



## Milwaukie Urban Renewal Advisory Group

### Meeting #1

February 17, 2016

4:30 PM – 6:30 PM

Public Safety Building, Community Room

3200 SE Harrison Street

### Agenda

|                                              |                                           |      |
|----------------------------------------------|-------------------------------------------|------|
| Welcome/Introductions                        | Lisa Batey, City Council President, Chair | 4:30 |
| Urban Renewal 101<br>- Presentation<br>- Q&A | Elaine Howard, Consultant                 | 4:40 |
| Boundary Discussion                          | Elaine Howard, Consultant                 | 5:45 |
| Wrap-Up                                      | Dennis Egner, Planning Director           | 6:30 |

#### Enclosures:

- Resolution No. 14-2016 creating an Urban Renewal Advisory Group
  - Exhibit 1 Milwaukie Urban Renewal Advisory Group Final Roster
  - Exhibit 2 Advisory Group Charge Statement
- Milwaukie Urban Renewal Plan Public Engagement Plan



**CITY OF MILWAUKIE**  
*"Dogwood City of the West"*

**Resolution No. 14-2016**

**A resolution of the City Council of the City of Milwaukie, Oregon, creating an Urban Renewal Advisory Group to assist with preparation of an urban renewal plan encompassing the downtown and central Milwaukie.**

**WHEREAS**, on December 15, 2015, the City Council adopted resolution no. 109-2015 directing staff and the consultant team to prepare an urban renewal plan for the downtown and central Milwaukie;

**WHEREAS**, public involvement and public engagement are important community values in Milwaukie;

**WHEREAS**, it is imperative to include community partners in the planning process so that there is a complete understanding of the impacts and benefits of urban renewal;

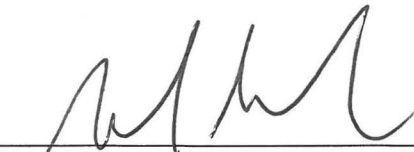
**WHEREAS**, the consultant's scope of work to prepare a draft urban renewal plan for the downtown and Central Milwaukie provides extensive opportunities for community discussion about district boundaries, development assumptions, financial forecasts, urban renewal projects, and impacts on taxing districts;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The City Council hereby establishes an ad-hoc Urban Renewal Advisory Group to provide advice and direction to staff, the consultant team, and the City Council during the process of developing and adopting an urban renewal plan for the downtown and central Milwaukie.
2. The Urban Renewal Advisory Group shall consist of individuals representing a variety of stakeholders and community groups as set forth in Exhibit 1.
3. The charge statement for the Urban Renewal Advisory Group is set forth in Exhibit 2.

Introduced and adopted by the City Council on **February 2, 2016**.

This resolution is effective on **February 2, 2016**.




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Mark Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:  
Jordan Ramis PC



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Pat DuVal, City Recorder



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Judith K. Kocian  
City Attorney

Exhibit 1

| <b>Milwaukie Urban Renewal Advisory Group</b> |                                       |                     |                                                                    |                              |                                                                                                                                                |
|-----------------------------------------------|---------------------------------------|---------------------|--------------------------------------------------------------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Organization</b>                           | <b>Position</b>                       | <b>No. of seats</b> | <b>Name</b>                                                        | <b>Phone</b>                 | <b>Email</b>                                                                                                                                   |
| City                                          | Council Member<br>Chair of the MURAG  | 1                   | Council President Lisa Batey                                       | 503-353-1825                 | <a href="mailto:BateyL@milwaukieoregon.gov">BateyL@milwaukieoregon.gov</a>                                                                     |
| City                                          | City Manager<br>Ex-Officio member     | 1                   | City Manager Bill Monahan                                          | 503-786-7501                 | <a href="mailto:monahanb@milwaukieoregon.gov">monahanb@milwaukieoregon.gov</a>                                                                 |
| City                                          | Finance Director<br>Ex-Officio member | 1                   | Finance Director Casey Camors                                      | 503-786-7522 (W)             | <a href="mailto:camorsc@milwaukieoregon.gov">camorsc@milwaukieoregon.gov</a>                                                                   |
| City                                          | Planning<br>Commissioner              | 1                   | Chair Sine Adams                                                   | 971-219-8934 (C)             | <a href="mailto:bones@pbworld.com">bones@pbworld.com</a>                                                                                       |
| NDA – Historic Milwaukie                      | Chair                                 | 1                   | Chair Ray Bryan                                                    | 503-593-3336 (C)             | <a href="mailto:Ray1bryan2@gmail.com">Ray1bryan2@gmail.com</a>                                                                                 |
| NDA - Ardenwald                               | Chair declined – alternate selected   | 1                   | Kim Travis                                                         | 503-975-1631                 | <a href="mailto:Kim.travis75@gmail.com">Kim.travis75@gmail.com</a>                                                                             |
| NDA – At Large                                | Chair                                 | 1                   | Linwood Chair Zac Perry                                            | 503-572-8636 (C)             | <a href="mailto:linwoodzp@gmail.com">linwoodzp@gmail.com</a>                                                                                   |
| Downtown Business Association                 | Representative                        | 1                   | Kathy Lyle, Kathy Lyle's Place                                     | 503-432-6951                 | <a href="mailto:kathylyle4@aol.com">kathylyle4@aol.com</a>                                                                                     |
| Business/Property - Downtown                  | Owner/Representative                  | 1 of 2              | Neil Hankerson, Dark Horse                                         | 503-905-2320                 | <a href="mailto:neilh@darkhorse.com">neilh@darkhorse.com</a>                                                                                   |
| Business/Property - Downtown                  | Owner/Representative                  | 2 of 2              | Troy Reichlein, CPA and new owner of Duffy's                       | 503-653-9592                 | <a href="mailto:Troy@ReichleinCPA.com">Troy@ReichleinCPA.com</a>                                                                               |
| Business/Property – Cent. Milwaukie           | Owner/Representative                  | 1 of 2              | Dave Knight or DJ Heffernan, Representative of the Murphy Company  | Dave: 541-912-8609           | <a href="mailto:Dave.knight@murphyplywood.com">Dave.knight@murphyplywood.com</a> ;<br><a href="mailto:djheff1@gmail.com">djheff1@gmail.com</a> |
| Business/Property – Cent. Milwaukie           | Owner/Representative                  | 2 of 2              | Kimberly Maguire<br>Kimco Realty Corp<br>Director of Real Estate - | 503-709-1424 (C)<br>503-336- | <a href="mailto:KMaguire@kimcorealty.com">KMaguire@kimcorealty.com</a>                                                                         |

|                                   |                                    |   |                                         |              |                                                                                    |
|-----------------------------------|------------------------------------|---|-----------------------------------------|--------------|------------------------------------------------------------------------------------|
|                                   |                                    |   | Oregon                                  | 9203 (P)     |                                                                                    |
| Taxing District – School District | Representative of District         | 1 | School Board Chair Tory McVay           | 503-265-9369 | <a href="mailto:tory.mcvay@nclack.k12.or.us">tory.mcvay@nclack.k12.or.us</a>       |
| Taxing District – Comm. College   | Finance Director or Representative | 1 | Dean of Campus Services Bob Cochran, PE | 503-594-6790 | <a href="mailto:bobc@clackamas.edu">bobc@clackamas.edu</a>                         |
| Taxing District – NCPRD           | Finance Director or Representative | 1 | Director Gary Barth                     | 503-742-4299 | <a href="mailto:GaryBar@co.clackamas.or.us">GaryBar@co.clackamas.or.us</a>         |
| Taxing District – Fire District   | Finance Director or Representative | 1 | Finance Director Susan Geiger           | 503-742-2649 | <a href="mailto:Susan.Geiger@ClackamasFire.com">Susan.Geiger@ClackamasFire.com</a> |
| Clackamas County                  | Finance representative             | 1 | Asst. Director Christa Bosserman Wolfe  | 503-742-5407 | <a href="mailto:CWolfe@co.clackamas.or.us">CWolfe@co.clackamas.or.us</a>           |

15 members – not counting two ex-officio members

## **Exhibit 2**

### **Milwaukie Urban Renewal Advisory Group**

#### **Charge Statement**

The City Council of the City of Milwaukie has directed its staff and the City's consultant team to develop a draft urban renewal plan that encompasses the downtown and the central Milwaukie area. The Council has formed a Milwaukie Urban Renewal Advisory Group (MURAG) to assist in the process of developing the draft plan. The Urban Renewal Advisory Group is charged with carrying out the following tasks:

1. Represent the views of your organization or association at the meetings of the MURAG.
2. Communicate information about the draft Urban Renewal Plan with leadership of your organization or association.
3. Ask questions. Provide advice and comments to the staff and the consultant team through the course of the development of the draft plan.
4. Attend all meetings of the MURAG. If unable to attend a meeting, contact staff to get meeting materials and an update regarding the outcome of the meeting.
5. Come prepared to participate. Meeting materials are scheduled to be distributed one week in advance of the meeting.
6. Make a formal recommendation to the Milwaukie City Council regarding the final draft urban renewal plan.
7. Cooperate and respect the opinion of others. The Mayor or his designee shall convene and preside over meetings of the MURAG.

## Milwaukie Urban Renewal Plan Public Engagement Plan

Effective public involvement is critical to gaining information and building support for an urban renewal plan that can help to revitalize Milwaukie. This Public Engagement Plan guides the public engagement process and identifies who needs to be involved and engaged, through what means, at what points and frequency during the project. The process will include:

- **Advisory Committee Meetings** – The advisory committee will be a key component of the public engagement in both providing their input throughout the process and keeping their respective constituencies informed. The Advisory Committee composition will include participants as shown in Exhibit A. There will be four scheduled meetings of the Advisory Committee.

| Meeting                 | Date   | Agenda                                  |
|-------------------------|--------|-----------------------------------------|
| Public Involvement Plan | 5-Feb  |                                         |
| Advisory Committee 1    | 17-Feb | Urban Renewal 101/CC direction/boundary |
| Advisory Committee 2    | 23-Mar | Goals and Objectives and Projects       |
| Advisory Committee 3    | 20-Apr | Finance, timing, project prioritization |
| Advisory Committee 4    | 18-May | Review draft UR Plan and Report         |
| Advisory Committee 5    | 31-May | if necessary                            |

- Consultant will prepare summary notes from advisory committee meetings to be posted to the website by the city of Milwaukie.
- **Electronic Communication**
  - Post to the website the fact sheet prepared by the city of Milwaukie on urban renewal.
  - Prepare information to be posted to the city of Milwaukie website both on the process of the urban renewal plan preparation and on opportunities for public input.
  - Place an initial article in the city of Milwaukie city newsletter, The Pilot, on process and opportunities for public input.
  - Place monthly articles in The Pilot to keep the public informed of the process and opportunities for public input.
  - Create a survey to be placed on the city of Milwaukie website to gain input on potential projects to be undertaken.
  - City will be responsible for all posting of information to the city of Milwaukie website.
- **Public Meeting/Open House /Attendance at Events** –
  - There will be one public meeting/open house, scheduled for April 20, to obtain input and feedback from the broader public. A summary of the meeting will be placed on the city website.
  - Work with city staff on effective outreach for attendance at the public meeting/open house.
  - Attend other city-wide events (total of 6 events). Potential events include:
    - Dogwood Dash - April 2
    - Milwaukie Earth Day Event – April 23
    - Farmers’ Market (2)
    - First Friday – Summer event (2)