



Library Services Expansion Task Force Minutes June 22, 2015, 6:00 PM Pond House

Meeting called by: Scott Barbur, Library Expansion Task Force Chair

Task Force members present: Scott Barbur, Greg Chaimov, Ryan Healy, Paul Klein, Bill Monahan, Katie Newell, Melissa Perkins, Karin Power, Nancy Wittig, Ed Zumwalt.

Absent: Tom Hogan, Kathi Schroeder, Jon Stoll.

Guests: Library Board members Krista Downs, Erin Lee, Karol Miller, Anna Van Tyne.

Agenda topics

Call to order: Scott called the meeting to order at 6:00 pm.

Approval of minutes: Minutes from the May 20th meeting were approved as written.

Old Business

1. New member suggestions

a. Arianna Van Bergen, teen candidate

It was agreed that Arianna Van Bergen's name be submitted to Council to serve on LSETF as the student representative. A resolution will have to go to Council to add the student category and Arianna's name to the roster.

b. Business candidate

Bill has been in touch with Sara Proctor from Dark Horse. Once she has confirmed she will serve on LSETF as the business representative, her name will be submitted to Council in a resolution.

New Business

1. FFA quote

FFA's proposal was \$9,000 to revise plans: Concept Design Revisions - \$6,000; Cost Estimate Revisions - \$1,000; Revisions and Additions to

Library Building Renderings - \$2,000. It was approved to accept FFA 's proposal, to be paid with funds remaining from the \$35,000 set aside for the needs assessment, providing FFA can have it done by the August 24th meeting.

2. Polling – next step

Barney & Worth submitted an estimate of ~\$83,000 to conduct research, develop a Public Education Plan and act as consultant moving forward with a bond measure for an expansion. This was thought to be too high; Paul recommended doing a RFQ/RFP to choose a firm to do the polling. We need to refine what we would be looking for from a firm by early Fall.

Future meetings

It was decided to change LSETF meetings to 6:00 pm on the 4th Monday of the month, following the Library Board meeting.

Public input

There was no public comment.

The meeting was adjourned at 7:00 pm.

Next meeting: 6:00 pm, Monday, July 27, 2015, at the Pond House.

Please contact Katie at 503-786-7584 or newellk@milwaukieoregon.gov if you cannot attend the meeting.