

BUDGET COMMITTEE

Video Meeting
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MINUTES

APRIL 30, 2022

Chair Schockner called the Budget Committee meeting to order at 10:01 a.m.

Present: Angel Falconer, Mark Gamba, Kathy Hyzy, Caili Nance, Desi Nicodemus, Michael Osborne, Leslie Schockner, Jon Stoll

Absent: Lisa Batey, Mary Rowe (sabbatical)

Staff: Accountant Judy Serio
Assistant Finance Director Keith McClung

City Manager Ann Ober
Finance Director Bonnie Dennis

1. CALL TO ORDER

2. INTRODUCTIONS

3. APPROVAL OF FEBRUARY 28, 2022 COMMITTEE MEETING MINUTES

Stoll made a motion to approve the minutes as written. It was seconded by Gamba to approve the February 28, 2022 minutes as written.

Motion passed with the following vote: Falconer, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting "aye." (8:0)

4. APPOINTMENT OF VICE-CHAIR

Stoll made a motion to nominate Batey for vice-chair. It was seconded by Gamba to nominate Batey as vice-chair.

Motion passed with the following vote: Falconer, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting "aye." (8:0)

5. COMMUNITY COMMENTS

None

6A. QUARTERLY FINANCIAL REPORT FOR THE THIRD QUARTER FY 2022

Dennis stated the quarterly report will not be presented in great depth since the budget discussion will reflect the numbers from this report. The report is in line with expectations.

6B. PROPOSED SUPPLEMENTAL BUDGET FOR FY 2022

Dennis explained the process for the supplemental. The first item is in the General fund related to parks; it will move parks from the Community Development department to Public Works Admin. This transfer is administrative to ensure the financial records are reflective of actual activity as the city moves into the next biennium.

The second item, the Public Educational Government (PEG) department purchased audio visual equipment for the new city hall. The original purchase was from the City Hall fund, the transfer will move the purchase to the PEG department.

The third item is related to the Building fund and will be presented to City Council at a public hearing. With the increase in revenues and permit activity, there was a direct relationship to contractual service expenses. There is also the purchase of the permitting software which is not reflected in the current budget. Multiple city programs will be incorporated into the new software. The Building department has been collecting a technology fee in anticipation of the software purchase.

Stoll asked if the other departments using the software will assist in paying for the software.

Dennis responded that multiple departments will pay for the new software.

7A. PUBLIC HEARING - BN 2023-2024 PROPOSED BUDGET

Schockner opened the public hearing on the proposed biennium budget for fiscal years 2023 and 2024 and asked if any members had a conflict of interest.

Members did not disclose any actual or potential conflicts of interest.

Ober presented the City Manager's budget message.

Schockner asked if the increased insurance costs are attributable to the weather events.

Ober responded some of it is weather related but also include workers' comp and world related items specific to local government.

Dennis added that the insurance increases is common across the board for all municipalities.

Dennis presented an overview of the proposed biennium 2023-2024 budget document. An overview of each section was presented. Transfers were presented and the methodology of the allocation was explained to members. Individual departments and the Milwaukie Redevelopment Commission (MRC) budgets will be presented in detail at the May 7th meeting.

Dennis presented the General fund budget. Highlights presented included the property taxes. It is based on the county assessor's estimated growth of 3-3.5%. Franchise taxes will remain consistent with previous years; given the decrease in telecoms and increase in solid waste. Subsequent resources were explained. Significant expenditures were summarized by category.

Dennis requested questions be submitted by noon on May 5th.

Gamba made a motion to continue the public hearing to May 7, 2022. It was seconded by Hyzy.

Motion passed with the following vote: Falconer, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting "aye." (8:0)

7B. PUBLIC HEARING - STATE REVENUE SHARING

Schockner opened the public hearing on the state revenue sharing and asked if any members had a conflict of interest.

Members did not disclose any actual or potential conflicts of interest.

There was no public comments or testimony.

Dennis provided an overview of the state revenue sharing funds.

Stoll asked there are spending restrictions on the funds.

Dennis responded the money is for operations.

Schockner asked if there are any public comments.

There were no public comments.

Gamba made a motion to close the public testimony on the state revenue sharing. It was seconded by Hyzy.

Motion passed with the following vote: Falconer, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting "aye." (8:0)

Stoll made a motion to approve and recommend the state shared revenues to City Council. It was seconded by Nicodemus.

Motion passed with the following vote: Falconer, Gamba, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting "aye." (8:0)

8. OTHER ITEMS

None

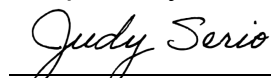
9. ADJOURN

It was moved by Nicodemus and seconded by Hyzy to adjourn the meeting.

Motion passed with the following vote: Gamba, Falconer, Hyzy, Nance, Nicodemus, Osborne, Schockner, Stoll voting "aye." (8:0)

Chair Schockner adjourned the meeting at 11:12 am.

Respectfully submitted,



Judy Serio, Secretary / Accountant