

**CITY OF MILWAUKIE  
DESIGN AND LANDMARKS COMMITTEE  
NOTES  
Milwaukie City Hall  
10722 SE Main St  
Monday, February 2, 2015  
6:30 PM**

**COMMITTEE MEMBERS PRESENT**

Sherry Grau, Chair  
Val Ballestrem, Vice Chair  
Adam Argo  
Scott Jones

**STAFF PRESENT**

Li Alligood, Senior Planner (DLC Liaison)

**MEMBERS ABSENT**

James Fossen

**1.0 Call to Order – Procedural Matters**

**Chair Sherry Grau** called the meeting to order at 6:30 p.m. and read the conduct of meeting format into the record.

*\*Note: The information presented constitutes summarized minutes only. The meeting audio is available from the Planning Department upon request.*

**2.0 Design and Landmarks Committee Notes**

2.1 December 1, 2015

**Chair Grau** moved to approve the December 1, 2015, meeting notes as presented. There was no second. The notes were approved unanimously.

**3.0 Information Items**

3.1 **Li Alligood, Senior Planner**, noted that Community Development Director Steve Butler's last day with the City would be February 18, 2015. She understood that the City would be advertising for the position soon.

3.2 **Ms. Alligood** also noted that there will be two open positions for the DLC as of the end of March, with the possibility for new appointees as soon as the first Council meeting in April.

**4.0 Audience Participation**—This is an opportunity for the public to comment on any item not on the agenda. There was none.

**5.0 Public Meetings—None**

**6.0 Worksession Items**

6.1 Summary: Kellogg Bicycle/Pedestrian Bridge Connections  
Staff Person: Li Alligood, Senior Planner

**Ms. Alligood** summarized the previous review process done by the DLC for the Kellogg Bridge design and noted that the bicycle/pedestrian bridge design was submitted and approved by Council at the same time. The bridge had since been built; however, the bicycle/pedestrian part

was not yet connected to the banks on either side. TriMet had worked with staff on design options for the bike/ped connections, and Council had directed staff to go with Option 3.

She explained that the DLC would be doing a downtown design review and Willamette Greenway Overlay review of that design at their meeting in March.

She asked the DLC if there was anything specific that would help them evaluate the proposal.

**The Committee** requested additional information:

- Profile view of bridge structure.
- Proposed retaining wall of structure.
- Lighting opportunity and footcandle information.
- ADA accessibility.
- Simulations of the design.
- TriMet's proposed handrail materials.
- Footing plan or column spacing plan.

**Ms. Alligood** explained that the basic design was selected by Council. So the job of staff and the Committee would be to make sure that, if the design didn't meet the guidelines, it could be refined to meet the guidelines.

## 6.2 Summary: Moving Forward Milwaukie Project Update Staff Person: Li Alligood, Senior Planner

**Ms. Alligood** summarized the Downtown code amendment review process to date. The Planning Commission had held two hearings and would have two more. They would be reviewing development standards on February 10 and design standards on the February 24. Committee members were welcome to provide feedback. The DLC had given early input at the start of the project.

She said that the Central Milwaukie phase of the project was now starting. That phase would involve a new Central Milwaukie Land Use and Transportation Plan along with a set of implementing code amendments. There was a Project Advisory Committee and it will be going soon to the Planning Commission for worksessions. She would be bringing an overview of the proposed Central Milwaukie development standards to the Committee, probably on March 9.

She asked if they had any questions

Target end date for implementation? Was fall 2014. If PC wraps up in March, then probably 30 days for Council .....Early summer 2015.

She hoped to be able to look at the Downtown Design Guidelines next.

## 7.0 Other Business/Updates

### 7.1 March DLC Meeting

The March 2 meeting was tentatively rescheduled to March 9.

### 7.2 Officer Elections

Elections were postponed to the March meeting.

**8.0 Design and Landmarks Committee Discussion Items**

**8.1 Council Goal-Setting Session.**

When asked, **Ms. Alligood** outlined what she knew about how to participate in the Council goal-setting session on Saturday, February 14, 2015.

**8.2 DLC Parking Lot Review.**

There was a short discussion of the public response to that review and the various challenges involved with parking regulations.

**8.3 December 2014 Open House for Monroe Street Greenway.**

There was a short discussion of the citizen involvement in that project.

**9.0 Forecast for Future Meetings:**

March 9, 2015	Public Meeting: Kellogg Bicycle/Pedestrian Bridge Connections
April 6, 2015	Agenda TBD

Meeting adjourned at approximately 7:00 p.m.

Respectfully submitted,

Marcia Hamley, Administrative Specialist II



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Sherry Grau, Chair