

AGENDA CITIZENS UTILITY ADVISORY BOARD

**Wednesday, May 5, 2010
6:00 p.m.**

**JOHNSON CREEK FACILITY CONFERENCE ROOM
6101 SE JOHNSON CREEK BLVD.**

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|-------|---|--------------------------|
| I. | CALL TO ORDER | CUAB Chair |
| II. | INTRODUCTIONS | CUAB Chair |
| III. | CONSENT AGENDA | CUAB Board |
| | A. Approve minutes from March 3, 2010 | |
| IV. | REPORTS | |
| | A. Budget matters - Report on transfers for Admin, Community Development, Public Works Operations, Fleet, and Facilities. | Gary Parkin/Andrew Parks |
| | B. Preliminary 5-year forecasts | Gary Parkin/Andrew Parks |
| | C. Monthly utility billing | Andrew Parks |
| V. | MATTERS FROM THE BOARD | CUAB Members |
| VI. | OTHER | |
| VII. | INFORMATION SHARING | ALL |
| VIII. | FUTURE MEETING DATE/AGENDA ITEMS | ALL |
| | Wednesday, June 2, 2010. Discuss field trip plans. | |
| IX. | ADJOURN | |

CUAB MEETING MINUTES
Wednesday, March 3, 2010
Johnson Creek Facility Conference Room
6101 SE Johnson Creek Blvd.

Members Present

Charles Bird, Chair
Bob Hatz, Vice Chair
Beth Kelland
Mike Sclar

Members Absent

Staff Present

Gary Parkin, Engineering Director
Zach Weigel, Civil Engineer (Water)

Guests

None

I. CALL TO ORDER

Chair Bird called the meeting to order at 6:10 p.m.

II. INTRODUCTIONS— All present.

III. CONSENT AGENDA

Minutes from the February 3, 2010 meeting were presented, and adopted without change.

IV. DISCUSSION

A. Wastewater treatment issues

The CUAB discussed their desire to be included in the business of the wastewater utility. The CUAB doesn't want to be left out as strategy is developed and offer to be a sounding board for ideas and provide two-way feedback. Of particular concern was that the utility's (City's) rights and/or assets would be signed away. It was noted with support, that the City and County will resume negotiations. A resolution was drafted by the group stating this position. It was sent to the Council via email on March 18th.

V. Reports

A. Review Stormwater and Water utilities

Gary and Zach presented financial information on the water utility including the amounts collected in user fees over the past 6 years when the current graduated fee schedule has been in place.

The information for the stormwater utility, the hierarchy of budget line items and additional detail on the transfers, was not provided. The question about transfers applies to each of the utility funds and will be discussed at a future meeting. Brad will provide the line item hierarchy information for the next meeting.

B. Report on Water Master Plan

Zach provided information on the master plan schedule and scope. The project began in February and is in the data collection stage. The schedule for the two CUAB meetings for the master plan was set. The first will be just before the rate study (June or July) with the second meeting as comments are collected (October).

VI. MATTERS FROM THE BOARD.

Bob: asked for update on the Kellogg Treatment Plant permit. Gary reported that the permit has not been issued but part of the work had been done. Beth mentioned that with the additional information she has received as a member of the RiverHealth Board that she doesn't believe that the upgrade is for extra capacity.

VII. OTHER

VII. INFORMATION SHARING

Bob asked for an update on the City Manager. Gary stated that Pat Duval is acting. Bob mentioned that Nicole West is about two weeks from completing a project to document the history of Kellogg Creek.

IX. FUTURE MEETING DATE/AGENDA ITEMS

Next meeting: April 7, 2010, 6:00 p.m. Review the Street fund. Charles is leaving for Colorado and will not be available, he will attend via Skype.

X. ADJOURN

The meeting adjourned at 8:09 p.m.