



**AGENDA  
GOOD NEIGHBOR COMMITTEE**

Tuesday, July 8, 2014  
5:30 – 7:00 p.m.

Kellogg Wastewater Plant Administration Building  
11525 SE McLoughlin Blvd.

- 5:30 - 5:35 Welcome/Introductions/Review/Approval of minutes from June 10, 2014 meeting
- 5:35 – 6:10 Place Studio
- 6:10 - 6:20 Brown and Caldwell-Scope of Work for Odor Study
- 6:20- 6:30 Review Kellogg Funding Spreadsheet
- 6:45 - 6:55 Review Bylaws
- 6:55 - 7:00 Committee Communications
- Moving forward/Items for next meeting
- 7:00 Adjourn

Project list (for tracking purposes):

| <u>Name</u>                    | <u>Status</u>   |
|--------------------------------|---|
| 1. Riverfront Park             | In process  |
| 2. Planting screen             | In process  |
| 3. Property acquisition        | Discussed at June 12, 2013 meeting – back burner, checking grants |
| 4. Replace lighting along path | In process as part of master plan                                 |
| 5. Odor study                  | Brown & Caldwell providing answers to questions on next SOW       |

**GOOD NEIGHBOR COMMITTEE MEETING MINUTES**  
**June 10, 2014 at 5:30 pm**  
**Kellogg Creek Treatment Plant, Administration Building**  
**11525 SE McLoughlin Blvd.**

**Members Present:**

**Karin Power, Chair**  
**Councilor Mark Gamba, Vice Chair**  
**Gary Klein (after Planning Commission @ 7:35)**  
**Dion Shepard**  
**Sarah Baden**  
**Neil Hankerson**  
**Charles Bird (by Skype)**

**Members Absent:**

**None**

**Staff Present:**

**Greg Geist, WES**  
**Gail Shaloum, WES**

**Guests:**

**PLACE – Mary Anne**  
**Joanne Bird**  
**Jason Rice, Milwaukie Engineering Director**  
**Casey Camors, Milwaukie Finance Director**

**MEETING NOTES**

1. Minutes from the May meeting were approved.
2. Review of by-laws, elections – direction provided to place the by-laws on the web, take to Council. The Group decided to bring the by-laws back for review at the July meeting. Elections were held with Dion selected as Chair, Karin as Vice-Chair and Charles as the Secretary/Treasurer.
3. Report from PLACE – Mary Anne lead the group through the landscape design asking what would be presented at the open house scheduled for June 25<sup>th</sup> at the Grange.
4. Discussed whether to extend funding for the Riverfront Park construction project. Jason and Casey provided information on the funding need, which has been reduced. The group discussed a motion to provide the extra funding in some form but then tabled the motion until July when more info would be available.

5. Items for next meeting: Brown & Caldwell study; PLACE landscaping plan refinements, draft master plan.

**Action Items**

- Gary to bring a Records manual to next meeting (agreements, bylaws, contracts, and minutes)
- Committee to review bylaws prior to sending to Council
- Continue work on landscaping plan and follow up on Brown & Caldwell study

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Dion Shepard, Chair

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Gary Parkin, Scribe