

**CUAB MEETING MINUTES**  
**Wednesday, January 9, 2013**  
**Johnson Creek Facility Conference Room**  
**6101 SE Johnson Creek Blvd.**

**Members Present**

Beth Kelland, Chair  
Kevin Hasey  
Monty Schroeder

**Members Absent**

Vincent Alvarez, Vice Chair

**Staff Present**

Gary Parkin, PW Operations Director

I. CALL TO ORDER

The meeting began at 6:15 p.m.

II. INTRODUCTIONS

III. CONSENT AGENDA

The meeting minutes of the November 29, 2012 meeting were approved.

IV. REPORTS

A. Utility Budget update- reviewed quarterly reports

Gary Parkin reviewed the Revenue and Expense report as of the end of November with the group. Of note:

- Street Surface Maintenance Program (SSMP) will be presented by Jason Rice prior to the annual report to Council.
- State Gas Tax fund is catching up to close deficit.
- Stormwater fund – Master Plan update will be presented to CUAB this spring prior to adoption by Council.
- Wastewater fund – Gary to check on user fee revenue which shows a higher than anticipated collection.
- Water fund – is recovering from beginning deficit, shared from the Water Division (Don) is that November pumping totals were down – something to watch as the billing for Nov/Dec is recorded. Also to watch, the Harrison Street

Water System Improvements Phase 2 will be bid out this spring, it was bid out last fall and rescinded as the bids were too high.

V. DISCUSSION

A. Moving the CUAB meeting site to PSB was discussed. No problems noted by members, changing the meeting time to accommodate PSB schedule was discussed – second Thursday and Wednesday would not work (interfere with NDA meetings). Gary will follow up with the move consideration.

B. Work Plan for the current year was discussed. The plan looks good and ready for review by the City Council (at their April 16, 2013 meeting). Noted were:

- A report on the smoke testing of the new sewers in the NESE area was requested.
- The CUAB needs to review the wastewater rate implications in late 2013.
- Information on the Riverfront Park and Kellogg for Coho projects was requested (primarily due to their proximity to the sewer treatment plant).

VI. MATTERS FROM THE BOARD

None.

VII. INFORMATION SHARING

None.

VIII. FUTURE MEETING DATE/AGENDA ITEMS

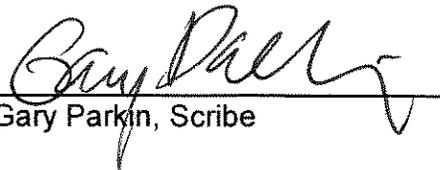
Regular meeting (at Johnson Creek facility) will be February 6, 2013 at 6:00 p.m. Stormwater Master Plan and feedback from wastewater billing were noted as items for discussion.

IX. ADJOURN

The meeting ended at 8:05 p.m.



Beth Kelland, Chair



Gary Parkin, Scribe