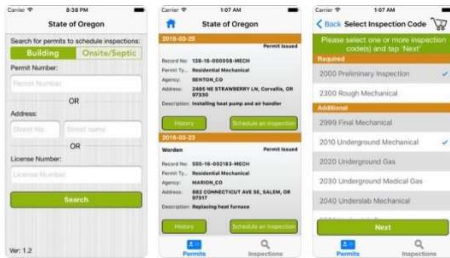


MILWAUKIE BUILDING DIVISION
10501 SE Main St
Milwaukie OR 97222
503.786.7600
building@milwaukieoregon.gov

HOW TO SCHEDULE AN INSPECTION WITH THE APP

Scheduling With The Phone App: (Oregon epermitting Inspections)



1. Once you open the app, you can search for your permit by the permit number OR the address.

By Permit Number: Make sure you include the whole permit number including the dashes

OR

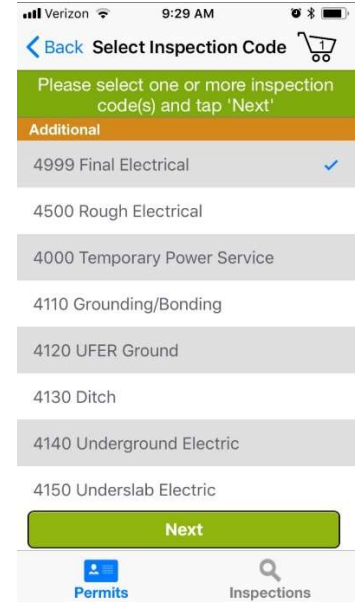
By Address: We recommend entering the house numbers and just the first three letters of the street name. Once you click "search", you can select what you want.



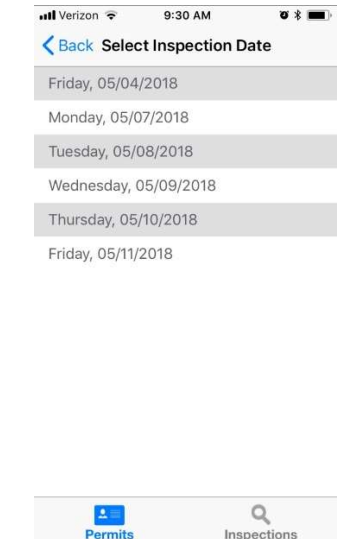
Scroll for the permit you would like to schedule and click "Schedule an Inspection".



Select the inspections you would like to schedule. You can select multiple inspections with this option.

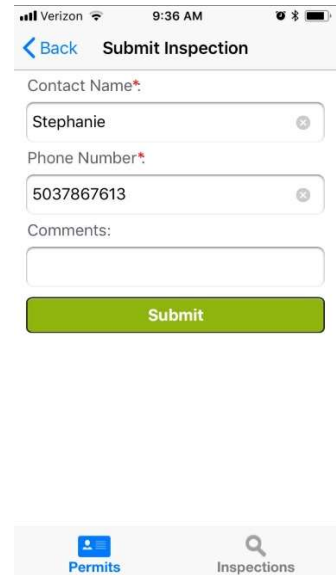


Select the date you would like the inspection(s).



Provide the contact name, contact phone number, and any comments for the inspector. Click “Submit” when finished.

Your inspection request is complete.



The screenshot shows a mobile application interface for submitting an inspection. At the top, the status bar displays 'Verizon', signal strength, Wi-Fi, the time '9:36 AM', and battery level. Below the status bar is a navigation bar with a blue back arrow and the text 'Submit Inspection'. The form contains three input fields: 'Contact Name*' with the value 'Stephanie', 'Phone Number*' with the value '5037867613', and 'Comments:'. A green 'Submit' button is located below the comments field. At the bottom of the screen is a navigation bar with two options: 'Permits' (with a person icon) and 'Inspections' (with a magnifying glass icon).