

**CITY OF MILWAUKIE
DESIGN AND LANDMARKS COMMITTEE
NOTES
Milwaukie City Hall
10722 SE Main St
Monday, July 11, 2016
6:30 PM**

COMMITTEE MEMBERS PRESENT

Sherry Grau, Chair
James Fossen, Vice Chair
Lauren Loosveldt

STAFF PRESENT

Brett Kelper, Associate Planner (staff liaison)

MEMBERS ABSENT

Scott Jones

1.0 Call to Order – Procedural Matters

Chair Sherry Grau called the meeting to order at approximately 6:40 p.m.

2.0 Design and Landmarks Committee Notes

2.1 June 7, 2016

Chair Grau asked whether there were any revisions to the notes from the June 7, 2016, Design and Landmarks Committee (DLC) meeting. Hearing none, she called for a vote to approve the notes, which were approved unanimously.

3.0 Information Items

Associate Planner Brett Kelper distributed update pages for the members' reference notebooks, related to the recent Central Milwaukie and Neighborhood Main Streets code amendment projects. He also noted that Member Chip Addabbo had announced his resignation from the DLC earlier that day, due to time constraints from his work commitments. Staff will search for a replacement to fill that spot.

4.0 Audience Participation – None

5.0 Public Meetings – None

6.0 Worksession Items

6.1 Downtown Design Guidelines (DDG) Update, cont. (Milwaukie Character)
Staff Person: Brett Kelper, Associate Planner

Mr. Kelper re-opened the ongoing DDG Update process by reviewing the group's editing work from the June meeting. For DDG page 11 ("Reinforce Milwaukie's Sense of Place"), the group made one additional edit to the Recommended list and had ideas for new images, including the parklet at Wine:30, the sculpture garden at City Hall, and the Sunday Farmers Market. For DDG page 12 ("Integrate the Environment"), new image suggestions included the amphitheater at Scott Park, the new stormwater feature at the new downtown light rail platform, Riverfront Park, and the various stormwater swales along Main Street.

For DDG page 13 ("Promote Linkages to Horticultural Heritage"), the group discussed language to slightly expand the guideline itself and make it more consistent with the Description and Recommended/Not Recommended lists. New image suggestions included the courtyard at

North Main Village, the new greenspace at Adams Street in front of the post office, the newly reconfigured waterfront at Riverfront Park, and the large dogwood tree in front of Ledding Library.

Mr. Kelper raised the question of whether the “Establish or Strengthen Gateways” guideline (DDG page 14), should in fact be deleted as was suggested at the June meeting. He shared his impression that the guideline is not intended to address large-scale gateways in and out of the city but rather the smaller-scale transitions between public and private or semi-public spaces. The group generally agreed that the Not Recommended point about gated compounds was one that should be preserved somewhere in the overall DDG, but there was not consensus about this guideline being one that is important and relevant enough to remain in the DDG. **Member Lauren Loosveldt** noted that gateways in general do not appear to be an important part of the downtown character. Mr. Kelper agreed to draft some language to explain the proposal to eliminate this guideline, for the group to review at or before the August meeting.

The group turned its attention to the “Consider View Opportunities” guideline (DDG page 15). **Member Loosveldt** and **Vice Chair James Fossen** agreed that it seems more appropriate to consider this guideline from the perspective of a pedestrian on the street than from inside the building, and to revise the text accordingly. There was some discussion about developing language to address a need for transparency at the ground floor level. The group came up with several suggested edits to the text, but the hour grew late and members agreed to pick up the discussion at the next meeting. **Mr. Kelper** agreed to send the draft to members within the week, to allow more preparation time before the August meeting.

7.0 Other Business/Updates

Mr. Kelper noted that the exact starting time of the August 16 DLC update to City Council had not been set, but he promised to inform the group when he knew more. Members agreed to move the date of the regular DLC meeting (originally set for August 1) to August 16 to follow the Council update.

8.0 Design and Landmarks Committee Discussion Items – None

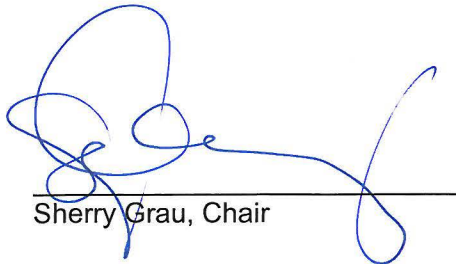
9.0 Forecast for Future Meetings:

- | | |
|-----------------|---|
| August 16, 2016 | Council update and DDG revisions (Milwaukie Character, cont.) –
<i>specific guidelines TBD</i> |
| September 2016 | Date TBD (<i>First Monday (Sept. 5) is Labor Day holiday</i>) |

Chair Grau adjourned the meeting at approximately 8:35 p.m.

Respectfully submitted,

Brett Kelper, Associate Planner



Sherry Grau, Chair