

BUDGET COMMITTEE

Video Meeting
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MINUTES

May 7, 2022

Chair Schockner called the Budget Committee meeting to order at 9:46 a.m.

Present: Lisa Batey, Mark Gamba, Kathy Hyzy, Caili Nance, Desi Nicodemus, Michael Osborne, Leslie Schockner, Jon Stoll

Absent: Mary Rowe (sabbatical), City Council position #1 (vacant)

Staff:

Accountant Judy Serio	Finance Director Bonnie Dennis
Assistant City Manager Kelly Brooks	Interim Human Resources Director Mary Rowe
Assistant Finance Director Keith McClung	Library Director Katie Newell
City Manager Ann Ober	Police Captain Ryan Burdick
City Recorder Scott Stauffer	Public Works Director Peter Passarelli
Community Development Director Joseph Briglio	

1. CALL TO ORDER

2. INTRODUCTIONS

3.A. BN 2023-2024 PROPOSED BUDGET DEPARTMENT PRESENTATIONS

Schockner called to order the continuation of the public hearing on the Proposed Biennium Budget for Fiscal Years 2023 and 2024. The purpose of this hearing is to hear the staff reports and take public comment on the proposed action.

Dennis introduced the order of department presentations.

Brooks presented the City Manager budget. An overview of the department's services was given. The accomplishments and goals were provided. The proposed budget was presented along with significant items reflected in the budget.

Ober added the houseless & behavioral specialist addition would possibly be two FTEs, just to be transparent, the funds may be used differently than what was described.

Committee members discussed funding and services currently provided by staff, county, and other agencies.

Brooks presented the City Hall Fund budget. The goals and project timeline were provided. The proposed budget was presented along with significant items reflected in the budget; this fund is expected to close in FY 2024.

Dennis presented the Public, Educational, Government (PEG) department budget. The accomplishments and goals were provided. The proposed budget was presented. Clarification was provided for the depletion of reserves; this will not affect funding that is provided to the schools.

Brooks presented the Engineering Services budget. The accomplishments and goals were provided. The proposed budget was presented along with significant items reflected in the budget.

Schockner asked what entity will make decisions about the SAFE spot improvement funding.

Brooks responded PSAC will start the conversation.

Batey asked if the projects listed under the goals are funded by SAFE money or will future bonding be needed.

Brooks responded Passarelli will be able to answer that question during his presentation of the utility funds.

Brooks continued with the presentation of the proposed budget along with significant items reflected in the budget.

Passarelli presented the Transportation Fund. An overview of the public works department was given. The accomplishments and goals were provided. The proposed budget was presented along with significant items reflected in the budget. Going out for another bond has been deferred.

Passarelli presented the System Development Charges budget. The accomplishments and goals were provided. The proposed budget was presented along with significant items reflected in the budget.

Stoll ask how it is decided whether to use SDC or transportation funds for a project.

Passarelli responded SDC funds are used if the improvement is related to growth or loss of capacity.

Passarelli presented the Water Fund budget. The accomplishments and goals were provided. The proposed budget was presented along with significant items reflected in the budget.

Hyzy stated the city forgoing water shut-off during the pandemic was a fulfillment of the equity, justice, and inclusion council goal.

Schockner clarified customers who are meeting the payment plan will not have their service shut-off.

Passarelli responded meeting their payment plan will not be shutoff. There are still funds available through St. Vincent de Paul if residential customers meet eligibility.

Passarelli presented the Wastewater Fund budget. The accomplishments and goals were provided. The proposed budget was presented along with significant items reflected in the budget.

Batey asked how the cleaning of the system identifies infiltration and inflow issues.

Passarelli explained the wastewater system cleaning process.

Passarelli continued with the accomplishments and goals of the Wastewater Fund. The proposed budget was presented along with significant items reflected in the budget.

Passarelli presented the Stormwater Fund budget. The accomplishments and goals were provided.

Schockner asked if there is a schedule for street sweeping or who to contact if there is a problem.

Passarelli responded the public works department can be contacted.

Brooks added there is a “Contact Us” form on the city website.

Passarelli continued with the Stormwater Fund’s goals. The proposed budget was presented along with significant items reflected in the budget. NOAA Fisheries Grant will be received by the city.

Dennis clarified the NOAA grant does not appear in the intergovernmental line; it was inadvertently missed; the motion for the proposed budget approval will need to list the \$585,000 for the grant.

Batey asked the difference between the master plan and management plan for stormwater.

Passarelli responded the master plan lays out the infrastructure for the long-term. The management plan is an operational document to meet the permit requirements.

Passarelli presented the Public Works Admin budget. The accomplishments and goals were provided.

Schockner needed clarification of the climate program financing.

Passarelli responded the impacts are still being defined by the consultant. Looking for dedicated funding for the climate work done in the community.

Hyzy clarified climate action is a council goal and needs permanent funding.

Batey requested clarification on performance measures.

Passarelli continued with the Public Works Admin’s proposed budget was presented along with significant items reflected in the budget.

Passarelli presented the Facilities Management budget. The accomplishments and goals were provided. The proposed budget was presented along with significant items reflected in the budget.

Batey asked what is included in the seismic retrofit.

Passarelli responded it is structural and non-structural work.

Stoll asked if there is a staff manager for the move to the new city hall.

Passarelli responded there is an established team for this project.

Stoll asked if other cities have gone through similar moves and can offer guidance.

Ober responded the city has hired a consultant along with staff to facilitate the move.

Passarelli presented the Fleet Services budget. The accomplishments and goals were provided. The proposed budget was presented along with significant items reflected in the budget.

Newell presented the Library budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Schockner asked if Kanopy would be available through the library to download movies.

Newell responded there is not enough interest among other libraries in the district to make it economical.

Stoll mentioned the cover of the Library Journal.

Newell responded the library applied for the architectural award and was featured on the cover.

Briglio presented the Community Development budget. An overview of the department's services was given. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Briglio presented the Planning Services budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Briglio presented the Building Fund budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Briglio presented the Construction Excise Tax Fund budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Batey clarified the \$750,000 from the Milwaukie Redevelopment Commission budget is not reflected in this fund.

Briglio responded correct, those funds were for downtown.

****Break****

Burdick presented the Code Enforcement budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Burdick presented the Police budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Schockner asked if the searchable citizen database will allow the citizens to provide information to the police department.

Burdick responded a QR code can be tagged to an event and would allow citizen interaction.

Batey asked if that feature would have citizens showing up to police scenes.

Burdick responded other agencies have implemented this program; there is a delay in updating the map.

Nance asked if this type of program would need to be vetted for equity prior to implementation.

Burdick and Ober responded it has been presented to the equity steering committee.

Stauffer presented the City Recorder budget. An overview of the department's services was given. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Committee discussion ensued on the Grand Ronde collaboration.

Stauffer presented the Municipal Court budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Stauffer presented the City Council budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Ober presented the City Attorney budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Rowe presented the Human Resources budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Dennis presented the Finance budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Batey asked if accepting Venmo would reduce bank charges.

Dennis responded there would still be bank charges with those types of payment along with security components; it can be investigated for the future.

Dennis presented the Information Technology budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Dennis presented the Non-departmental budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

Dennis presented the Debt Service budget. The accomplishments and goals of the department were provided. The proposed budget was presented along with significant items reflected in the budget.

3.B. BN 2023-2024 PROPOSED BUDGET PUBLIC TESTIMONY

Schockner opened the public testimony.

Elvis Clark, citizen, expressed concern with upcoming transportation projects, Ardenwald neighborhood streets condition and sidewalk funding promised by a previous engineering director.

Brooks responded there is money allocated for SAFE spot improvements, which will address some of the concerns.

Gamba made a motion to close public testimony. It was seconded by Hyzy.

Motion passed with the following vote: Batey, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting “aye.” (8:0)

Jacob Sherman, citizen, was having technical difficulties and could not unmute to give public testimony.

Batey made a motion to reopen the public testimony. It was seconded by Gamba.

Jacob Sherman, citizen, requested funding be allocated for the neighborhood pedestrian and traffic safety program. Consider the small, quicker projects to repair the streets.

Brooks responded SAFE program came after the transportation plan. There is \$180,000 allocated for spot improvements. Difficulty completing smaller projects since the department is currently understaffed. Need people and time to do the projects well.

Gamba recognizes the staffing issues and the pandemic; the original SAFE program’s intention was to repair the smaller issues quickly.

Ober responded several items have been done, priority areas where there are pedestrians and children.

Batey made a motion to close public testimony. It was seconded by Nicodemus.

Motion passed with the following vote: Batey, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting “aye.” (8:0)

3.C. DELIBERATIONS BY COMMITTEE MEMBERS

Batey commended staff on the budget document.

3.D. VOTING BY COMMITTEE MEMBERS

Batey made a motion to approve the City Manager’s Proposed Budget totaling \$192,619,000 for Biennium 2023 and 2024 with a property tax rate of \$4.1367 per 1000 of assessed value for fiscal year 2023 and \$4.1367 per 1000 of assessed value for FY 2024 and a bond levy amount of \$860,000 for fiscal year 2023 and \$860,000 for fiscal year 2024. With the following changes adding \$585,000 to the Stormwater Fund to reflect a grant added to resources. The total city budget with this change is \$193,204,000. It was seconded by Hyzy.

Motion passed with the following vote: Batey, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting “aye.” (8:0)

4. MOTION TO CANCEL THE MAY 14, 2022, SCHEDULED MEETING

Stoll made a motion to cancel the May 14, 2022, budget committee meeting. It was seconded by Gamba.

Motion passed with the following vote: Batey, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting “aye.” (8:0)

5. OTHER ITEMS

None

6. ADJOURN

It was moved by Gamba and seconded by Nicodemus to adjourn the meeting.

Motion passed with the following vote: Batey, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting “aye.” (8:0)

Chair Schockner adjourned the meeting at 1:56 pm.

Respectfully submitted,

Judy Serio

Judy Serio, Secretary / Accountant