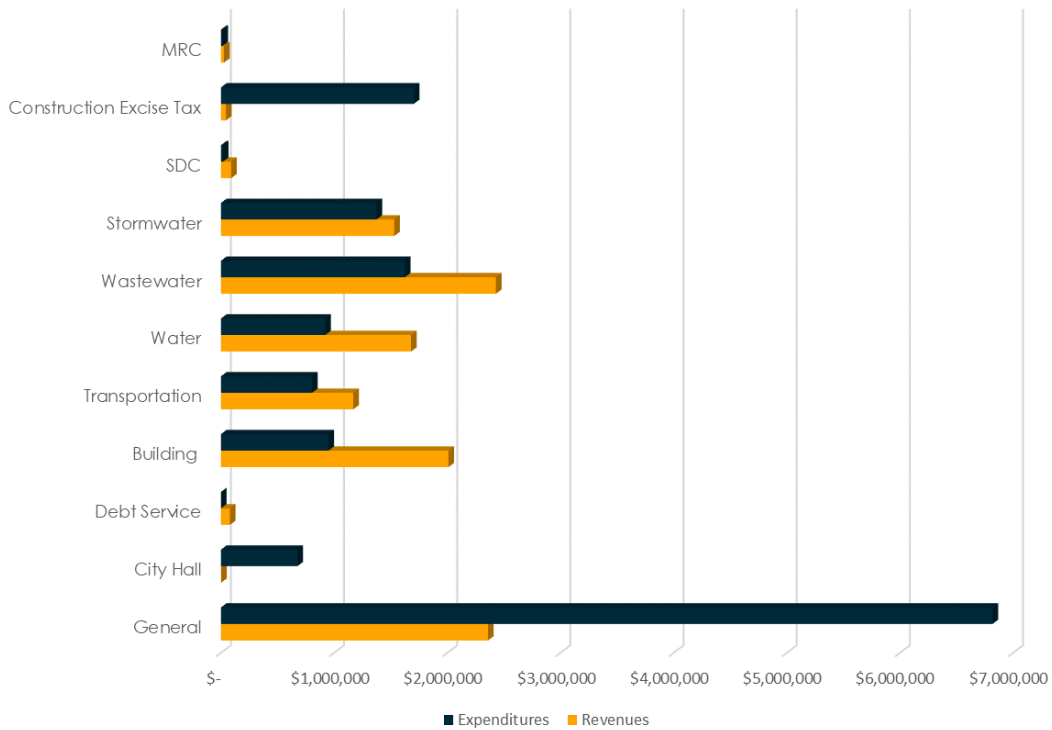
Revenue Forecasting Assumptions

Revenue	Fund	Month Received
Business Registrations Renewals	General Fund	December, January
Cigarette Tax	General Fund	Monthly
Franchise Fee - Comcast	General Fund	July, October, January, April
Franchise Fee - Electric Service Providers	General Fund	July, October, January, April
Franchise Fee - Northwest Natural	General Fund	August, February
Franchise Fee - PEG	General Fund	August, November, February, May
Franchise Fee - Portland General Electric	General Fund	March
Franchise Fee - Solid Waste	General Fund	July, October, January, April
Franchise Fee - Telecoms	General Fund	July, October, January, April
Liquor Tax	General Fund	Monthly
Property Taxes	General Fund	1st Distribution in November then December, March, June
State Revenue Sharing	General Fund	August, December, March, May
Library District Distribution	General Fund	January, June
Ready to Read Grant	General Fund	December
Street Maintenance Fee (SSMP)	Transportation Fund	Monthly with Utility Bills
Privilege Franchise Fee - Portland General Electric	Transportation Fund	March
SAFE fee	Transportation Fund	Monthly with Utility Bills
Local Gas Tax	Transportation Fund	Monthly
State Gas Tax	Transportation Fund	Monthly
Vehicle Registration Fee	Transportation Fund	Monthly
Water User Fees	Water Fund	Monthly with Utility Bills
Wastewater User Fees	Wastewater Fund	Monthly with Utility Bills
Stormwater User Fees	Stormwater Fund	Monthly with Utility Bills

City of Milwaukee Quarterly Financial Report First Quarter for Fiscal Year Ending 2024

	Unaudited Beginning Fund Balance as of July 1, 2023	First Quarter of Fiscal Year 2024		Ending Fund Balance as of September 30, 2023	Change in Fund Balance
		Revenues	Expenditures		
General Fund	\$ 12,519,499	\$ 2,358,999	\$ 6,818,065	\$ 8,060,433	\$ (4,459,066)
City Hall Fund	564,165	1,335	675,420	(109,920)	(674,085)
Debt Service Fund	239,513	78,975	-	318,488	78,975
Building Fund	4,537,237	2,010,082	949,741	5,597,578	1,060,341
Transportation Fund	26,892,583	1,168,869	804,818	27,256,633	364,050
Water Fund	8,905,618	1,679,184	921,039	9,663,763	758,145
Wastewater Fund	5,430,597	2,429,751	1,624,625	6,235,723	805,126
Stormwater Fund	8,872,652	1,531,150	1,374,470	9,029,332	156,680
System Development Fund	2,522,306	89,756	16,963	2,595,099	72,793
Construction Excise Tax Fund	2,214,828	43,952	1,703,750	555,030	(1,659,798)
MRC - Urban Renewal Fund	6,398,904	26,476	12,247	6,413,133	14,229
Total ALL Funds	\$ 79,097,902	\$ 11,418,528	\$ 14,901,138	\$ 75,615,292	\$ (3,482,610)

Revenue & Expenditures - 1st Quarter



**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

GENERAL FUND

Through the 1st Quarter Ended September 30, 2023							
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals
REVENUE							
Property taxes	\$ 19,507,000	9,915,138	\$ 9,708,081	\$ 177,340	\$ 9,885,422	\$ (29,716)	100% ¹
Franchise fees	4,885,000	2,447,039	2,446,520	348	2,446,868	(171)	100% ²
Intergovernmental	13,529,000	8,455,625	3,313,195	56,159	3,369,354	(5,086,271)	40% ³
Fines and forfeitures	816,000	510,000	416,711	117,043	533,754	23,754	105%
Licenses and permits	1,231,000	769,375	594,304	65,378	659,682	(109,693)	86%
Investment earnings	214,000	133,750	798,138	181,624	979,762	846,012	733%
Miscellaneous	351,000	219,375	242,865	44,108	286,972	67,597	131% ⁴
Total Operating Revenues	40,533,000	22,450,302	17,519,815	641,999	18,161,813	(4,288,488)	81%
Other Financing Sources							
Transfers in	58,740,000	36,712,500	6,868,000	1,717,000	8,585,000	(28,127,500)	23%
Total Transfers	58,740,000	36,712,500	6,868,000	1,717,000	8,585,000	(28,127,500)	23%
TOTAL REVENUES	99,273,000	59,162,802	24,387,815	2,358,999	26,746,813	(32,415,988)	45%
EXPENDITURES							
City Council	291,000	181,875	125,214	25,781	150,995	(30,880)	83%
City Manager	3,504,000	2,190,000	1,555,174	404,212	1,959,387	(230,613)	89%
City Attorney	744,000	465,000	331,319	69,099	400,418	(64,582)	86%
Community Development	2,001,000	1,250,625	734,565	144,517	879,083	(371,542)	70% ⁵
Public Works Administration	6,460,000	4,037,500	1,496,674	330,138	1,826,812	(2,210,688)	45% ⁶
Engineering Services	4,098,000	2,561,250	1,711,547	430,167	2,141,714	(419,536)	84%
Facilities Management	4,901,000	3,063,125	2,038,123	431,837	2,469,960	(593,165)	81%
Finance	3,020,000	1,887,500	1,385,987	365,139	1,751,126	(136,374)	93%
Fleet Services	1,454,000	908,750	646,444	151,944	798,388	(110,362)	88%
Human Resources	900,000	562,500	449,041	123,584	572,625	10,125	102% ⁷
Information Technology	3,099,000	1,936,875	1,165,104	774,491	1,939,595	2,720	100%
Municipal Court	279,000	174,375	123,185	29,293	152,479	(21,896)	87%
Planning Services	1,905,000	1,190,625	838,519	197,069	1,035,588	(155,037)	87%
Code Enforcement	713,000	445,625	337,148	94,246	431,395	(14,230)	97%
City Recorder	1,085,000	678,125	490,661	127,346	618,007	(60,118)	91%
Library	4,478,000	2,798,750	2,101,064	535,711	2,636,775	(161,975)	94%
Police Department	16,148,000	10,092,500	7,677,986	1,885,441	9,563,426	(529,074)	95% ⁸
PEG (Public, Education, Gov't)	206,000	128,750	137,507	30,252	167,760	39,010	130% ⁹
Non-Departmental	4,059,000	2,536,875	2,576,664	667,797	3,244,460	707,585	128% ¹⁰
TOTAL EXPENDITURES	59,345,000	37,090,625	25,921,925	6,818,065	32,739,990	(4,350,635)	88%
Contingency	2,050,000						
Revenue over (under) expenditures	39,928,000	22,072,177	(1,534,111)	(4,459,066)	(5,993,177)	(28,065,354)	
FUND BALANCE - Beginning	16,151,000	16,151,000	14,820,317	-	14,820,317	(1,330,683)	
FUND BALANCE - Ending	\$ 54,029,000	\$ 38,223,177	\$ 13,286,206	\$ (4,459,066)	\$ 8,827,140	\$ (29,396,037)	

Through the 1st Quarter Ended September 30, 2023							
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	% of Anticipated Actuals
EXPENDITURES BY TYPE:							
Personnel services	36,846,000	23,028,750	16,653,574	4,416,657	21,070,231	(1,958,519)	91%
Materials and services	12,244,000	7,652,500	5,677,225	2,017,511	7,694,736	42,236	101%
Capital outlay	7,420,000	4,637,500	1,558,429	383,897	1,942,327	(2,695,173)	42%
Debt service	1,030,000	643,750	504,696	-	504,696	(139,054)	78%
Transfers out	1,756,000	1,097,500	1,528,000	-	1,528,000	430,500	139%
TOTAL EXPENDITURES	\$ 59,296,000	\$ 37,060,000	\$ 25,921,925	\$ 6,818,065	\$ 32,739,991	\$ (4,320,009)	88%

Notes are located on the next page.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

GENERAL FUND, *continued*

GENERAL FUND NOTES:

Revenue

1. Property taxes in FY23 had a significant increase over the previous year due to moving library operations and its \$933,000 in property tax revenue into the General Fund. For Q1 of FY2024, property tax collections are low as the majority of property tax revenue is distributed to cities during the second quarter of the fiscal year.
2. Franchise fee payments are routinely received on a delayed basis. Comcast revenue for telecoms has decreased following legal decisions since Oregon cities may not charge franchise fees on data transmission.
3. Intergovernmental revenue includes the second distribution for the library district and other grant funds not received yet.
4. Miscellaneous revenue includes an energy trust rebate, sale of a police vehicle and a business' payment in lieu of a DEQ fine.

Expenditures

5. Community Development personnel service expenses are low due to two vacant positions, one of that will not be hired and one related to a former goal.
6. Public Works Admin capital outlay is below budget due to parks projects that have not started construction.
7. Human Resources had higher than anticipated legal expenses due to several confidential personnel matters and an increase in advertising and publicity expenses.
8. Police overtime costs, which were addressed in the June supplemental budget, are continuing to be monitored.
9. Public Education Government (PEG) expenses were for the new City Hall building; expenses will even out by the end of the fiscal year.
10. Non-departmental has annual expenses that are paid at the beginning of the fiscal year, such as insurance and subscriptions.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

GENERAL FUND, *continued*

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

GENERAL FUND, continued

	1st Quarter Actuals Unaudited				Prior Year Change		
	FY 2021	FY 2022	FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Property taxes	\$ 80,963	\$ 64,530	\$ 52,916	\$ 177,340	-20%	-18%	235%
Franchise fees	1,159	48	650	348	-96%	1254%	-46%
Intergovernmental	217,524	2,446,076	156,154	56,159	1025%	-94%	-64%
Fines and forfeitures	161,530	147,721	90,964	117,043	-9%	-38%	29%
Licenses and permits	75,202	83,491	80,127	65,378	11%	-4%	-18%
Investment earnings	75,866	38,526	81,071	181,624	-49%	110%	124%
Miscellaneous	82,591	74,392	47,074	44,108	-10%	-37%	-6%
Total Operating Revenues	694,835	2,854,784	508,956	641,999	311%	-82%	26%
Other Financing Sources							
Transfers	1,750,000	1,817,500	1,717,000	1,717,000	4%	-6%	0%
TOTAL REVENUES	2,444,835	4,672,284	2,225,956	2,358,999	91%	-52%	6%
EXPENDITURES							
City Council	25,997	6,614	25,024	25,781	-75%	278%	3%
City Manager	250,953	332,712	449,733	404,212	33%	35%	-10%
City Attorney	49,245	51,412	63,644	69,099	4%	24%	9%
Community Development	185,680	108,491	224,692	144,517	-42%	107%	-36%
Public Works Administration	253,497	264,599	351,172	330,138	4%	33%	-6%
Engineering Services	331,968	361,815	731,350	430,167	9%	102%	-41%
Facilities Management	235,977	228,878	276,847	431,837	-3%	21%	56%
Finance	333,215	333,811	335,214	365,139	0%	0%	9%
Fleet Services	117,706	148,833	138,438	151,944	26%	-7%	10%
Human Resources	81,562	99,672	120,088	123,584	22%	20%	3%
Information Technology	415,507	445,296	407,553	774,491	7%	-8%	90%
Municipal Court	52,794	25,287	26,795	29,293	-52%	6%	9%
Planning Services	156,041	161,566	184,474	197,069	4%	14%	7%
Code Enforcement	53,421	54,472	85,974	94,246	2%	58%	10%
City Recorder	90,431	80,065	85,846	127,346	-11%	7%	48%
Library	454,362	486,069	548,665	535,711	7%	13%	-2%
Police Department	1,673,697	1,579,419	1,826,751	1,885,441	-6%	16%	3%
Public, Educational, Government (PEG)	730	4,480	-	30,252	514%	-100%	0%
Non-Departmental	444,108	447,360	532,781	667,797	1%	19%	25%
TOTAL EXPENDITURES	5,206,891	5,220,851	6,415,041	6,818,065	0%	23%	6%
Revenue over (under) expenditures	\$ (2,762,056)	\$ (548,567)	\$ (4,189,085)	\$ (4,459,066)	-80%	664%	6%
EXPENDITURES BY TYPE:							
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
Personnel services	\$ 3,880,319	\$ 3,854,793	\$ 4,215,630	\$ 4,416,657	-1%	9%	5%
Materials and services	1,227,176	1,314,606	1,697,658	2,017,511	7%	29%	19%
Capital outlay	99,396	51,452	501,753	383,897	-48%	875%	-23%
Debt service	-	-	-	-	0%	0%	0%
Transfers out	-	-	57,000	-	0%	0%	-100%
	\$ 5,206,891	\$ 5,220,851	\$ 6,415,041	\$ 6,818,065	0%	23%	6%

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

CITY HALL FUND

	Through the 1st Quarter Ended September 30, 2023						% of Anticipated Actuals	NOTES
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE								
Proceeds from lease	\$ 252,000	\$ 157,500	\$ 210,000	\$ -	\$ 210,000	\$ 52,500	133%	
Investment earnings	5,000	3,125	35,782	1,335	37,117	33,992	1188%	
Miscellaneous	250,000	156,250	-	-	-	-	0%	
Transfers in	570,000	570,000	500,000	-	500,000	(70,000)	88%	
Total Operating Revenues	1,077,000	886,875	745,782	1,335	747,117	16,492	84%	
Other Financing Sources								
Proceeds from Issuance of Debt	-	-	-	-	-	-	0%	
Transfers	-	-	-	-	-	-	0%	
TOTAL REVENUES	1,077,000	886,875	745,782	1,335	747,117	16,492	84%	
EXPENDITURES								
Materials & services	200,000	125,000	169,954	7,087	169,954	44,954	136%	
Capital outlay	2,304,000	1,440,000	1,479,043	668,333	2,147,376	707,376	103%	
Transfers out	252,000	157,500	252,000	-	252,000	94,500	160%	
TOTAL EXPENDITURES	2,756,000	1,722,500	1,900,997	675,420	2,569,330	846,830	0%	
Revenue over (under) expenditures	(1,679,000)	(835,625)	(1,155,215)	(674,085)	(1,822,213)	(830,338)		
FUND BALANCE - Beginning	1,708,000	1,708,000	1,678,705	523,490	1,678,705	(29,295)		
FUND BALANCE - Ending	\$ 29,000	\$ 872,375	\$ 523,490	\$ (150,595)	\$ (143,508)	\$ (859,633)		

NOTES:

The new building opened to the public on September 15th.

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Lease proceeds	\$ 168,000	\$ 126,000	\$ 126,000	\$ -	-25%	0%	-100%
Miscellaneous	-	-	-	-	0%	0%	0%
Investment earnings	2,460	931	5,928	1,335	-62%	537%	-77%
Proceeds from debt	-	-	-	-	0%	0%	0%
Total Operating Revenues	170,460	126,931	131,928	1,335	-26%	4%	-99%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
Proceeds from Issuance of Debt	-	-	-	-	0%	0%	0%
TOTAL REVENUES	170,460	126,931	131,928	1,335	0%	4%	-99%
EXPENDITURES							
Materials & services	-	-	7,390	7,087			-4%
Capital outlay	-	-	-	668,333			0%
Transfers	126,000	126,000	63,000	-	0%	-50%	-100%
	126,000	126,000	70,390	675,420	0%	-44%	860%
TOTAL EXPENDITURES	126,000	126,000	70,390	675,420	0%	-44%	860%
Revenue over (under) expenditures	\$ 44,460	\$ 931	\$ 61,538	\$ (674,085)	-98%	6510%	-1195%

City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024

DEBT SERVICE FUND

	Through the 1st Quarter Ended September 30, 2023						% of Anticipated Actuals	NOTES
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE								
Property taxes	\$ 1,720,000	860,000	\$ 860,000	\$ -	\$ 860,000	\$ -	100%	
Intergovernmental	168,000	168,000	168,200	-	168,200	200	100% ¹	
Investment earnings	-	-	17,998	1,975	17,998	17,998	0%	
Transfers In	868,000	434,000	560,000	77,000	637,000	203,000	147%	
Total Operating Revenues	2,756,000	1,462,000	1,606,198	78,975	1,683,198	221,198	115%	
TOTAL REVENUES	2,756,000	1,462,000	1,606,198	78,975	1,683,198	221,198	115%	
EXPENDITURES								
Debt Service	2,754,000	1,377,000	1,377,967	-	1,377,967	967	100%	
TOTAL EXPENDITURES	2,754,000	1,377,000	1,377,967	-	1,377,967	967	100%	
Revenue over (under) expenditures	2,000	85,000	228,231	78,975	305,231	220,231		
FUND BALANCE - Beginning	9,000	9,000	8,808	237,039	8,808	(192)		
FUND BALANCE - Ending	\$ 11,000	\$ 94,000	\$ 237,039	\$ 316,014	\$ 314,039	\$ 220,039		

NOTES:

- The city received funds from Clackamas County for the Kellogg Good Neighbor Fund; money was allocated to Debt Service and Wastewater Funds. The county is no longer responsible for reimbursing the city for debt service payments; the city continues to receive \$1 per EDU to cover debt service payments. The current budget reflects this agreement.

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Property taxes	\$ 6,049	\$ 4,825	\$ -	\$ -	-20%	-100%	0%
Intergovernmental	-	-	-	-	0%	0%	0%
Investment earnings	616	392	230	1,975	-36%	-41%	759%
Transfers in	126,000	126,000	140,000	77,000	0%	11%	-45%
Total Operating Revenues	132,665	131,217	140,230	78,975	-1%	7%	-44%
TOTAL REVENUES	132,665	131,217	140,230	78,975	-1%	7%	-44%
EXPENDITURES							
Debt Service	-	-	-	-	0%	0%	0%
TOTAL EXPENDITURES	-	-	-	-	0%	0%	0%
Revenue over (under) expenditures	\$ 132,665	\$ 131,217	\$ 140,230	\$ 78,975	-1%	7%	-44%

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

CONSTRUCTION EXCISE TAX FUND

	Through the 1st Quarter Ended September 30, 2023						%
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
REVENUE							
Excise Tax							
50% Comm Affordable Housing Dev Incentives Tax	\$ 724,000	\$ 452,500	\$ 447,076	\$ 3,053	\$ 450,129	\$ (2,371)	99% ¹
50% Residential Affordable Housing Development Tax	712,000	448,560	447,076	3,053	450,129	1,569	100% ¹
50% Residential Affordable Housing Development Tax	-	-	18,196	13,875	32,071	32,071	0%
35% Residential Affordable Housing Activities Tax	8,000	5,040	12,737	9,713	22,450	17,410	0% ¹
Investment earnings	11,000	6,875	48,526	12,847	61,373	54,498	893%
Miscellaneous	28,000	17,500	38,772	1,411	40,183	22,683	230% ²
TOTAL OPERATING REVENUES	1,483,000	930,475	1,012,383	43,952	1,056,335	125,860	114%
Other Financing Sources							
Transfers In	800,000	500,000	800,000	-	800,000	300,000	160%
TOTAL REVENUES	2,283,000	1,430,475	1,812,383	43,952	1,856,335	425,860	130%
EXPENDITURES							
Personnel services	-	-	-	-	-	-	-
Materials and services	2,123,000	1,326,875	50,000	1,700,000	1,750,000	423,125	132% ³
Capital outlay	-	-	-	-	-	-	-
Transfers	30,000	18,750	15,000	3,750	18,750	-	100%
Contingency	22,000	-	-	-	-	-	-
TOTAL EXPENDITURES	2,175,000	1,345,625	65,000	1,703,750	1,768,750	423,125	5%
Revenue over (under) expenditures	108,000	84,850	1,747,383	(1,659,798)	87,585	(297,265)	
FUND BALANCE - Beginning	950,000	950,000	1,267,445	3,014,828	1,267,445	317,445	
FUND BALANCE - Ending	\$ 1,058,000	\$ 1,034,850	\$ 3,014,828	\$ 1,355,030	\$ 1,355,030	\$ 20,180	

NOTES:

- Excise taxes are related to new developments.
- Miscellaneous revenue includes an administration fee retained by the city for collection and distribution of the tax.
- Reflects several grant disbursements and the supplemental budget adopted in June 2023.

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Excise Tax	\$ 17,512	\$ 56,013	\$ 411,138	\$ 29,694	220%	634%	-93%
Intergovernmental	35,000	-	-	-			
Interest income	1,401	523	5,708	12,847	-63%	991%	125%
Miscellaneous	-	889	628	1,411	0%	-29%	125%
Total Operating Revenues	53,913	57,425	417,474	43,952	7%	627%	-89%
Other Financing Sources							
Transfers in	-	-	-	800,000	0%	0%	0%
TOTAL REVENUES	53,913	57,425	417,474	843,952	7%	627%	102%
EXPENDITURES							
Materials and services	29,676	-	-	1,700,000	-100%	0%	0%
Transfers	-	-	3,750	3,750	0%	0%	0%
TOTAL EXPENDITURES	29,676	-	3,750	1,703,750	-100%	0%	45333%
Revenue over (under) expenditures	\$ 24,237	\$ 57,425	\$ 413,724	\$ (859,798)	137%	620%	-308%

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

BUILDING FUND

	Through the 1st Quarter Ended September 30, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual			
REVENUE								
Fees and Charges	\$ 1,667,000	\$ 1,041,875	\$ 1,914,015	\$ 243,954	\$ 2,157,969	\$ 1,116,094	207%	1
Intergovernmental	-	-	4,335	350	4,685	4,685	0%	2
Investment earnings	30,000	18,750	88,993	31,067	120,060	101,310	640%	
Miscellaneous	-	-	2,738	4,140	6,878	6,878	0%	
TOTAL REVENUES	1,697,000	1,060,625	2,010,082	279,510	2,289,592	1,228,967	216%	
EXPENDITURES								
Personnel services	948,000	592,500	417,750	114,995	532,744	(59,756)	90%	
Materials and services	344,000	215,000	321,991	19,925	341,917	126,917	159%	3
Transfers	420,000	262,500	210,000	52,500	262,500	-	100%	
Contingency	400,000	-	-	-	-	-	0%	
TOTAL EXPENDITURES	2,112,000	1,070,000	949,741	187,420	1,137,161	67,161	106%	
Revenue over (under) expenditures	(415,000)	(9,375)	1,060,341	92,090	1,152,431	1,161,806		
FUND BALANCE - Beginning	3,586,000	3,586,000	3,469,114	4,529,455	3,469,114	(116,886)		
FUND BALANCE - Ending	\$ 3,171,000	\$ 3,576,625	\$ 4,529,455	\$ 4,621,545	\$ 4,621,545	\$ 1,044,920		

NOTES:

1. Increased fees and charges are related to new residential and commercial developments.
2. Intergovernmental is related to the administration of collected construction fees for other jurisdictions.
3. Purchase of new permitting software, payments for plan reviews, plumbing and electrical inspections.

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Fees and Charges	\$ 312,043	\$ 373,242	\$ 699,101	\$ 243,954	20%	87%	-65%
Intergovernmental	880	600	1,719	350	-32%	187%	-80%
Investment earnings	4,575	1,995	13,811	31,067	-56%	592%	125%
Miscellaneous	277	1,284	320	4,140	364%	-75%	1194%
TOTAL REVENUES	317,775	377,121	714,951	279,510	19%	90%	-61%
EXPENDITURES							
Personnel services	104,251	108,132	113,826	114,995	4%	5%	1%
Materials and services	40	898	57,487	19,925	2145%	6302%	-65%
Transfers	67,500	72,500	52,500	52,500	7%	-28%	0%
TOTAL EXPENDITURES	171,791	181,530	223,813	187,420	6%	23%	-16%
Revenue over (under) expenditures	\$ 145,984	\$ 195,591	\$ 491,138	\$ -	34%	151%	-100%

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

TRANSPORTATION FUND

	Through the 1st Quarter Ended September 30, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual			
REVENUE								
Dedicated to SSMP Program:								
Street maintenance fee	\$ 2,269,000	\$ 1,418,125	\$ 1,021,806	\$ 267,697	\$ 1,289,502	\$ (128,623)	91%	
Franchise fee - Portland General Electric	730,000	730,000	368,638	-	368,638	(361,362)	50%	1
Intergovernmental (local gas tax)	240,000	150,000	127,837	11,309	139,146	(10,854)	93%	2
Investment earnings	100,000	62,500	121,935	40,048	161,983	99,483	259%	
Proceeds from debt	6,000,000	3,750,000	6,181,900	-	6,181,900	2,431,900	165%	3
Total SSMP Program	9,339,000	6,110,625	7,822,116	319,053	8,141,169	2,030,544	133%	
Dedicated SAFE program:								
SAFE access fee	2,568,000	1,605,000	1,237,977	325,062	1,563,039	(41,961)	97%	
Intergovernmental	150,000	93,750	11,857	-	11,857	(81,893)	13%	4
Investment earnings	80,000	50,000	101,725	35,981	137,707	87,707	275%	
Proceeds from debt	10,000,000	6,250,000	9,088,920	-	9,088,920	2,838,920	145%	3
Total SAFE Program	12,798,000	7,998,750	10,440,480	361,043	10,801,523	2,802,773	135%	
Dedicated State Gas Tax program:								
Intergovernmental								
State gas tax	3,128,000	1,955,000	1,409,188	145,452	1,554,640	(400,360)	80%	2
County vehicle registration fee	800,000	400,000	352,132	33,980	386,112	(13,888)	97%	
Other	1,800,000	1,125,000	-	-	-	(1,125,000)	0%	
Impact fees (from utility funds)	2,197,000	1,373,125	1,094,000	275,500	1,369,500	(3,625)	100%	
Investment earnings	80,000	50,000	17,553	28,496	46,049	(3,951)	92%	
FLOC revenue	41,000	-	-	-	-	-	0%	
Proceeds from debt	5,000,000	3,125,000	3,536,450	-	3,536,450	411,450	113%	3
Miscellaneous	24,000	15,000	23,598	5,345	28,943	13,943	193%	
Total State Gas Tax Program	13,070,000	8,043,125	6,432,921	488,772	6,921,693	(1,121,432)	86%	
Total Operating Revenues	35,207,000	22,152,500	24,695,516	1,168,869	25,864,385	3,711,885	117%	
TOTAL REVENUES	35,207,000	22,152,500	24,695,516	1,168,869	25,864,385	3,711,885	90%	
EXPENDITURES								
Personnel services	1,364,000	852,500	665,900	186,211	852,111	(389)	100%	
Materials and services	1,550,000	968,750	531,461	46,452	577,913	(390,837)	60%	5
Debt service	3,394,000	2,121,250	1,972,596	-	1,972,596	(148,654)	93%	
Capital outlay	19,638,000	12,273,750	3,154,761	13,405	3,168,166	(9,105,584)	26%	
Transfers	4,490,000	2,806,250	2,235,000	558,750	2,793,750	(12,500)	100%	
Contingency	1,210,000	-	-	-	-	-	0%	
TOTAL EXPENDITURES	31,646,000	19,022,500	8,559,718	804,818	9,364,536	(9,657,964)	49%	
Revenue over (under) expenditures	3,561,000	3,130,000	16,135,799	364,050	16,499,849	13,369,849		
FUND BALANCE - Beginning	10,191,000	10,191,000	10,318,125	26,453,924	10,318,125	127,125		
FUND BALANCE - Ending	\$ 13,752,000	\$ 13,321,000	\$ 26,453,924	\$ 26,817,974	\$ 26,817,974	\$ 13,496,974		

Notes are located on the next page.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

TRANSPORTATION FUND, continued

OBLIGATED FUNDS	Remaining Contract Amount
SSMP - 2023 SSMP improvements (construction)	\$ 388,541
SSMP - King Road improvements (design)	268,114
SSMP - Home Ave/Wood Ave improvements (const)	26,414
SSMP - SAFE/SSMP improvements	19,580
SSMP - Slurry seal (construction)	7,645
SSMP - On-call public info & engagement	4,054
SSMP - Washington Street area improvements (design)	321
SAFE - King Road improvements (design)	510,687
SAFE - Home Ave/Wood Ave improvements (const)	63,398
SAFE - On-call public info & engagement	13,024
SAFE - Washington Street area improvements (design)	855
State Gas Tax - Washington Street area improvements	21,909
State Gas Tax - Sidewalk design for Washington St	8,629
State Gas Tax - On-call public info & engagement	1,932
Total Obligated Funds	<u>\$ 1,335,103</u>
% of Obligated & Expenditures to Budget	
Anticipated Actual Expenditure	19,022,500
Total Obligated plus Total Expenditures	<u>10,699,640</u>
	<u>56%</u>

NOTES:

1. Portland General Electric privilege tax is received annually in March.
2. Local and state gas taxes are less than anticipated due to higher gas prices, reduced consumer consumption, and EV's. Current gas tax is \$0.02/gal in Milwaukie and \$0.38/gal statewide, of which the city receives about 20%. If the state meets reporting requirements of HB 2017, the state gas tax will increase to \$0.40/gal on January 1, 2024.
3. Debt was issued in February 2023.
4. Clackamas County community development block grant for curb ramp repairs not received yet.
5. Materials and services are less than anticipated as the bond issuance costs were rolled into the bond as part of the bond principal.

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

TRANSPORTATION FUND, continued

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Dedicated to SSMP Program:							
Street maintenance fee	\$ 239,802	\$ 241,202	\$ 252,501	\$ 267,697	1%	5%	6%
Intergovernmental	10,007	10,506	10,938	11,309	5%	4%	3%
Investment earnings	13,893	18,547	17,953	40,048	33%	-3%	123%
Proceeds from debt	-	-	-	-	0%	0%	0%
Miscellaneous	-	-	-	-	0%	0%	0%
Total SSMP Program	263,702	270,255	281,392	319,053	2%	4%	13%
Dedicated SAFE program:							
Safe Access fee	284,743	288,006	307,030	325,062	1%	7%	6%
Intergovernmental	40,896	-	11,857	-	-100%	0%	-100%
Investment earnings	14,046	15,707	17,133	35,981	12%	9%	110%
Proceeds from debt	-	-	-	-	0%	0%	0%
Total SAFE Program	339,685	303,713	336,020	361,043	-11%	11%	7%
Dedicated State Gas Tax program:							
Intergovernmental - State Gas Tax	116,973	150,717	145,737	145,452	29%	-3%	0%
County vehicle registration fee	56,853	-	33,885	33,980	-100%	0%	0%
Intergovernmental - other	27,744	-	-	-	-100%	0%	0%
Impact fees (from utility funds)	223,000	233,000	273,500	275,500	4%	17%	1%
Investment earnings	8,184	12,798	6,996	28,496	56%	-45%	307%
FILOC revenue	-	-	-	-	0%	0%	0%
Proceeds from debt	-	-	-	-	0%	0%	0%
Miscellaneous	3,050	5,330	1,692	5,345	75%	-68%	216%
Total State Gas Tax Program	435,804	401,845	461,810	488,772	-8%	15%	6%
Total Operating Revenues	1,039,191	975,813	1,079,222	1,168,869	-6%	11%	8%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	1,039,191	975,813	1,079,222	1,168,869	-6%	11%	8%
EXPENDITURES							
Personnel services	123,672	173,377	179,974	186,211	40%	4%	3%
Materials and services	49,588	65,652	71,800	46,452	32%	9%	-35%
Debt service	-	-	-	-	0%	0%	0%
Capital outlay	43,329	360,974	713,957	13,405	733%	98%	-98%
Transfers	507,500	522,500	558,750	558,750	3%	7%	0%
TOTAL EXPENDITURES	724,089	1,122,503	1,524,481	804,818	55%	36%	-47%
Revenue over (under) expenditures	\$ 315,102	\$ (146,690)	\$ (445,259)	\$ 364,050	-147%	204%	-182%

City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024

WATER FUND

	Through the 1st Quarter Ended September 30, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual		
REVENUE							
Fees and charges	\$ 10,409,000	\$ 6,505,625	\$ 4,628,412	\$ 1,599,155	\$ 6,227,566	\$ (278,059)	96%
Intergovernmental	2,256,000	2,256,000	2,256,000	-	2,256,000	-	100%
Investment earnings	40,000	25,000	122,545	61,250	183,795	158,795	735%
Miscellaneous	74,000	46,250	65,521	18,780	84,301	38,051	182% ¹
Total Operating Revenues	12,779,000	8,832,875	7,072,478	1,679,184	8,751,663	(81,212)	99%
TOTAL REVENUES	12,779,000	8,832,875	7,072,478	1,679,184	8,751,663	(81,212)	99%
EXPENDITURES							
Personnel services	1,972,000	1,232,500	940,386	248,183	1,188,569	(43,931)	96%
Materials and services	2,433,000	1,520,625	996,852	273,700	1,270,552	(250,073)	84%
Capital outlay	7,371,000	4,606,875	156,150	5,781	161,931	(4,444,944)	4% ²
Transfers	3,183,000	1,989,375	1,573,500	393,375	1,966,875	-	99%
Contingency	650,000	-	-	-	-	-	0%
TOTAL EXPENDITURES	15,609,000	9,349,375	3,666,888	921,039	4,587,927	(4,738,948)	49%
Revenue over (under) expenditures	(2,830,000)	(516,500)	3,405,590	758,145	4,163,735	4,657,735	
FUND BALANCE - Beginning	7,359,000	7,359,000	5,394,994	8,800,584	5,394,994	1,964,006	
FUND BALANCE - Ending	\$ 4,529,000	\$ 6,842,500	\$ 8,800,584	\$ 9,558,729	\$ 9,558,729	\$ 6,621,741	
CASH FROM OPERATIONS							
Revenue*	\$ 12,779,000	\$ 8,832,875	\$ 7,072,478	\$ 1,679,184	\$ 8,751,663	\$ (81,212)	
Operating costs**	(7,588,000)	(4,742,500)	(3,510,738)	(915,259)	(4,425,997)	294,003	
Total cash from operations	\$ 5,191,000	\$ 4,090,375	\$ 3,561,740	\$ 763,926	\$ 4,325,666	\$ 212,791	

* Includes interest and misc.

** Operating costs includes personnel services, materials and services, and transfers.

Notes are located on the next page.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

WATER FUND, continued

OBLIGATED FUNDS	Remaining Contract Amount
SCADA (construction)	\$ 964,341
SCADA (construction management)	153,918
224-Monroe waterline replacement (design)	42,474
King Road improvements (design)	33,198
On-call public info & engagement	32,487
Well #2 construction	29,328
Home Ave/Wood Ave improvements (construction)	26,903
Stanley reservoir (design)	19,431
Stanley reservoir seismic evaluation	14,853
Well #2 rehab/relocation (construction assistance)	7,213
SCADA (design)	4,644
Washington St area improvements (design)	145
Total Obligated Funds	\$ 1,328,935

% of Obligated & Expenditures to Budget

Anticipated Actual Expenditure	9,335,000
Total Obligated plus Total Expenditures	5,916,862
	63%

NOTES:

1. Miscellaneous revenue includes rental revenue, engineering fees and reimbursement fees.
2. Projects slated for FY 2024 are in the beginning stages of the construction process.

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

WATER FUND, continued

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY 22/FY 23	FY 23/FY 24
REVENUE							
Fees and charges	\$ 1,489,703	\$ 1,583,396	\$ 1,481,164	\$ 1,599,155	6%	-6%	8%
Intergovernmental	-	-	2,256,000	-	0%	0%	-100%
Investment earnings	8,392	3,434	19,189	61,250	-59%	459%	219%
Miscellaneous	12,876	12,068	13,449	18,780	-6%	11%	40%
Total Operating Revenues	1,510,971	1,598,898	3,769,802	1,679,184	6%	136%	-55%
Other Financing Sources							
Transfers in		-	-		0%	0%	0%
TOTAL REVENUES	1,510,971	1,598,898	3,769,802	1,679,184	6%	136%	-55%
EXPENDITURES							
Personnel services	222,640	236,395	242,826	248,183	6%	3%	2%
Materials and services	165,428	179,393	230,750	273,700	8%	29%	19%
Capital outlay	146,993	94,105	33,444	5,781	-36%	-64%	-83%
Transfers	320,000	335,000	393,375	393,375	5%	17%	0%
TOTAL EXPENDITURES	855,061	844,893	900,395	921,039	-1%	7%	2%
Revenue over (under) expenditures	\$ 655,910	\$ 754,005	\$ 2,869,407	\$ 758,145	15%	281%	-74%

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

WASTEWATER FUND

	Through the 1st Quarter Ended September 30, 2023						% of Anticipated Actuals	B/C ¹
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE								
Fees and charges	\$ 17,859,000	\$ 11,161,875	\$ 8,684,124	\$ 2,266,183	\$ 10,950,307	\$ (211,568)	98%	
Intergovernmental	1,733,000	1,096,875	132,357	104,090	236,447	(860,428)	22% ¹	
Proceeds from reimbursement district	86,000	53,750	64,069	6,989	71,058	17,308	132%	
Investment earnings	50,000	31,250	117,255	44,559	161,814	130,564	518%	
Miscellaneous	26,000	16,250	3,608	7,930	11,538	(4,712)	71%	
Total Operating Revenues	19,754,000	12,360,000	9,001,413	2,429,751	11,431,164	(928,836)	92%	
TOTAL REVENUES	19,754,000	12,360,000	-	9,001,413	2,429,751	11,431,164	(928,836)	92%
EXPENDITURES								
Personnel services	1,092,000	682,500	530,692	141,768	672,461	(10,039)	99%	
Materials and services	12,370,000	7,731,250	5,608,762	969,563	6,578,325	(1,152,925)	85%	
Capital outlay	5,314,000	3,321,250	1,545,539	101,315	1,646,854	(1,674,396)	50% ²	
Debt service	202,000	126,250	100,557	48,229	148,786	22,536	118%	
Transfers	2,942,000	1,838,750	1,455,000	363,750	1,818,750	-	99%	
Contingency	1,030,000	-	-	-	-	-	0%	
TOTAL EXPENDITURES	22,950,000	13,700,000	-	9,240,550	1,624,625	10,865,175	(2,814,825)	79%
Revenue over (under) expenditures	(3,196,000)	(1,340,000)	-	(239,137)	805,126	565,989	1,885,989	
FUND BALANCE - Beginning	6,194,000	6,194,000	5,663,681	5,424,544	5,663,681	(530,319)		
FUND BALANCE - Ending	\$ 2,998,000	\$ 4,854,000	# \$ 5,424,544	\$ 6,229,670	\$ 6,229,670	\$ 1,355,670		
CASH FROM OPERATIONS								
Revenue*	\$ 19,754,000	\$ 12,360,000	\$ 9,001,413	\$ 2,429,751	\$ 11,431,164	\$ (928,836)		
Operating costs**	(16,404,000)	(10,252,500)	-	(7,594,454)	(1,475,081)	(9,069,536)	1,162,964	
Total cash from operations	\$ 3,350,000	\$ 2,107,500	# \$ 1,406,959	\$ 954,670	\$ 2,361,629	\$ 234,129		

* Includes interest and misc.

** Operating costs includes personnel services, materials and services, and transfers.

Notes are located on the next page.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

WASTEWATER FUND, continued

OBLIGATED FUNDS	Remaining Contract Amount
SCADA (construction)	\$ 964,341
SCADA (construction management)	153,918
Home Ave/Wood Ave improvements (construction)	57,605
On-call public info & engagement	29,243
Total Obligated Funds	\$ 1,205,107
% of Obligated & Expenditures to Budget	
Anticipated Actual Expenditure	13,686,250
Total Obligated plus Total Expenditures	12,070,282
	88%

NOTES:

1. Revenue collected from NE Sewer Extension area for new sewer hook-ups of recently annexed properties. The city received funds from Clackamas County for the Kellogg Good Neighbor Fund; money was allocated to the Wastewater and Debt Service Funds.
2. Projects slated for FY 2024 are in the beginning stages of the construction process.

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Fees and charges	\$ 2,080,173	\$ 2,143,189	\$ 2,191,044	\$ 2,266,183	3%	2%	3%
Intergovernmental	-	-	-	104,090	0%	0%	0%
Proceeds from reimbursement district	6,321	6,812	18,076	6,989	8%	165%	-61%
Investment earnings	10,048	4,081	26,505	44,559	-59%	549%	68%
Miscellaneous	859	2,451	656	7,930	185%	-73%	1109%
Total Operating Revenues	2,097,401	2,156,533	2,236,281	2,429,751	3%	4%	9%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	2,097,401	2,156,533	2,236,281	2,429,751	3%	4%	9%
EXPENDITURES							
Personnel services	125,807	119,954	134,467	141,768	-5%	12%	5%
Materials and services	921,473	914,015	962,784	969,563	-1%	5%	1%
Capital outlay	73,332	33,540	54,989	101,315	-54%	64%	84%
Debt service	48,229	48,229	48,229	48,229	0%	0%	0%
Transfers	320,000	332,500	363,750	363,750	4%	9%	0%
TOTAL EXPENDITURES	1,488,841	1,448,238	1,564,219	1,624,625	-3%	8%	4%
Revenue over (under) expenditures	\$ 608,560	\$ 708,295	\$ 672,062	\$ 805,126	16%	-5%	20%

City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024

STORMWATER FUND

	Through the 1st Quarter Ended September 30, 2023					Over (Under) Anticipated Actuals	% of Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual		
REVENUE							
Fees and charges	\$ 10,611,000	\$ 6,631,875	\$ 5,083,166	\$ 1,279,640	\$ 6,362,806	\$ (269,069)	96%
Tree permits and fees	-	-	44,010	22,885	66,895	66,895	0%
Intergovernmental	585,000	365,625	-	165,900	165,900	(199,725)	0%
Investment earnings	30,000	18,750	128,000	59,630	187,630	168,880	1001%
Proceeds from issuance of debt	-	-	-	-	-	-	0%
Miscellaneous	60,000	37,500	38,962	3,095	42,058	4,558	112%
Total Operating Revenues	11,286,000	7,053,750	5,294,139	1,531,150	6,825,289	(228,461)	97%
TOTAL REVENUES	11,286,000	7,053,750	5,294,139	1,531,150	6,825,289	(228,461)	97%
EXPENDITURES							
Personnel services	1,703,000	1,064,375	737,480	200,784	938,264	(126,111)	88%
Materials and services	1,573,000	983,125	725,567	147,737	873,304	(109,821)	89%
Capital outlay	9,981,000	6,238,125	723,674	669,823	1,393,497	(4,844,628)	22%
Debt service	-	-	-	-	-	-	0%
Transfers	2,810,000	1,756,250	1,424,500	356,125	1,780,625	-	101%
Contingency	910,000	-	-	-	-	-	0%
TOTAL EXPENDITURES	16,977,000	10,041,875	3,611,221	1,374,470	4,985,691	(5,080,559)	50%
Revenue over (under) expenditures	(5,691,000)	(2,988,125)	1,682,918	156,680	1,839,598	4,852,098	
FUND BALANCE - Beginning	7,278,000	7,278,000	7,055,937	8,738,855	7,055,937	(222,063)	
FUND BALANCE - Ending	\$ 1,587,000	\$ 4,289,875	\$ 8,738,855	\$ 8,895,535	\$ 8,895,535	\$ 4,630,035	
CASH FROM OPERATIONS							
Revenue*	\$ 11,286,000	\$ 7,053,750	\$ 5,294,139	\$ 1,531,150	\$ 6,825,289	\$ (228,461)	
Operating costs**	(6,086,000)	(3,803,750)	(2,887,547)	(704,647)	(3,592,193)	235,932	
Total cash from operations	\$ 5,200,000	\$ 3,250,000	\$ 2,406,592	\$ 826,503	\$ 3,233,095	\$ 7,470	

* Includes interest and miscellaneous.

** Operating costs includes personnel services, materials and services, and transfers.

Notes are located on the next page.

**City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

STORMWATER FUND, continued

OBLIGATED FUNDS	Remaining Contract Amount
Meek Street pipe installation (construction)	\$ 3,912,448
Kellogg Creek restoration	426,094
Washington Street pipe replacement (design)	205,230
Home Ave/Wood Ave improvements (construction)	68,965
Meek Street pipe installation (design)	37,984
On-call public info & engagement	30,367
King Road improvements (design)	25,398
Total Obligated Funds	<u>\$ 4,706,486</u>

% of Obligated & Expenditures to Budget

Anticipated Actual Expenditure	\$ 10,041,875
Total Obligated plus Total Expenditures	<u>9,692,177</u>
	<u>97%</u>

NOTES:

- Projects slated for FY 2024 are in the beginning stages of the construction process.

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Fees and charges	\$ 1,280,599	\$ 1,283,356	\$ 1,256,648	\$ 1,279,640	0%	-2%	2%
Tree permits and fees	-	-	16,164	22,885	0%	0%	42%
Intergovernmental	13,888	-	-	165,900	-100%	0%	0%
Investment earnings	9,513	4,572	25,063	59,630	-52%	448%	138%
Miscellaneous	3,947	7,550	6,043	3,095	91%	-20%	-49%
Total Operating Revenues	<u>1,307,947</u>	<u>1,295,478</u>	<u>1,303,918</u>	<u>1,531,150</u>	<u>-1%</u>	<u>1%</u>	<u>17%</u>
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	<u>1,307,947</u>	<u>1,295,478</u>	<u>1,303,918</u>	<u>1,531,150</u>	<u>-1%</u>	<u>1%</u>	<u>17%</u>
EXPENDITURES							
Personnel services	178,968	186,042	179,163	200,784	4%	-4%	12%
Materials and services	117,925	154,210	187,532	147,737	31%	22%	-21%
Capital outlay	117,419	41,146	110,168	669,823	-65%	168%	508%
Transfers	340,000	355,000	356,125	356,125	4%	0%	0%
TOTAL EXPENDITURES	<u>754,312</u>	<u>736,398</u>	<u>832,988</u>	<u>1,374,470</u>	<u>-2%</u>	<u>13%</u>	<u>65%</u>
Revenue over (under) expenditures	\$ 553,635	\$ 559,080	\$ 470,930	\$ 156,680	1%	-15%	-67%

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

SYSTEM DEVELOPMENT CHARGES FUND

	Through the 1st Quarter Ended September 30, 2023						NOTE
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals	
REVENUE							
System development charges	\$ 1,396,000	\$ 872,500	\$ 297,112	\$ 72,273	\$ 369,384	\$ (503,116)	42%
Intergovernmental	250,000	463,125	-	-	-	(463,125)	-
Investment earnings	10,000	6,250	49,567	16,984	66,551	60,301	1065%
Miscellaneous	-	-	4,092	499	4,591	4,591	0%
Total Operating Revenues	1,656,000	1,341,875	350,770	89,756	440,526	(901,349)	33%
TOTAL REVENUES	1,656,000	1,341,875	350,770	89,756	440,526	(901,349)	33%
EXPENDITURES							
Materials and services	550,000	418,750	9,548	-	9,548	(409,202)	2%
Capital outlay	1,560,000	1,608,750	100,472	16,963	117,435	(1,491,315)	7% ¹
Contingency	130,000	-	-	-	-	-	0%
TOTAL EXPENDITURES	2,240,000	1,608,750	110,020	16,963	117,435	(1,491,315)	8%
Revenue over (under) expenditures	(584,000)	(266,875)	240,750	72,793	323,091	589,966	
FUND BALANCE - Beginning	2,152,000	2,152,000	2,276,244	2,516,994	2,276,244	1,898,975	
FUND BALANCE - Ending	\$ 1,568,000	\$ 1,885,125	\$ 2,516,994	\$ 2,589,787	\$ 2,599,335	\$ 2,488,941	

OBLIGATED FUNDS	Remaining Contract Amount
42nd Ave alternatives intersection analysis	\$ 67,668
Washington St area improvements design	29,055
Total Obligated Funds	\$ 96,723

% of Obligated & Expenditures to Budget	
Anticipated Actual Expenditure	1,608,750
Total Obligated plus Total Expenditures	214,158
	13%

NOTES:

- Projects slated for FY 2024 are in the beginning stages of the construction process.

City of Milwaukie
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024

SYSTEM DEVELOPMENT CHARGES FUND, *continued*

SDC – TRANSPORTATION

	Through the 1st Quarter Ended September 30, 2023					Over (Under) Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	
REVENUE						
System development charges	\$ 905,000	\$ 565,625	\$ 213,693	\$ -	\$ 213,693	\$ (351,932)
Intergovernmental	250,000	156,250	-	-	-	(156,250)
Investment earnings	2,000	1,250	12,392	4,246	16,638	15,388
Miscellaneous	-	14,000	1,023	-	1,023	(13,641)
TOTAL REVENUES	1,157,000	737,125	227,108	4,246	231,354	(506,436)
EXPENDITURES						
Material & Services	150,000	150,000	-	-	-	(150,000)
Capital outlay	1,040,000	650,000	113,274	-	113,274	(536,726)
TOTAL EXPENDITURES	1,190,000	800,000	113,274	-	113,274	(686,726)
Revenue over (under) expenditures	(33,000)	(62,875)	113,834	4,246	118,080	180,290
FUND BALANCE - Beginning	577,000	577,000	1,316,795	1,430,629	1,430,629	1,119,649
FUND BALANCE - Ending	\$ 544,000	\$ 514,125	\$ 1,430,629	\$ 1,434,875	\$ 1,548,708	\$ 1,299,939

SDC – WATER

	Through the 1st Quarter Ended September 30, 2023					Over (Under) Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	
REVENUE						
System development charges	\$ 166,000	\$ 103,750	\$ 9,074	\$ -	\$ 9,074	\$ (94,676)
Investment earnings	2,000	1,250	12,392	4,246	16,638	15,388
Miscellaneous	-	-	1,023	125	1,148	1,148
Total Operating Revenues	168,000	105,000	22,489	4,371	26,859	(78,141)
TOTAL REVENUES	168,000	105,000	22,489	4,371	26,859	(78,141)
EXPENDITURES						
Materials and services	50,000	50,000	9,548	-	9,548	(40,452)
TOTAL EXPENDITURES	50,000	50,000	9,548	-	9,548	(40,452)
Revenue over (under) expenditures	118,000	55,000	12,941	4,371	17,311	(37,689)
FUND BALANCE - Beginning	197,000	197,000	79,779	92,720	79,779	(117,221)
FUND BALANCE - Ending	\$ 315,000	\$ 252,000	\$ 92,720	\$ 97,090	\$ 97,090	\$ (154,910)

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

SYSTEM DEVELOPMENT CHARGES FUND, *continued*

SDC – WASTEWATER

	Through the 1st Quarter Ended September 30, 2023					Over (Under) Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	
REVENUE						
System development charges	\$ 62,000	\$ 38,750	\$ 8,484	\$ -	\$ 8,484	\$ (30,266)
Investment earnings	4,000	2,500	12,392	4,246	16,638	14,138
Miscellaneous	-	-	1,023	125	1,148	1,148
Total Operating Revenues	66,000	41,250	21,899	4,371	26,269	(14,981)
TOTAL REVENUES	66,000	41,250	21,899	4,371	26,269	(14,981)
EXPENDITURES						
Capital outlay	170,000	540,000	-	-	-	(540,000)
TOTAL EXPENDITURES	170,000	540,000	-	-	-	(540,000)
Revenue over (under) expenditures	(104,000)	(498,750)	21,899	4,371	26,269	525,019
FUND BALANCE - Beginning	889,000	889,000	687,814	709,713	775,256	(201,186)
FUND BALANCE - Ending	\$ 785,000	\$ 390,250	\$ 709,713	\$ 714,083	\$ 801,525	\$ 323,833

SDC – STORMWATER

	Through the 1st Quarter Ended September 30, 2023					Over (Under) Anticipated Actuals
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	
REVENUE						
System development charges	\$ 263,000	\$ 164,375	\$ 65,861	\$ -	\$ 65,861	\$ (98,514)
Investment earnings	2,000	1,250	12,392	-	12,392	11,142
Miscellaneous	-	-	1,023	125	1,148	1,148
Total Operating Revenues	265,000	165,625	79,276	125	79,400	(86,225)
TOTAL REVENUES	265,000	165,625	79,276	125	79,400	(86,225)
EXPENDITURES						
Materials and services	350,000	218,750	-	-	-	(218,750)
Capital outlay	350,000	218,750	472	-	472	(218,278)
TOTAL EXPENDITURES	700,000	218,750	472	-	472	(218,278)
Revenue over (under) expenditures	(435,000)	(53,125)	78,804	125	78,928	132,053
FUND BALANCE - Beginning	489,000	489,000	191,856	270,660	199,572	(297,144)
FUND BALANCE - Ending	\$ 54,000	\$ 435,875	\$ 270,660	\$ 270,784	\$ 278,500	\$ (165,091)

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

SYSTEM DEVELOPMENT CHARGES FUND, *continued*

	1st Quarter Actuals Unaudited				Prior Year Change		
	FY 2021	FY 2022	FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
System development charges	\$ 15,362	\$ 26,839	\$ 17,572	\$ 72,273	75%	-35%	311%
Investment earnings	3,238	1,250	7,750	16,984	-61%	520%	119%
Miscellaneous	179	260	135	499	45%	-48%	270%
Total Operating Revenues	18,779	28,349	25,457	89,756	51%	-10%	253%
Other Financing Sources							
Transfers in	-	-	-	-	0%	0%	0%
TOTAL REVENUES	18,779	28,349	25,457	89,756	51%	-10%	253%
EXPENDITURES							
Materials and services	-	-	-	-	0%	0%	0%
Capital outlay	17,475	1,986	-	16,963	-89%	-100%	0%
TOTAL EXPENDITURES	17,475	1,986	-	16,963	-89%	-100%	0%
Revenue over (under) expenditures	\$ 1,304	\$ 26,363	\$ 25,457	\$ 72,793	1922%	-3%	186%

**City of Milwaukee
Quarterly Financial Report
First Quarter for Fiscal Year Ending 2024**

MILWAUKIE REDEVELOPMENT COMMISSION (URA) FUND

	Through the 1st Quarter Ended September 30, 2023						% of Anticipated Actuals	NOTE
	Adopted BN Budget	Anticipated Actuals	Unaudited FY 2023 Actual	FY 2024 Actual	Total Biennium To-Date Actual	Over (Under) Anticipated Actuals		
REVENUE								
Property taxes	\$ 1,753,000	\$ 883,763	\$ 590,430	\$ 9,309	\$ 599,740	\$ (284,023)	68%	
Investment earnings	10,000	6,250	50,393	16,846	67,239	60,989	1076%	
Miscellaneous	-	-	1,068	320	1,388	1,388	0%	
Proceeds from issuance of debt	6,500,000	7,312,500	4,630,800	-	4,630,800	(2,681,700)	63%	1
TOTAL REVENUES	8,263,000	8,202,513	5,272,691	26,476	5,299,167	(2,903,346)	65%	
EXPENDITURES								
Materials and services	100,000	62,500	-	-	-	(62,500)	0%	
Capital outlay	5,332,000	875,000	-	3,497	3,497	(875,000)	0%	2
Transfers out	70,000	43,750	35,000	8,750	43,750	(8,750)	100%	
Debt service	1,044,000	652,500	332,941	-	332,941	(319,559)	0%	
Contingency	42,000	-	-	-	-	-	0%	
TOTAL EXPENDITURES	6,588,000	1,633,750	367,941	12,247	380,188	(1,265,809)	23%	
Revenue over (under) expenditures	1,675,000	6,568,763	4,904,750	14,229	4,918,979	(1,637,537)		
FUND BALANCE - Beginning	1,620,000	1,620,000	1,491,338	6,396,088	1,491,338	128,662		
FUND BALANCE - Ending	\$ 3,295,000	\$ 8,188,763	\$ 6,396,088	\$ 6,410,317	\$ 6,410,317	\$ (1,508,875)		

NOTES:

- Debt was issued in February 2023.
- Capital expenditures are expected this biennium.

	1st Quarter Actuals				Prior Year Change		
	FY 2021	FY 2022	Unaudited FY 2023	FY 2024	FY21/FY22	FY22/FY23	FY23/FY24
REVENUE							
Property taxes	\$ 1,724	\$ 2,670	\$ 2,379	\$ 9,309	55%	-11%	291%
Investment earnings	997	834	5,212	16,846	-16%	525%	223%
Miscellaneous	7	134	116	320	1814%	-13%	176%
Total Operating Revenues	2,728	3,638	7,707	26,476	33%	112%	244%
Other Financing Sources							
Proceeds from Issuance of Debt	-	-	-	-	0%	0%	0%
TOTAL REVENUES	2,728	3,638	7,707	26,476	33%	112%	244%
EXPENDITURES							
Materials and services	-	-	-	-	0%	0%	0%
Construction in process	-	-	-	3,497			
Debt service	-	-	-	-			
Transfers	-	-	-	8,750	0%	0%	0%
TOTAL EXPENDITURES	-	-	-	12,247	0%	0%	0%
Revenue over (under) expenditures	\$ 2,728	\$ 3,638	\$ 7,707	\$ 14,229	33%	112%	85%

**ENGINEERING DEPARTMENT STATUS MEMO
TO CITY COUNCIL**

&

**CAPITAL IMPROVEMENT PROJECTS
STATUS REPORT**



CITY OF MILWAUKIE

Memorandum

To: City Council
From: Joseph Briglio, Community Development Director
CC: Ann Ober, City Manager
Date: October 17, 2023
Re: Community Development Department Update

Community Development, Economic Development, & Housing	Planning	Building	Engineering
<ul style="list-style-type: none"> ▪ City Hall ▪ Economic Development ▪ Affordable Housing 	<ul style="list-style-type: none"> ▪ Comprehensive Plan Implementation ▪ Planning Commission ▪ Design and Landmarks Committee ▪ Land Use/ Development Review 	<ul style="list-style-type: none"> ▪ September Review 	<ul style="list-style-type: none"> ▪ CIP ▪ Traffic/Parking Projects ▪ Right-of-Way Permits ▪ PIP ▪ Document Administration

COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/HOUSING

City Hall Projects

Historic City Hall

- City staff and representatives from Henry Point Development have officially executed the disposition and development agreement (DDA). The DDA serves as the roadmap for preparing city hall for its next intended use and ensuring that conditions such as maintaining the historic façade, among others, are compulsory with the property transfer.
- Henry Point Development has conducted several site and building inspections to further understand the costs associated with purchasing and rehabilitating city hall. These have so far included a phase I environmental assessment, topographical survey, mechanical, electrical, and structural inspections, exploratory demolition, and historic preservation consultations.
- Staff and Henry Point Development agreed on an MOU this month that will help ensure that the city and the new ownership continue to partner in events, improvements, and other complementary operations.
- Henry Point Development received land use approval from the Planning Commission on June 27 for modifications to the site. They submitted building permits in September and are

currently in the review process. Once permits are approved, the property transfer can move forward.

New City Hall

- Complete. There will be no updates on the project beginning in November.

Economic Development

- *Downtown:* Staff worked closely with the owner of Spoke and Word, an independent bookstore, to find a location on Main Street. They will be taking over the old Elle Cree storefront at 10863 SE Main Street and plan to open in October. Their website is here: <https://www.spokeandwordbooks.com/>
- *Milwaukie Marketplace:* Planet Fitness is open, and Luna's Ice Cream will be opening in the coming months. Construction has stalled for the New Seasons space, which was originally planned to open in the Fall of 2023; however, New Seasons notified the city that they will be pushing out the opening date to early 2024 due to supply and material delays. Finally, the building division received an application for Ace Hardware, which will be occupying the old Tuesday Morning space.
- *Milwaukie Station:* In order to address new state wastewater requirements for food cart pods, staff worked on improving the site with sewer and grease interceptor traps. Without these upgrades, the food carts would no longer be allowed to operate at Milwaukie Station. The project is now 100% complete and operating well.
- *Enterprise Zone:* Staff recently met with two businesses relocating to Milwaukie's north innovation area and taking advantage of the North Clackamas Enterprise Zone tax incentives. The two businesses are Swagelock and Overland Van Project. The Overland Van Project was recently approved for the incentive. Additionally, City and County staff recently met with Alpine Foods who are interested in applying in order to help offset their current expansion costs.
- *Urban Renewal Area Economic Development Programs:* Staff recently contracted with regional economic development consultant and expert, John Southgate, to help create the criteria associated with the 5-Year Action Plan's Predevelopment Assistance, Tenant Improvement, and Small Business Assistance programs. The MRCCAC will reconvene in November to discuss the draft criteria and provide feedback on the emerging programs.

Affordable Housing

- *Sparrow Site:* The city purchased the parcel ("main property") at the northeast corner of SE Sparrow Street and the Trolley Trail from TriMet for the purpose of land banking to support affordable housing several years ago. More recently, staff received a Metro Brownfields grant to support due diligence for the acquisition of 12302 SE 26th Avenue ("auxiliary property") from TriMet in order to help rectify access constraints to the main property. The city closed on the 12302 SE 26th Ave ("auxiliary") property and is considering next steps.
- *Coho Point:* The Developer presented an update to the city council during its February 21 work session and requested a 12-month extension of the Disposition and Development Agreement (DDA) due diligence period because of extenuating circumstances involving supply chain and subcontractor timing issues related to the COVID-19 pandemic. The due

diligence period was officially extended to March 31, 2024. City Staff recently signed off on the Developer's conditional letter of map revision (CLOMR) submittal to FEMA so that they can begin the approval process for building within the flood plain. Staff were notified on May 10, 2023, that Black Rock had submitted the CLOMR to FEMA. The review process typically takes several months, and FEMA recently (September) requested additional information from the applicant.

- *Construction Excise Tax (CET) Program:* The CET Program was established by the city council in 2017 and codified within chapter 3.60 (Affordable Housing Construction Excise Tax) of the municipal code. The CET levy's a one percent tax on any development over \$100,000 in construction value. In example, a property owner who is building an addition that has an assessed construction value of \$100,000 would have to pay \$1,000 in CET to the city. As development continues throughout the city, the CET fund increases in proportionality.

The city released its inaugural competitive bid process for CET funds through a formal Request for Proposals (RFP). This resulted in Hillside Park Phase I being awarded \$1.7M (requested \$2M) and the Milwaukie Courtyard Housing Project (Now called Milwaukie Shortstack) with \$300K (requested \$600K).

On March 7, 2023, the city council authorized the city manager to execute the necessary grant agreements in the amounts listed above. The grants agreements for both projects have been signed and executed, and initial funding disbursements have occurred. Staff will now work with the applicants to ensure that their projects meet the conditions for funding.

PLANNING

Comprehensive Plan Implementation

- Planning and community development staff continue to meet regularly with the consultant team to work on the Neighborhood Hubs implementation project. The code audit is underway which will transition into code concepts.

A Hubs refinement and prioritization process has been completed which has resulted in:

- New typologies/categories applied to each of the identified hubs from the 2020 report.
- Development of prioritization criteria to evaluate each hub for short- and long-term efforts.
 - Criteria are both placemaking and community building.
- Identification of needs for each hub, such as:
 - Zoning
 - Economic development assistance
 - Infrastructure improvements

The consultant team has submitted a draft Economic Development toolkit for staff review. Finally, staff is in the middle of planning the fall public involvement event, which will include in-person and virtual participation opportunities. The public workshops will take place in October at various locations:

- October 11: Lewelling NDA meeting
- October 12: Linwood NDA meeting
- October 18: Island Station NDA meeting
- October 23: Workshop at Chapel Theatre (4107 SE Harrison St from 6 p.m. – 7:30 p.m.)
- October 25: Workshop at Milwaukie Floral (3306 SE Lake Rd from 6 p.m. – 7:30 p.m.)
- October 25: Workshop at Milwaukie Café & Bottle Shop (9104 SE 32nd Ave from 6 p.m. – 7:30 p.m.)

Promotion of the workshop series includes an article in the Pilot, notification to stakeholders and NDAs, posting on Engage Milwaukie, fliers at the farmers market and the October 8th parks event at Scott Park, and social media posts.

Staff have scheduled a work session project update for the City Council in December.

- Planning and Engineering staff selected a consultant for the Transportation Systems Plan (TSP) in May of 2022. The Council appointed the TSP Advisory Committee (TSPAC) on February 6 comprised of members with geographic representation within the city and community members that historically have been excluded from transportation planning processes. Community engagement will officially kick-off with the first TSPAC in October.

Planning Commission

- ZA-2023-002: A Type V application for a package of more substantive code amendments. The original goal of this package was to review recent Type III variances in an effort to streamline the code and reduce barriers for residents. The package includes amendments to access spacing standards modification process in Title 12, allowing attached cottages in cottage clusters in the R-MD zone, allow encroachments for back decks into the rear yard setback, and revise the minimum lot size for townhouse corner lots, among other proposed

amendments. The Planning Commission held a work session on February 28th to discuss the amendments. The public hearing was held on April 25, where the Commission voted 4-1 in favor of a motion to recommend approval to City Council. A Council work session to discuss the amendments was held on June 20. The public hearing with the Council was held on October 3. Council 4-1 to approve the amendments; the second reading of the ordinance has been scheduled for October 17.

- ZA-2022-005: A Type V code amendment application related to Climate Friendly Equitable Communities rulemaking. The Planning Commission held a public hearing on February 14th and voted 6-0 to recommend approval of the code amendments. The City Council discussed the amendments during the regular session on March 7th. These code amendments are currently on hold while the rulemaking process continues through the fall of 2023. The city requested and received an alternative date to implement required CFEC code changes until rulemaking is complete.
- ZA-2023-004: A Type V code amendment application to update the bicycle parking quantity and development standards for new and redevelopment projects. The Planning Commission held a work session on the proposed amendments on July 25th. The amendments are now on pause while the rulemaking process continues through the fall of 2023 due to some indication that the bicycle parking requirements for residential development (which are now 1:1) may change.
- ZA-2023-005: A Type V code amendment application to retire the Design and Landmarks Committee, based on a June 6 discussion with City Council. The Planning Commission held a public hearing on July 25th and voted 4-1 to recommend denial of the proposed code amendments. The City Council held a public hearing on August 15 and voted 3-2 to retire the DLC. A second reading of the ordinance is scheduled for a City Council vote on September 19.
- WG-2023-001: A Type III application proposing a 13-unit multi-unit development at 1600 SE Lava Dr. The site is in the Willamette Greenway, so the proposal is subject to Willamette Greenway review, in addition to development review and a lot consolidation. The public hearing with the Planning Commission was held on September 26, when the Commission voted unanimously to approve the application. The Notice of Decision was posted on September 27. The appeal period runs out on October 12.
- CSU-2023-004: A Type III application to modify the community service use (CSU) approval for Milwaukie High School. The school has proposed ending the shared parking agreements it has maintained with two nearby churches as part of its off-street parking portfolio. The school has also requested the removal of the condition of approval requiring a Transportation Demand Management Program (TDMP). The newly adopted statewide rules for Climate Friendly & Equitable Communities mean the City can no longer require minimum off-street parking facilities; but since the school is a CSU, Planning Commission review is required to determine whether any new impacts might result that need mitigation. A public hearing is scheduled for October 10.

Design and Landmarks Committee

- The DLC has been officially retired as per Ordinance 2235.

Land Use/Development Review

- VR-2023-006: Type II application to reduce rear yard setback at 3607 SE King Rd from the required 20 ft to 16.4 ft to accommodate an addition to the primary dwelling. On September 5th, a referral was issued, and the public notice was mailed. To date, no comments have been received.

¹ Only land use applications requiring public notice are listed.

BUILDING

Permit data for	September	FY to Date:
New single-family houses:	1	10
New ADU's	1	1
New Solar	7	27
Res. additions/alterations	3	15
Commercial new	0	0
Commercial Alterations	4	11
Demo's	0	2
Total Number of Permits issued:		400
(includes fire, electrical, mechanical, plumbing, and other structural)		
Total Number of Inspections:		638
Total Number of active permits:		915

ENGINEERING

Capital Improvement Projects (CIP): _

CIP 2018-A13 Washington Street Area Improvements

Summary: This project combines elements of the SAFE, SSMP, Water, Stormwater, and Wastewater programs. SAFE improvements include upgrading and adding ADA compliant facilities along 27th Ave, Washington St, and Edison St. Street Surface Maintenance Program improvements are planned for Washington Street, 27th Avenue, and Edison Street. The Spring Creek culvert under Washington Street at 27th Avenue will be removed, and a new structure added. The water system along Washington Street will be upsized from a 6" mainline to an 8" mainline. The stormwater system along Washington Street will be upsized from 18" to 24" storm lines. The project is being designed by AKS Engineering and Forestry.

Update: The pre-construction meeting with Landis and Landis is scheduled for October 25th.

CIP 2016-Y11 Meek Street Storm Improvements

Summary: Project was identified in the 2014 Stormwater Master Plan to reduce flooding within this water basin. The project was split into a South Phase and a North Phase due to complications in working with UPRR.

Update: Staff received approval from Council on March 21st for property purchase and pipeline easements. The easement agreements have been executed, and the property is closure. Staff put the project out to bid for construction in mid-May, with a bid opening in mid-June. A project authorization for the construction contract with Tapani Inc. was approved by the Council on July 18, and the contract was executed on Sept. 14. Construction is anticipated to begin in early November.

CIP 2020-A12 SAFE & SSMP FY 2021 Improvements (Home Ave & Wood Ave)

Summary: Project includes the Home Avenue SAFE and SSMP improvements and the Wood Avenue SSMP improvements.

Project is mostly completed; a few items remain that needed to be done during warm weather.

Update: Staff are working on closing out the Project. Final payment has been submitted to finance. The contractor has been largely un-responsive for the past 3+ months.

CIP 2022-W56 Harvey Street Improvements

Summary: The project includes water improvements and stormwater improvements on Harvey Street from 32nd Avenue to the east end, on 42nd Avenue from Harvey Street to Johnson Creek Boulevard, 33rd Avenue north of Harvey Street, 36th Avenue north of Harvey Street, Sherry Street west of 36th Avenue, 41st Street north of Wake Court, and Wake Court. Sanitary sewer work will be done on 40th Avenue between Harvey Street to Drake Street. The project also includes the installation of an ADA compliant sidewalk on Harvey Street from 32nd Avenue to 42nd Avenue and 42nd Avenue from Harvey Street to Howe Street. Roadway paving will be done throughout the project area.

Update: Century West Engineering was contracted for the design in July 2023. Survey work is in progress.

CIP 2021-X39 FY 2021 Wastewater Improvements

Summary: Project includes replacement of old, high maintenance sanitary sewer mainlines at Kent Street, 37th Avenue, and Washington Street. Project also includes the installment of new sanitary connections for the trucks at the Milwaukie Station Food Carts and lining existing sanitary mains at Home Street and Harrison Street.

Update: Construction complete. This project is being closed out.

CIP 2021-W61 Ardenwald North Improvements

Summary: Project includes street repair on Van Water Street and Roswell Street with a shared street design for bicycles, pedestrians, and vehicles. Stormwater catch basins in the project boundary will be upgraded, the water system will be upsized on 29th Avenue, 30th Avenue, and 31st Avenue, and there will be wastewater improvements on 28th Avenue, 29th Avenue, and 31st Avenue to address multiple bellies and root intrusion to reduce debris buildup.

Update: Work is progressing on 100% design. Staff anticipates bidding the project this winter.

CIP 2022-A15 King Road Improvements

Summary: King Road (43rd Avenue to city limits near Linwood Avenue) SAFE/SSMP Improvements will replace existing sidewalk and bike lane with a multi-use path, improve stormwater system, replace water pipe, and reconstruct roadway surface.

Update: 30% conceptual design is under city staff review.

Milwaukie Bay Park

Update: The County Commission has pulled funding for the project, which has consequently placed it on hold.

Waverly Heights Sewer Reconfiguration

Summary: Waverly Heights Wastewater project was identified in the 2010 Wastewater System Master Plan. The project may replace approximately 2,500 feet of existing clay and concrete pipe.

Update: Staff advertised an RFQ in mid-May, and a consultant (Stantec Consulting Services) was selected in early July. Authorization for the design contract with Stantec was approved by the Council on August 1. An engineering services agreement was executed with Stantec on Sept. 19, and the design effort was kicked off in early October.

Monroe Street Greenway

Summary: The Monroe Street Greenway will create a nearly four-mile, continuous, low-stress bikeway from downtown Milwaukie to the I-205 multi-use path. Once complete, it will serve as the spine of Milwaukie's active transportation network connecting users to the Max Orange Line, Max Green Line, Trolley Trail, 17th Avenue Bike Path, I-205 path, neighborhoods, schools, and parks. Funding grants through ODOT and Metro will allow the city to complete our 2.2-mile section of the Monroe Greenway from the Trolley Trail to Linwood Ave.

Update:

East Monroe Greenway (37th to Linwood): Presently, staff have come to an agreement with ODOT and CONSOR on the scope of work and design cost. This will be installed using RFFA and City Funds over Fiscal years 2025 and 2026.

Monroe Street & 37th Avenue (34th to 37th): This segment is complete. It was constructed as part of the private development of the Seven Acres Apartments under the review and inspections of the Engineering Department.

Central Monroe Greenway (29th to 34th): The city is working with ODOT to prepare an IGA that will transfer \$1.55 M in STIP funding to the city to manage this segment of the Monroe Street Greenway. City staff plan to prepare a direct appointment contract to have the railroad crossings designed and approved in anticipation of delays caused by the railroad right-of-way. City UR and Transportation Funds will also be used for the design and construction of this segment during Fiscal Years 2025 and 2026.

Monroe Street & Highway-224 Intersection: This project has now been combined with a larger project which will mill and overlay Highway-224 from Rusk Road to 17th Avenue. Staff have begun regular meetings with the ODOT team managing the Highway-224 mill & overlay project. This project will also include permanently closing several crosswalks, however, none of the proposed closures are currently stripped, or being used. Construction is anticipated in the Fiscal Year 2025.

West Monroe Greenway (Milwaukie Bay Park to 29th Avenue): This segment is currently unfunded.

Kellogg Creek Restoration and Community Enhancement Project

Summary: Project to remove the Kellogg Creek dam, replace the McLoughlin Blvd. bridge, improve fish passage, and restore the wetland and riparian area. City of Milwaukie staff are part of the project Leadership Team, Core Technical Team, and the Technical Advisory Committee. The Leadership Team and Core Technical Team both meet monthly. In addition to city staff, these groups include staff from North Clackamas Watershed Council (NCWC), Oregon Department of Transportation (ODOT), and American Rivers. The Technical Advisory Committee (TAC) for the Kellogg Creek Restoration & Community Enhancement Project involves all collaborative partners that include the Confederated Tribes of the Warm Springs Indian Reservation of Oregon, the Confederated Tribes of Grand Ronde, Clackamas Water Environment Services, Metro, North Clackamas Parks and Recreation District, Oregon Department of Environmental Quality, Oregon Department of Fish and Wildlife, Oregon Division of State Lands, the Native Fish Society, and the Natural Resources Office of Governor.

Update: Project scoping by ODOT is continuing and on schedule to post the design Request for Proposal (RFP) by the end of this year.

Traffic / Parking Projects, Issues

None.

Right-Of-Way (ROW) Permits (includes tree, use, construction, encroachment)

Downtown Trees and Sidewalks

Update: Staff has a contract with AKS; working on what type of design works best now and in the future with both the trees and sidewalks & curbs.

Private Development – Public Improvement Projects (PIPS)

Seven Acres Apartments (formerly Monroe Apartments) – 234 units

Update: We anticipate completion of all ROW improvements in summer 2023; Contractor is working on installing the main driveway on 37th Ave. (opposite from Washington Street) and ADA ramps on both sides of 37th Ave. at Washington Street. The developer has received a TCO for four buildings.

Henley Place (Kellogg Bowl redevelopment)- 175 units

Update: A Right-of-Way permit has been issued; construction of improvements is underway.

Walnut Addition Subdivision – 9 lot subdivision at Roswell St. & 33rd Ave.

Update: Most of the street work has been completed; construction is in the project correction phase.

Elk Rock Estates – 5 lot subdivision at 19th Ave & Sparrow St.

Update: Most of the street work has been completed; construction is in the project correction phase.

Shah & Tripp Estates – 8-lot subdivision at Harrison Street and Home Ave.

Update: Design plans are under review.

Jackson / 52nd – 5-unit development.

Update: Design plans are under review. Staff and developer have agreed on a development agreement to have the developer pave Jackson Street from Home to 52nd Ave. and be reimbursed for areas outside of their responsibility. Pre-construction meeting has been scheduled. Construction is anticipated to start this summer.

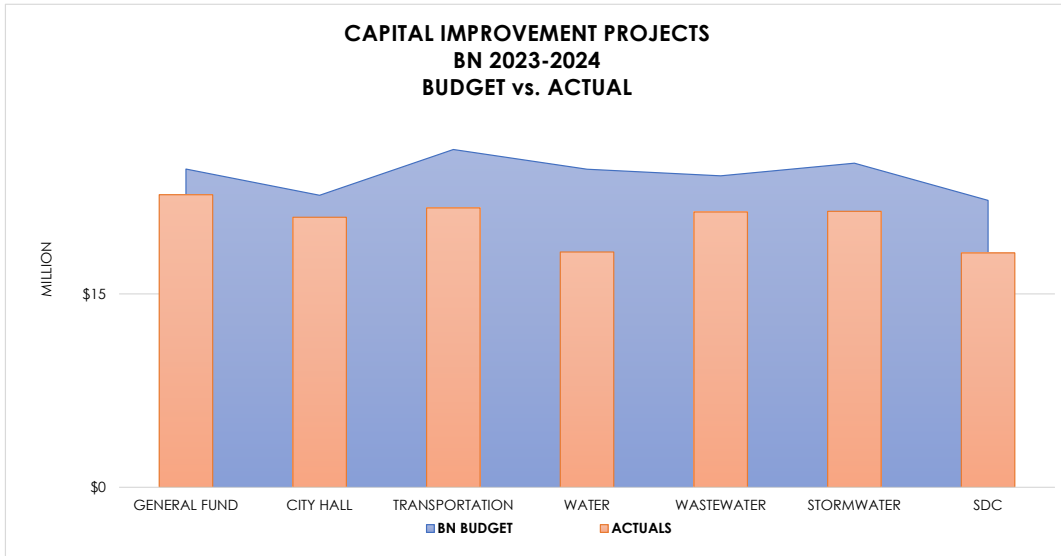
Document Administration

Master Plans

Summary: WSC is preparing the Stormwater System Plan.

City of Milwaukee
Capital Improvement Projects Update - TOTAL BY FUND
First Quarter for Fiscal Year Ending 2024
(Amounts in Thousands \$100 = \$100,000)

FUND	BUDGET FY 2023	BUDGET FY 2024	UPDATED BN BUDGET	FY 2023 ACTUAL EXPENDITURE	FY 2024 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING
GENERAL FUND	\$ 4,190,000	\$ 3,230,000	\$ 7,420,000	\$ 1,689,927	\$ 383,898	\$ 2,073,825	\$ 5,346,175	72%
CITY HALL	1,975,000	38,000	2,013,000	668,333	668,333	676,334	676,334	34%
TRANSPORTATION	10,843,000	8,795,000	19,638,000	1,063,895	13,424	1,077,319	18,560,681	95%
WATER	4,580,000	2,791,000	7,371,000	240,650	2,220	120,325	5,392,935	73%
WASTEWATER	3,176,000	2,138,000	5,314,000	777,882	101,315	879,197	4,434,803	83%
STORMWATER	4,028,000	5,953,000	9,981,000	238,843	669,821	908,664	9,072,336	91%
SDC	950,000	610,000	1,560,000	100,472	14,459	114,931	1,445,069	93%
MRC	150,000	5,182,000	6,984,000	-	-	-	6,984,000	100%
TOTAL CITY-WIDE	\$29,892,000	\$28,737,000	\$60,281,000	\$ 4,780,002	\$ 1,853,470	\$ 5,850,595	\$51,912,333	86%



City of Milwaukee
Capital Improvement Projects Update - GENERAL FUND
First Quarter for Fiscal Year Ending 2024
(Amounts in Thousands \$100 = \$100,000)

GENERAL FUND PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	Ticket #	UPDATED BN BUDGET	FY 2023 ACTUAL EXPENDITURE	FY 2024 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Landbanking	Public Works Administration		\$ 50,000	\$ 50,000		\$ 100,000	\$ 85,276	\$ -	\$ 85,276	\$ 14,724	15%	Complete; purchased Sparrow auxiliary parcel.
Dogwood Park	Public Works Administration		-	80,000		80,000	40,238	4,797	45,035	34,965	44%	Awaiting CoHo development
Milwaukee Bay Park	Public Works Administration	G06	250,000	750,000		1,000,000	40,238	4,797	45,035	954,965	95%	On hold
Scott Park	Public Works Administration	G06	927,000	-		927,000	40,238	4,797	45,035	881,965	95%	design/construction expected in spring
Balfour Park	Public Works Administration	G06	1,000,000	-		1,000,000	40,238	4,797	45,035	954,965	95%	design/construction expected in spring
Bowman-Brae Park	Public Works Administration	G06	700,000	-		700,000	40,238	4,796	45,034	654,966	94%	design/construction expected in spring
Technology Equipment	PEG	CH1	171,000	-		171,000	131,631	23,990	155,621	15,379	9%	
Vehicles	City Manager	M20	80,000	-		80,000	40,000	-	40,000	40,000	50%	
Monroe Street Greenway	Engineering	T38	425,000	275,000		700,000	425,000	-	425,000	275,000	39%	
Window Replacements	Facilities	-	20,000	-		20,000	-	-	-	20,000	100%	
Fence & Gate	Facilities	-	-	60,000		60,000	-	-	-	60,000	100%	
Vehicle Chargers	Facilities	F50	-	50,000		50,000	96,401	-	96,401	(46,401)	-93%	
Johnson Creek Campus Fuel/Diesel Tank	Facilities	F42, F49	140,000	-		140,000	325,303	-	325,303	(185,303)	-132%	
Public Safety Building Vehicle Charger	Facilities	-	40,000	-		40,000	-	-	-	40,000	100%	
Public Safety Building Exterior Paint	Facilities	-	35,000	-		35,000	-	-	-	35,000	100%	
Ledding Library Vehicle Charger	Facilities	-	30,000	-		30,000	-	-	-	30,000	100%	
Public Safety Building Seismic Retrofit	Facilities		-	1,500,000		1,500,000	156,702	51,220	207,922	1,292,078	86%	
Johnson Creek Campus Remodel	Facilities		-	160,000		160,000	-	-	-	160,000	100%	
Public Safety Building Parking Lot Repair	Facilities	-	-	30,000		30,000	-	-	-	30,000	100%	
Bertman House Exterior Repair	Facilities	-	-	30,000		30,000	-	-	-	30,000	100%	
Public Safety Building Carpet	Facilities	F52	-	20,000		20,000	34,760	-	34,760	(14,760)	-74%	
Vehicles	Fleet	M20		60,000		60,000	40,000	-	40,000	20,000	33%	
Switch Refresh	Information Technology	I16	157,000	-		157,000	3,375	242,522	245,897	(88,897)	-57%	Equipment estimated arrival late July
Fleet / Vehicles	Police Department	Z09	165,000	165,000		330,000	150,289	42,182	192,471	137,529	42%	
GENERAL FUND TOTAL			\$ 4,190,000	\$ 3,230,000		\$ 7,420,000	\$ 1,689,927	\$ 383,898	\$ 2,073,825	\$ 5,346,175	72%	

City of Milwaukee
 Capital Improvement Projects Update - CITY HALL FUND
 First Quarter for Fiscal Year Ending 2024
 (Amounts in Thousands \$100 = \$100,000)

MRC PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2024 ACTUAL EXPENDITURE	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Renovations	City Hall	CH1	\$1,800,000	\$ -	\$ -		\$ 1,800,000	\$ 668,333	\$ 463,334	26%	Complete; punch list items remain.
Dedicated Art in Public Places	City Hall		125,000				125,000	-	125,000	100%	Some art created and installed. Larger art is being designed and fabricated. Installation to occur in 2024
Furniture & Equipment	City Hall	-	50,000	38,000	-		88,000	-	88,000	100%	Complete
CITY HALL FUND TOTAL			\$ 1,975,000	\$ 38,000	\$ -		\$ 2,013,000	\$ 668,333	\$ 676,334	34%	

City of Milwaukee
 Capital Improvement Projects Update - MRC FUND
 First Quarter for Fiscal Year Ending 2024
 (Amounts in Thousands \$100 = \$100,000)

CITY HALL PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2024 ACTUAL EXPENDITURE	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE	
Pre-development Assistance	MRC	-	\$ 150,000	\$ 150,000	\$ -		\$ 300,000	\$ -	\$ 300,000	100%	Contractor selected and program development is underway	
Developer Assistance Fund - Grants	MRC		\$ -	\$ 750,000	\$ -		\$ 750,000	\$ -	\$ 750,000	100%		
Tenant Improvements Fund - Grants	MRC		\$ -	\$ 500,000	\$ -		\$ 500,000	\$ -	\$ 497,043	99%		
Downtown Main Street Enhancements	MRC		\$ -	\$ 500,000	\$ -		\$ 500,000	\$ -	\$ 499,460	100%		
Downtown Streetscape Improvements	MRC		\$ -	\$ 500,000	\$ -		\$ 500,000	\$ -	\$ 500,000	100%		Working w/engineer on scope
Dogwood Park	MRC		\$ -	\$ 400,000	\$ -		\$ 400,000	\$ 40,238	\$ 354,965	89%		Public works
Parking Solutions	MRC		\$ -	\$ 500,000	\$ -		\$ 500,000	\$ -	\$ 500,000	100%		In process: reviewing downtown parking needs
McLoughlin Intersection	MRC		\$ -	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ 250,000	100%		In process: working with ODOT
Transit Stop Improvements	MRC		\$ -	\$ 150,000	\$ -		\$ 150,000	\$ -	\$ 150,000	100%		In process: working with Trimet
Small Business Development Fund - Grants	MRC		\$ -	\$ 150,000	\$ -		\$ 150,000	\$ -	\$ 150,000	100%		Contractor selected and program development is underway
Monroe Street Greenway	MRC		\$ -	\$ 1,332,000	\$ -		\$ 1,332,000	\$ -	\$ 1,332,000	100%		In process with Engineering
MRC FUND TOTAL			\$ 150,000	\$ 5,182,000	\$ -		\$ 5,332,000	\$ 40,238	\$ 5,283,468	99%		

City of Milwaukee
Capital Improvement Projects Update - INFRASTRUCTURE
 First Quarter for Fiscal Year Ending 2024
 (Amounts in Thousands \$100 = \$100,000)

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tekmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Harvey Street Improvements	SAFE	W56	\$ 1,129,000	\$ -	\$ -		\$ 1,129,000	\$ 356	\$ 692	\$ 1,048	\$ 1,127,952	100%	Project in design
	SSMP	W56	958,000	-	-		958,000	406	-	406	957,594	1	
	STORMWATER	W56	400,000	-	-		400,000	-	479	479	399,521	100%	
	WASTEWATER	W56	9,000	-	-		9,000	-	29	29	8,971	100%	
	WATER	W56	770,000	-	-		770,000	11,581	-	11,581	758,419	98%	
Harvey Street Improvements			\$ 3,266,000	\$ -	\$ -		\$ 3,266,000	\$ 12,343	\$ 1,200	\$ 13,543	\$ 3,252,457	100%	
Ardenwald North Improvements	SAFE	W61	\$ 765,000	\$ -	\$ -		\$ 765,000	\$ 75,579	\$ -	\$ 75,579	\$ 689,421	90%	Preparing project to bid
	SSMP	W61	342,000	-	-		342,000	343	-	343	341,657	100%	
	STORMWATER	W61	300,000	-	-		300,000	120	-	120	299,880		
	WASTEWATER	W61	745,000	-	-		745,000	357	-	357	744,643	100%	
	WATER	W61	1,070,000	-	-		1,070,000	679	-	679	1,069,321	100%	
Ardenwald North Improvements			\$ 3,222,000	\$ -	\$ -		\$ 3,222,000	\$ 77,078	\$ -	\$ 77,078	\$ 3,144,922	98%	
King Road Improvements	SAFE	A15	\$ 626,000	\$ 1,000,000	\$ -		\$ 1,626,000	\$ 15,886	\$ 6,903	\$ 22,789	\$ 1,603,211	99%	Project in design
	SSMP	A15	291,000	-	-		291,000	8,281	3,599	11,880	279,120	96%	
	STORMWATER	A15	27,000	180,000	-		207,000	712	309	1,021	205,979	100%	
King Road Improvements			\$ 944,000	\$ 1,180,000	\$ -		\$ 2,124,000	\$ 24,879	\$ 10,811	\$ 35,690	\$ 2,088,310	98%	
Home Avenue & Wood Avenue Improvements	STATE GAS TAX		\$ 470,000	-	\$ -		470,000	-	-	-	470,000	100%	Completed
	SAFE		\$ 556,000	-	-		556,000	-	-	-	556,000	100%	
	SSMP		\$ 705,000	-	-		705,000	-	-	-	705,000	100%	
	WATER		\$ 15,000	-	-		15,000	326	-	326	14,674	98%	
	WASTEWATER		\$ 180,000	-	-		180,000	25	-	25	179,975	100%	
	STORMWATER		\$ 231,000	-	-		231,000	-	-	-	231,000	100%	
Home Avenue & Wood Avenue Improvements			\$ 2,157,000	\$ -	\$ -		\$ 2,157,000	\$ 351	\$ -	\$ 351	\$ 2,156,649	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Washington Street Area Improvements	SAFE	A13	\$ 282,000	\$ 1,600,000	\$ -		\$ 1,882,000	\$ 142,452	\$ 1,055	\$ 143,507	\$ 1,738,493	92%	Project under construction
	SSMP	A13	238,000	1,350,000	-		1,588,000	53,492	397	53,889	1,534,111	97%	
	STATE GAS TAX - FILOC	-	68,000	309,000	-		377,000	-	-	-	377,000	100%	
	WASTEWATER	A13	75,000	483,000	-		558,000	38,199	283	38,482	519,518	93%	
	STORMWATER	A13	370,000	2,100,000	-		2,470,000	157,594	1,167	158,761	2,311,239	94%	
	WATER	A13	85,000	405,000	-		490,000	24,222	180	24,402	465,598	95%	
Washington Street Area Improvements			\$ 1,118,000	\$ 6,247,000	\$ -		\$ 7,365,000	\$ 415,959	\$ 3,082	\$ 419,041	\$ 6,945,959	94%	
42nd Avenue & 43rd Avenue Improvements	SAFE	A05, A10	\$ 255,000	\$ -	\$ -		\$ 255,000	\$ 143,157	\$ -	\$ 143,157	\$ 111,843	44%	Completed
	SSMP	S16	71,000	-	-		71,000	2,901	-	2,901	68,099	96%	
	STATE GAS TAX	A10, T50	492,000	-	-		492,000	60,961	-	60,961	431,039	88%	
42nd Avenue & 43rd Avenue Improvements			\$ 818,000	\$ -	\$ -		\$ 818,000	\$ 207,019	\$ -	\$ 207,019	\$ 610,981	75%	
Waverly South	SAFE	-	\$ 78,000	\$ -	\$ -		\$ 78,000	\$ -	\$ -	\$ -	\$ 78,000	100%	Project being scoped
	SSMP	-	359,000	-	-		359,000	-	-	-	359,000	100%	
	WASTEWATER	-	202,000	-	-		202,000	-	-	-	202,000	100%	
	WATER	-	115,000	-	-		115,000	-	-	-	115,000	100%	
Waverly South			\$ 754,000	\$ -	\$ -		\$ 754,000	\$ -	\$ -	\$ -	\$ 754,000	100%	
Crosswalk Art	SAFE	-	\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
	Crosswalk Art			\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ 50,000	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
26th Avenue Improvements	SAFE	S27	\$ 10,000	\$ 57,000	\$ -		\$ 67,000	\$ 7,318	\$ -	\$ 7,318	\$ 59,682	89%	Started design
	SSMP	S27	12,000	68,000	-		80,000	6,129	-	6,129	73,871	92%	
26th Avenue Improvements			\$ 22,000	\$ 125,000	\$ -		\$ 147,000	\$ 13,447	\$ -	\$ 13,447	\$ 133,553	91%	
SAFE Spot Improvements	SAFE	-	\$ 180,000	\$ -	\$ -		\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000	100%	Preparing grant with County to go out to bid
SAFE Spot Improvements			\$ 180,000	\$ -	\$ -		\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000	100%	
International Way Improvements	SAFE	-	\$ -	\$ 132,000	\$ -		\$ 132,000	\$ -	\$ -	\$ -	\$ 132,000	100%	
	SSMP		-	68,000	-		68,000	-	-	-	68,000	100%	
	WATER		-	44,000	-		44,000	-	-	-	44,000	100%	
	WASTEWATER	-	-	18,000	-		18,000	-	-	-	18,000	100%	
	STORMWATER	-	-	18,000	-		18,000	-	-	-	18,000	100%	
International Way Improvements			\$ -	\$ 280,000	\$ -		\$ 280,000	\$ -	\$ -	\$ -	\$ 280,000	100%	
Logus Road, 40th & 42nd Avenue	SAFE		-	131,000	\$ -		\$ 131,000	\$ -	\$ -	\$ -	\$ 131,000	100%	Intersection study in process, project being scoped
	SSMP		-	248,000	-		248,000	-	-	-	248,000	100%	
	WATER		-	65,000	-		65,000	-	-	-	65,000	100%	
	WASTEWATER		-	70,000	-		70,000	-	-	-	70,000	100%	
	STORMWATER		-	214,000	-		214,000	1,484	-	1,484	212,516	99%	
	TRANSPORTATION - SDC		100,000	-	-		100,000	-	14,459	14,459	85,541	86%	
Logus Road, 40th & 42nd Avenue			\$ 100,000	\$ 728,000	\$ -		\$ 828,000	\$ 1,484	\$ 14,459	\$ 15,943	\$ 812,057	98%	
Transportation Capital Maintenance Program (Crack Seal/Slurry Seal)	SSMP	S28	\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ -	\$ 389	\$ 389	\$ 999,611	100%	This year crack and slurry seal completed, starting to prepare for next year
	STATE GAS TAX	S28	500,000	500,000	-		1,000,000	-	389	389	999,611	100%	
Transportation Capital Maintenance Program (Crack Seal/Slurry Seal)			\$ 1,000,000	\$ 1,000,000	\$ -		\$ 2,000,000	\$ -	\$ 778	\$ 778	\$ 1,999,222	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Street Surface Slurry Seal	SSMP	-	\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	Completed, preparing for next year
	Street Surface Slurry Seal		\$ 250,000	\$ 250,000	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	100%	
Monroe Street Greenway	STATE GAS TAX	T38	\$ 772,000	\$ 389,000	\$ -		\$ 1,161,000	\$ 517,819	\$ -	\$ 517,819	\$ 643,181	55%	Selected consultant for design
	STATE GAS TAX - FILOC		89,000	1,461,000	-		1,550,000	-	-	-	1,550,000	100%	
	TRANSPORTATION - SDC		-	290,000	-		290,000	-	-	-	290,000	100%	
	ENGINEERING		700,000	275,000	-		975,000	425,000	-	425,000	550,000	56%	
Monroe Street Greenway		\$ 1,561,000	\$ 2,415,000	\$ -		\$ 3,976,000	\$ 942,819	\$ -	\$ 942,819	\$ 3,033,181	76%		
Residential Street Surface Repair	STATE GAS TAX	-	\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	100%	Completed and preparing for another bid for Jan 2024
	Residential Street Surface Repair		\$ 500,000	\$ 500,000	\$ -		\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	100%	
Signal Upgrades	STATE GAS TAX	-	\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	100%	Study in process
	Signal Upgrades		\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	100%	
Downtown Curbs & Storm	STATE GAS TAX	T58	50,000	-	-		50,000	7,962	-	7,962	42,038	84%	Preparing to go out to bid
	STORMWATER	-	250,000	-	-		250,000	-	-	-	250,000	100%	
	Downtown Curbs & Storm		\$ 300,000	\$ -	\$ -		\$ 300,000	\$ 7,962	\$ -	\$ 7,962	\$ 292,038	97%	
Downtown Public Area Requirements	TRANSPORTATION - SDC	-	\$ 250,000	\$ -	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	CoHo Point Apts delayed to 2024; project is tied to that development
	Downtown Public Area Requirements		\$ 250,000	\$ -	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
Transportation System Plan	TRANSPORTATION - SDC	P01	\$ 350,000	\$ -	\$ -		\$ 350,000	\$ 100,000	\$ -	\$ 100,000	\$ 250,000	71%	In progress
	Transportation System Plan		\$ 350,000	\$ -	\$ -		\$ 350,000	\$ 100,000	\$ -	\$ 100,000	\$ 250,000	71%	
Transportation Rate Study	TRANSPORTATION - SDC	-	\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	TBD after TSP is completed
	Transportation Rate Study		\$ 50,000	\$ -	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
SCADA Design and Construction	WATER	W44	\$ 800,000	\$ -	\$ -		\$ 800,000	\$ 13,747	\$ 1,932	\$ 15,679	\$ 784,321	98%	Awarded contract to TSI; construction expected to begin late July
	WASTEWATER	X21	635,000	-	-		635,000	13,747	1,932	15,679	619,321	98%	
	SCADA Design and Construction		\$ 1,435,000	\$ -	\$ -		\$ 1,435,000	\$ 27,494	\$ 3,864	\$ 31,358	\$ 1,403,642	98%	
Water Capital Maintenance Program	WATER	-	\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	100%	
	Water Capital Maintenance Program		\$ 100,000	\$ 100,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Well #6 & #7 Reconditioning Project	WATER	-	\$ 60,000	\$ -	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
	Well #6 & #7 Reconditioning Project		\$ 60,000	\$ -	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
Water Automation & Control Upgrades	WATER	-	\$ 60,000	\$ 60,000	\$ -		\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	100%	
	Water Automation & Control Upgrades		\$ 60,000	\$ 60,000	\$ -		\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	100%	
Well #1 & #5 Improvements	WATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	Well #1 & #5 Improvements		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Well #8	WATER	-	\$ -	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	Have developed bid specs for chemical and mechanical cleaning.
	Well #8		\$ -	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	100%	
40th & Harvey Concrete Reservoir	WATER	-	\$ -	\$ 150,000	\$ -		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	100%	
	40th & Harvey Concrete Reservoir		\$ -	\$ 150,000	\$ -		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	100%	
Water System Interlie Evaluation	WATER	-	\$ -	\$ 125,000	\$ -		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	100%	Considering and evaluating options with Oak Lodge
	Water System Interlie Evaluation		\$ -	\$ 125,000	\$ -		\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	100%	
Well #4 Reconditioning	WATER	-	\$ -	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
	Well #4 Reconditioning		\$ -	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	100%	
Well House HVAC Upgrades	WATER	-	\$ -	\$ 50,000	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
	Well House HVAC Upgrades		\$ -	\$ 50,000	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	100%	
Stanley Reservoir Improvements	WATER	W23	\$ 1,385,000	\$ 1,315,000	\$ -		\$ 2,700,000	\$ 44,765	\$ 2,040	\$ 46,805	\$ 2,653,195	98%	Finalizing construction documents for bidding. Solicit Bids summer 2023.
	Stanley Reservoir Improvements		\$ 1,385,000	\$ 1,315,000	\$ -		\$ 2,700,000	\$ 44,765	\$ 2,040	\$ 46,805	\$ 2,653,195	98%	
Wastewater System Improvements	WASTEWATER	X39	\$ 625,000	\$ -	\$ -		\$ 625,000	\$ 704,701	\$ 98,918	\$ 803,619	\$ (178,619)	-29%	Completed, added additional scope to project
	Wastewater System Improvements		\$ 625,000	\$ -	\$ -		\$ 625,000	\$ 704,701	\$ 98,918	\$ 803,619	\$ (178,619)	-29%	
Pump Station Lift & Scada Controls Replacement	WASTEWATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	Pump Station Lift & Scada Controls Replacement		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Wastewater Capital Maintenance Program	WASTEWATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	Wastewater Capital Maintenance Program		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Pump Station Condition Assessments	WASTEWATER	-	\$ 30,000	\$ -	\$ -		\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	100%	
	Pump Station Condition Assessments		\$ 30,000	\$ -	\$ -		\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	100%	
Waverly Heights Sewer System Reconfiguration	WASTEWATER	X41	\$ 400,000	\$ 2,600,000	\$ -		\$ 3,000,000	\$ -	\$ 153	\$ 153	\$ 2,999,847	100%	Project in design
	WASTEWATER - SDC		-	170,000.00	-		170,000	-	-	-	170,000	100%	
	Waverly Heights Sewer System Reconfiguration		\$ 400,000	\$ 2,770,000	\$ -		\$ 3,170,000	\$ -	\$ 153	\$ 153	\$ 3,169,847	100%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	Tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Manhole Surveying	WASTEWATER	-	\$ -	\$ 25,000	\$ -		\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	100%	
	Manhole Surveying		\$ -	\$ 25,000	\$ -		\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	100%	
Meek Street Improvements, North Phase	STORMWATER	Y11	\$ 1,500,000	\$ 3,090,000	\$ -		\$ 4,590,000	\$ 2,755	\$ 564,285	\$ 567,040	\$ 4,022,960	88%	Project under construction
	Meek Street Improvements, North Phase		\$ 1,500,000	\$ 3,090,000	\$ -		\$ 4,590,000	\$ 2,755	\$ 564,285	\$ 567,040	\$ 4,022,960	88%	

INFRASTRUCTURE PROJECT NAME	DEPARTMENT	Project #	BUDGET FY 2023	BUDGET FY 2024	FY 2023 ACTUAL EXPENDITURE	tickmark	UPDATED BN BUDGET	FY 2021 ACTUAL EXPENDITURE	FY 2022 ACTUAL EXPENDITURE	BN ACTUAL EXPENDITURES	BUDGET REMAINING	% OF BUDGET REMAINING	PROJECT SPECIFIC NOTE
Stormwater Capital Maintenance Program	STORMWATER	-	\$ 150,000	\$ 150,000	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	100%	
	Stormwater Capital Maintenance Program		\$ 150,000	\$ 150,000	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	100%	
Flood Mitigation Grant Match (FEMA)	STORMWATER	-	\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
	Flood Mitigation Grant Match (FEMA)		\$ 50,000	\$ 50,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	100%	
Stormwater Quality Facilities	STORMWATER	-	\$ -	\$ 79,000	\$ -		\$ 79,000	\$ -	\$ -	\$ -	\$ 79,000	100%	
	Stormwater Quality Facilities		\$ -	\$ 79,000	\$ -		\$ 79,000	\$ -	\$ -	\$ -	\$ 79,000	100%	
Kellogg Dam	STORMWATER	Y38	\$ 585,000	\$ -	\$ -		\$ 585,000	\$ 55,325	\$ 103,581	\$ 158,906	\$ 426,094	73%	In progress
	Kellogg Dam		\$ 585,000	\$ -	\$ -		\$ 585,000	\$ 55,325	\$ 103,581	\$ 158,906	\$ 426,094	73%	
Stormwater Master Plan	STORMWATER	Y37	\$ 200,000	\$ 150,000	\$ -		\$ 350,000	\$ 472	\$ -	\$ 472	\$ 349,528	100%	Consultant selected
	Stormwater Master Plan		\$ 200,000	\$ 150,000	\$ -		\$ 350,000	\$ 472	\$ -	\$ 472	\$ 349,528	100%	
TOTAL CITY-WIDE INFRASTRUCTURE PROJECTS			\$ 23,722,000	\$ 21,399,000	\$ -		\$ 45,121,000	\$ 2,638,853	\$ 803,171	\$ 3,442,024	\$ 41,678,976		

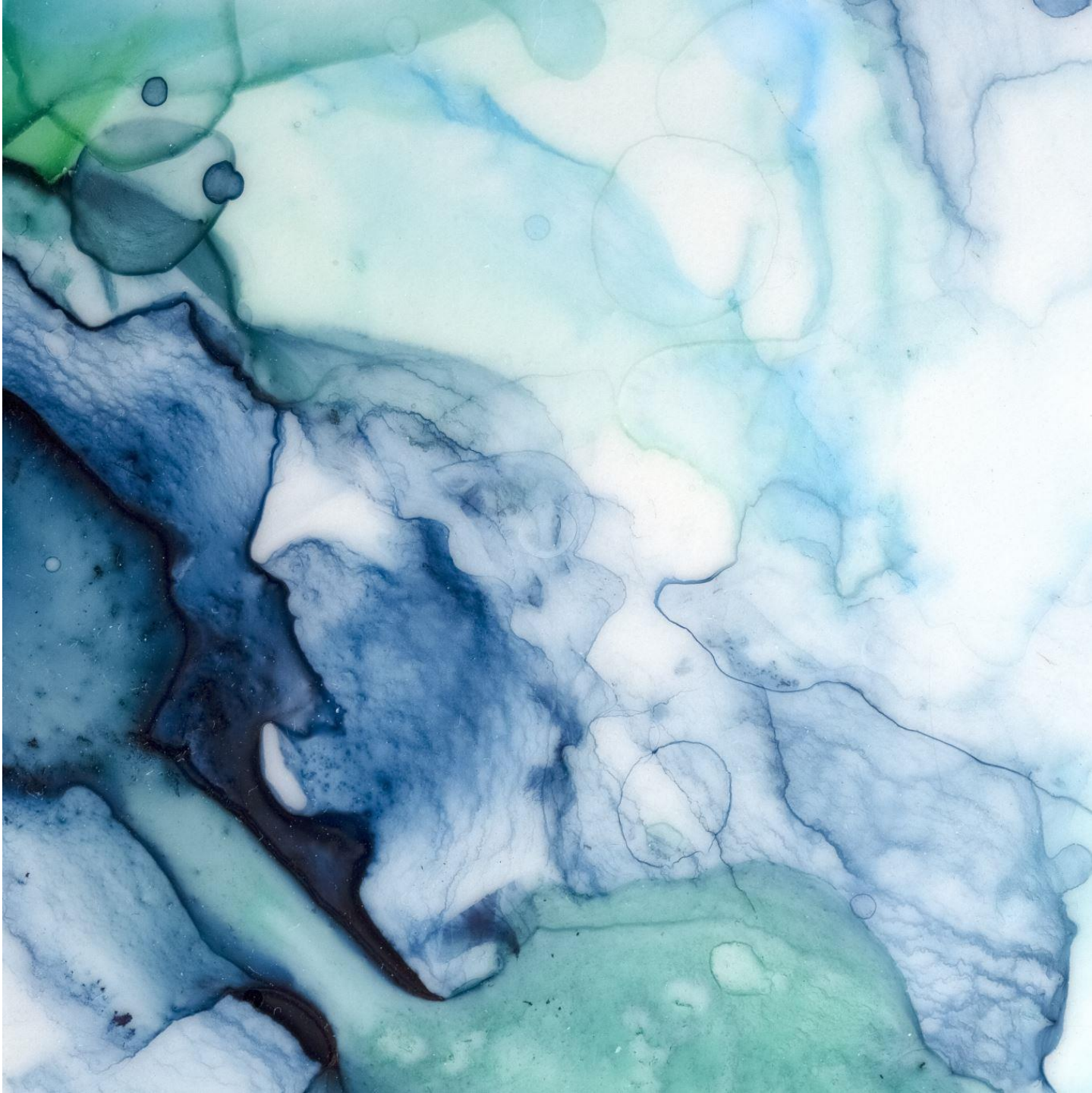


CITY OF MILWAUKIE, OREGON
CITY HALL – FINANCE DEPARTMENT
10501 SE MAIN STREET
MILWAUKIE, OR 97222

MILWAUKIE ***MOMENTUM***

2024-2027 Organizational
Strategic Plan

Budget committee update



Why are we developing a strategic plan?



**Community Vision adopted in
2017...**



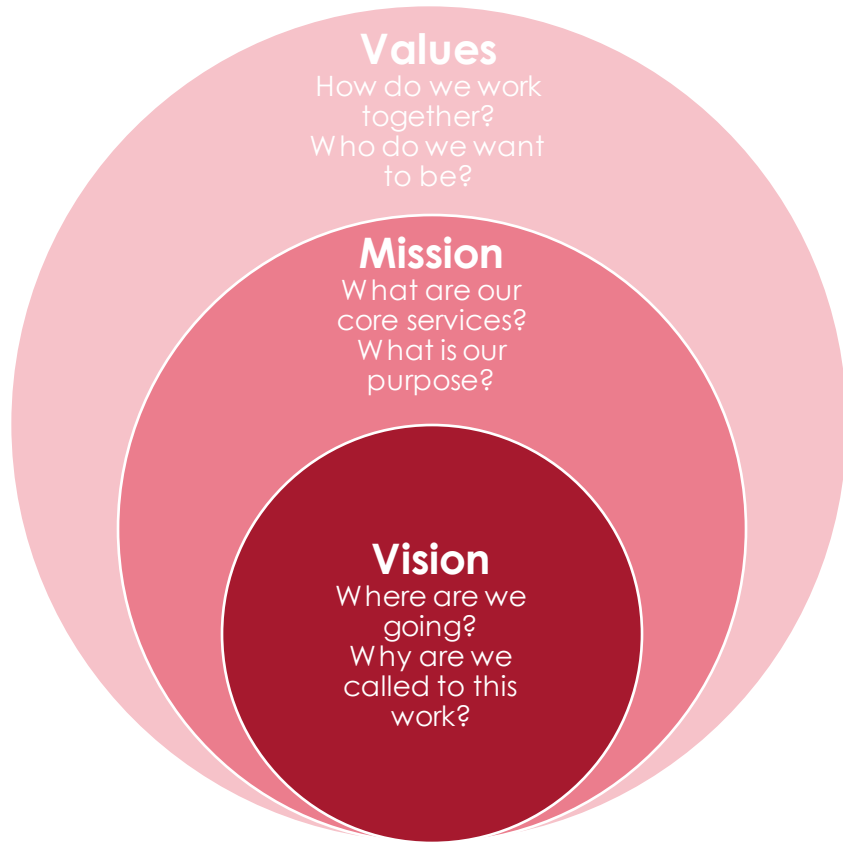
**...but we haven't defined what it
means for Team Milwaukie**

Why are we developing a strategic plan?

- + Clarify and align priorities
- + Help focus resources
- + Measure success
- + Move us toward our north stars
- + *Important notes:*
 - No staff reductions or positions at risk
 - No significant new resources/funds available

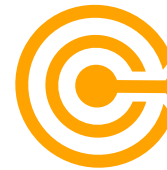


What will be in the strategic plan?



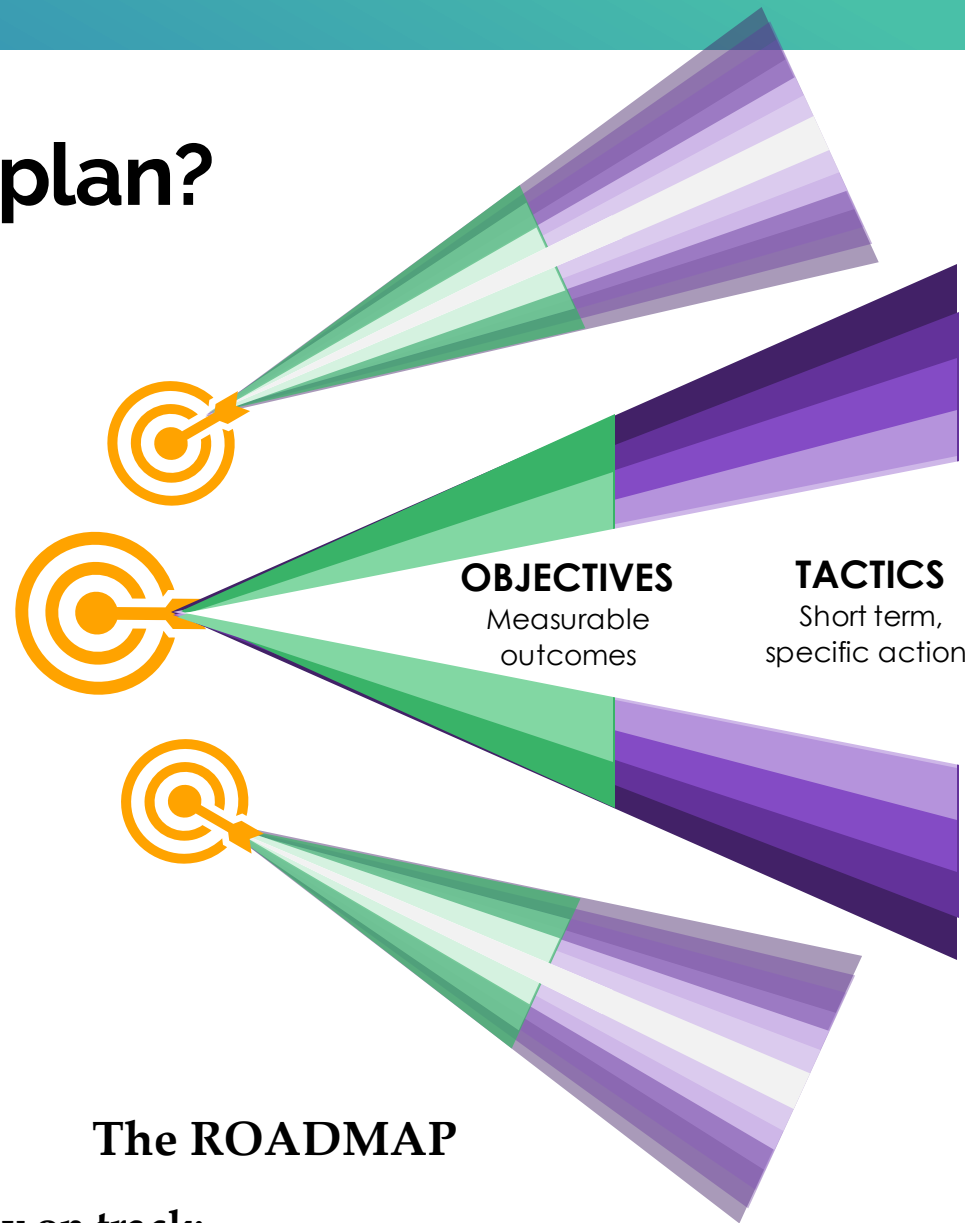
The NORTH STARS

GOALS
Desired results



OBJECTIVES
Measurable outcomes

TACTICS
Short term, specific actions



The ROADMAP



How we'll stay on track:
Key Performance Measures

Development process



Complete!

In progress:

- Community survey

In progress:

- Departmental workshops complete
- Directors retreat Nov. 15 and 16

Team Milwaukie's North Stars

VISION

Team Milwaukie is a diverse and resilient city government, delivering effective public services that make our community a great place to be.

MISSION

We serve as stewards of our living and built environment to help create a safe and welcoming community for all.

Team Milwaukie's North Stars

VALUES

At the City of Milwaukie, we strive to be:

- + ACCOUNTABLE. We build trust through transparency and take responsibility.
- + ACCESSIBLE. We are responsive and remove barriers to participation.
- + EFFICIENT. We use resources wisely to deliver work effectively.
- + COLLABORATIVE. We work together, seek multiple perspectives, and lead with empathy.
- + EQUITABLE. We acknowledge history, meet people where they are, and reduce disparities.

What we've learned so far and where we're going

Support employees

- Invest in retaining and developing staff
- Prioritize employee wellbeing
- Train staff so they are equipped to meet growing demands for our services

Work smarter together

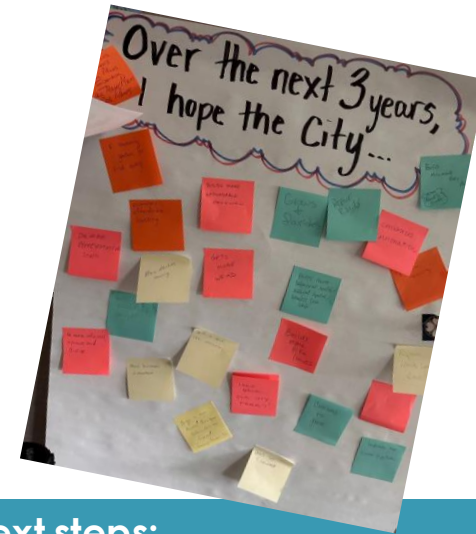
- Update technology and processes to streamline work
- De-silo departments
- Improve public engagement

Revitalize Milwaukee

- Invest in our downtown and waterfront
- Support economic development
- Celebrate our unique community identity

Help Milwaukians most in need

- Expand services for those experiencing crisis
- Take concrete actions that reduce disparities for people who live and work in our community



Next steps:

- Complete community survey
- Solidify goals/objectives
- Identify tactics and measures
- Integrate into budget development process



Budget Committee Quarterly Meeting

FY 2024 Q1

Agenda

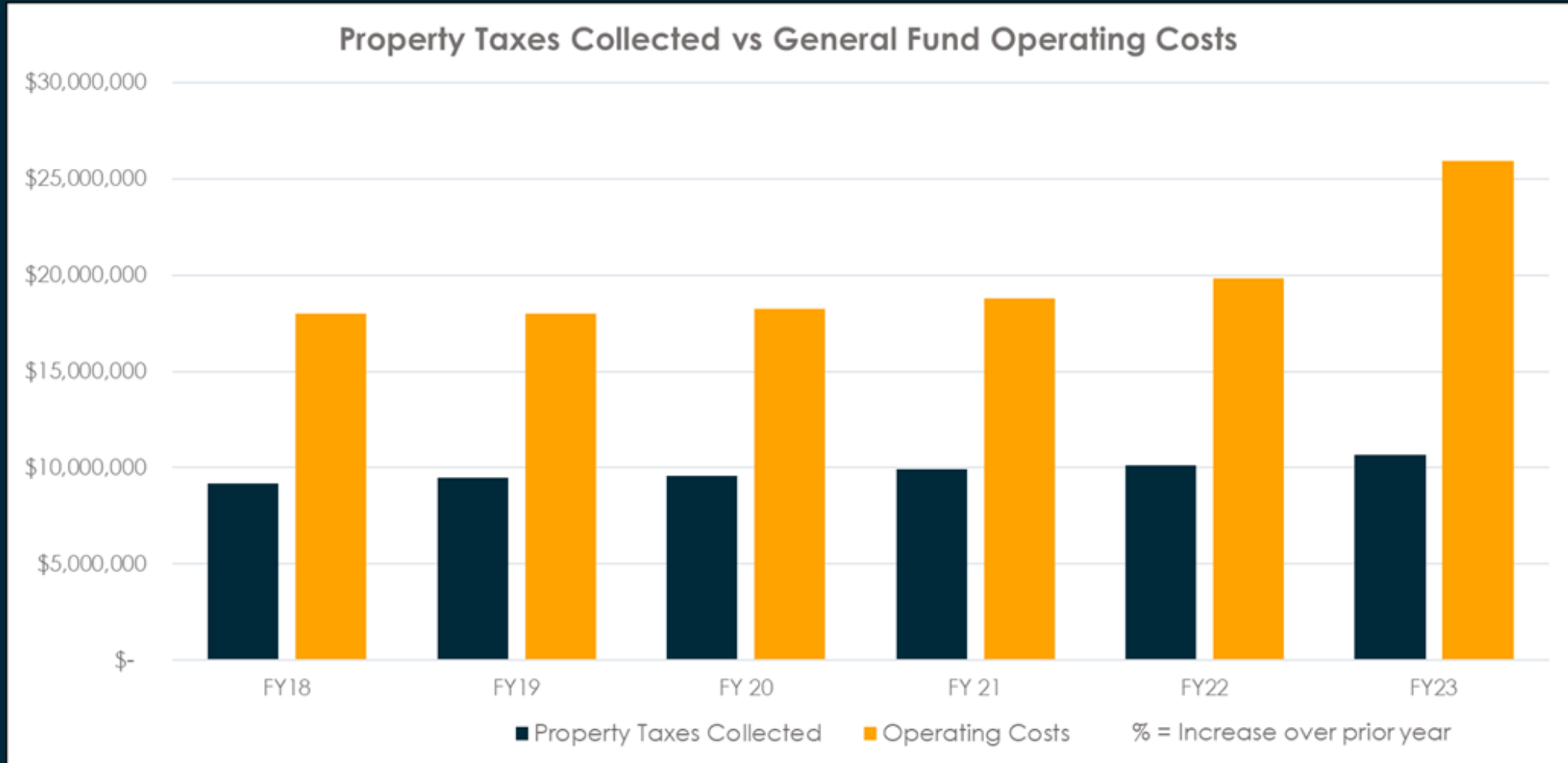
1. Call to Order – Leslie
2. Introductions – All
3. Approval of Minutes – Leslie
4. Public Comment – Leslie
5. Strategic Plan & Vision/Mission/Values - Emma
6. City Manager Update - Ann
7. Quarterly Financial Report – Toby
8. Budget Supplemental – Toby
9. CUAB – Toby
10. Financial Forecast Discussion - Toby
11. Other Items / Adjourn - Leslie

Agenda Item 7 – Quarterly Report



- Highlights:
 - Citywide Fund balance increased year-over-year due to \$23.4 Million in bond proceeds for Transportation and MRC.
 - Local Government Investment Pool continues to increase rate.
 - As outstanding receivables on utilities has returned to pre-pandemic levels, staff is no longer reporting on this subject.

Property Tax – Pg 6





Report – Pg 7-10

- Plan for PGE and NW Natural to convert from Franchise Agreement to ROW Code. (pg 7)
- Staffing – 3% positions vacant. (pg 8)
- Citywide Fund balance decreased \$3.5M. (pg 10)
 - General Fund awaiting Property Tax
 - Construction Excise Tax made large grant for development.



Report – Fund Summaries (Pg 11-17)

- General Fund (Pg 11):
 - Property Tax in line with expectations
 - Intergovernmental revenue is low. Due to grants that fund projects yet to start and lag in receipt of Library District revenue.
 - Non-Department, PEG, & IT have beginning of the year expenses, or new city hall expenses and should be under budget by the end of the fiscal year.
- City Hall Fund will have a positive fund balance once the sale of the historic city hall is complete (Pg 15).
- Building Fund continues to have healthy revenues. M&S is forecasted to exceed budget. Item for upcoming supplemental (pg 18).



Report – Fund Summaries (Pg 19-34)

- Transportation Fund (Pg 19): 2-month lag in receipt of Intergovernmental Revenue. State Gas tax at \$0.38/gal & scheduled to increase to \$0.40/gal on Jan 1, 2024.
- Water Fund (Pg 22), Wastewater (Pg 25), & Stormwater (Pg 27) funds all have increased their “Obligated Funds” since last quarter.
- Capital Improvement Plan update included at end of report (Pg 35-57).

**QUESTIONS OR
COMMENTS?**



Agenda Item 8 - Budget Supplemental

- Going to Council Hearing on November 14, 2023.
- Reassigns Community Development position previously funded by General Fund resources to Building Fund and adds to M&S budget in Building. Action aligns staffing with workload increase and will allow city to retain more building fee revenue by sending less work to contracted service.
- Adds \$280,000 to Facilities budget for increased and unexpected costs. Funded by movement of \$200K budget from Community Development and additional \$80K support from utility and transportation funds.
- Budgets work funded by parks grants and solar grant.
- Centralizes existing supplies budget to Office of the City Recorder for departments in new city hall.

**QUESTIONS OR
COMMENTS?**



Agenda Item 9 – Citizens Utility Advisory Board

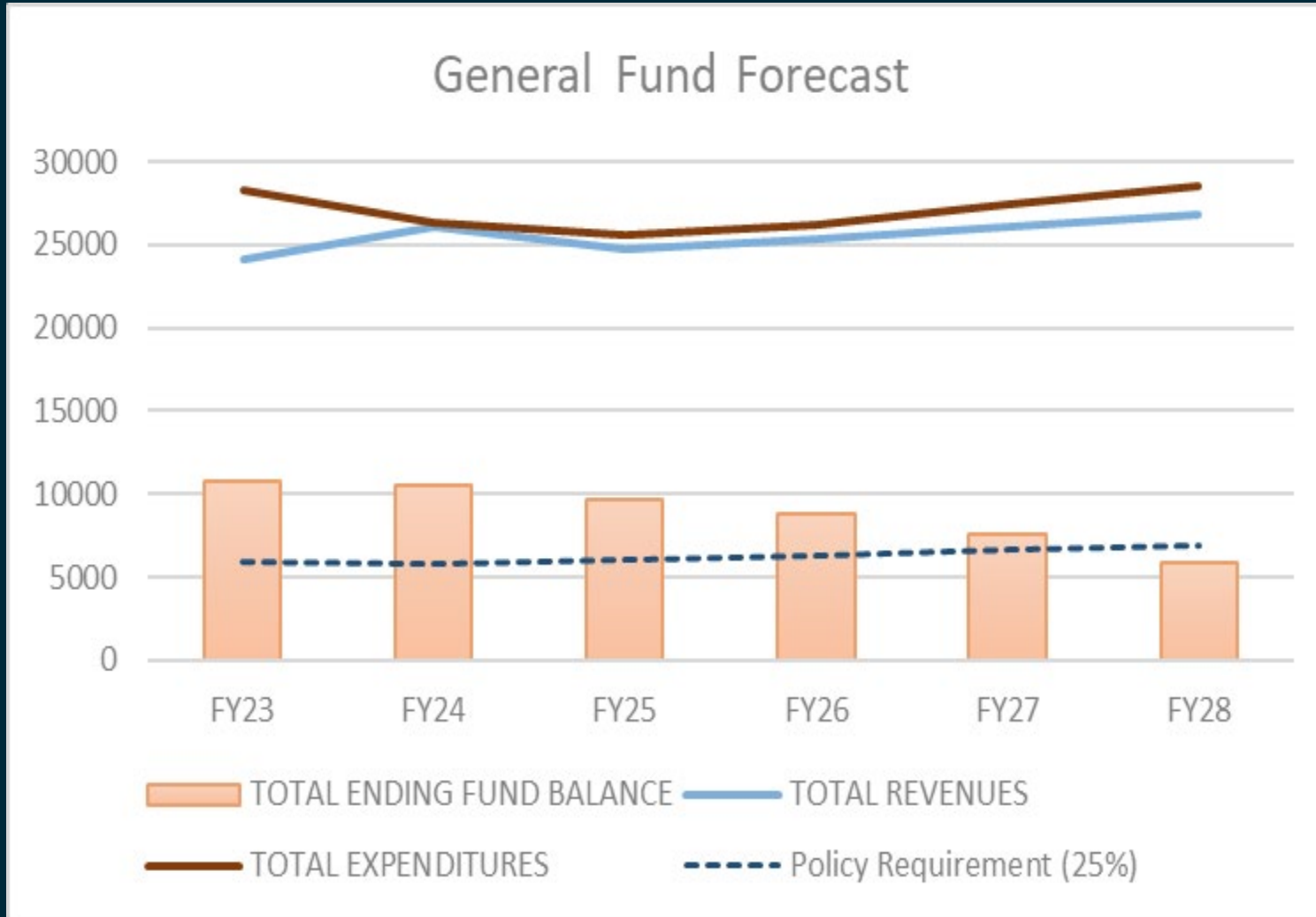
- Discussed at Budget Committee meeting on August 14, 2023 and at Council Work Session on September 19, 2023
- Council passed resolution on November 7, 2023 assigning resident members of Budget Committee to CUAB.
- Upcoming CUAB Meetings:
 - Monday December 4, 2023 - Orientation to CUAB duties, how utility services are provided in Milwaukie, and high level utility funding discussion.
 - Monday January 8, 2024 – CIP review and initial revenue projections.
 - Monday February 5, 2024 – Utility rate discussion and recommendations.
 - Monday August 5, 2024 – Storm System Plan discussions.
 - Monday November 4, 2024 – CIP update and Storm System Plan discussions.

**QUESTIONS OR
COMMENTS?**

Agenda Item 10 – Initial General Fund Forecast

- Previous forecasts were budget based.
- This forecast attempts to forecast actual expenditures.
- Results in lower expenses against forecasted revenues and longer horizon of sustainability.
- Revenues: based on historical trends.
- Expenditures:
 - Personnel based on historical growth and expenditure rate.
 - M&S based on historical growth and blended expenditure rate.
 - All debt is paid and transfers made.
 - Existing CIP of about \$300K/yr. starting FY26.
- Result: Expenditures exceed revenues by approx. \$1M per year.

Agenda Item 10 – Initial General Fund Forecast



- Kicking off budget process with staff on Friday.
- Departments preparing hold the line budgets.
- City will need to develop enhanced and additional undedicated revenues.

**QUESTIONS OR
COMMENTS?**



COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Reviewed: Michael Osborne, Assistant Finance Director

From: Toby LaFrance, Finance Director

Subject: **Fiscal Year (FY) 2023-2024 Supplemental Budget**

Date Written: May 22, 2023

ACTION REQUESTED

Council is asked to approve the supplemental budget for FY 2023-2024 to account for increased costs and workload in the Building Department and Facilities Department, grants in the Public Works Department, and a restructuring of how office supplies will be purchased for new City Hall.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[June 7, 2022](#) – Council adopted the FY 2023-2024 biennium budget.

[November 7, 2023](#) – Council approved three grants related to the funding of construction for Scott Park, Balfour Park, and Bowman-Brae Park. In addition, Council approved a grant to fund installation of solar panels on the Public Safety Building.

[November 13, 2023](#) – The supplemental budget was presented to the Budget Committee.

ANALYSIS

Oregon Revised Statute (ORS) 294 allows for budget adjustments when a condition arises that was not known at the time the budget was adopted. Since the biennial budget was adopted, certain conditions and situations have arisen that necessitate changes in financial planning. These adjustments and a summary of the conditions are outlined below.

Building Department

Over the last five years, the Building Division has had three staff members. While the number of permits issued has remained relatively constant, the increasingly complex nature of the permits issued has resulted in a 27% increase in inspections over this time. This means that the Building Division is doing 900 more inspections per year than they did five years ago. To handle growth and variation in workload, the Building Division turns to contracted services to help with plan review and/or inspections. During this biennium, that growth in workload is leading to a higher contracted cost than was anticipated when the budget was adopted in June 2022. In addition, more large developments are getting ready to start, including Hillside Manor. Under the Building Division's existing structure, the plan review for this development would be contracted out and 65% of the over \$1,500,000 in permit fees would be paid to our contracted plan reviewer.

This supplemental budget proposes two changes to the original budget for the Building Division. First, the contracted services budget will be increased by \$190,000 to provide contracted plan review and inspections at the current workload level for the remainder of the biennium. Second, the city will move the vacant housing and economic development program manager full time employee (FTE) position to the Building Division to be a building

inspector/plans examiner. Seven months of this position is expected to cost about \$100,000. Moving this FTE to the Building Division will mean that Milwaukie can do the plan review for Hillside Manor in house and retain all the permit fees related to that development. The retention of the full permit fees for Hillside Manor, plus other plan reviews that the new position will be able to perform, will both pay for the additional position and add to fund balance to support future work of the department.

Public Works Parks Grants

On November 7, Council approved the acceptance of three grants. These grants are \$22,603 for Balfour Park from the Milwaukie Park Foundation and the Ardenwald-Johnson Creek Neighborhood District Association (NDA); \$350,000 for Scott Park, Bowman-Brae Park, and Balfour Park from Metro's Nature in Neighborhoods Grants; and \$300,000 for Scott Park construction from the Oregon Parks and Recreation Department. These three grants will add \$672,603 in revenue to the general fund and will support park construction costs.

Facilities Division Unexpected Costs

Over the first sixteen months of the biennium, the Facilities Division has met a number of challenges. The cost of utilities for city facilities continues to increase. Inflation of the cost of time and materials for projects has outstripped expectations. The HVAC system on the Library has experienced unexpected issues. The Facilities Division has also supported unanticipated tasks related to the move to new City Hall and the remodeling of the Johnson Creek Building. In order to continue to provide consistent safe services to city buildings, the Facilities Division needs an additional \$280,000. Of the increase, \$200,000 is being supported by moving savings from the Community Development Department budget to the Facilities Division budget. The remainder is funded through transfers from other city funds that are supported by the Facilities Division.

Solar Grant for the Public Safety Building

On November 7, Council approved the acceptance of a \$375,000 state grant, which will enable the city to install solar panels on the Public Safety Building. This will help lower utility costs and carbon emissions as well as provide power to emergency services in the event of a loss of power.

Office of the City Recorder (OCR) and Centralized Supply Budget

With the move to the new City Hall, the city is centralizing the ordering of basic office supplies. That task will be fulfilled by the OCR. To fulfill this task through the remainder of the biennium, \$4,000 will be added to the supplies budget in the OCR. To keep this budget neutral, \$1,000 each will be reduced from the City Manager, Community Development, Engineering, and Finance budgets.

BUDGET IMPACT

All increases in this supplemental budget are offset by either an increase in revenue, use of fund contingency, or a budget decrease in another department. Reserves will remain the same in all funds except the Building Fund where this action will enhance future reserves.

WORKLOAD IMPACT

Approval of the supplemental budget will increase efficiencies in the Building Division and better enable implementation of services in Public Works, and the OCR.

CLIMATE IMPACT

The supplemental budget includes appropriations as a result of a grant that will enable the city to install solar panels on the Public Safety Building, reducing the carbon emissions of operating that facility.

COORDINATION, CONCURRENCE, OR DISSENT

The supplemental budget includes grants from a number of local, regional, and state agencies.

STAFF RECOMMENDATION

Staff recommends approval of the supplemental budget.

ALTERNATIVES

Council can choose not to approve the supplemental budget.

ATTACHMENTS

1. Resolution



COUNCIL RESOLUTION No.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON,
AUTHORIZING SUPPLEMENTAL BUDGET FOR THE 2023-2024 BIENNIUM**

WHEREAS, the City of Milwaukie budget for the 2023-2024 biennium was adopted by the city council at a regular meeting on June 7, 2022: and

WHEREAS, certain conditions and situations have arisen since the initial adoption of the 2023-2024 biennium budget that necessitate changes in financial planning [Oregon Revised Statute (ORS) 294.338(3)(b)]; and

WHEREAS, workload has increased in the city’s Building and Facilities departments, grants have been received to support parks construction and installation of solar panels on the public safety building, and ordering of supplies is being centralized in new city hall; and,

WHEREAS, in accordance with local budget law, notice was published on November 9, 2023, of the public hearing held before City Council on November 14, 2023.

Now, Therefore, be it Resolved that the supplemental budget and transfers shown below are hereby adopted.

Introduced and adopted by the City Council on **November 14, 2023**.

This resolution is effective immediately.

Lisa M. Batey, Mayor

APPROVED AS TO FORM:

ATTEST:

Nicole Madigan, Deputy City Recorder

Justin D. Gericke, City Attorney

Resolution - Supplemental (Biennium FY2023-FY2024)

	<u>Adopted</u>	<u>Revised</u>	<u>Increase / (Decrease)</u>
<u>General Fund</u>			
Resources:			
Metro Grant	1,127,000	1,477,000	350,000
State Grants - Other	1,300,000	1,975,000	675,000
Miscellaneous Grants	-	22,603	22,603
Transfers from Other Funds	13,785,000	13,865,000	80,000
Total Change in Resources			<u>1,127,603</u>
Requirements:			
Public Works Admin	6,460,000	7,132,603	672,603
Facilities	4,901,000	5,556,000	655,000
Office of the City Recorder	1,085,000	1,089,000	4,000
City Manager	3,504,000	3,503,000	(1,000)
Finance	3,020,000	3,019,000	(1,000)
Community Development	2,001,000	1,800,000	(201,000)
Engineering	4,098,000	4,097,000	(1,000)
Total Change in Requirements			<u>1,127,603</u>
<u>Building Fund</u>			
Resources:			
Building Permits	737,000	2,237,000	1,500,000
Total Change in Resources			<u>1,500,000</u>
Requirements:			
Building Department	\$ 2,112,000	\$ 2,402,000	290,000
Reserve for Future Expenditures	\$ 3,171,000	\$ 4,381,000	1,210,000
Total Change in Requirements			<u>1,500,000</u>
<u>Transportation Fund</u>			
Requirements:			
Transfers to Other Funds	\$ 2,050,000	\$ 2,070,000	20,000
Contingency	\$ 750,000	\$ 730,000	(20,000)
Total Change in Requirements			<u>\$ -</u>
<u>Stormwater Fund</u>			
Requirements:			
Transfers to Other Funds	\$ 2,810,000	\$ 2,830,000	20,000
Contingency	\$ 910,000	\$ 890,000	(20,000)
Total Change in Requirements			<u>\$ -</u>
<u>Wastewater Fund</u>			
Requirements:			
Transfers to Other Funds	\$ 2,920,000	\$ 2,940,000	20,000
Contingency	\$ 1,030,000	\$ 1,010,000	(20,000)
Total Change in Requirements			<u>\$ -</u>
<u>Water Fund</u>			
Requirements:			
Transfers to Other Funds	\$ 3,160,000	\$ 3,180,000	20,000
Contingency	\$ 650,000	\$ 630,000	(20,000)
Total Change in Requirements			<u>\$ -</u>

FORECAST - Modified November 2023

GENERAL FUND SUMMARY

(Amounts in Thousands: \$100 = \$100,000)

	Forecast					
	Current Budget		Next Budget		Subsequent Biennium	
	+1 FY23	+2 FY24	+3 FY25	+4 FY26	+5 FY27	+6 FY28
RESOURCES						
BEGINNING FUND BALANCE	14,820	10,755	\$ 10,506	\$ 9,675	\$ 8,832	\$ 7,533
TOTAL REVENUES	24,179	26,071	24,732	25,386	26,084	26,824
TOTAL RESOURCES	\$ 38,999	\$ 36,825	\$ 35,238	\$ 35,061	\$ 34,916	\$ 34,358
TOTAL EXPENDITURES	28,245	26,320	25,563	26,229	27,383	28,505
FUND BALANCE						
Policy Requirement (25%)	5,888	5,808	6,068	6,340	6,625	6,923
Undesignated	4,867	4,697	3,607	2,492	909	(1,070)
TOTAL ENDING FUND BALANCE	10,755	10,506	9,675	8,832	7,533	5,852
TOTAL REQUIREMENTS	\$ 38,999	\$ 36,825	\$ 35,238	\$ 35,061	\$ 34,916	\$ 34,358

Assumes:

- Property Tax growth of 3.0%
- Franchise Fee growth of 2.2% and non-grant intergovernmental revenue growth of 3.0%
- Interest income will start to decline.
- Personnel spends 92.3% of budget and grows 5% annually.
- M&S spends 90% of budget and grows 3% annually.
- All annual debt payments are made.
- Based on current CIP which is limited to vehicles, land banking, and IT totaling approximately \$300K per year starting FY26.

Results:

- Forecasted expenditures exceed revenues by approximately \$1.0 million per year.
- Reserves do not meet minimum policy requirements by the FY2027/2028 biennium.

General recommendation for Preparing FY 2025/2026 Biennium Budget:

- Pursue a **hold the line budget** that minimizes new projects/services that do not come with additional revenue and with an eye to sunsetting projects/services that are not ongoing. Milwaukie does not plan to increase the number of FTE and M&S increases should be tied to known inflation increases.
- Milwaukie will work over the next biennium to **seek increases in undedicated revenues** that can be used across services (e.g., ROW fees) or are generated by current services but do not cover the cost of those services (e.g., fines and fees). These revenues do not come with added expenses or come with less expenses than added revenues.
- Success in these areas will prevent potential service cuts by FY 2027/2028 biennium.