

# **AGENDA**

## **CITIZENS UTILITY ADVISORY BOARD**

**Wednesday, November 3, 2010**  
**6:00 p.m.**

**JOHNSON CREEK FACILITY CONFERENCE ROOM**  
**6101 SE JOHNSON CREEK BLVD.**

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|-------|--|--------------|
| I.    | CALL TO ORDER  | CUAB Chair   |
| II.   | INTRODUCTIONS  | CUAB Chair   |
| III.  | CONSENT AGENDA   | CUAB Board   |
|       | A. Approve minutes from October 6, 2010  |              |
| IV.   | REPORTS  |              |
|       | A. Wastewater and Water Master Plan status (information only)                    | Gary Parkin  |
|       | B. Status of Billing issues (Snow-bird accounts, Code update) (information only) | Gary Parkin  |
|       | C. Capital Improvement Plan preliminary look (information only)                  | Gary Parkin  |
| V.    | MATTERS FROM THE BOARD   | CUAB Members |
| VI.   | OTHER  |              |
|       | Discuss field trip plans.  |              |
| VII.  | INFORMATION SHARING  | ALL          |
| VIII. | FUTURE MEETING DATE/AGENDA ITEMS   | ALL          |
|       | Wastewater Master Plan Final Draft Document for review                           |              |
|       | Develop Work Plan and City Council Work Session                                  |              |
|       | Wednesday, December 1, 2010  |              |
| IX.   | ADJOURN  |              |

**CUAB MEETING MINUTES**  
**Wednesday, October 6, 2010**  
**Johnson Creek Facility Conference Room**  
**6101 SE Johnson Creek Blvd.**

**Members Present**

Bob Hatz, Vice Chair  
Beth Kelland  
Mike Scolar

**Staff Present**

Gary Parkin, Engineering Director  
Andy Parks, Interim Finance Director (arrived at 7:10)  
Pat Duval, City Manager Pro Tem  
Dain Kelley, Finance Dept

**Absent**

Charles Bird, Chair

I. CALL TO ORDER

Vice Chair Hatz called the meeting to order at 6:20 p.m.

II. INTRODUCTIONS.

III. CONSENT AGENDA

Minutes from the June 9, 2010 meeting and the Sept 1, 2010 meeting were approved.

IV. REPORTS

Gary briefly discussed the Wastewater Master Plan. A draft is anticipated for the December 2010 CUAB meeting.

Interim Finance Director Andy Parks reported that the policy code for the billing issues would be prepared for the November 3<sup>rd</sup> CUAB meeting.

Andy also discussed that the Budget Review Board would like to meet with the CUAB at their regular January meeting. He also discussed the CIP adoption, stating that ideally it would be adopted 6 months prior to the budget.

V. MATTERS FROM THE BOARD.

Bob discussed a desire to check out the Vancouver wastewater treatment plant and the TriCity plant.

VI. OTHER

VII. INFORMATION SHARING

VIII. FUTURE MEETING DATE/AGENDA ITEMS

Next meeting: Wednesday, November 6, 2010 (Check with Charles).

IX. ADJOURN

The meeting adjourned at 8:20 p.m.

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Bob Hatz, Vice Chair

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Gary Parkin, Scribe