

**CITY OF MILWAUKIE
PLANNING COMMISSION
MINUTES
Milwaukie City Hall
10722 SE Main Street
TUESDAY, SEPTEMBER 27, 2016
6:30 PM**

COMMISSIONERS PRESENT

Shane Abma
Scott Barbur
Shannah Anderson
Adam Argo
Greg Hemer

STAFF PRESENT

Denny Egner, Planning Director

COMMISSIONERS ABSENT

Shaun Lowcock, Vice Chair

Note: The information presented constitutes summarized minutes only. The meeting video is available by clicking the Video link at <http://www.milwaukieoregon.gov/meetings>.

Denny Egner, Planning Director, convened the meeting and called for the election of a new Planning Commission Chair at this time, taking Agenda Item 6.1 out of order.

6.0 Worksession Items

- 6.1 Summary: Elect new chair
Staff: Denny Egner

Commissioner Hemer nominated Scott Barbur as the new Planning Commission Chair.

Commissioner Anderson nominated Shane Abma as the new Planning Commission Chair.

Shane Abma was elected new Planning Commission Chair by a vote of 2 to 1 with Shane Abma and Scott Barbur abstaining.

Mr. Egner understood that should he arrive, this was to be Vice Chair Lowcock's last meeting and suggested the Commission elect a new Vice Chair, who would take office at the next meeting. The Commission would elect a new Chair and Vice Chair in January as five or six candidates had filed for openings on the Planning Commission.

Commissioner Anderson nominated Scott Barbur as the new Planning Commission Vice Chair.

Commissioner Barbur was unanimously elected new Planning Commission Vice Chair, effective at the next Planning Commission meeting.

1.0 Call to Order – Procedural Matters

Chair Abma called the meeting to order at 6:49 p.m. and read the conduct of meeting format into the record.

2.0 Planning Commission Minutes – There were no minutes for review.

3.0 Information Items

Denny Egner, Planning Director, announced the City had recently contracted with a private service to transcribe the Commission's meeting minutes. He provided additional information about the Visioning Community Conversation, scheduled for October 11th, and the Town Hall for the Community Vision to be held November 2nd at 6:00 pm at the Waldorf School, which he encouraged the Commissioners to attend. He reviewed several items addressed at City Council with these key comments:

- The Urban Renewal Plan was now in effect. In early January, staff would discuss how to structure the program, what actions to take in the coming year, and the makeup of the advisory committee to the Urban Renewal Agency.
- The marijuana business regulations were adopted with minor changes to the Commission's version.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda. There was none.

5.0 Public Hearings – No public hearings were scheduled.

6.0 Worksession Items

- 6.1 Summary: Elect new chair
Staff: Denny Egner

This agenda item was addressed at the beginning of the meeting.

- 6.2 Summary: Review Work Program and Bylaws
Staff: Denny Egner

Mr. Egner reviewed the staff report, highlighting the 2017 Work Program. In addition to the policy work, he noted that the Urban Growth Management Agreement (UGMA) with Clackamas County, which required a Comprehensive Plan Amendment, would be coming before the Commission for approval, as well as a few complicated planning projects that he described. He sought the Commissioners' feedback on the accomplishments and goals and asked if anything in the Bylaws needed to be updated. He added that City Council had not set goals this spring in order to focus on advancing or completing the goals set the previous year, and progress had been made on the library expansion, urban renewal, economic development, and the Bike and Pedestrian Safety Program.

Key points of discussion and changes regarding the work program were as follows:

- Having at minimum, a new construction tree ordinance, even as simple as a 1:1 replacement of trees removed during construction, was vital to address citizen concerns about foliage eliminated during new construction.
- An ordinance addressing destruction and remodeling/redevelopment was needed to balance private property rights and historic preservation objectives.
- It was suggested that the Commission partner with the Parks and Recreation Board (PARB) and Design and Landmarks Committee (DLC) to research other cities' sample ordinances and initiate the process, as these topics fell within their scope.

- **Mr. Egner** noted the PARB's focus was for tree ordinance on public land and/or in the right-of-way, whereas a new construction ordinance would affect private land.

Key points of discussion and suggested changes related to the Bylaws were as follows:

- The Commission discussed amending the Purpose section to adhere to the roles and responsibilities as outlined in Milwaukie Municipal Code 2.16.010. It was noted that the Commission also had a decision-making roll for many quasi-judicial applications.
 - **Mr. Egner** said he would check the wording in other bylaws.
- The Commission briefly discussed the membership criteria and the purpose for allowing two nonresident members on the commission. It was noted that many City commission's bylaws limited the number of members from one profession.

The Commission consented to the proposed change to the Purpose section.

7.0 Planning Department Other Business/Updates

Commissioner Hemer announced Sunday Parkways was scheduled for October 2nd. The event provided 8.5 miles of closed roads for people to walk or bike on in Milwaukie and the Sellwood area. Volunteers were still needed.

8.0 Planning Commission Discussion Items – There were none.

9.0 Forecast for Future Meetings:

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|------------------|-------------------------------------|
| October 11, 2016 | 1. Visioning Community Conversation |
| October 25, 2016 | 1. Housekeeping Amendments |

Mr. Egner confirmed the Joint City Council/Planning Commission meeting would be held on October 18, 2016.

Meeting adjourned at approximately 7:13 p.m.

Respectfully submitted,

Alicia Martin, Administrative Specialist II


Shane Abma, Chair