

# Public Safety Advisory Committee Meeting

July 24, 2014

## Present:

Don Wiley, Chair – Linwood Neighborhood Association

Linda Hedges – Secretary and Member At Large

Megan Elston– Island Station Neighborhood Association

Mary Weaver - Campbell Neighborhood Association

Sue Richardson – Lake Road Neighborhood Association

Chris Ortolano – Member at Large

Chief Steve Bartol – Milwaukie PD

Lt Michael Hall, Clackamas Fire District Station 2

Apologies: Ray Bryan – Vice Chair and rep of Historic Milwaukie Neighborhood Association; Angel Falconer – Member at Large

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The meeting was called to order at 6:16 p.m by Chair Don Wiley.

Don asked if everyone had read the minutes from the June meeting. Chris Ortolano moved to accept the minutes. The motion was seconded and they were approved unanimously

Lt Hall from Clackamas Fire District attended on behalf of Chief Charlton. He reported that the SAFER grant is in its third year of funding several firefighter positions. A number of fire personnel will be visiting neighborhood National Night Out events. He referred those of us who wish to request fire personnel at neighborhood picnics or other events to go online to the CFD1 website to the appearance request form and submit the request that way. Station 2 (Milwaukie) was thanked for its participation in the 9K for K9 walk event last Saturday. Don asked if there was going to be a fire citizen's academy; Lt Hall replied he was not sure and will report back.

## **Milwaukie Police Department**

- Chief Bartol reported that the Grand Jury had returned a no true bill on the officer involved shooting. Officers Wells and Odem are involved in firearms qualification training this week and will be back on duty next week. An internal investigation which also involves one outside agency member will probably take a couple of months to complete. It will investigate whether protocols or policies should be changed.

## **Portland Milwaukie Light Rail report:**

- Ray was absent – no report

## **Sub-Committee Reports**

- Emergency Preparedness Seminars
  - Nothing to report
- K-9 fundraising
  - Sue Richardson reported the July 19<sup>th</sup> 9KforK9 walk was very successful and raised almost \$6700. Chief Bartol thanked everyone for their support, especially those who paid to see him get wet in the dunk tank.

- Bike Giveaway
  - The program was again successful this year and has a sizable financial head start for next year's event.
- Domestic Violence Awareness
  - Mary Weaver reported that her daughter Amanda Castellano and PSAC member Angel Falconer are nearly done with an article for the October Pilot. Chief Bartol offered to work with Angel and Amanda by giving up some of his word space for the Chief's Corner so their article could have more space.
  - A design is being drawn up for a scarecrow.
  - There will also be a proclamation made by City Council in October in recognition of Domestic Violence Awareness month.
  - Chief Bartol mentioned that the City and other Clackamas County law enforcement agencies have an agreement with the Women's Crisis Shelter now that provides officers to have additional training in assessment of domestic violence calls with victims receiving immediate referral once a pre-determined threshold is met.
- Safe Routes to School
  - Chris Ortolano has been talking with representatives from Linwood Elementary PTO and Linwood NDA on a SRTS project focusing on the Linwood Elementary School area. There was discussion about what SRTS can do and it was agreed that Angel and Chris should continue as PSAC liaisons to the SRTS program and SRTS will be a subcommittee for PSAC.
  - There was discussion about what projects have already been considered through other SRTS activities or the WSMP project, and it was decided that the next step is to work with Planning Department to consider what projects might be feasible.
  - The Linwood PTO will work with kids and parents to bike or walk to school in October, a SRTS event.

#### **PSAC Representative to Monroe Greenway Project:**

- Chris Ortolano asked how he will know what PSAC's perspective should be on this project. Don explained that once the project begins (in September) Chris will report back to PSAC and discuss at that time specific ideas relating to guidance for the design.

#### **Work Plan:**

- The 2014-15 Work Plan was discussed item by item. Changes made to the Plan will be distributed with the meeting notes for review before a final approval at August's meeting. The revised 2014-15 Work Plan will be submitted at the September Council work session.

**Elections:** Mary Weaver moved to postpone elections until August. Sue Richardson seconded and the motion passed unanimously. Don Wiley is stepping down as Chair after four years.

#### **NDA Issues:**

- Chris Ortolano asked Chief Bartol for specific data on speed and traffic volume on Monroe and he reported that he has already been asked to collect that data by Planning Department staff for the Monroe Greenway Project. Chief Bartol said they want to find a location for the digital speed signs west bound on Monroe west of 37<sup>th</sup>.

There was a discussion about whether or not we have an MHS student representative. Chief Bartol mentioned he had discussed it with Principal Pinder and thought there was one designated to start attending in September. Meg suggested that the Student Body Leadership be contacted to provide one of their members, with the possibility of just making sure one person from their board attends each month's meeting. If we have difficulty after school starts in getting a representative to show up regularly this idea will be offered to Mr. Pinder.

Chris moved and it was seconded to end the meeting. It was approved and the meeting closed at 7:45pm.

Draft minutes pending approval at August 28, 2014 meeting.  
Submitted by Linda M. Hedges, Secretary

Attachment: Revised 2014-15 Work Plan

Milwaukie Public Safety Advisory Committee  
WORK PLAN January 1, 2014- December 31, 2015

BACKGROUND

**DIRECTION FROM CITY COUNCIL:**

The Public Safety Advisory Committee is established for the purpose of advising and making recommendations to the Chief of Police and City Council regarding public safety needs in the city and its urban growth boundary. The board shall be responsible for, but not limited to, the following activities:

- A. Review and make recommendations on community livability concerns related to crime prevention, traffic safety, and emergency preparedness that affect public safety and neighborhood livability in Milwaukie and within its urban growth boundary;
- B. Review and make recommendations for police-community partnerships to mitigate the negative influence of crime and traffic on the community;
- C. Promote public education and awareness of the effects of crime and the fear of crime on the community;

D. Collaborate with local, county and state government agencies to develop strategies to mitigate negative community livability concerns by focusing partnership agency resources to reduce or eliminate specific crime, problem areas or concerns;

E. Such other activities as the council may assign. (Ord. 1869 § 3, 2000: Ord. 1797 § 3 (part), 1996)

## PSAC 2014 – 2015 WORK PLAN

### **ACTIVITY A**

(1) Walk Safely Milwaukie Program – Was a popular program that accomplished several safety projects that were very important to our NDA'S. The program is suspended until money to fund the program is available.

WHO PARTICIPATES: This work is done by the whole committee so that each NDA is equally represented in discussions, investigations, and prioritizing, and in cooperation with city staff as designated by City Council.

(2)(a) Basic CERT training will be offered regularly by Clackamas Fire District #1. Any citizen may attend, but PSAC and NDA officers are especially encouraged to attend the 24-hour training to prepare for a possible disaster affecting their neighborhoods. This training provides PSAC members with valuable insight into community safety needs and resources.

TIMELINE: three to four times annually

WHO PARTICIPATES: Anyone (mature age 16+) may sign up for training, but physical agility and stamina is required.

(2)(b) Milwaukie's CERT Team is in its fifth year of meeting twice monthly to train. New CERT trainees will be able to join a committed and enthusiastic team! Coordinator: Linda Hedges

(3) Neighborhood Representatives offer an open channel of communication between neighborhoods, law enforcement, city traffic management staff, and others. All PSAC members support collaborative efforts to address livability concerns and make the best use of available resources (professional experts, grants, fundraising projects, etc.). One example: with the help of information from the Chief and discussion led by PSAC representatives, all NDA's decided to support the continued use of the photo radar van in Milwaukie.

TIMELINE: Ongoing as issues arise.

WHO PARTICIPATES: Issues to be addressed are determined by the whole committee. Subcommittees or individual follow-ups are determined by the scope and urgency of a particular issue.

## **ACTIVITY B**

(1) Support the Officer/Reserve/Cadet Officer of the Year Dinner, held in March of each year. (2015 date to be determined by Milwaukie PD)

TIMELINE: Begin planning in October, 2014, for 2015 dinner. Debrief in April.

WHO PARTICIPATES: Subcommittee of PSAC, coordinating with community and business organizations especially the American Legion Post #180, the Milwaukie Public Safety Foundation, and volunteers. Supported by the seven Neighborhood Associations of Milwaukie.

(2) Guests - PSAC allows time in our meeting schedule for invited guests to provide information relating to traffic safety, crime prevention, fire prevention, and other related topics. Although we encourage citizens to go to their NDA's first, we also are open to guests who ask to be on our agenda to provide particular insight or express individual or business concerns.

TIMELINE: Ongoing.

WHO PARTICIPATES: Appropriate agenda time will be given to anyone who has information, concerns, and suggestions which fit within PSAC's mission.

(3) Partner with Providence Hospital to support an Annual Prescription Meds Turn-in Day.

TIMELINE: April of each year in collaboration with the Federal Drug Enforcement Administration Spring turn in day.

WHO PARTICIPATES: Providence Hospital staff, PSAC, members of the Public Safety Foundation, Officers from MPD, Police Cadets and CERT team members.

(4) Support a Shred Day, to continue annually.

TIMELINE: In conjunction with the annual Prescription Turn in Day.

WHO PARTICIPATES: PSAC, MPD, Cadets, Milwaukie Public Safety Foundation and CERT.

## **ACTIVITY C**

(1) Recruit and support candidates for the Citizen Police Academy and provide help as needed for the Academy. (All participating cities will have attendees from their neighborhoods.) The intensive, several week courses gives citizens a solid overview of law enforcement and the criminal justice system.

TIMELINE: Will occur in September if held.

WHO PARTICIPATES: Entire committee will help recruit and support candidates. Members are encouraged to attend if they have not been before.

(2) Encourage participation in the Citizen Ride-Along Program after NDA elections each year. <http://www.milwaukieoregon.gov/police/citizen-ride-along-program>

(3) Safety Education Program: Undertake a minimum of two educational efforts each year. Topics could include pedestrian safety, bike safety, distracted driving, "if you see something say something", etc.

(4) Recognize Domestic Violence Awareness month through a proclamation in early October 2014 and in 2015 by City Council. Request space in the Pilot for an article during October each year. Participate in at least one other domestic violence public awareness activity.

TIMELINE: October, planning starting in May 2014 and again in 2015

(5) Recognize Preparedness month each September through a proclamation in early September 2014 and in 2015 by City Council. Request space monthly in the Pilot to provide an on-going emergency preparedness item. Plan at least one annual city-sponsored event on community resiliency, disaster preparedness or community preparedness.

TIMELINE: Planning is on-going and will be a sub-committee item

Who Participates: PSAC members and city staff

(6) Appoint a PSAC representative to the Monroe Greenway Design Project  
A representative was appointed in June 2014 as PSAC's representative on this Planning Department project.

TIMELINE: present to end of project

(7) Provide PSAC liaison to the Safe Routes to School project  
At least one representative from PSAC will work with SRTS and neighborhood schools to provide input from PSAC and connectivity for PSAC to this project.

TIMELINE: on-going

Who participates: PSAC members; this will be a sub-committee

#### **ACTIVITY D**

(1) Keep as a monthly agenda item light rail safety and security. Aggressively continue to lobby city and Tri-Met staff to make sure this is a priority.

TIMELINE: ongoing

WHO PARTICIPATES: everyone

(2) Milwaukie Police Department Bikes for Kids – Has been expanded to all Milwaukie public elementary schools and Rowe Middle School.

TIMELINE: Plan to be developed with leadership from Chief Bartol.

WHO PARTICIPATES: PSAC members, Milwaukie Public Safety Foundation Board, American Legion Post #180 and other community members.

#### **ACTIVITY E**

Continue public education activities as follow-up to the renewed contract for the Photo Radar Van. A plan was presented to Council last year that included:

(1) Promote a general traffic safety campaign in Milwaukie focused on one aspect such as not using hand-held devices while driving, seatbelt use, restricted driving, or child safety seat use. This could be coordinated with the Chief's Corner in the Pilot on a quarterly basis.

(2) Continue to promote the video on awareness/education for the photo radar van <http://www.milwaukieoregon.gov/police/photo-radar> and the MHS cable network [version of photo radar van video designed for high school student audience].

(3) Citation revenue of \$10,000 annually from the City will help support 1 & 2 above.

WHO PARTICIPATES: PSAC and Council, with assistance from staff.

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#### **NOTES:**

(1) PSAC is continuing to use a 2-year plan, reviewed and updated annually, and a master calendar will be developed and included in our Operating Manual to help PSAC make the best use of time and resources.

(2) CERT: "The Community Emergency Response Team (CERT) program helps train people to be better prepared to respond to emergency situations in their communities. When emergencies happen, CERT members can give critical support to first

responders, provide immediate assistance to victims, and organize spontaneous volunteers at a disaster site. CERT members can also help with non-emergency projects that help improve the safety of the community.

“The CERT course is taught in the community by a trained team of first responders who have completed a CERT Train-the-Trainer course conducted by their state training office for emergency management, or FEMA’s Emergency Management Institute (EMI), located in Emmitsburg, Maryland. CERT training includes disaster preparedness, disaster fire suppression, basic disaster medical operations, and light search and rescue operations.” FOR MORE INFORMATION: <http://www.citizencorps.gov/cert/> or [www.clackamasfire.com](http://www.clackamasfire.com).

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Don Wiley, PSAC Chair  
Approved by PSAC members, August 28, 2014