

CUAB MEETING MINUTES
Wednesday, January 11, 2012
Johnson Creek Facility Conference Room
6101 SE Johnson Creek Blvd.

Members Present

Charles Bird, Chair (via Skype)
Beth Kelland, Vice Chair
Bob Hatz
Mike Scolar
Monty Schroeder

Staff Present

Gary Parkin, Engineering Director
Casey Camors, Finance Director

I. CALL TO ORDER

Chair Bird called the meeting to order at 6:03 p.m.

II. INTRODUCTIONS

Charles is in Cortez, Colorado, expects to be back in February. The group introduced themselves to Casey.

III. CONSENT AGENDA

Minutes from the November 30, 2011, meeting were approved.

IV. REPORTS (after Discussion)

Gary reported on the development of the CIP. Noted was the upcoming SSMP annual report (still in the works) and discussed the role of crack and slurry sealing. The group was interested in learning more about the treatments, particularly slurry sealing and its importance in pavement preservation.

V. DISCUSSION

Casey discussed the City's billing policies. She explained that the policies that the CUAB reviewed last year with director Andy Parks were not completely enacted by the Finance Department. It was noted that monthly billing, one of the recommendations, was implemented and then Casey worked through most of the remaining nine policies.

Some issues discussed were:

- Avoid actions that would make rate look like a tax (liens for example).
- Sign contract with tenant or owner for payment responsibility.

- Winter averaging has issues with EDU billing used by CCSD1.
- Changes were made to the shut-off noticing, they have been well received.

Casey will return in a couple of months to complete the review.

VI. MATTERS FROM THE BOARD

Bob asked that the board request an exemption for Charles and the term limits. Beth is writing a letter.

VII. OTHER

VIII. INFORMATION SHARING

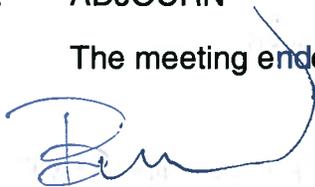
- 22nd Ave up to River Road could use some attention.
- Hunter Court pavement surface.
- Bring a map of the PCI for the City.
- What caused ice across Monroe last month?

IX. FUTURE MEETING DATE/AGENDA ITEMS

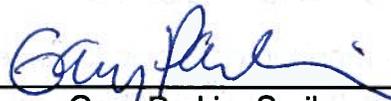
Next meeting will be February 1, 2012 (tentative) at 6:00 p.m. at the Johnson Creek facility. Future items to consider: water well contamination (was brought up at Water MP hearing), SSMP slurry sealing.

X. ADJOURN

The meeting ended at 8:30 p.m.



Beth Kelland, Vice Chair



Gary Parkin, Scribe