



## ***Recommended Draft Tacoma Avenue Station Area Plan***

# AGENDA

## **Community Meeting #2 Open House**

**March 20, 2013**

**6:30 – 8:30 pm**

**City of Milwaukie, Public Safety Building  
(3200 SE Harrison Street)**

### **Displays and Activities Available Throughout the Meeting**

- **Sign in and orientation**
- **Land use recommendations**
- **Recommended Development Code change concepts**
- **Proposed transportation improvements and priorities**
- **Parking analysis and recommendations**
- **Urban design recommendations**

***Optional Facilitated Group Discussion at Approximately 8 p.m.***

## Proposed Meeting Format and Materials

### Assumptions

- 20-40 participants
- Open House format with the following stations/displays:
  - Project overview, possibly including a looping PowerPoint presentation
  - Land use recommendations – ask people to comment using post-it notes and/or some type of dot exercise to indicate agreement with recommendations
  - Proposed transportation improvements, including street cross-section – ask people to comment using post-it notes
  - Urban design recommendations – ask people to comment using post-it notes
  - Parking evaluation and recommendations – parking utilization map; map of on-street parking impacts; and summary of strategies and recommendations
  - Development code amendments – clear summary of what is being recommended and how different amendments relate to each other; possible dot exercise to note agreement with primary provisions; important for staff person to be available to verbally explain recommendations
  - Other implementation strategies, including Transportation Demand Management, parking, developer and property owner coordination – primarily information with opportunity to provide feedback on comment form
- Provide written comment forms with specific and general questions as another way to comment

### Needed Materials

- PowerPoint presentation (abbreviated version of presentation used at TAC/SAG meetings) that can run continuously at the meeting (APG)
- Presentation boards/maps showing the following (SERA):
  - Project goals (?)
  - Proposed land use map and Sub-Area Map (already done)
  - Proposed transportation improvements (map and handout summary) (map is already done)
  - Selected street cross-sections (2-3 presentation boards)
  - Summary of Overlay zone and other code amendment provisions (APG)
  - Parking utilization map, map of on-street parking impacts and summary board or handout of strategies and recommendations (SERA to print maps and possibly print strategies board; APG to prepare strategies board)
  - Summary of other implementation strategies (APG to prepare; SERA to print)
  - Photo board(s) showing examples of urban design ideas (images and captions included in Draft Station Area Plan) (SERA to prepare and print)
- Agendas, sign-in sheets and comment forms (APG)



## ***Recommended Draft Tacoma Avenue Station Area Plan***

- Display copies of draft Station Area Plan prepared to date – 3-4 copies of the full report and appendices (City)
- Handout copies of Draft Station Area Plan Executive Summary – 25-30 copies (City)
- Post-it notes, markers and easels for stations (APG; SERA possibly provide extra easels)
- Coloring and/or other kids activities
- Name tags to identify staff and stakeholders