



Office of the City Recorder
10722 SE Main Street
503-786-7502
ocr@milwaukieoregon.gov

Under state law, every person in Oregon has a right to inspect any nonexempt public record. This includes records related to the Milwaukie City Council, City boards and commissions, officers or agents, and departments. To make a formal records request, submit this form to the Office of the City Recorder (OCR).

Name:

Phone:

Address:

Email:

Pursuant to ORS 192.311-192.478, I request inspection of the following records in your office:

(Please be specific and provide as much detail as possible, including date ranges and key words)

Oregon Immigration Records Disclosure. Is this request intended to assist in the detection or apprehension of persons suspected of violating federal immigration laws, or to support the denial of services, benefits, privilege, and/or opportunities of individuals based on suspected immigration status? [] Yes [] No

If the answer above is "Yes", please cite the statute, code, or law that authorizes the release of requested information.

How would you like to receive these records? [] Email [] Mail [] Pick-Up at City Hall/PSB

NOTE: Police Records will not be sent by email and need to be picked-up at the Public Safety Building (PSB).

By signing this form, I understand that the City of Milwaukie (the city) has adopted reasonable measures to ensure the integrity of its records and effectiveness of its office operations. The city will respond in writing as soon as practicable and without undue delay. If any material contained in this request is exempt from disclosure, I understand the city will provide the name of the document and the reason for the exemption. I am aware that there may be costs related to this request based on the fee structure adopted by the City Council, and I am aware that I will be notified by the city if any fees need to be paid to complete this request.

Requestor Signature

Date