

**CITY OF MILWAUKIE  
DESIGN AND LANDMARKS COMMITTEE  
NOTES  
Milwaukie City Hall  
10722 SE Main St  
Monday, January 23, 2017  
6:30 PM**

**COMMITTEE MEMBERS PRESENT**

Sherry Grau, Chair  
Lauren Loosveldt

**STAFF PRESENT**

Brett Kelter, Associate Planner (staff liaison)

**MEMBERS ABSENT**

Scott Jones

**ALSO IN ATTENDANCE**

Michael Corrente

**1.0 Call to Order – Procedural Matters**

**Chair Sherry Grau** called the meeting to order at 6:33 p.m.

**2.0 Design and Landmarks Committee Notes**

2.1 December 20, 2016

Given the lack of a quorum, approval of the December 20 notes was postponed until the next meeting.

**3.0 Information Items**

**Associate Planner Brett Kelter** noted that the City's annual Volunteer Appreciation event would be coming up in the next couple of months and that the members should feel encouraged to attend. He could not remember the exact date (April 6, from 6:00 p.m. to 8:00 p.m.) but indicated that the City Manager's office would send out more information in the next few weeks. One of the standard features at the event is a slide show with images of the City's various boards and committees at work, so he will be looking for photo opportunities of the group in action between now and then.

**4.0 Audience Participation – None**

**5.0 Public Meetings – None**

**6.0 Worksession Items**

6.1 Downtown Design Guidelines Update, cont. (Milwaukie Character)  
Staff Person: Brett Kelter, Associate Planner

The focus of this special meeting was updating the current photos in the Downtown Design Guidelines (DDG), starting with the Milwaukie Character element. The members had uploaded a variety of photos for consideration and the group talked through the process of identifying which ones might be most effective for the various Milwaukie Character guidelines. Members also looked at photos available online from a variety of social media websites.

**Member Lauren Loosveldt** asked for an update about the questions of copyrighting and permissions as well as staff availability for taking new photos. **Mr. Kelter** indicated that he was still waiting to hear back from the City Manager's office about those issues. The working

assumptions were that (1) any existing photos in the DDG could continue to be used as they are and (2) credit for new photos could be provided on a separate single page(s) in the DDG.

The group was able to identify potential photo replacements (actual photos or needed shots) for all of the Milwaukie Character guidelines except "Integrate Art" (page 20) before time ran out. Members agreed to pick up the discussion at the next meeting.

**7.0 Other Business/Updates – None**

**8.0 Design and Landmarks Committee Discussion Items – None**

**9.0 Forecast for Future Meetings:**

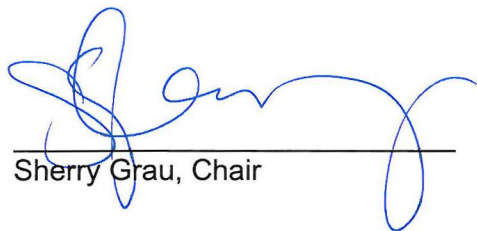
February 6, 2017	DDG revisions – Continue photo updates
March 6, 2017	DDG revisions – Pedestrian Emphasis element

**Mr. Kelter** noted that Chair Grau has been selected for appointment to the Planning Commission on February 7, so the February 6 meeting will be her last official one. The group will need to elect a new Chair and Vice Chair, but not until after Cynthia and Michael are officially appointed on February 7, to have a quorum.

**Chair Grau** adjourned the meeting at 8:36 p.m.

Respectfully submitted,

Brett Kelter, Associate Planner



Sherry Grau, Chair