

AGENDA

CITIZENS UTILITY ADVISORY BOARD

Wednesday, January 6, 2016
7:00pm

Johnson Creek Facility
6101 SE Johnson Creek Blvd

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| I. | CONSENT AGENDA | CUAB Board |
| | A. Approve Minutes from
December 16, 2015 meeting | ALL |
| II. | REPORT | |
| | A. Review Work Plan, CUAB past and future. | Gary Parkin |
| III. | DISCUSSION | |
| | A. Work Plan priorities, field trip ideas. | CUAB Members |
| IV. | MATTERS FROM THE BOARD | CUAB Members |
| V. | FUTURE MEETING DATE/AGENDA ITEMS | ALL |
| | Next regular meeting: February 3, 2016. | |
| | Check-in with City Council: TBD | |
| VI. | ADJOURN | |

CUAB Meeting Minutes
Wednesday, December 16, 2015
Public Safety Building Conference Room
3200 SE Harrison St

Members Present

Vincent Alvarez, Chair
Kevin Hasey, Vice Chair
Joel Bergman

Members Absent

None

Guest(s) Present

None

Staff Present

Gary Parkin, Public Works Director

Meeting began at 7:15 p.m.

I. CONSENT AGENDA

The November 4, 2015, meeting minutes were approved.

II. REPORT

A. Proposed budget for utilities BN 2016-18

Gary provided information on the Transportation, Water, Wastewater and Stormwater Funds and the proposed budget for the upcoming biennium. Of note: the State Gas Tax Fund continues to have issues with being underfunded – one help is a proposal that street sweeping will be funded completely from the Stormwater Fund (moving from 50% to 100% funded).

The Water Fund is looking healthy; the Stormwater Fund has some large capital expenses coming as the master plan projects are constructed. The Wastewater Fund is doing well but the treatment cost is expected to rise significantly.

III. DISCUSSION

A. Attracting new members.

Two new member expected to be confirmed at the January 5th City Council meeting and perhaps be attending the January 6th CUAB meeting.

IV. MATTERS FROM THE BOARD

Will Stanley be repaved after the storm project there is complete? Is there an ADA need if it's paved?

Check miscellaneous supplies line item in PW Admin budget.

Will the State Gas Tax be increased?

Meeting schedule: move back to JCB for the January meeting; continue with the 7:00 p.m. start time.

V. FUTURE MEETING DATE/AGENDA ITEMS

Go over work plan for 2016 (consider funding issues that will impact the utility bill).

Next regular meeting will be January 6, 2016 at 7:00 p.m. at JCB.

VI. ADJOURN

Adjourned at 9:05 p.m.

Vincent Alvarez, Chair

Gary Parkin, scribe

CUAB Work Plan 2016

Item	Definition	Status	Complete Date
1. Review utility funds for fiscal soundness	Examine the funds and comment on the stability of each fund and capital project implementation. Report to council at annual check-in.	Funds reviewed at the Dec 16, 2015 meeting.	2016 check-in with Council
2. 2017-2022 CIP	Review the implementation of the adopted plan. Make recommendations on adjustments.	Reviewed with Engineering/PW in November 2015	Final draft will be presented to CUAB Feb 2016
3. Utility Master Plans	Review the master plans, focusing on recommendations and project implementation.	Review in Sept/Oct	Ongoing
4. Water rate review/study	First review complete - presented findings to Council 2015	Direction to proceed or not is needed from Council	2016 check-in with Council
5. NE wastewater extension and annexation project	Review cash flow as the loan for the sewer extension project to the area northeast of Milwaukie (west of Linwood, north of King Rd) is paid back as properties connect.	City is collecting reimbursements as properties are annexed and connected.	May 2016 (continuing as connections are made)
6. Issues from Public Works	Well 8: iron in water fouling pump	As issues come up.	Ongoing
7. Street Lighting	Review status, monitor additional transfer to LED. Provide guidelines, track budget	Unworked	Winter 2015/16
8. St/Sidewalk enhancement program development	Support Council Goal – provide sounding board as program is developed, track potential rate impact	Unworked	Begin as needed by Engineering (2016)