



# CITY OF MILWAUKIE

## NOTICE OF PUBLIC MEETING

Traducciones de este documento e información sobre este proyecto están disponibles en español. Para solicitar información o preguntar en español, favor de email [espanol@milwaukieoregon.gov](mailto:espanol@milwaukieoregon.gov).

**TO:** Property Owners and Residents

**DATE:** June 18, 2025

**FILE:** Annexation A-2025-002

**LOCATION:** 5706 SE Westfork St

**APPLICANT/OWNER:** Janice Beard

**MEETING INFO:** Tuesday, July 8, 2025, at 4:00 p.m.  
Milwaukie City Hall, 10501 SE Main St

This meeting will be conducted in person at Milwaukie City Hall (10722 SE Main St) and online via Zoom. Information regarding how to access the virtual meeting will be made available in advance at <https://www.milwaukieoregon.gov/citycouncil/city-council-special-session>. The meeting can also be viewed on the city's YouTube channel or Comcast Cable channel 30 within the city limits.

Please note that there are usually many items on the Council agenda. If you would like to get an idea of when this proposal will be considered, view the Council Regular Session agenda online at [www.milwaukieoregon.gov/meetings](http://www.milwaukieoregon.gov/meetings) or check with City staff (see contact information on the reverse of this letter).

The **Milwaukie City Council** will consider approving an expedited annexation petition (File #A-2025-002) to annex 5706 SE Westfork St into the City of Milwaukie. The property proposed for annexation is more specifically identified on the enclosed map. You are receiving this notice because you either live or own property within 400 feet of the property proposed for annexation.

**Expedited annexation process:** An expedited annexation application is not a land use decision and does not require a public hearing. It does, however, require approval by City Council at a regularly scheduled public meeting. Pursuant to Metro Code Section 3.09.045(b), an annexation applicant cannot use the expedited annexation process if a necessary party objects to the proposed annexation in writing prior to the scheduled City Council meeting. A necessary party is any county, city, district, or local unit of government whose boundary includes, or who provides services to, the area proposed to be annexed.

**Expedited annexation approval criteria:** The criteria to be used by City Council in reaching a decision are found in Milwaukie Municipal Code Section 19.1102.3 Boundary Change Approval Criteria, Milwaukie Comprehensive Plan Section 12 Urban Growth Management, Metro Code Chapter 3.09 Local Government Boundary Changes, and Oregon Revised Statutes Chapter 222 City Boundary Changes. Copies of these criteria are available upon request.

**How to submit comments:** You are invited to submit written comments on this annexation prior to the meeting by emailing the Milwaukie City Recorder at [ocr@milwaukieoregon.gov](mailto:ocr@milwaukieoregon.gov). Council may take limited verbal comments on the proposed annexation at the meeting. To participate in the Zoom meeting, see the login information via the Council meeting webpage at <https://www.milwaukieoregon.gov/citycouncil/city-council-special-session>.

**Where to get more information:** If you have any questions about the proposed annexation, please contact Brett Kelter, Senior Planner, in the Planning Department at 503-786-7657 or [kelterb@milwaukieoregon.gov](mailto:kelterb@milwaukieoregon.gov), or visit the project webpage at [www.milwaukieoregon.gov/planning/2025-002](http://www.milwaukieoregon.gov/planning/2025-002). The staff report on the proposal will also be available for public viewing on **Thursday, July 3, 2025**, on the City website at [www.milwaukieoregon.gov/meetings](http://www.milwaukieoregon.gov/meetings).

**Enclosures:**

- Location map

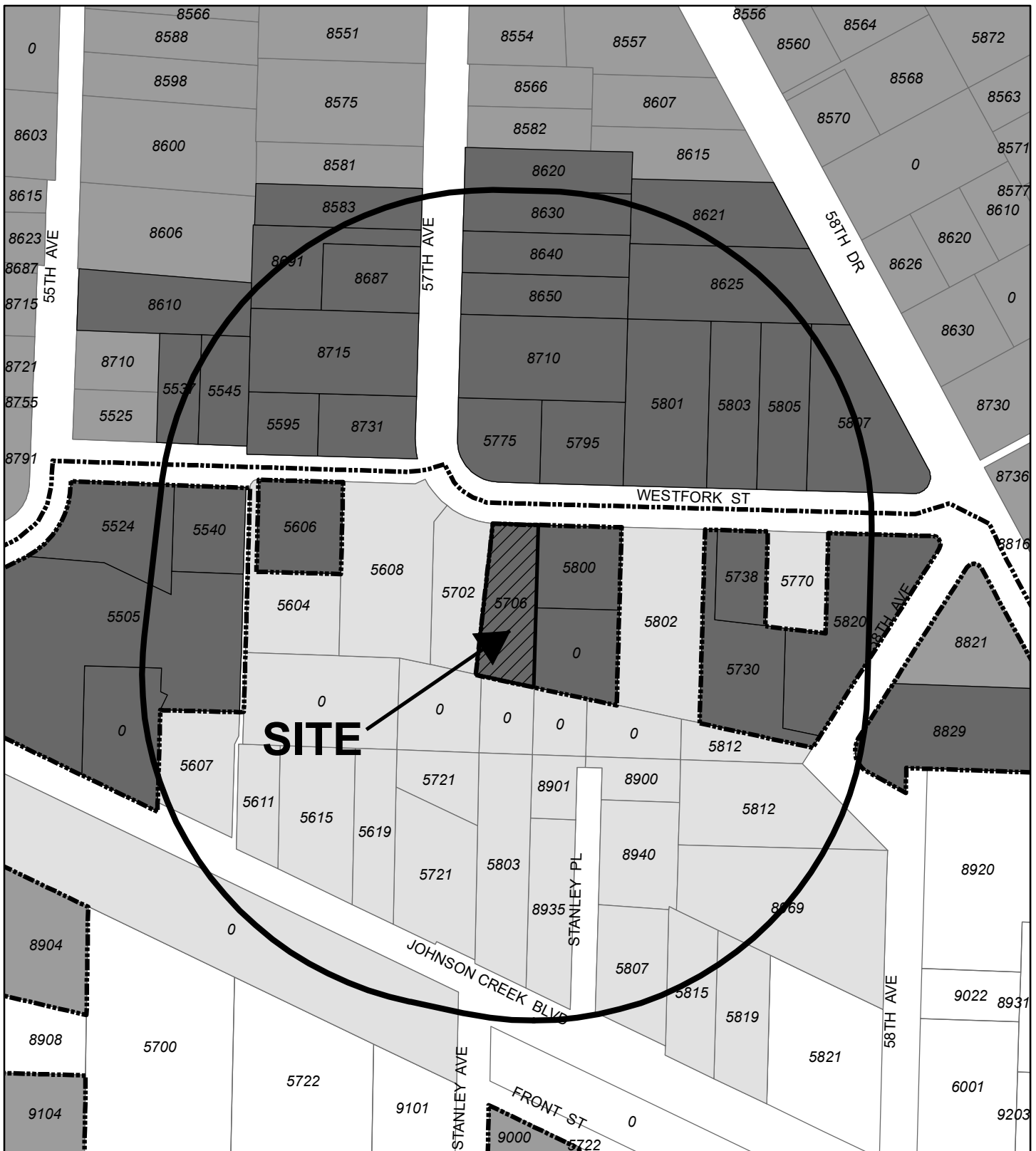
*The City of Milwaukie is committed to providing equal access to information and public meetings per the Americans with Disabilities Act (ADA). If you need special accommodations, please call 503-786-7555 at least 48 hours prior to the meeting.*



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





**Location Map**  
**5706 SE Westfork St**  
**(Tax ID = 1S2E30AA, lot 6201)**  
**File #A-2025-002**



0 50 100 200 300 400  
 Feet

### Legend

-  A-2025-002 site
-  400-ft public notice boundary
-  City Limit
-  Properties receiving notice (Milwaukie)
-  Properties receiving notice (unincorporated)
-  Other tax lots (Milwaukie)
-  Other tax lots (unincorporated)