



**AGENDA
GOOD NEIGHBOR COMMITTEE**

Tuesday April 25, 2017
5:30 – 7:00 p.m.

Kellogg Wastewater Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

- 5:30 - 5:35** **Welcome/Introductions**
- 5:35 - 6:25** **Follow-up from previous meeting**
- **Landscape maintenance**
 - **Path lighting/path restoration**
 - **Work item priorities**
- 6:25 - 6:35** **Funds Status Report**
- 6:35 - 6:45** **Kellogg Projects updates – WES**
- 6:45 - 6:55** **Committee Communications**
- 7:00** **Adjourn**

Next KGNC meeting – Tuesday, May 23, 2017.

1. **Item:** Promote the findings of the Odor Study completed for the KGNC in Nov 2014. KGNC will advocate for odor control project funding in the CCSD1 capital improvement budget.

Detail: The Odor Study identifies partial or full odor control at the aeration basins as providing the best value. KGNC will push for CCSD1 consideration in their Capital Improvement program.

Status: Funds contingent on starting by June 2016 (amended to January 2017). The project is committed in the CCSD1 budget and is expected to be under contract by December 2016.

Activity: Committee to monitor implementation of plan.

Timeframe: Thru 2017

2. **Item:** Planted screen

Detail: A living screen of vegetation to obscure the plant and to disrupt the air flow from the plant to mix and dilute any smells before they arrive at residential areas.

Status: Phase 1 planting was done in the fall of 2015. Several plants perished, were taken by beaver or are unaccounted for and must be replaced.

Activity: Monitor the plants, look for and fill any gaps.

Timeframe: Ongoing.

3. **Item:** Install path lighting and repair damaged areas and drainage issues along the path through the Kellogg Plant property.

Detail: Lighting to improve safety and enhance utility of the public access property around the plant. Repair of the path surface to improve use.

Status: A sub-committee was formed to develop lighting options, recommendation made in June 2016 to expend \$40,000 for path surface improvements with an additional \$20,000 for path lighting improvements.

Activity: Evaluate public sentiment and options for lighting to develop a plan for council to review.

Timeframe: Design with cost estimate through fall 2016.

4. **Item:** Enhance public facilities in the treatment plant park.
Detail: Install benches, maintain existing picnic tables, add tables and construct ADA path to picnic table.
Status: Three benches are installed along with a crushed stone path for table access.
Activity: Evaluate path options, propose number and location of facilities.
Timeframe: Looking to provide additional amenities

5. **Item:** Milwaukie Bay Park and Kronberg Park
Detail: Master plans have been developed for both parks. Neighborhoods have expressed interest in supporting the parks and completing their development. Both Parks are within the influence (200 yards) of the KGNC and important to the committee.
Status: The city is discussing funding needs and sources.
Activity: Keep awareness of the need to complete these parks in front of the City and look for ways to for the KGNC to help effectuate the parks completion.
Timeframe: Ongoing

6. **Item:** Keep watch on the Good Neighbor Funds.
Detail: Gather reports from the City and County and track the fund balances. Manage the proposals presented to the City and track their fund impact and disposition.
Status: Acceptable
Activity: Monitor, audit, report and discuss at each committee meeting.
Timeframe: Ongoing

7. **Item:** Maintenance of the open space of the Kellogg Treatment Plant.

Detail: Work with WES to ensure that landscaping and general maintenance of the path, benches, picnic tables and other amenities in the open space are maintained.

Status: Landscaping installed in 2015 will be maintained by contractor until 2017, WES maintains a portion of the area. KGNC to provide funding for current and future maintenance.

Activity: Monitor, report and discuss at each committee meeting.

Timeframe: Ongoing

GOOD NEIGHBOR COMMITTEE MINUTES
December 13, 2016 at 5:30pm
Kellogg Wastewater Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:

Charles Bird, Chair
Neil Hankerson
Michael Park
Carolyn Tomei
Karin Power, City Councilor (after vote)

Members Absent:

Gary Klein

Staff Present:

Gary Parkin, City of Milwaukie
Greg Eyerly, WES
Gail Shalom, WES

MEETING NOTES

Minutes from the October 11, 2016 meeting were approved (4-0).

Follow-up from previous meeting(s):

- Landscape maintenance plan - Gail on the landscape maintenance plan: Paul Brothers will finish their maintenance obligation in a few weeks and then Earthworks (the current landscapers for the rest of the plant) will pick it up working on a weekly basis. Gail will figure out the extra cost for the KGNC to pick up.

Gail discussed the condition of the landscaping contract work – Fatina still in place as we wait for the new stuff to grow. Everything is doing well, some faster growing than others, on south end Red Cedar and Doug Fir were planted in wet soil (may be issue?)

- Path lighting/path surface restoration – Carolyn noted that there are still puddles forming across the path surface. Gary to meet with Doug to check on field inlet that does not appear to be working. Lights still need to be installed, contract has been executed, some planning process to incorporate documenting the installation.
- Kronberg Park Planning update – Charles offered that there was nothing new but mentioned a March 11, 2017 event for volunteers to clean the park.

Funds Status Report

No report.

Kellogg Plant construction update

Greg Eyerly mentioned that the contract for Stedler will be addressed by the BCC this week.

Committee Communications:

Karin mentioned that things were better in the County Committees provided Council and County information:

Gregg provided that last month, the County formed a 190E to combine the Tri-Cities and CCSD#1 districts.

Neil discussed that with the landscaping maintenance moving to long-term care, work items 7 and 2 should be merged (7 into 2).

The group decided to skip the regular January meeting and move the February meeting off the regular Feb 14th date (later moved to Jan 31st).

Adjourned at 6:36pm

Charles Bird, Chair

Gary Parkin, City Liaison

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GOOD NEIGHBOR COMMITTEE MINUTES
January 31, 2017 at 5:30pm
Kellogg Wastewater Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members present:

Charles Bird
Gary Klein
Neil Hankerson
Michael Park

Members absent:

Carolyn Tomei
John Burns
Karin Power

Staff Present:

Greg Eyerly WES

Staff Absent:

Gary Parkin City of Milwaukie

Guests:

Milo Denham, ISNDA Chair

MEETING NOTES

The meeting started late as the room was locked and Greg was stuck in traffic. 6:55 PM Called to order.

As Gary was not present there were not notes from the last meeting December 13, 2016.

Landscaping and maintenance – it was noticed by the committee members that the shrub, recently had been over pruned. Greg Eyerly said he would follow up and instruct the grounds keeper Earthworks to allow the plants to grow up to form the visual and air flow barrier as intended.

Path restoration – completed however it was noted that water is still rising onto the path when it rains. A photo of this is attached. Greg said he would investigate.

Path Lighting – the permits are in place and the contractor is working on installing the lights.

Kronberg Park – park development has been funded and is in process by the City of Milwaukie. Possible completion in 2018. Opening the bridge before the park is under construction is being considered by the new city manager.

Odor control aeration basin covers – Greg reported that they are planning to pull this and the RAZ system pump along with a transformer out of the general contract for fast tracking. Possible completion of the aeration basin cover in time for this summer’s peak smell season.

Greg also reported that the river diffuser pipe construction was satisfactorily completed.

A Kronberg park volunteer work party was announced which is to be held Saturday March 11th.

Meeting Adjourned about 6:40pm.

Next KGNC meeting is scheduled for Tuesday, March 14th (later cancelled the March meeting and the April meeting moved to the 25th).

Charles Bird, Chair

Gary Parkin, City Liaison

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