

Mobile Printing Now Available

With our new MobilePrint Service™, you can use your personal computer or mobile device to print to the library's printers from anywhere. Simply submit documents for printing and come to the library to release and pick up your document using your email address.

How to print from a laptop or desktop computer at home or work:

- Begin by visiting www.lincc.org/miprint.
- Select the printer and enter your email address.
- Browse your computer to find and select the file you wish to print.
- Click the green print icon (you will see the status of your print job and a reference number).
- At the Print Release Station in the library, select "Release a Print Job".
- Enter the email address you supplied and select your print job.



Print from your laptop or desktop computer

How to print from tablet or smartphone app:

- Visit your device's 'store' for apps, install and launch the PrinterOn App.
- Click "No printer selected".
- Click "Search". Search for "Ledding Library".
- Find "LINCC Ledding Library of Milwaukie" and click one of three printers "Black and White Printer" (single sided), "Color Printer" (single sided), or "Double Sided Black and White" and save.
- To print:
 - Documents: when viewing the document, click in the upper right corner and upload the document to the PrinterOn App.
 - Photos from your phone: open the app, click on "photo" and select a photo to print.
 - Select the printer and click the print icon.
 - Enter an email address and click on the check mark (you will receive a notice that the job started, and shortly after another message stating "Job Success").
 - At the Print Release Station in the library, select "Release a Print Job".
 - Enter the email address you supplied and select your print job.



Print from your tablet or smartphone app

How to use email to send something directly to library print system:

- Email from any device directly to the library's print system at Ledding-library-bw@printspots.com (black & white single sided), Ledding-library-duplex-bw@printspots.com (black & white double sided), or Ledding-library-color@printspots.com (color)
- At the Print Release Station in the library, select "Release a Print Job".
- Enter the email address you supplied and select your print job.



Email from any device to library print system

Paying for your print:

Printing fees apply - 10 cents per black & white page and 50 cents per color page. If you have a library card you are allocated 50 cents per day for free printing; non-card holders must pay for all their printing. If you have a library card select pay from AAM when prompted at the Print Release Station, enter your card number, then select pay from allocation account.