

**CITY OF MILWAUKIE
DESIGN AND LANDMARKS COMMITTEE
NOTES
Milwaukie City Hall
10722 SE Main St
MONDAY, OCTOBER 6, 2014
6:30 PM**

COMMITTEE MEMBERS PRESENT

Val Ballestrem, Vice Chair
James Fossen
Adam Argo

STAFF PRESENT

Li Alligood, Senior Planner (DLC Liaison)

MEMBERS ABSENT

Sherry Grau, Chair
Scott Jones

1.0 Call to Order – Procedural Matters

Vice Chair Ballestrem called the meeting to order at 6:30 p.m. and read the conduct of meeting format into the record.

**Note: The information presented constitutes summarized minutes only. The meeting audio is available from the Planning Department upon request.*

2.0 Design and Landmarks Committee Minutes

2.1 January 29, 2014

DLC Member Adam Argo noted that he had not been in attendance at the meetings reflected in the minutes.

DLC Member James Fossen moved to approve the **January 29, 2014, meeting minutes as proposed. DLC Member Adam Argo** seconded the motion. The minutes were approved 2-0-1, with Mr. Argo abstaining.

2.2 March 3, 2014

DLC Member James Fossen moved to approve the **March 3, 2014, meeting minutes as proposed. Vice Chair Ballestrem** seconded the motion. The minutes were approved 2-0-1, with Mr. Argo abstaining.

2.3 April 7, 2014

DLC Member James Fossen moved to approve the **April 7, 2014, meeting minutes as proposed. Vice Chair Ballestrem** seconded the motion. The minutes were approved 2-0-1, with Mr. Argo abstaining.

2.4 May 19, 2014

DLC Member James Fossen moved to approve the **May 19, 2014, meeting minutes as proposed. Vice Chair Ballestrem** seconded the motion. The minutes were approved 2-0-1, with Mr. Argo abstaining.

3.0 Information Items

There were none.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda. There was none.

5.0 Public Meetings

There were no public meetings.

6.0 Worksession Items

- 6.1 Summary: Moving Forward Milwaukie Downtown Design Standards & Guidelines
Staff Person: Li Alligood, Senior Planner

Li Alligood, Senior Planner, reviewed the urban design presentation included in the packet.

The Committee discussed the key components of urban design and how they should apply to downtown Milwaukie.

- The key to a successful downtown was more activity, both during the day and in the evening.
- Main Street-type treatments for key pedestrian corridors would help create a stronger pedestrian environment.
- McLoughlin Blvd should have higher requirements for development and design than currently. A build-to line could help achieve that.
- Concerns about how new standards would affect existing buildings that may become nonconforming with the adoption of new requirements.
- Standards should be style-neutral rather than a specific "Milwaukie look."
- Consistent crosswalk treatments provide guidance for the pedestrians and should be incorporated downtown.

Ms. Alligood noted that she would bring additional information about the proposed revisions to the downtown design review land use procedures to the November 3 meeting.

7.0 Other Business/Updates

- 7.1 DLC Notebook Update Pages

Ms. Alligood distributed updated pages for the Committee members' notebooks.

8.0 Design and Landmarks Committee Discussion Items

9.0 Forecast for Future Meetings:


November 3, 2014 1. Worksession: Moving Forward Milwaukie Design Standards & Guidelines

December 1, 2014 1. TBD

Meeting adjourned at approximately 8:10 p.m.

Respectfully submitted,

Li Alligood, Senior Planner



Sherry Grau, Chair