



## Climate Action Plan Committee - Meeting 4 Summary

Milwaukie Public Safety Building – 3200 SE Harrison Street, Milwaukie, OR 97222

August 28, 2018 – 6:00 – 9:00 p.m.

Committee Members Present	Representing
Shane Abma	City of Milwaukie – Council Liaison
Vincent Alvarez	Community Member
Brooke Berglund	Utility
Mark Gamba	City of Milwaukie – Mayor/Council Liaison
Katharine Hyzy	Community Member
Britt McConn	Community Member
Eben Polk	Clackamas County
Andy Taylor	Community Member
Yelena Voznyuk	Community Member
Mark Hilton	Community Member
Eric Corey Freed	Community Member

Committee Members Not Able to Attend	Representing
Linda Blue	Community Member
Shanna Brownstein	Utility
Patricia Cronin	Community Member
Cindy Quintanilla	North Clackamas School District
Scott Stewart	Large employer
David Dugan	Large employer

Staff Present	
Peter Passarelli	City of Milwaukie
David Levitan	City of Milwaukie
Mari Valencia	EnviroIssues
Emma Sagor	EnviroIssues
Josh Proudfoot	Good Company



## Welcome and introductions

Mayor Mark Gamba welcomed Climate Action Plan Committee (CAPC) members. Since the CAPC last met in June, the project team developed the first draft of the Climate Action Plan (CAP) and provided it to members for feedback. Mayor Gamba thanked the CAPC for their review and thoughtful comments. He said the committee’s work on refining the draft CAP in this session is critical to developing a meaningful plan for our community. He said it is crucial to develop a plan that all community members can read, understand and use.

Mayor Gamba let the CAPC know that he is still working on his letter that will be part of the introduction chapter of the CAP. He plans to send it to the CAPC for review and feedback.

Peter Passarelli, Public Works Director and CAP Project Manager, also thanked the CAPC for their feedback and important work thus far. He reminded the CAPC that the CAP will be used develop future programs to address the actions and strategies outlined in the plan. These programs do not need to be entirely defined in the plan; rather, the plan lays the policy foundation to develop these programs. (A list of potential programmatic actions recommended by CAPC members during the meeting is appended to this summary).

Peter also noted refinements made to the CAP actions and strategies since the last CAPC meeting have significantly improved the anticipated emissions reductions from around 30% to 73% of our 2016 carbon footprint.

## Meeting Objectives

Facilitator Emma Sagor reviewed the agenda and the meeting objectives:

- Review and discuss CAPC feedback on the draft CAP
- Gain concurrence on revisions to draft and path forward for moving CAP to Council for adoption.
- Gain feedback and discuss potential future role of the CAPC

## Project schedule/status update

Peter Passarelli, Milwaukie Public Works Director and CAP Project Manager provided an overview of the project schedule:

Date	Task
Aug. 28	CAPC #4 - Review draft CAP feedback and discuss final revisions
Sept. 4	Update to City Council
Aug. 29 – Sept. 13	Project team revises draft CAP and puts into final layout
Sept. 14 – Sept. 21	Final draft CAP in layout available online for public and implementation partner review
Oct. 2	CAP on Council agenda for review, discussion and potential adoption

Peter encouraged CAPC members to attend the City Council adoption hearing on October 2<sup>nd</sup>. He will send meeting details to the CAPC closer to the date of the hearing.



## Review CAPC feedback on draft CAP

Emma provided an overview of the process for reviewing and discussing comments on the draft CAP:

- Chapter-by-chapter review of CAPC comments
- Group discussion and live note-taking

She emphasized a need for focused discussion given the length of the document and number of comments to review. CAPC members were provided a print-out of verbatim comments provided by their fellow committee participants prior to the meeting.

A full summary of the comments and feedback provided during this discussion are appended to this meeting summary.

## Confirming next steps and CAPC endorsement

Emma recapped the changes the project team will consider based on CAPC feedback. Key takeaways include:

- Develop an accessible executive summary for all three audience-based documents – City and Partners, businesses, and households – with appropriate tone for each
- Ensure the narrative of the plan is focused on the Milwaukie story
- Shorten where possible and shift scientific details to the appendix
- Include imagery that centers Milwaukie community members and experiences

Emma asked CAPC members for concurrence to move the plan forward for adoption by City Council if the recommended edits are considered and incorporated. Results with associated feedback follow:

- 8 CAPC members said the “supported” moving the plan forward for adoption with these edits incorporated.
- 3 CAPC members said they would “accept” moving the plan forward for adoption, noting the following reservations:
  - These members would like to see a refined version of the draft before providing full endorsement given the amount of feedback provided to the project team.
  - They would like to see refined versions of all three versions of the plan (City, household and organization/businesses) to provide full endorsement.
  - They are unsure if the plan will be accessible for the average person in its current form.
  - There is concern over whether the plan is using the latest data.
- No CAPC members said they “opposed” moving the plan forward.

The group agreed to the following path forward:

- The project team will revise the complete draft CAP, put it into graphic layout and provide the document online for CAPC and public review on Sept. 14.
- By Sept. 21, CAPC members will be asked once more to indicate their level support for moving the plan forward for Council adoption.
- The project team will develop the household and organizational versions of the document. These will be distributed to CAPC members as soon as they are available.



Emma said the project team immensely values the feedback received and will consider all comments when refining the plan. The project team will provide the CAPC an explanation for how all feedback was incorporated into the next version of the document.

## **Future role of the CAPC**

Peter invited CAPC members to a fifth meeting to meet with the new Climate Action and Sustainability Coordinator and provide them feedback on programmatic actions to prioritize. All CAPC members present stated their interest in a fifth meeting. Peter will look for a time that works for all members in November.

Peter provided an update on the future role of the CAPC. The City continues to have internal discussions on the role of the committee. Its role will be to provide support to the City Council and Climate Action and Sustainability Coordinator. Peter noted future updates will be shared with the CAPC via email. CAPC members asked if they can be involved in the selection of the Climate Action and Sustainability Coordinator. Peter said he will circulate an invitation for CAPC members to share questions they would like asked to candidates for the position.

## **Closing remarks**

Peter thanked CAPC members for their time, support and participation throughout the project process. He asked members to stay tuned for an email when the revised plan is posted online for public review.



## Appendix A: Programmatic actions discussed during CAPC #4

- Identify 6-10 “quick win” near-term household actions that the City can help with. Dedicate resources or develop programs to support these actions.
- Develop an interactive, transparent online dashboard to track community progress
- Implement a “climate champion” badge or recognition program; celebrate household progress and consider starting community-wide “challenges” to motivate action
- Categorize household actions based on different topics so they are as relevant as possible, e.g.: actions by season, actions by room in your house, etc.
- Develop plan for rolling out the building energy score system
- Work with software and gaming programs at local colleges to develop interactive programs, apps, etc.; “gamify” climate action
- Identify bulk buy opportunities to support household climate actions
- Consider incentive programs for key household actions; provide financial benefits
- Start petitions to get greener companies to come to Milwaukie
- Review what other cities do to implement similar actions
- Host a tour of ADUs and gardens for Milwaukie residents
- Align CAP with comprehensive plan
- Launch an educational campaign in multi-family complexes about composting opportunities
- Support the development of tool libraries in neighborhoods
- Work with the Tree Board to create educational resources around tree care and planting
- Boost Earth Day activities
- Implement a rebate for disconnecting downspouts