

**Historic Milwaukie
Neighborhood District Association
March 11, 2024
Hybrid Meeting Agenda
6:30 - 8:00 p.m.**

In person at New Milwaukie City Hall, 10501 SE Main St.

or join via Zoom:

**[https://us02web.zoom.us/j/84331494123?
pwd=N2FqMml6V0o3OXV1NXM1ZnBuNUhqZz09](https://us02web.zoom.us/j/84331494123?pwd=N2FqMml6V0o3OXV1NXM1ZnBuNUhqZz09)**

**Meeting ID: 843 3149 4123
Passcode: 385183**

Welcome and Introductions [6:30-6:40 p.m.] (10 minutes)

Presentations & Discussions [6:40-7:30 p.m.] (50 minutes total)

- Potential Pilot Program - representatives from St. John's the Evangelist Episcopal Church seeking input regarding the feasibility of hosting an emergency overnight shelter in the event of inclement weather (30 minutes)
- Transportation System Plan Advisory Committee - Chad Tucker (10 minutes)
- Police Dept Update - (10 minutes)

Neighborhood Updates [7:30 p.m.- 7:45 p.m.] (15 minutes total)

- Debbie Liptan - Earth Day update (5 minutes)
- Val Hubbard - Henley Place update (5 minutes)
- Ray Bryan - update on senior support services (5 minutes)
 - Rivers East Village. <https://www.riverseastvillage.org/>
 - Milwaukie Senior Center Transportation: <https://ncprd.com/milwaukie-center/transportation-program>

HMNDA Current Business [7:45-8:00 p.m.] (15 min. total)

- Milwaukie PD Officer of the Year Dinner Grant Request - Vote (3 minutes)
- Juneteenth Grant Request presentation - Joshua Freeman (5 minutes)
- Land-use Updates - Zackary Pacholl (7 minutes)
- Approval of Minutes [Feb '24] - Debbie Liptan (30 seconds)

Adjournment

Saint John The Evangelist
Emergency Shelter Working Group
Report to Vestry
8/13/2023

*Jamie Berry, Christy Burch, Cathy Cox,
Bruce Fontaine, and Roy Roosevelt*

Table of Contents

Table of Contents	2
Whatever you do for the least of these. . .	3
Committee Process	4
Recommendation	4
Considerations	5
Facility Concerns	5
Structural	5
Non-structural	5
Staffing	6
Safety and Security	6
Financial/Legal	7
Anticipated Startup Needs	8
Equipment	8
Supplies and Operational Expenses (both one-time/ongoing)	8
External Resources	9
Recommended Next Steps	9
Definitions	10
APPENDIX:	
Site Visit Summaries	11

Whatever you do for the least of these. . .

Matthew 25:31-40

31 “When the Son of Man comes in his glory, and all the angels with him, he will sit on his glorious throne. 32 All the nations will be gathered before him, and he will separate the people one from another as a shepherd separates the sheep from the goats. 33 He will put the sheep on his right and the goats on his left.

34 “Then the King will say to those on his right, ‘Come, you who are blessed by my Father; take your inheritance, the kingdom prepared for you since the creation of the world. 35 For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, 36 I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.’

37 “Then the righteous will answer him, ‘Lord, when did we see you hungry and feed you, or thirsty and give you something to drink? 38 When did we see you a stranger and invite you in, or needing clothes and clothe you? 39 When did we see you sick or in prison and go to visit you?’

40 “The King will reply, ‘Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.’”

Committee Process

The Emergency Shelter Working Group was charged by the vestry “to gather information to make a determination whether the idea of an emergency extreme weather shelter is feasible” for Saint John the Evangelist, as proposed by the City of Milwaukie. The workgroup was asked to report back to the vestry with a recommendation as to the feasibility, as well as with answers to a number of specific concerns raised by vestry members during an initial discussion in March 2023.

The workgroup began meeting in April. After a brainstorming session to review vestry concerns and identify other concerns from workgroup members, it was decided to start by setting up meetings with other local shelters to take notes on their operations. A number of different shelters were contacted to try to arrange visits, and those willing to meet with us were visited by two or three different members of the workgroup who reported back. A standard set of questions was developed to ensure that similar topics were covered at each visit. (See attached document - “Questions for Site Visits”)

During May and June, we contacted five different shelters:

- My Father’s Heart, Oregon City
- Zoar Lutheran, Canby
- Union Gospel Mission, Portland (97th and Powell)
- Molalla Hope, Molalla
- Burien Extreme Weather Shelter, Seattle (operated in conjunction with Highline United Methodist Church)

The first four shelters were visited in person. The last was researched by means of a Zoom meeting between workgroup members and shelter staff. (See Appendix - “Site Visit Summaries”.)

Recommendation

The working group recommendation is that the Vestry move forward in conjunction with the City of Milwaukie and Clackamas County with a plan to establish St. John the Evangelist as a site for an overnight “low-barrier” extreme cold weather shelter, having a capacity of 20 people per night. The shelter would be open during specified hours when necessitated by weather or emergency conditions..

We are not, at this time, recommending opening a daytime air quality/heat shelter due to concerns about the impact on other facility users such as Sunshine ELC and parish staff. We are also recommending that only the West Wing of the facility be used for this purpose, due to security concerns for Sunshine ELC and their clients. After a reasonable period of time, the operation should be reassessed to determine if the capacity can be increased.

Why “low-barrier”?

This type of shelter is intended to save lives; it provides emergency services on a temporary, as-needed basis. A high barrier shelter would require admission requirements such as background checks, drug testing, etc. which take time and staffing, and would prevent us from providing shelter in a timely

manner to those who need it. Guests will be required to follow acceptable behavior guidelines, and staff will be trained on how to deal with people who violate those guidelines, much in the same way that Feed the Hungry currently handles clients. (Definitions of “High” and “Low” barrier requirements are at the end of this document.)

As part of providing low-barrier assistance, we also recommend that a limited number of dogs (no more than 4 per night) be allowed entry. Many unhoused people, particularly women, rely on dogs to provide companionship and security; and being required to leave their animals outside in extreme weather is often a barrier to use of the shelter by their owners. Dogs would be required to stay in crates overnight, and to remain leashed and under the control of their owner at all times; aggressive animals will not be allowed to remain.

This recommendation is based on our prayerful consideration of a number of different factors, described in the sections below.

Considerations

Facility Concerns

Structural

- No major structural alterations would be necessary to the West Wing. Existing entrances/exits are appropriate and adequate to meet codes.
- We have adequate bathroom facilities in a location that is easily accessible and easily monitored by staff. Showers and laundry facilities are not necessary. Some existing emergency shelters, such as Father’s Heart, have only a single (one-person) restroom to support a larger number of guests; the two existing restrooms in the West Wing are adequate for the number of guests we are recommending.
- Kitchen facilities are not necessary for an emergency overnight shelter, as no cooked meals would be provided. Most shelters we visited provided snacks, hot beverages, and water only (Molalla Hope and Burien being the two exceptions). Preparation and service of meals adds tremendously to the complexity of staffing and running a shelter that is only open on an irregular basis. Also, Sunshine Early Learning Center has access to the kitchen and fellowship hall Monday-Friday, 6am-6pm.

Non-structural

- We recommend that a security system (cameras and monitoring) be installed to help ensure safety of staff and guests.
- Facility use would increase, resulting in additional need for janitorial services.

- An assessment of current door locks with potential for additional locks is recommended to secure the doors into the Sanctuary from both east and west sides.
- While an official from the City has already walked through the building, a formal written evaluation of the emergency exits from the West Wing should be obtained and emergency exit maps posted.
- A “dog potty” area needs to be identified outside the building including provision of exterior waste receptacle.

Staffing

- A Shelter Coordinator would need to be hired (preferably someone from St. John’s). This would be a paid position, and this person would work with the county/city to identify days when the shelter should be opened. They would also handle required recordkeeping for reimbursement, ordering supplies, planning/coordinating staffing and staff/volunteer training. The Coordinator would not necessarily be expected to be on site when the shelter is open.
- Minimum staffing during shelter open hours should be two people at all times. Three people would be preferable, so that if a guest does need to go outside (to smoke or take a dog out), or if there is a disturbance, those needs can be dealt with while adequate staff remain inside.
- At least one paid or volunteer staff member from St. John’s would be needed on-site when the shelter is open to be responsible for keys, building security (ensuring doors to sanctuary and Sunshine are locked/secure) and general oversight during their shift. This does not mean one person would need to be on duty all night; two or three different people might be scheduled in this role over the course of a night.
- Additional staff would be drawn from a roster of volunteers on-call to meet minimum staffing levels.
- Training will be required for all volunteers and staff:
 - Narcan training - preferably the “Train the Trainer” version.
 - First aid/AED training - preferably Red Cross certification;
 - Boy Scouts’ “Youth Protection Training” - recommended by staff at Zoar; available free online at <https://www.scouting.org/training/youth-protection/>
- Volunteers can be drawn from St. John’s and other faith communities and local community members. Volunteers would also be needed for help with laundering blankets; providing snacks; etc.

Safety and Security

- Sunshine ELC would be separated entirely from the shelter, with the Sanctuary as a “buffer zone”. The shelter staff, volunteers and guests will not access the kitchen or any other spaces beyond the West Wing during shelter hours. Shelter operations would also be primarily outside the operating hours of the Sunshine ELC (M-F 6 a.m. - 7 p.m), and guests would use a separate entrance/exit to maintain separation.
- Shelter staff will work closely with Milwaukie police as needed.

- Staff and volunteers will be trained as described above.
- The shelter should have established operating times of 6 p.m. - 8 a.m., although that may be re-evaluated after the shelter has been in operation a few times.
- Guests will be required to check in no later than 10 p.m. unless prior arrangements have been made with the shelter staff (i.e., in a case where a guest has work that finishes after that time.)
- All shelter guests will be made aware of the rules of the shelter, including acceptable behavior and entry/exit policies. This is the practice at all shelters we visited. (Some read the “House Rules” once each night after all guests have signed in; others have a “Client Agreement” that each guest signs when checking in.) These rules will include the following requirements to help ensure safety for all participants :
 - Guests are required to remain inside once checked in.
 - Guests needing to smoke or to take a dog outside for relief must be accompanied by a staff member.
 - Guests who leave after checking in will not be allowed back in that night.

Financial/Legal

- Funding source for start-up costs still needs to be identified. See list below.
- The church’s existing insurance carrier, Church Insurance Agency Corporation (CIAC), will cover this use of the facility. They will require a special endorsement once we have details of the shelter such as the specific number of guests, what equipment we purchase, what security is in place, provision of overnight supervision by staff, etc. No additional cost is anticipated for this endorsement at this time.
- A contract with Clackamas County will be necessary for reimbursement of services based on occupancy. According to the local shelters we contacted, there is a minimum reimbursement for 10 beds each night the shelter is opened. The current reimbursement rate is \$35/bed/night (this may be increasing.) If the shelter opens 90 nights per year (using data from Zoar Lutheran for last year), the minimum reimbursement would amount to approximately \$31,500 per year; the total would be higher if more beds were occupied each night.

This reimbursement could be used to cover:

- Increased costs to the parish for utilities, custodial services, security camera monitoring, etc.
- Staffing costs for 1 paid staff all hours the shelter is open; rate TBD but \$18-20./hour is common.
 - Assuming 90 open nights/year, with 14 hours of paid staff each night and only minimum beds filled, staffing = \$22,680.
 - Note that since other staff would be volunteers, this cost remains constant if occupancy increases.
- Ongoing supplies and operation - unknown amount

Anticipated Startup Needs

Equipment

- Generator for back-up power to the facility to ensure that heat and basic lighting, etc. continue to function in the event of power outages.
- Security cameras for the lobby, rear hallway, and conference room as noted under Safety and Security, above.
- 25 mats for sleeping: While some shelters used cots, mats are preferred for ease of storage as they can fit in a smaller space and they are easier to sanitize between uses. Although we are only expecting 20 guests at a time, it seems prudent to acquire a few extras in case of damage or unexpected needs.
- 75 lightweight fleece blankets. This will allow at least one blanket per guest, while also ensuring that we have enough blankets to wash them between uses. According to shelters we visited such as Father's Heart, using heavier blankets made laundering more difficult; fleece was inexpensive, easy to clean, durable, and warm.
- Air purifiers were strongly recommended (for both conference room and hallway) to reduce odors and the possible spread of germs. St. John's currently has 2, but we recommend additional purifiers are purchased solely for the use of the shelter.
- Additional garbage cans, both indoor and outdoor.
- 4 dog crates, to allow us to serve guests who would not otherwise be willing to come in if they had to leave their dogs outside (dogs would be required to be crated when inside the shelter, and on leashes and under control of their owners) when coming/going from outside.

Supplies and Operational Expenses (both one-time/ongoing)

- Snacks, hot beverages, bottled water only - no meals will be provided, as we will not be accessing the kitchen (or the entire East side of the facility) to ensure a secure barrier between the shelter and the rest of the church.
- Personal hygiene supplies for clients. Supplies provided at various shelters included feminine hygiene supplies; deodorant body wipes so guests can clean up; soap; combs; toothbrushes; etc.
- Socks (it is required at some shelters that guests keep socks on at all times; My Father's Heart provides socks for guests who don't have their own.)
- Cleaning and sanitizing supplies - disinfecting wipes, hand sanitizer, gloves and masks, cleaner for mats, sharps containers, paper towels, etc.
- Bicycle locks to loan to guests.
- First aid supplies, including Narcan
- Power strips and phone charging cables
- Flashlights
- Regular carpet cleaning during shelter season
- Monitoring of security cameras

- Laundry costs for blankets

External Resources

- City of Milwaukie Police Department and Behavioral Health Services. (Note: MPD officers have received training in Behavioral Health and Houseless Services; <https://tinyurl.com/2wuwjicr>)
- County 211 website - provides notice to potential guests <https://www.211info.org/>
- Training resources for staff both online and in person:
 - <https://www.clackamas.us/publichealth/substancesafety#naloxoneandharmreduction>
 - <https://www.scouting.org/training/youth-protection/>
 - Red Cross
- Stephanie Hollingshead, Father's Heart - serves on the County committee working with emergency shelters, and is willing to help us coordinate volunteers
- Jill Solis, Milwaukie Lutheran - has had several years of experience working with Molalla Hope Emergency Shelter

Recommended Next Steps

Community engagement for this project is crucial to its success. We recommend that before the vestry makes a final decision whether to move forward, a meeting should be called to update the parish community and allow parishioners to provide input.

If the decision is to move forward with the emergency shelter, additional outreach will be needed to engage with stakeholders. Our neighbors at St. John's need to be part of the discussion; we need input from them and we need to provide answers to their concerns. St. John's will need to work with the City and County to communicate with neighboring businesses and residents both to address community concerns and to invite participation. External stakeholders include but are not limited to:

- Sunshine Early Learning Center
- Neighboring businesses such as Milwaukie Lumber, Ovation Bistro, Beacon Oral Surgeon, Cha Cha Cha Restaurant, Northwest Beauty Salon (all businesses on Jefferson and blocks adjacent)
- Milwaukie Downtown Development Association
- Other Milwaukie faith communities, including Milwaukie Lutheran, St. John's Catholic Church, Milwaukie Presbyterian, and St. Stephen Serbian Orthodox
- The Diocese
- City of Millwaukie, including both Police and Behavioral services
- Clackamas County

An implementation team from St. John's will need to work with both the City and County to develop a plan and timeline. This plan needs to address, at a minimum, the following items:

- Specific costs for start-up and operational needs listed above and present funding needs to county (ask the county to pay for these costs)
- Shelter staffing plan, including both paid staff and volunteers and training as listed above
- Procedures and record-keeping requirements called for by the contract with the county
- Development of “Good Neighbor Agreement” (shelter guidelines to be signed by guests on admission)
- Contractual relationship with the City/County, including reimbursement, procedures and record-keeping needs, and other technical requirements.

Definitions

- Low Barrier - Guests are not required to have any of the following to stay:
 - Criminal background check
 - Income verification
 - Program participation
 - Sobriety (see below)
 - Identification
- High Barrier (also referred to as “abstinence-based” or “dry” shelter): Guests are expected to abstain from alcohol or illegal drugs and to participate in community life (such as Salvation Army expectation that guests will attend services). It can also mean people with pets, or with too many possessions, will be denied access.
- Sobriety: as used above, sobriety means someone is not an “active user” of drugs or alcohol; drug tests may be required. For purposes of an emergency shelter, we would not require “sobriety”, but we would require appropriate behavior of all guests and no alcohol or substance use while in the shelter.

APPENDIX:

Site Visit Summaries

Father's Heart, Oregon City

- Father's Heart functions as a day center as well as an emergency shelter; when they're open as an emergency shelter they do not provide other services (meals, etc.) Hot drinks and snack foods are offered.
- Minimum 2 staff on duty at a time.
- Guests sign in on forms that are used to track usage for reimbursement from the County. Doors are locked at 10 pm, and anyone leaving after then can't return. Late arrivals due to work have to be arranged in advance. People with dogs who need to take them out during the night must be accompanied by a staff member at all times.
- "Announcements" (Rules) are read at 7 p.m. to all guests.
- Shelter approved for 41 people; they tend to have a 4:1 ratio of men to women. There is no requirement for gender-separate sleeping, but they have a space that they can use to segregate women if there's a need.
- They only have 1 bathroom, single-user, not gender-specific. A staff person monitors the bathroom entry/exit.
- Guests use mats, not cots (easier to clean and store in a stack). They provide fleece blankets but no pillows. Blankets are washed between uses. No storage for possessions – must be kept on/next to their mat.
- All guests must wear socks at all times in the shelter – if they don't have any, socks are provided.
- Sharps container available. Bike locks and headphones can be checked out. Dogs allowed in crates (Stephanie recommended we have a few available). They also have a supply of wet wipes so that guests can clean up to reduce smell.
- Staffing: Stephanie and Rocio would help us coordinate volunteers. Each shelter location works under a contract with the county or city (?). The contract specifies how much they are reimbursed "per bed" (theirs is \$35/bed); it should also specify payment for a minimum number of beds each time we open to cover the cost of having a staff person there.
- There should always be at least one church staff person on site when the shelter is open, to provide oversight and hold the keys, etc.; that person is paid. The remainder of staffing could be provided by volunteers.

Zoar Lutheran, Canby

- Licensed for 41, but they rarely have that many – often as few as 8 – 10 per night.
- All their volunteers have Boy Scout’s “Youth Protection Training” as well as Narcan training – recommended we have the “Train the Trainer” version
- Their staffing levels: 2 people minimum to open, then one more person when they go over 10 people, and one more for each 10.
- Steve is the director, responsible for making the decision whether to open or not. He emails volunteers to get a couple to work, then emails the “officials” to notify them of their decision. Once that’s done, he changes the hours on the 211 notification list (website) to show that they’re open that night.
- They were open 85-90 nights last year.
- They use cots by preference.
- People are NOT allowed to go outside once they check in.

Burien Severe Weather Shelter, Seattle

- Licensed for 51, but in really extreme weather they will take extra and have them sitting in chairs if necessary. 4 single-stall bathrooms.
- They place people in the sanctuary, as well.
- They DO allow people to go out all night. Reduces agitation if people need to smoke, etc.; downside is drug dealers circulate outside waiting.
- Burien uses cots by preference for health reasons (dirt on floor, etc.) They started by purchasing disposable cot liners, but now they use reusable cot liners that they wash.
- This Shelter activates when the temperature is 32 deg for 12 hours or more and/or 3 inches of snow
- The shelter provides bins that can be stowed under cots for storage of personal items. They feel this helps reduce theft and some potential fights.
- They also provide a hot meal, because they feel that also keeps people calmer as they often come in hungry.

On City of Burien website:

During a severe weather event such as snow, severe hot or cold temperatures, or smoke, the City of Burien partners with Highline United Methodist Church to support the opening of a severe weather overnight shelter. The City may also activate a daytime severe weather center at the Burien Community Center or other City facility during severe weather events. If the shelter and severe weather center are open, this web page will be updated to reflect current hours of operation.

Highline United Methodist Severe Weather Shelter

The Highline United Methodist Church’s Severe Weather Overnight Shelter opens during severe winter weather. The shelter is operated by the Highline United Methodist Church, with support

from the City of Burien and King County. To learn about how to donate and volunteer, visit their [donations and volunteer website](#) or email shelter.highlineumc@gmail.com.

King County Public Health Emergency Sheltering Recommendations:

- Recommended 1 toilet per 20 people
- Provide behavioral resources for guests in crisis
- Designate a person in charge for ensuring supplies are stocked
- Develop cleaning protocol and schedule during open shelter and after
- Develop health & wellness protocol for those with contagious illness/Covid
- Develop protocol for mitigating bedbugs, lice, scabies. Consider purchasing a “hot box” to treat infected belongings.
- Sleeping spaces are designated and are equal in size with designated storage space for belongings
- Registration area for screening and intake supplies and staff
- Signage - Rules & regulations posted, hours of operation, behavior expectations
- Smoking areas designated
- Pet relief area designated
- Garbage cans available and accessible (designate pet waste can)
- Consider air purifiers throughout room (check CADR rating for room area)
- Use HEPA-filtered vacuums
- Provide containers or plastic bag for guests to store their belongings in during their stay
- Register pets as they enter
- Separate sleeping areas for guests with pets
- Develop pet protocol (i.e. rabies vaccines required, leashes required, crate use indoors required). Have contact for local animal control to address aggressive animals. Have public health contact info to report animal bites for emergency rabies treatment.

Checklist for supplies

- Hand soap
- Paper towels
- Toilet paper
- Hand sanitizer
- Tissues
- Garbage bags
- Disposable face masks
- Covid test kits
- Disinfectant
- First Aid Kit
- AED and training for each staff/volunteer on site
- Narcan (if available and if trained individuals to administer)

- Grabber tool for needles and waste
- Sharps container
- Hygiene kits (body wipes, toothbrush & paste, shampoo, comb, razer, sanitizer, hand warmers, socks)
- Pet waste bags

Union Gospel Mission (97th & Powell)

Operated in a Nazarene church, but it's a separate non-profit

- NOT an emergency weather shelter – they're open six months of the year, from 11/1 through 4/30. Very large facility.
- Church also has "pod housing" on site for families.
- Accommodates up to 45; usually at capacity.
- "Medium barrier" facility – they have "controlled entry" with an entry guard; no substance use on site; once inside, they can't leave (and if they leave, they are monitored until they are off the property).
- Staffing unclear. There appears to be overlap between the shelter and the church.
- They use mats rather than cots.

Molalla Hope

This site has operated an emergency shelter for over 10 years but has recently closed and is looking for a new location in Molalla. Jill Soli, a visitor to the workgroup meeting from Milwaukie Lutheran, used to work at this shelter, and shared that there have been challenges with neighbors and neighboring businesses who have opposed the shelter. She also shared that the recent discussions in local governments about anti-camping policies have created a lot of anger and alarm among the house-less clients they serve, which has led to some backlash against the shelter and some staff were "targeted" because the director is also a city council member (she has received personal threats).

Take-aways from this site visit:

- Molalla Hope receives \$35.00 per client per night from Clackamas County - data on clients is collected at check-in and provided to the county. This money helps pay for their staff members.
- They have paid shifts for staffing (shifts pay either \$18.00/hr or \$20.00/hr depending on the shift)

- Their shelter is open 6pm to 8am during extreme weather. Guests are not allowed to check in after 10pm, but they are allowed to go outside to smoke and come back in, but they are accompanied by a staff member or volunteer.
- This is a low-barrier shelter. Drug use was a problem and it was disturbing to the neighbors to see people visibly high or in mental health crisis.
- Training was provided by Clackamas County and included First Aid/Narcan training
- The shelter has been open approximately 70-100 nights during a year (for cold weather they open when there is a 33 degree wind chill or below and there is no specific high temp. guideline set by the county)
- Molalla Hope documents:
 - Data Collection form (client data which is required by Clackamas County for all guests)
 - Clackamas County Consent form for the shelter
 - Good Neighbor Agreement (clients sign this guideline agreement upon entry to the shelter)



Neighborhood District Association (NDA)
Grant Program Application

I. Applicant Information

Project/Program Name: Milwaukie Police Department Police Officer of the Year Dinner and Award

Project/Program Contact Person: David Hedges - Milwaukie Public Safety Foundation

Phone: 971-222-5299 Email: secretary@milwaukiepsf.org

Website Address (if any): milwaukiepsf.org

Mailing Address: 5185 SE Elk Street

City/State: Milwaukie

Amount Being Requested: \$ 100 Date: 1/17/24

Partnering Organizations (if any): The Elks - Milwaukie Lodge

II. Project or Program Details

Note: Please attach additional pages as necessary to fully describe the proposed project or program.

Describe the goal and the need for the proposed project or program.

To honor the Milwaukie Police Officer of the Year, and an opportunity to thank the members of the department, both sworn and non-sworn.

It is a matter of great pride to the police department that the community puts on this event, and they are very appreciative that we do so. It helps to foster a good relationship between the police and the community.

Who will be involved in the project or program and how has support evolved in the neighborhood/s?

Milwaukie Public Safety Foundation. Milwaukie Police Department.

The Officer of the Year is selected by their peers and is honored at the dinner.

The Officer of the Year Award Dinner has been sponsored by the NDAs since the mid 1990s.

Project Time Frame: Beginning Date 2/3/23 End Date 3/20/23

Please describe how the grant money, if approved, would be used:

To purchase meals for Milwaukie Police Department personnel and three guests of the award winners at the dinner.

Milwaukie Public Safety Foundation will cover all remaining costs, along with The Elks.

Total number of tickets given to the police department is 4 to each award winner, and 24 to be distributed in the department.

III. Proposal Criteria

Project meets at least one of the following applicability criteria for value to the neighborhood. Check the appropriate boxes:

☐

(1) Neighborhood Organizing/ Organization Development

activities, services and materials that generate new neighborhood membership, grow the organization or educate neighborhood leadership toward the organization's development and continued operation.

☐

(2) Neighborhood Physical Improvements

materials and services to be used toward playgrounds, minor park improvements, community gardens or other facilities, neighborhood markers, identity signs, banners, trash cans, benches, etc.

☐

(3) Neighborhood Preservation

materials and services that sustain or enhance the health, public safety and welfare of the neighborhood such as crime watch, traffic management, or home weatherization programs; or contribute positively to the neighborhood's aesthetic quality such as design guideline development, community property maintenance programs or beautification programs.

☐

(4) Neighborhood Cultural, Social or Recreational Initiatives

materials and services that promote diversity, family literacy programs, neighborhood computer labs, after school enrichment programs, youth athletic leagues, career preparation, services for the needy, disabled or elderly and cultural activities such as music, dance, or art programs.

☐

To the best of my knowledge, the project complies with all city, county and state codes.

Please provide any additional comments and information that you would like to share with the NDA/s about this proposal.

The NDAs have supported this event for almost 25 years. Costs have risen greatly post COVID and your continued support would be very much appreciated.

Applicant's Signature: David Hedges

Digitally signed by David Hedges
Date: 2023.02.03 11:49:48 -08'00'

Title (if any): Secretary

Date: 1/17/24



For NDA Use Only

Each NDA that has approved this proposal shall have the chair or their designee sign and date below.

☐ Ardenwald/JC _____ Date _____

☐ Hector Campbell _____ Date _____

☐ Historic Milwaukie _____ Date _____

☐ Island Station _____ Date _____

☐ Lake Road _____ Date _____

☐ Lewelling _____ Date _____

☐ Linwood _____ Date _____

☐ Report received. Date _____



Neighborhood District Association (NDA)
Grant Program Application

I. Applicant Information

Project/Program Name: _____

Project/Program Contact Person: _____

Phone: _____ Email: _____

Website Address (if any): _____

Mailing Address: _____

City/State: _____

Amount Being Requested: \$ _____ Date: _____

Partnering Organizations (if any): _____

II. Project or Program Details

Note: Please attach additional pages as necessary to fully describe the proposed project or program.

Describe the goal and the need for the proposed project or program.

Who will be involved in the project or program and how has support evolved in the neighborhood/s?

Project Time Frame: Beginning Date _____ End Date _____

Please describe how the grant money, if approved, would be used:



III. Proposal Criteria

Project meets at least one of the following applicability criteria for value to the neighborhood. Check the appropriate boxes:

☐

(1) Neighborhood Organizing/ Organization Development

activities, services and materials that generate new neighborhood membership, grow the organization or educate neighborhood leadership toward the organization's development and continued operation.

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(2) Neighborhood Physical Improvements

materials and services to be used toward playgrounds, minor park improvements, community gardens or other facilities, neighborhood markers, identity signs, banners, trash cans, benches, etc.

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(3) Neighborhood Preservation

materials and services that sustain or enhance the health, public safety and welfare of the neighborhood such as crime watch, traffic management, or home weatherization programs; or contribute positively to the neighborhood's aesthetic quality such as design guideline development, community property maintenance programs or beautification programs.

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(4) Neighborhood Cultural, Social or Recreational Initiatives

materials and services that promote diversity, family literacy programs, neighborhood computer labs, after school enrichment programs, youth athletic leagues, career preparation, services for the needy, disabled or elderly and cultural activities such as music, dance, or art programs.

____ To the best of my knowledge, the project complies with all city, county and state codes.

Please provide any additional comments and information that you would like to share with the NDA/s about this proposal.

Applicant's Signature: _____

Title (if any): _____

Date: _____

For NDA Use Only

Each NDA that has approved this proposal shall have the chair or their designee sign and date below.

____ Ardenwald/JC _____ Date _____

____ Hector Campbell _____ Date _____

____ Historic Milwaukie _____ Date _____

____ Island Station _____ Date _____

____ Lake Road _____ Date _____

____ Lewelling _____ Date _____

____ Linwood _____ Date _____

____ Report received. Date _____