

**COUNCIL RESOLUTION No. 3-2023**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ACTING AS THE LOCAL CONTRACT REVIEW BOARD, AUTHORIZING EXECUTION OF A CONTRACT WITH UMPQUA BANK FOR CARD PAYMENT SERVICES.**

WHEREAS the city offers debit and credit card payments for services including, but not limited to, business licensing, building, and engineering permits, and tree code permits; and

WHEREAS the city is committed to providing its customers a secure online payment solution that is compliant with Payment Card Industry Data Security Standards (PCI DSS); and

WHEREAS the finance department issued a formal solicitation for card payment services and selected Umpqua Bank to process card payments through the city's new permitting software.

**Now, Therefore, be it Resolved** by the City Council of the City of Milwaukie, Oregon, that the city manager, or their designee, is authorized to execute a five-year contract, including a five-year renewal term option, with Umpqua Bank for PCI DSS-compliant card payments processed through the GovBuilt permitting and licensing software, and the finance director, or their designee, is authorized to administer any necessary subsequent documents.

Introduced and adopted by the City Council on **January 17, 2023**.

This resolution is effective immediately.

  
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Lisa Batey, Mayor

ATTEST:

APPROVED AS TO FORM:

  
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Scott S. Stauffer, City Recorder

  
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Justin D. Gericke, City Attorney