

**City of Milwaukie
Milwaukie Riverfront Task Force
Monday, July 21, 2014**

Minutes

Members Present: Dave Green (Chair), Sherri Dow, Gary Klein
Absent: Roger Thompson, Mike Stacey
Staff: Steve Butler & Jason Rice

Approval of Minutes

Mr. Butler said that he had not been able to finish the minutes from the June 23, 2014 meeting, but that he would have them ready for the August meeting. **Member Green** asked Mr. Butler to follow up with Member Thompson to ascertain his interest in continuing with the Task Force. **Member Green** also asked whether it made sense to expand the Task Force's membership, regardless of the response; **the Task Force** indicated they would be open to that idea.

Riverfront Park Update

Mr. Rice reported that construction was still going well, with no change orders from Colf Construction. Dennis Everson (the Project Manager hired by North Clackamas Parks and Recreation District, on behalf of both the City and the District) is documenting the project's progress on a daily basis. The project received a temporary access easement from ODOT for the new access points to and from McLoughlin Boulevard, and Mr. Rice is working on permitting for permanent access. To obtain approval for the permanent easement, he described the extra work that would need to be done, and said that both DKS and DEA had been contacted about conducting that work.

Capital Campaign

This discussion started with a review of the Phase 3 elements, including preliminary cost estimates prepared by David Evans and Associates. **Mr. Butler** pointed out that the total estimated cost for the remainder of Riverfront Park was \$4.5 to \$5 million. When asked a question about the pedestrian bridge across Kellogg Creek, **Member Green** said that there had been some pushback from the Army Corps of Engineers and the Oregon Department of State Lands, plus it was a very expensive feature.

Member Klein stated that the capital campaign should be restarted soon, to take advantage of the visibility of Phase 2 construction at Riverfront Park. The question of how the governance and financing of the new NCPRD form might assist with Phase 3 was briefly discussed by **the Task Force**.

Member Green asked the Task Force members for their thoughts about next steps. Ideas generated by **the Task Force** included: calling for a meeting of the Capital Campaign Steering Committee; preparing "project/funding sheets" with pictures for each park element, to provide an easy-to-understand summary for potential donors; reviewing the list of potential donors prepared by C3 Consultants (if not confidential);

contacting local businesses for their interest; and “buy-a-brick” as a funding tool. **Member Dow** recommended that local businesses be one focus of any future fundraising effort. **Mr. Butler** suggested that the Task Force and/or Capital Campaign Steering Committee look at different categories of donors, such as large, mid-level, and lower levels. **The Task Force** asked that a draft Capital Campaign strategy be prepared, which could be reviewed at the August Task Force meeting; **Mr. Butler** said it would be done.

Upcoming Meetings and Event(s)

It was decided that the next Riverfront Task Force meeting would be held on Monday, August 18, 2014, starting at 6:30 pm. Mr. Butler said he would try to arrange for the Task Force to get a site tour of Riverfront Park.

Adjournment

A motion to adjourn passed unanimously.