



MILWAUKIE ENGINEERING
10501 SE Main St
Milwaukie OR 97222
503.786.7606
engineering@milwaukieoregon.gov

Right-of-Way Utilities Permit Application

Date: _____

Permit #: _____

Before beginning work, **24-hour notice** must be given to the Public Works Department and emergency and transportation agencies:

- City Public Works.....(503) 786-7600
- Fire / Police Dispatch.....(503) 786-7500
- North Clackamas School District #12...(503) 353-6000
- Tri-Met.....(503) 661-8117

The City must be notified prior to each stage of construction.

Prior to starting work, prior to paving, and upon work completion, send an email to the Engineering Department at:
engineering@milwaukieoregon.gov

Permittee shall notify applicable utility companies **48 hours** prior to start of work.

A Traffic Control Plan is required for any work that will obstruct the normal flow of vehicular, bike, or pedestrian traffic. The plan must be submitted to the City for review at the time of application.

We hereby agree to replace said premises satisfactory to the Engineering Director at our own expense, and to hold the City of Milwaukie harmless from any and all damages or expense caused by, or in any way connected with, the use of said property or restoring the same to its original condition. City specifications shall be met unless otherwise authorized by the Engineering Director or their authorized representative.

Applicant Name/Business

Applicant Signature

Date

SITE AND JOB INFORMATION:

Address:

Map & Tax Lot(s):

☐ Earth Cut

☐ Sidewalk Cut

☐ Road Cut

☐ ISP

☐ Cable

☐ Gas

☐ Electric

☐ VOIP

☐ Other:

Use:

Description of Work:

RESPONSIBLE PARTIES:

24-HOUR/AFTERHOURS EMERGENCY CONTACT:

Name:

Phone:

PROVIDER/OPERATOR:

Contact Name:

Mailing address:

City:

State:

Zip:

Phone(s):

Email:

Tax ID:

ROW Lic.#:

Is Applicant in compliance with all
MMC Codes? ☐ Yes ☐ No

SUBCONTRACTOR (IF USED):

Contact Name:

Mailing address:

City:

State:

Zip:

Phone(s):

Email:

CCB License #:

City/Metro Lic. #:

IMPORTANT INFORMATION ON REVERSE SIDE

RIGHT-OF-WAY UTILITY PROVIDER/OPERATOR PERMIT GENERAL PROVISIONS:

"Utility provider or "Provider" means any person who provides utility service to customers within City limits, whether or not any facilities in the right-of-way are owned by such provider.

"Utility operator" or "Operator" means any person who owns, places, controls, operates, or maintains a utility facility within City limits.

Call the **OREGON UTILITY NOTIFICATION CENTER** for locates a minimum of two working days before you dig, drill, or blast.

"It's the law" 811 or 1-800-332-2344

A COPY OF THIS PERMIT SHALL BE ON SITE WHILE THE WORK IS IN PROGRESS.

IN CASE OF WATER OR SEWER EMERGENCY, CALL MILWAUKIE DISPATCH AT 503-786-7500

The Applicant is hereby authorized to engage in construction activities in the public right-of-way or public utility easement as set forth herein illustrated on the approved plans. All work shall comply with the approved plans, the City's specifications and regulations, and special conditions stipulated on this permit, on the approved plans, or as directed by the City Engineer or designee during the performance of the permitted activity. Approval of the plans is to ensure general compliance with City Code and does not relieve the Permittee or its contractors from their respective duties in complying with any applicable Federal or State law regulation, including but not limited to the Federal Endangered Species Act and its regulations.

Traffic Control Requirements

1. A Traffic Control Plan is required for any work that will obstruct the normal flow of vehicular or pedestrian traffic. The plan must be submitted to the City at the time of application.
2. Employ traffic control signage/methods per Manual on Uniform Traffic Control Devices (MUTCD) or Oregon Temporary Traffic Control Handbook.
3. One travel lane must remain open at all times unless otherwise specified on the traffic control plan.

Hours of Work

Noise generating equipment is limited to the following hours of operation by the City's noise ordinance (MILWAUKIE MC 8.08.070): Weekdays 7:00 a.m. to 7:00 p.m.; Saturdays 8:00 a.m. to 5:00 p.m.

Pavement Cuts

1. Pavement cuts shall be backfilled with cold mix or covered with secured steel plating at the end of each workday until the final patch is placed. Cold mix will be placed around steel plate. Overnight gravel patches are prohibited on a traveled way. Temporary patches shall be regularly checked and maintained.
2. If steel plates are used, "STEEL PLATE AHEAD" signs must be installed in accordance with the MUTCD.
3. All pavement including driveway crossings and curbs shall be sawcut prior to final repair.
4. Saw cut slurry will be vacuumed as the cut is made.
5. Excavated spoils will be loaded directly into a truck. Spoils may not be stock piled in the street.
6. Concrete wash water, saw cut slurry, mud, or other debris may not be washed into the City's storm or sanitary system or deposited in the right-of-way.

Backfill

1. Granular backfill shall consist of ¾"-0" crushed rock mechanically compacted to 95%, per AASHTO T180 Rock shall meet City of Milwaukie rock specifications as identified in the base leveling courses for paving and surfacing (see Milwaukie Standard Drawing 510)
2. CDF (flowable cementitious backfill) shall be used on streets specified by permit.

Pavement Patching

1. Pavement patching shall be installed in a minimum of two lifts of Class C hot asphalt mix. Seal seams with heat applied rubberized sealant. Asphalt patches shall match the thickness of the adjacent pavement but shall not be less than 3 inches thick. Infrared repair of seams may be required at the engineers' discretion.
2. Results of all compaction tests shall be submitted to the Engineering Department.
3. Notify the City's construction inspector prior to installing the final pavement patch. Any patch installed prior to inspection is subject to additional testing and/or removal at the Applicant's expense.
4. Potholing for utilities shall be circular holes using a vacuum device. All potholes shall be filled with CDF or Bentonite to bottom of AC. AC shall be replaced to same thickness as existing; not less than 3 inches.
5. Additional repairs are required on roads paved within the last five years (see Milwaukie Standard Drawing 511).

Erosion Prevention and Sediment Control Requirements

1. See Milwaukie Municipal Code Title 16 Chapter 16.28 Erosion Control
2. Cover all stock piles with plastic. Do not stock pile in the street.
3. Mud or other debris may not be washed into the City's storm or sanitary system or deposited in the right-of-way.
4. For more information, visit the Erosion Prevention and Control webpage: www.milwaukieoregon.gov/publicworks/erosion-prevention-and-control

THIS SECTION FOR OFFICE USE ONLY:

Permit No.		Expires:	
Date Received:	Date Issued:	Issued By:	