

August 4, 2022

Jeff Bromwell 2500 NE Sandy Blvd #D Portland, OR 97232

Re: Preapplication Report

Dear Jeff:

Enclosed is the Preapplication Report Summary from your meeting with the City on 07/21/2021, concerning your proposal for action on property located at 10011 SE Wichita Ave.

A preapplication conference is required prior to submittal of certain types of land use applications in the City of Milwaukie. Where a preapplication conference is required, please be advised of the following:

- Preapplication conferences are valid for a period of 2 years from the date of the conference. If a land use application or development permit has not been submitted within 2 years of the conference date, the Planning Manager may require a new preapplication conference.
- If a development proposal is significantly modified after a preapplication conference occurs, the Planning Manager may require a new preapplication conference.

If you have any questions concerning the content of this report, please contact the appropriate City staff.

Sincerely,

Will First Administrative Specialist II



CITY OF MILWAUKIE 6101 SE Johnson Creek Blvd Milwaukie OR 97206 503.786.7600 planning@milwaukieoregon.gov building@milwaukieoregon.gov engineering@milwaukieoregon.gov

Preapplication Conference Report

Project ID: 22-007PA

This report is provided as a follow-up to the meeting that was held on 7/21/2022 at 10:00 AM

The Milwaukie Municipal Code is available here: www.qcode.us/codes/milwaukie/

APPLICANT AND PROJECT INFORMATION

Applicant: Jeff Bron		Jeff Bromwe	Applicant Role: Project Designer			
Applicant Address:		2500 NE San	2500 NE Sandy Blvd #D			
Company: Urban D		Urban Desig	gn Build Company			
Proj			iplex development			
Proj	ect Address:	10011 SE Wic	chita Ave Zone: R-MD			
Proj	ect Description:		perty into middle housing; add detached dwelling and convert existing accessory structure g for a detached triplex with an accessory structure/studio space			
Curi	rent Use:	Single detac	ched dwelling and two accessory structures			
Арр	olicants Present:	Jeff Bromwe]			
Staf	f Present:	Vera Kolias,	Courtney Wilson, Jennifer Backhaus			
			PLANNING COMMENTS			
			Zoning Compliance (MMC Title 19)			
Use Standards (e.g., residential, commercial, accessory)			The R-MD zone permits a variety of residential types, including middle housing, which is permitted in a detached and attached form. The proposal is for a detached triplex with a accessory structure.			
\boxtimes	Dimensional Standards		Table 19.301.4 includes all applicable dimensional standards in the R-MD zone.			
	Land Use Review Process					
Applications Needed No land use review is required if the proposal meets all applicable standards		No land use review is required if the proposal meets all applicable standards.				
Example 2 Fees (only applicable if land use review is required)			 Type III = \$2,000 per application Type II = \$1,000 Type I = \$200 			

	For technical review of a Natural Resources review, a \$3,000 deposit is required for review of the natural resources report by the city's environmental peer review consultant.				
	The applicant is responsible for the final actual cost of the peer review, though the City will endeavor to have the consultant work within the initial deposit amount.				
Review Type: Choose an item.					
Overlay Zones (MMC 19.400)					
Willamette Greenway					
Natural Resources					
Historic Preservation					
Flex Space Overlay					
	Site Improvements/Site Context				
Landscaping Requirements					
Onsite Pedestrian/Bike Improvements (MMC 19.504, 19.606, and 19.609)					
Connectivity to surrounding properties					
Circulation					
Building Design Standards (MMC 19.505)	The design standards in 19.505.1 apply to middle housing developments when the closest wall of the street-facing façade is within 50 of a front or street side lot line. The structures on this lot, both existing and proposed, are beyond 50 ft from Wichita Ave. 19.505.1 does not apply to the development as proposed.				
Downtown Design Standards (MMC 19.508)					
	Parking Standards (MMC 19.600)				
Residential Off-Street Parking Requirements	Middle housing developments are not required to provide off-street parking unless located on an arterial or collector street. Wichita Ave is a residential street; off-street parking is not required for the proposed detached triplex.				
Multi-Family/Commercial Parking Requirements					
Approval Criteria (MMC 19.900)					
Community Service Use (CSU) (MMC 19.904)					
Conditional Use (MMC 19.905)					
Development Review (MMC 19.906)					

	Variance (MMC 19.911)					
	Land Division (MMC Title 17)					
	Design Standards					
	Preliminary Plat Requirements					
	Final Plat Requirements (See Engineering Section of this Report)					
		Sign Code Compliance (MMC Title 14)				
	Sign Requirements					
		Noise (MMC Title 16)				
	Noise Mitigation (MMC 16.24)					
		Neighborhood District Associations				
	Lewelling	Any City-recognized neighborhood district association whose boundaries include the subject property or are within 300 ft of the subject property will receive a referral and the				
	Choose an item.	opportunity to provide comment on a land use application.				
	Choose an item.	Applicants are encouraged to meet with the NDA prior to application submittal: <u>https://www.milwaukieoregon.gov/citymanager/historic-milwaukie-nda</u> .				
		Other Permits/Registration				
	Business Registration					
	Home Occupation Compliance (MMC 19.507)					
		Additional Planning Notes				
Non	e.					
	I	ENGINEERING & PUBLIC WORKS COMMENTS				
		Public Facility Improvements (MMC 19.700)				
	Applicability (MMC 19.702)	MMC 19.702 establishes the applicability of MMC 19.700, including partitions, subdivisions, replants, new construction, and modification and/or expansion of an existing structure or a change or intensification in use that results in a new dwelling unit, any new increase in gross floor area, and/or in any projected increase in vehicle trips.				
		The proposed development would add two new dwellings. MMC 19.700 applies.				
	Transportation Facilities Review (MMC 19.703)	A Transportation Facilities Review (TFR) Land Use Application is not required.				
	Transportation Impact Study (MMC 19.704)	A Transportation Impact Study (TIS) is not required.				

	Rough Proportionality (MMC 19.705)	The subject property is developed with an existing dwelling and has unimproved frontage on Wichita Avenue. The subject property currently has one gravel accessway on Wichita Avenue.
		As part of this development the existing accessway must be paved. An asphalt approach and 20 feet of additional paved (or other approved durable dust-free surface) is required beyond the Right-of-Way line.
		Fee In Lieu Of Construction (FILOC) will be required for the remaining frontage equal to the cost of new curb and sidewalk. See MMC 13.32.
	Agency Notification (MMC 19.707)	
\boxtimes	Transportation Requirements	See MMC 12.16 for Access Requirements
	(MMC 19.708)	See MMC 13.32 for FILOC (Fee In Lieu of Construction)
		See MMC 12.24 for Clear Vision Standards
		The applicant is encouraged to pay a Fee In Lieu of Construction (FILOC) rather than construct frontage improvements.
		The applicant is required to construct an asphalt driveway approach and install 20 feet of paved (or other durable dust-free hard surface) driveway behind the Right-of-Way line.
	Utility Requirements	No public utility upgrades are required as part of this development.
	(MMC 19.709)	See MMC 13.04 Water System, MMC 13.12 Sewer System, and MMC 13.14 Stormwater Management for individual private utility requirements.
		Flood Hazard Area (MMC 18)
	Development Permit (MMC 18.16.030)	The subject property is not located in a designated flood hazard area.
	General Standards (MMC 18.04.150)	
	Compensatory Storage (MMC 18.20.020)	
	Floodways (MMC 18.20.010.B)	
		Environmental Protection (MMC 16)
	Weak Foundation Soils (MMC 16.16)	
\boxtimes	Erosion Control (MMC 16.28)	Erosion control and prevention is required as outlined in MMC16.28
		Standard Erosion Prevention and Sediment Control notes
		Projects that disturb more than 500 square feet within the City of Milwaukie limits require an <u>Erosion Control Permit</u> from the City's Building Department. Even projects that are less than 500 square feet may require a permit based on site conditions and proximity to natural resources such as wetlands and waterways. The applicant must submit an erosion control plan for their project that accurately depicts how sediment will be controlled during the duration of the project. The applicant is encouraged to use the City's adopted <u>Erosion</u> <u>Prevention and Sediment Control Planning & Design Manual (2008)</u> for assistance in

☑ Tree Permits & Development Tree Code (MMC 16.32)		All private trees over 6" in diameter at breast height (DBH) are regulated by the residential private tree code. Private trees are to be protected through development and included on the inventory and protection plan required by the private development tree code (MMC 16.32.042).
		The tax lot included in the development site is subject to the <u>development tree code</u> (MMC 16.32.042 A-H).
		The development tree code requires this development to comply and/or mitigate using the following standards:
		 Preservation standard Planting Standard Protection Standard Soil volume standard
		Bonds are required for tree protection and post development warranties as outlined in the <u>Master Fee Schedule</u> .
		Submittal requirements are outlined in MMC 16.32.042.H. An ISA Certified Arborist is required to submit the final documents to the city as defined in MMC 16.32.042. Additional supportive documentation, including canopy lists and tree protection and planting guidance are available at www.milwaukieoregon.gov/trees .
		The development tree code application is due at time of building permit application unless a variance is being requested through the land use application process. Building permits will not be approved without completion and approval of the development tree code application.
		For more information, please contact <u>urbanforest@milwaukieoregon.gov</u> or call 503-786-7655.
		Public Services (MMC 13)
	Water System (MMC 13.04)	The subject property is serviced by an existing Clackamas River Water main. Upsizing of existing service lateral or new connections requires permits through Clackamas River Water.
		System Development Charges for water will be paid to Clackamas River Water for any new or upsized connections.
		A City of Milwaukie Right-of-Way permit is still required for any work in the public right-of- way.
	Sewer System (MMC 13.12)	The subject property is serviced by an existing 4" sewer lateral connecting to an 8" PVC sewer main.
		Additional connections, if desired, will require a City of Milwaukie Right-of-Way Permit for any work in the public right-of-way.
⊠	Stormwater Management (MMC 13.14)	Stormwater mitigation must meet the city's NPDES permit through design of facilities according to the 2016 City of Portland Stormwater Management Manual. Applicant will be required to provide an infiltration test and stormwater management plan that meets the infiltration rate requirements of the site.
		At the time of development, the applicant will need to install a drywell or other approved overflow management discharge point for runoff from the ROW to assure that rain garden(s) or swale(s) are not overwhelmed during a storm event.
1		All new impervious surface in excess of 500 square feet must be treated.
		A system development charge must be paid prior to building permit issuance.
⊠	System Development Charge (MMC 13.28.040)	All new development or intensification of use shall be subject to system development charges.
L		

		Latest charges are determined by the Master Fee Schedule available here: https://www.milwaukieoregon.gov/finance/fees-charges		
		See SDC estimate provided as part of this report.		
	Fee in Lieu of Construction (MMC 13.32)	A Fee In Lieu of Construction is recommended rather than constructing frontage improvements. Per the City Engineer, the FILOC rate will be \$89 per linear foot (less the width of the driveway approach).		
		With a lot width of 167 feet and an assumed driveway approach width of 20 feet, the FILOC will be \$13,083. The actual total for FILOC may change based on changes to the driveway approach.		
		Public Places (MMC 12)		
⊠	Right of Way Permit (MMC 12.08.020)	A Right-of-Way Permit will be required for all utility work within the right-of-way and all driveway/accessway improvements.		
	Access Requirements (MMC 12.16.040)	Per MMC 12.16.040, private property shall be provided street access via accessways (driveways). These driveways shall be constructed under a right-of-way permit in accordance with the current Milwaukie Public Works Standards		
		The existing driveway will need to be constructed with a durable dust-free surface (such as asphalt or concrete). 20 feet of driveway behind the right-of-way line will also need to be constructed with a durable dust-free surface such as asphalt or other approved material		
		(concrete, pavers, etc.).		
	Clear Vision (MMC 12.24)			
⊠	Clear Vision (MMC 12.24)	(concrete, pavers, etc.).		
An e 1 st , 2	estimate SDC invoice has been p 2023. Fees are also based on dev	(concrete, pavers, etc.). A clear vision area shall be maintained at all driveways and accessways.		
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e Fire sprinklers are required in all dwellings required to be constructed under the OSSC.					
	OTHER FEES				
	Construction Excise Tax Calculation: Affordable Housing CET – Valuation *12% (.12) Applies to any project with a construction value of over 100,000. Valuation *12% (.12)				
Metro Excise Tax Calculation: Metro – Applies to any project Valuation *.12% (.0012) vith a construction value of over \$100,000.					
	School Excise Tax School CET – Applies to any new square footage.	Calculation: Commercial = \$0.69 a square foot, Residential = \$1.39 a square foot (not including garages)			
		FIRE DISTRICT COMMENTS			
	Pleas	se see the attached memorandum for fire district comments.			
	с	OORDINATION WITH OTHER AGENCIES			
Арр	Applicant must communicate directly with outside agencies. These may include the following: • Metro • Trimet • North Clackamas School District • North Clackamas Parks and Recreation District (NCPRD) • Oregon Parks and Recreation • ODOT/ODOT Rail • Department of State Lands • Oregon Department of Fish and Wildlife (ODOT) • State Historic Preservation Office • Clackamas County Transportation and Development				
		MISCELLANEOUS			
		State or County Approvals Needed			
	Boiler Approval (State)				
	Elevator Approval (State)				
	Health Department Approval (County)				
	Arts Tax				
	□ Neighborhood Office Permit				

Other Right-of-Way Permits				
Major:				
Minor:				
Painted Intersection Program Permits:	1			
artMOB Application				
□ Traffic Control Plan (Engineering)				
Parklet:				
Parklet Application/ Planning Approval				
Engineering Approval				
Building Approval				
Sidewalk Café:				
Tree Removal Permit:				
	Infrastructure/Utilities			
 Applicant must communicate directly with utility providers. These may include the following: PGE NW Natural Clackamas River Water (CRW) Telecomm (Comcast, Century Link) Water Environmental Services (WES) Garbage Collection (Waste Management, Hoodview Disposal and Recycling) 				
Economic Development/Incentives				
Enterprise Zone:				
Vertical Housing Tax Credit:				
New Market Tax Credits:				
Housing Resources:				
PLEASE SEE NOTE AND CONTACT INFORMATION ON THE FOLLOWING PAGE				

This is only preliminary preapplication conference information based on the applicant's proposal, and does not cover all possible development scenarios. Other requirements may be added after an applicant submits land use applications or building permits. City policies and code requirements are subject to change. If a note in this report contradicts the Milwaukie Municipal Code, the MMC supersedes the note. If you have any questions, please contact the City staff that attended the conference (listed on Page 1). Contact numbers for these staff are City staff listed at the end of the report.

Sincerely,

City of Milwaukie Development Review Team

BUILDING DEPARTMENT		
Samantha Vandagriff Harmony Drake Stephanie Marcinkiewicz	Building Official Permit Technician Inspector/Plans Examiner	503-786-7611 503-786-7623 503-786-7636
ENGINEERING DEPARTMENT		
Steve Adams Jennifer Backhaus	City Engineer Engineering Technician III	503-786-7605 503-786-7608
PLANNING DEPARTMENT		
Laura Weigel Vera Kolias Brett Kelver Adam Heroux Ryan Dyar	Planning Manager Senior Planner Senior Planner Associate Planner Assistant Planner	503-786-7654 503-786-7653 503-786-7657 503-786-7658 503-786-7651
COMMUNITY DEVELOPMENT DEPAR	IMENT	
Joseph Briglio Mandy Byrd Janine Gates Emilie Bushlen Will First	Community Development Director Development Programs Manager Housing & Econ. Dev. Prog. Mgr. Administrative Specialist II Administrative Specialist II	503-786-7616 503-786-7692 503-786-7627 503-786-7600 503-786-7600
SUSTAINABILTY DEPARTMENT		
Natalie Rogers Courtney Wilson Galen Hoshovsky	Climate & Natural Resources Mgr. Urban Forester Environmental Services Coordinator	503-786-7668 503-786-7697 503-786-7660
CLACKAMAS FIRE DISTRICT		
Shawn Olson	Lieutenant Deputy Fire Marshal	<u>shawn.olson@ClackamasFire.com</u>

Clackamas Fire District #1



Pre-Application Comments:

To: Vera Kolias, Senior Planner, City of Milwaukie

From: Shawn Olson, Fire Marshal, Clackamas Fire District #1

Date: 07-21-2022

Re: 10011 SE Wichita Ave.-New Middle Housing Residence

This review is based upon the current version of the Oregon Fire Code (OFC), as adopted by the Oregon State Fire Marshal's Office. The scope of review is typically limited to fire apparatus access and water supply, although the applicant must comply with all applicable OFC requirements. When buildings are completely protected with an approved automatic fire sprinkler system, the requirements for fire apparatus access and water supply may be modified as approved by the fire code official. The following items should be addressed by the applicant:

- A Fire Access and Water Supply plan for subdivisions and commercial buildings over 1000 square feet in size or when required by Clackamas Fire District #1. The plan shall show fire apparatus access, fire lanes, fire hydrants, fire lines, available fire flow, FDC location (if applicable), building square footage, type of construction, and shall provide fire flow tests per NFPA 291 or hydraulic model when applicable and shall be no older than 12 months. Work to be completed by experienced and responsible persons and coordinated with the local water authority. <u>Submit PDF directly to the Clackamas Fire</u> <u>District website at clackamasfire.com once complete</u>.
- 2) Provide address numbering that is clearly visible from the street.
- 3) No part of a building may be more than 150 feet from an approved fire department access road.
- 4) The inside turning radius and outside turning radius for a 20' wide road shall not be less than 28 feet and 48 feet respectively, measured from the same center point.
- 5) Gates across access roads must be pre-approved by the Fire District.
- 6) Prior to the start of combustible construction, fire hydrants shall be operational and accessible.
- 7) Fire hydrants shall be within 600' of all portions of any new construction.
- 8) The applicant must obtain a stamp of approval from Clackamas Fire District #1 that demonstrates fire apparatus access and water supply requirements will be satisfied.
- 9) Please see our design guide at:

https://clackamasfire.com/fire-prevention/new-construction-resources/

10) If you have questions, please contact Fire Marshal Shawn Olson at shawn.olson@clackamasfire.com or by calling 503-742-2663.

Submit fire apparatus access and water supply site plans to: https://clackamasfire.com/access-and-water-supply-plan-review-submittal/

	Permit Record:	22-007PA		SDCs	
Street Address: Prepared By:	: 10011 SE Wichita Ave : JMB		Date:	7/28/2022	
SDC	Reimbursement	Improvement	Administration	Total	
Parks	\$ 6,839.00	\$ -	\$ -	\$ 6,839.00	
Transportation	\$ 107.35	\$ 2,136.55	\$ -	\$ 2,243.90	
Storm Drainage	\$ -	\$ 433.88	\$ -	\$ 433.88	
Water	\$ -	\$ -	\$ -	\$ -	
Sewer	\$ 1,636.20	\$ 241.20	\$-	\$ 1,877.40	
Water Meter Set Fee	\$ -	\$ -	\$-	\$ -	
Review Fee	\$ -	\$-	\$ 165.00	\$ 165.00	
Wastewater Treatment	\$ 12,040.00	\$-	\$-	\$ 12,040.00	
	ees subject to change until final plans and permit issuance Vater SDCs paid to Clackamas River Water Total				