



**AGENDA  
GOOD NEIGHBOR COMMITTEE**

Tuesday, September 9, 2014  
5:30 – 7:00 p.m.

Kellogg Wastewater Plant Administration Building  
11525 SE McLoughlin Blvd.

- 5:30 – 5:40      Welcome/Introductions/Approval of minutes from August 12, 2014 meeting
- 5:40 - 5:55      **Follow up from previous meeting**
- Status of Brown and Caldwell odor study follow-up - Milwaukie posted a Request for Quotes to complete the odor study - link here:  
  
<http://www.milwaukieoregon.gov/publicworks/kellogg-good-neighbor-committee-request-quote>
- 5:55 – 6:40      **PLACE Studio – review plans, schedule**
- Tree selection
  - Schedule
  - Plan detail
  - Review scope of work that was approved last month before it goes to the BCC for approval - attached
  - Maintenance, irrigation and construction oversight
  - North Clackamas Parks and Rec notification/participation
- 6:40 – 6:45      **Review Kellogg GNC Funding Spreadsheet** (Charles Bird)
- Updated with EDU info
- 6:45 – 6:55      **Public participation** (time permitting)
- 6:55 – 7:00      **Committee Communications** (Dion Shepard)
- Communicating the tree removal

Moving forward/Items for next meeting

7:00

**Adjourn**

Continuing Project list (for tracking purposes):

<u>Name</u>	<u>Status</u>
1. Riverfront Park	Construction underway
2. Planting screen	Design in process
3. Property acquisition	Discussed at June 12, 2013 meeting – back burner, Look for grant opportunity
4. Replace lighting along path	In process as part of master plan
5. Odor study	Moving forward with project ranking

**EXHIBIT A**  
**SCOPE OF WORK**

**Add Service #1:** PLACE studio LLC (the “Vendor”) will provide a phasing plan to parse out the recommended near term improvements. This plan will include a thorough review of shrubs (the *photinia* in front) and trees that need to be removed promptly, either because they are a hazard or because they are in the way of new plantings; as well as an analysis of a logical progression of projects for later years. The Vendor will work with WES and the KGNC to establish a target budget for subsequent projects and document recommended project packages. The future year projects will be in the form of a narrative summary, not construction documents. This work will be done as an additional service and on a parallel track with the work the Vendor is already doing for the Kellogg Good Neighbor Committee.

The field work will be done during summer and fall of 2014 and will be submitted as part of the master plan documentation.

These services performed by Vendor will cost an additional \$1890.

**Add Service #2:** PLACE studio LLC (the “Vendor”) will perform two additional construction observation visits. The purpose of the first visit is to flag the first phase trees to be removed so as to ensure accuracy. The second additional site visit will be to approve plant material and review locations before planting commences.

Both visits will occur in the fall of 2014 to be timed optimally for efficiency in construction.

These services performed by Vendor will cost an additional \$1570.