



Ledding Library Board Meeting

Agenda

May 13, 2024

Ledding Library

Meeting called by: Karla Branson, Library Board Chair

Attendees:

Karla Branson Deepak Kadetotad Shawne Smith Maryruth Storer Bea Perkins
Chair

Ann Heiliger Joel McLemore Krystina Thomas Brent Hushner
Vice-Chair Secretary Library Director

Guest: Donna Fuller, Friends of Ledding Library

AGENDA TOPICS

	LEAD	TIME
1. Call to order <ul style="list-style-type: none"> • Native Lands Acknowledgement • Introductions / Icebreaker / Welcome New Members • Approval of minutes from March 11 meeting 	Karla	5:30 pm
2. Friends Report	Donna	5:45pm
3. Community Comment	Karla	5:50 pm
4. Old Business <ul style="list-style-type: none"> o Library Strategic Planning 	Karla	5:55 pm
5. New Business <ul style="list-style-type: none"> o Nominations 	Karla	6:15 pm
6. Director's Report <ul style="list-style-type: none"> o Library Update 	Brent	6:20 pm

Next meeting date: 5:30 pm, June 11, 2024, Meeting Room, Ledding Library, 10660 SE 21st Ave, Milwaukie.
Please contact Brent Husher at 503-786-7584 or husherb@milwaukieoregon.gov if you would like to connect to the meeting via Zoom or accommodations.



Ledding Library Board Meeting

Minutes

March 11, 2024

Ledding Library

Meeting called by: Karla Branson, Library Board Chair

Attendees:

Karla Branson Deepak Kadetotad Shawne Smith Maryruth Storer

Chair

Ann Heiliger Joel McLemore Krystina Thomas Brent Hushner

Vice-Chair

Secretary

Library Director

Guest: Donna Fuller, Friends of Ledding Library Vice-President

AGENDA TOPICS

	LEAD	TIME
1. Call to order <ul style="list-style-type: none"> • Native Lands Acknowledgement • Gratitude Exercise • Approval of minutes from February 12 meeting 	Karla	5:34 pm
2. Friends Report—Plant sale upcoming [at Milwaukie Floral], need for volunteers and supplies. Quarterly/Sunday book sales to begin in May, need for Sunday book sale volunteers. Store is stocked up with earrings and socks!	Donna	5:40pm
3. Community Comment—No community comment this month.	Karla	5:44 pm
4. Old Business <ul style="list-style-type: none"> ○ LINCC App—App is working again. ○ Youth candidates for board, interview panel has been set up. 	Karla	5:44 pm
5. New Business <ul style="list-style-type: none"> ○ Library Foundation Update—many new board members for the Foundation, good potential to work with Ledding Library Board in the future. ○ City Strategic Planning—reviewing of City’s Strategic Plan document, board to review and see how it can influence/coordinate with Library Strategic Plan. Extended meeting for next month to have work session for Strategic Plan. 	Karla	5:46 pm
6. Director’s Report <ul style="list-style-type: none"> ○ Library Update—High level of circulation [highest in 6 years], new cards [most issued since 2020 Grand Opening, visitors [since August 2023.] Community Conversations series very successful. 	Brent	6:16 pm
7. Adjournment	Karla	6:23 pm

Monthly Report, Ledding Library, Milwaukie, OR – April 2024

Director

April was a busy, and in a lot of ways, consequential month.

In April, the City of Milwaukie's City Manager left the city for a new position in Washington County, and The Chief of Police retired. The leadership of the city is in good hands, but nonetheless, these changes had impact on some of my work. It required me to shift some of my focus from the library to my role as a member of the City's executive team.

I had the privilege of serving on the bargaining team (on the management side) as we worked through negotiations for AFSCME. I enjoyed working through this process, and the two, half-day sessions in the month represent a big time commitment.

April (into May) also represented major steps forward for the library's strategic plan. The road map of where we're going is becoming more clear. I met with the library board and some staff, to discuss our future, while incorporating the city's strategic plan and our role as library within Clackamas County. I met with our consultant, to incorporate the board's feedback from our Library Board work session, to prepare additional feedback from library staff on our staff development day on May 1st. With staff input from May 1st, and incorporating asynchronous comments from staff since then, I'll bring a revised draft for the Library Board to provide additional feedback at our May Meeting. By June, we'll aim to finalize the Strategic Plan with the Library Board. Finally, I'll then bring it to Council for their input.

Supporting Staff

Nicole attended the Public Library Association conference in Columbus, OH. This was Nicole's first time to attend a national library conference. She attended numerous sessions and learned more about Intellectual Freedom, Bookmobiles, and book lockers.

Library staff (Brent, Fida, Jan, Jana, Kelly, Sara, Tasha & Lucy) attended the Oregon Library Association annual conference in Salem.

Alex began a 6 Month online BOLI (Bureau of Labor & Industries) course to learn more about human resources and management.

The library team welcomed 23 of our City coworkers and 28 kids to the library where attendees learned about working in the library, a scavenger hunt, and button-making activity on Bring Your Child to Work Day – April 25.

Helping Milwaukians Most in Need

In May, the library will begin a new way of recording how library patrons are connecting with community partners for social services. This will include both how often staff are referring folks to our partners, and how often our partners are connecting with Milwaukians most in need.

In April, staff recorded 6 Social Service referrals in PITS. Staff provided water and granola bars to 68 patrons during the month.

Community Partnerships, Collaborations & Connections

Delivering Library Services outside of the library (outreach):

- Ardenwald Elementary after-school CARE program: storytime and the delivery of 40 library books for the kids to enjoy.
- Wichita Ready Set Go Program Pre-K classroom: storytime.

Four classes visited the library on field trips:

- Riverside Elementary School – 2 Kindergarten classes: storytime & 37 kids received library cards!
- Portland Waldorf School 2nd grade
- Portland Waldorf 7th grade

Book Displays

- Arab American Heritage Month
- Autism Acceptance Month
- Child Abuse Prevention Month
- National Library Week
- Poetry Month
- Ramadan
- Passover

Kudos

- Thank you, Jana and Kelly, for all of your efforts in supporting our staff and helping to balance the needs of all library users through, at times, challenging moments. I especially appreciate your efforts in April, as my work this month took me outside the library more often as I worked on the strategic plan, connecting with other LINCC library directors, and connecting with City of Milwaukie Department Directors and Managers. -Brent
- Three cheers for our MLIS fieldwork student Ann Heiliger who presented a lively and engaging all ages storytime on Tuesday, April 30.
- Kudos to Jan & Sara for finding endlessly creative ways to engage young readers with their book groups. Thanks to Jessalynn – and in April, Kirsten! - for giving book-loving tweens and teens the space to connect.

- Kudos to Robert for offering 1:1 tech support to so many patrons.
- Huge shoutout to Christine, Sara, Jessalynn & Tara for making sure we have monthly book displays that celebrate underrepresented voices. Thanks to everyone who makes sure those displays stay stocked.
- Special thanks to Fida for making sure we were truly honoring Arab American heritage with our display.
- Deepest thanks to Kelly who hired and is now training 6 new on-call LA1s AND 2 library interns.
- Extra thanks to all the library staff for assisting with the onboarding of 5 new hires. Everyone has been helpful, kind, and willing to assist the new staff members as they learn all of our procedures.
- Thank you to Becky for putting so much thought into the nonfiction shifting project – the collection looks so much spiffier!”

Adult Services Updates & Programs

Brent met with Cierra Cook (owner of Spoke & Word) to discuss possible future collaboration opportunities. Moving forward when authors want a bookseller onsite to sell their books, the library will partner with Spoke & Word to offer that service. Additionally, Cierra met with the Adult Services team to talk about other possible future collaborations.

Spring Open Mic - local writers performed spoken word poetry and an Open Mic followed. Milwaukie Poetry Series also hosted poet Donna Henderson, who engaged an audience of 30 poetry enthusiasts.

Visiting author Andrew Leland gave a talk on Sunday, April 28. He discussed his book *The Country of the Blind: A Memoir at the End of Sight*, which is part personal memoir, part investigation of the history & culture of blindness. Andrew's book came out last year and was listed as a Best Book of the Year by *The Washington Post*, *NPR*, *New York Times Magazine* and numerous other media outlets.



Our community partner Spoke & Word was onsite and sold 10 copies of the book.

It was a joyful occasion with 30 reading enthusiasts in attendance. Additionally, a group of 7 City of Milwaukie staff members met during lunch to discuss the book. This was the first session of the occasional, very casual Team Milwaukie Book Club.

Youth Services Programming

The Friends of Ledding Library sponsored three youth programs this month: a baby sing, sign & play class, LEGO Club, and Spanish storytime. We appreciate their year-round generous support!

Book Buddies – the book group for ages 7-9 – celebrated the final meeting of the school year with a voting party. Kids helped select the winner of this year's Beverly Clearly Children's Choice Award.

April also included the final Little Comics grab & go bags full of book-related activities and the Oregon Readers' Choice Award (ORCA) book group of the school year.

Kids and their grownups enjoyed *Wonka* on the big screen at this month's Family Movie Matinee.

Circulation Services Highlights

Kelly provided training for 5 new On-Call LA1s. Please welcome Desiree, Emma, Joelle, Lily, and Tor. They all attended a 4 hour introductory training session and then completed 8 additional training hours of shadowing. The new hires have already started filling in for vacations and absences. We are very happy to have them on our circulation team. We will welcome Simon, another new hire to the On-Call LA1s in June.

IRCO interns, Dani and Guadalupe, participated in a full shadow day at the library and observed work at all of the service points throughout the library. They will begin their internship in May and complete 160 hours each of job training. Their library work will include shelving, assisting with collection management, special projects, and learning more about library services and other city departments through tours, job shadows, and trainings.

Ledding Library Statistics						
April 2024						
	2024	2023	2022	2021	2020	2019
Circulation	59643	53142	47,140	30,979	5,400	43,354
Patron visits	19502	16367				
New Cards	333	306				
Computer Use	1281	1,348				
Wifi Sessions	1830	1,455				
Questions (all desk)	3033	2909				
Programs						
Adult	13	5				
Attendance	192	89				
Juvenile	26	30				
Attendance	917	934				
Teen	5	7				
Attendance	13	26				
Total Programs	44	42				
Total Attendance	1122	1049				
Volunteers						
Number	72	73				
Hours worked	500	703				

Ledding Library Statistics
March 2024

	2024	2023	2022	2021	2020	2019
Circulation	63785	57317	50,910	31,873	33,211	46,254
Patrons Visits	20240	18272				
New Cards	461	468				
Computer Use	1270	1006				
Wifi Sessions	1759	1539				
Questions						
All Desks	3481	3,317				
Programs						
Adult Programs	17	9				
Attendance	363	218				
Juvenile Programs	31	32				
Attendance	1856	1774				
Teen Programs	6	7				
Attendance	45	32				
Total Programs	54	48				
Total Attendance	2264	2024				
Volunteers						
Number	65	82				
Hours worked	390	620				