

**COUNCIL RESOLUTION No. 7-2022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ACTING AS THE LOCAL CONTRACT REVIEW BOARD, AUTHORIZING EXECUTION OF A CONTRACT WITH ONLINE SOLUTIONS LLC FOR SOFTWARE AS A SERVICE TO SUPPORT PERMITTING, LICENSING, LAND USE, AND CODE ENFORCEMENT.**

**WHEREAS** the city requires software for daily building permits, licensing, land use, and code enforcement to meet residential and customer needs; and

**WHEREAS** the city has historically used the State of Oregon’s shared system, Accela, for building and engineering permits; however, with state system changes over the years staff have not been successful with its continued use; and

**WHEREAS** staff identified the need for a consolidated permitting system for multiple city programs, including building permits, tree code, land use, and code enforcement; and

**WHEREAS** the city issued a formal competitive solicitation under Public Contracting Rule 70.020(A) for a permitting, license, land use, and code enforcement software solution and selected Online Solutions LLC as the most qualified firm in the requested categories to provide services to the city.

**Now, Therefore, be it Resolved** by the City Council of the City of Milwaukie, Oregon, that the city manager or their designee, is authorized to execute a software as a service contract, including renewals and any subsequent documents, with Online Solutions LLC for their CitizenServe software solution.

Introduced and adopted by the City Council on **January 18, 2022.**

This resolution is effective immediately.

  
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Mark F. Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:

  
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Scott S. Stauffer, City Recorder

  
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Justin D. Gericke, City Attorney