

**CITY OF MILWAUKIE
PLANNING COMMISSION
MINUTES
Milwaukie City Hall
10722 SE Main Street
TUESDAY, November 10, 2015
6:30 PM**

COMMISSIONERS PRESENT

Sine Bone, Chair
Shaun Lowcock, Vice Chair
Shane Abma
Shannah Anderson
Adam Argo
Greg Hemer

STAFF PRESENT

Denny Egner, Planning Director

COMMISSIONERS ABSENT

Scott Barbur

1.0 Call to Order – Procedural Matters*

Chair Bone called the meeting to order at 6:30 p.m. and read the conduct of meeting format into the record.

Note: The information presented constitutes summarized minutes only. The meeting video is available by clicking the Video link at <http://www.milwaukieoregon.gov/meetings>

2.0 Planning Commission Minutes

- 2.1 March 11, 2015
- 2.2 April 14, 2015
- 2.3 August 11, 2015
- 2.4 October 27, 2015

It was moved by Commissioner Hemer and seconded by Commission Argo to approve the four sets of minutes as a consent package, with the amended August 11, 2015, minutes as noted. The motion passed unanimously.

3.0 Information Items

Denny Egner, Planning Director, briefed the Commission on upcoming items scheduled for City Council, including Moving Forward Milwaukie Neighborhood Main Streets, the Parklet Program, a grant-funded shared street project in Island Station, Central Milwaukie Plan and Code Amendments, and the Monroe Street Neighborhood Greenway Concept Plan.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda.

Ms. Kiran Das Bala, 9725 SE 29th Ave, noted that the electric company had cut back an evergreen tree in her yard so far that it was now leaning.

Mr. Egner noted that he would follow up with Ms. Bala.

5.0 Public Hearings

6.0 Worksession Items

- 6.1 Summary: Ethics Training – *This item was taken out of order.*
Staff: Denny Egner

The Commission viewed a recording of a presentation by the American Planning Association titled *Ethics of Planning Commissioners*, presented at the National Planning Conference on April 20, 2105.

The Commission discussed the presentation.

- 6.2 Summary: Planning Commission Work Program *This item was taken out of order.*
Staff: Denny Egner

Mr. Egner noted that the Commission was scheduled for a joint session with City Council on December 1st. He reviewed the draft staff report for the meeting which included the projects that the Commission and staff have worked on in the past year as well as upcoming projects. He summarized the current Council goals that included improving pedestrian and bikeway connections, library expansion, urban renewal, the Kellogg-for-Coho Initiative, construction of neighborhood parks, and a proactive economic development strategy.

Mr. Egner noted that the Commission would have a minimal role in most of those goals but for urban renewal and economic development. The City had hired a consultant to help prepare an economic opportunities analysis and an advisory committee would be formed as part of that process. A member of the Commission should be involved in that committee. The project could lead to recommendations for policy changes in Goal 9 of the Comprehensive Plan.

Mr. Egner also noted ongoing and upcoming projects and explained how the projects would relate to the Commission.

- The Monroe Street Neighborhood Greenway Concept Plan and the 19th Ave and Sparrow St shared street project were Transportation System Plan projects.
- Code Maintenance was due, but the scope was still to be determined.
- Short-term rentals code amendments were beginning to be formed.
- Recreational marijuana was upcoming and would have different regulations than medical marijuana.
- North Milwaukie Industrial Area (NMIA) – The County and City partnered to apply for a Metro Community Planning and Development Grant to look at the NMIA, the Tacoma Station Area Plan, and the west side of McLoughlin. This would involve a public conversation about what should be in that area. This would also involve an advisory committee that should include a Commissioner.
- Comprehensive Plan Update – During the last budget cycle, Council directed staff to start the process, which would be a large undertaking. The result from the economic opportunities analysis and housing needs analysis would help guide the policy discussions for the update, as those two areas that were most out of date in the Comprehensive Plan. Staff was scheduled to discuss with Council how broad the update should be on December 15th.

Mr. Egner also noted that he would be requesting a planner position to be budgeted for the next fiscal year.

The Commission discussed some possible projects and issues.

- **Chair Bone** asked about downtown parking issues and request that be added to the staff report to City Council about the group's work program.
- **Commissioner Hemer** felt that with regard to the trend in Portland of demolition of older homes, building bigger homes on smaller lots, and the rising interest in Milwaukie, forming regulations to preserve neighborhood character should be on the Commission's radar.
- **Commissioner Argo** noted that Design and Landmarks Committee (DLC) had discussed a comprehensive historic study being part of their work plan. The DLC could be used as an arm for that project. The goals of the Comprehensive Plan update would come from the community and an update would be a great opportunity.

7.0 Planning Department Other Business/Updates

8.0 Planning Commission Discussion Items

Commissioner Hemer noted the Umbrella Parade was scheduled for December 5th and the Christmas Ships were scheduled for December 19th at Riverfront Park. He also thanked Grady Wheeler, Information Specialist, who was leaving for a position with Metro, for his years with the City.

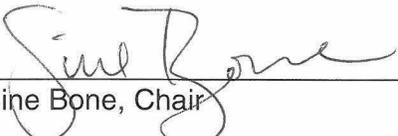
9.0 Forecast for Future Meetings:

- | | |
|-------------------|------------------------------------|
| November 24, 2015 | 1. Cancelled |
| December 1, 2015 | 1. Joint Session with City Council |
| December 8, 2015 | 1. TBD |

Meeting adjourned at approximately 9:04 p.m.

Respectfully submitted,

Alicia Martin, Administrative Specialist II


Sine Bone, Chair