

**CITY OF MILWAUKIE
DESIGN AND LANDMARKS COMMITTEE
NOTES
Milwaukie City Hall
10722 SE Main St
MONDAY, JULY 7, 2014
6:30 PM**

COMMITTEE MEMBERS PRESENT

Sherry Grau, Chair
Val Ballestrem, Vice Chair
James Fossen

STAFF PRESENT

Li Alligood, Associate Planner (DLC Liaison)

MEMBERS ABSENT

None

1.0 Call to Order – Procedural Matters

Chair Grau called the meeting to order at 6:30 p.m. and read the conduct of meeting format into the record.

**Note: The information presented constitutes summarized minutes only. The meeting audio is available from the Planning Department upon request.*

2.0 Design and Landmarks Committee Minutes

There were no meeting minutes.

3.0 Information Items

Li Alligood, Associate Planner, provided an update on interviews for DLC members. There were two interviews scheduled for the following week.

4.0 Audience Participation –This is an opportunity for the public to comment on any item not on the agenda. There was none.

5.0 Public Meetings

There were no public meetings.

6.0 Worksession Items

- 6.1 Summary: 2014-2015 Work Program
Staff Person: Li Alligood, Associate Planner

Ms. Alligood provided an overview of the work program adoption process and purpose. Each year the DLC met with Council to discuss the work program for the upcoming year, and was scheduled to meet with Council on August 19. Items 1-2 referenced the roles the DLC was required to fulfill. Items 3-6 were those the Committee had indicated a desire to pursue outside of its formal role.

The Committee discussed the requirements for establishing Milwaukie as a Certified Local Government (CLG) and the reasons to strengthen the City's historic resources program.

- **Ms. Alligood** explained the steps that would be required to attain CLG status, including updating the Historic Resources Overlay code, updating the Historic Resources Inventory, and amending the Comprehensive Plan.
- **DLC Member Val Ballestrem** offered to prepare some bullet points about historic preservation for the group and provide additional educational resources for those who were interested.

The Committee agreed that it would focus on policy-level activities.

The Committee discussed the plan and directed staff to:

- Retain Item 3 related to historic preservation and continue to focus on strengthening the City's historic preservation program.
- Revise Item 6 to remove the second sentence and bullet points in order to make the statement more general.

6.2 Summary: DLC Bylaws Update
Staff Person: Li Alligood, Associate Planner

Ms. Alligood noted that the DLC had last discussed revised bylaws in January, and had been revised to incorporate the DLC's comments. Adoption of the revised bylaws was on the Council agenda for August 19. Once they were formally adopted by Council they would become the guiding bylaws for the Committee.

The Committee reviewed the bylaws and directed staff to remove the word "downtown" from Article II.C in order to broaden the scope of the objective and submit them to Council for adoption as revised.

6.3 Summary: Light Rail Design Update
Staff Person: Li Alligood, Associate Planner

Ms. Alligood provided an update on the progress of the light rail construction, specifically the Kellogg Bridge, light rail station, and signal/communications building.

- TriMet had requested some revisions to the design of the signal/communications building to allow the roof to slope to the west rather than to the east. The Planning Director had reviewed the decision of approval and determined that the re-oriented roof was substantially conforming to the approved design.
- **The Committee** had established a condition of approval for the signal/communications building through DR-12-07 communicating a strong preference for a green roof. A green roof had been funded and would be incorporated into the final design.

7.0 Other Business/Updates

7.1 August Meeting

Ms. Alligood noted that the next meeting was scheduled for August 4, but she felt that it was important that the new members be able to attend the next meeting.

The Committee agreed to a tentative rescheduled date of either Monday, August 11, or Tuesday, August 12, to allow new members to attend.

The Committee decided to cancel the September 1 meeting due to Labor Day.

8.0 Design and Landmarks Committee Discussion Items

9.0 Forecast for Future Meetings:

August 4, 2014 1. Cancelled


August 11/12, 2014 1. TBD

September 1, 2014 1. Cancelled

Meeting adjourned at approximately 8:00 p.m.

Respectfully submitted,

Li Alligood, Senior Planner



Sherry Grau, Chair