

MILWAUKIE BUILDING DIVISION
10501 SE Main St
Milwaukie OR 97222
503.786.7600
building@milwaukieoregon.gov

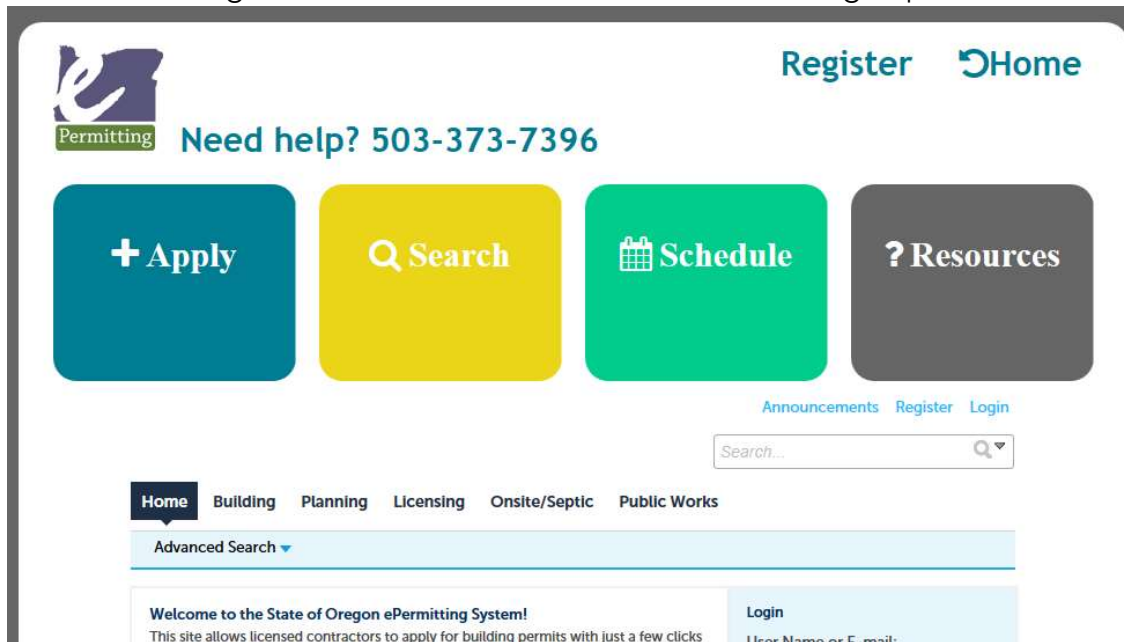
HOW TO SCHEDULE AN INSPECTION ONLINE

Web: www.buildingpermits.oregon.gov

Scheduling Online:

You do not need to log in to request an inspection.

- 1.) Hover over the green "Schedule" button, and click "Building Inspection"



- 2.) A search page will open. The dates at the top are automatically set to find anything in the last year. If you are searching for a permit with in the last year, change nothing. If you want to search for older permits, change the dates to the dates you'd like to search.
- 3.) Enter your search criteria. We've found it's better to search by one field at a time and to enter less information. For example:
If you're searching by [permit number](#), enter only the permit number (including dashes) (you can use "%" as a wild card – Example: 601-18-0005%).
If you're searching by [address](#), just enter the address numbers (not the street) and then select from the list.
Hint: If you search by street, the street name will not include directions (SE) (you can use "%" as a wild card - Example: Johns%).

General Search

Change the **Start Date** field to find permits over a year old.

Search All Records

Start Date: End Date:

Permit/Application #:

Street #: Street Name: Unit Type: Unit #:

- 4.) Once you found a permit, click the permit number (in blue) to open it.
- 5.) Click "Schedule of Request an Inspection"

Record Info/Schedule Inspections Payments

Inspections

Click [here](#) to view a list of the Oregon Standard Model Inspection Codes.
[Modelo Estándar de Oregon Códigos de inspección](#)

Once scheduled, the inspection will move to the end of the list of Pending or Scheduled inspections, and its status will change from 'Pending' to 'Scheduled'.

Upcoming

[Schedule or Request an Inspection](#)

You have not added any inspections.
Click the link above to schedule or request one.

Completed

There are no completed inspections on this record.

- 6.) A new window will pop up and give you a list of possible inspections. Using the page numbers to navigate, select the inspection you are requesting.

Schedule/Request an Inspection

Available Inspection Types (39)

- 4999 Final Electrical (required)
- 4500 Rough Electrical (required)
- 4000 Temporary Power Service (required)
- 4110 Grounding/Bonding (required)
- 4120 UFER Ground (required)
- 4130 Ditch (required)
- 4140 Underground Electric (required)
- 4150 Underslab Electric (required)
- 4200 Reconnect Service (required)
- 4210 Service change (required)

< Prev 1 2 3 4 Next >

Continue Cancel

7.) Click "Continue"

4140 Underground Electric (required)
 4150 Underslab Electric (required)
 4200 Reconnect Service (required)
 4210 Service change (required)

< Prev **1** 2 3 4 Next >

Continue Cancel

8.) Select the date you would like the inspection. You can select up to a week out. The available dates will be displayed in blue. Select "All Day", and click continue. There will be a place later to add comments, notes, and requests for the inspector.

To continue, select an appointment date and time range by clicking a link on the calendar below:

May 2018							Jun 2018							Jul 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2							
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

« Prev Next »

Available Times for Monday, May 07 2018

All Day

Continue Back Cancel

9.) Verify the information is correct. Change the site contact information if necessary. Click "Continue"

Schedule/Request an Inspection

Inspection type: 4999 Final Electrical

Location and Contact

Verify whether the location and contact person for the selected inspection are correct.

Location

6101 SE JOHNSON CREEK BLVD
MILWAUKIE OR 97206

Contact

Vanessa Greene
425-481-5001

[Change Contact](#) ▼

Continue Back Cancel

- 10.) If you would like to include additional notes to the inspector, enter them by clicking "Include Additional Notes" and click "Finish"

Schedule/Request an Inspection

Confirm Your Selection

Please confirm the details below and click the Finish button to schedule the inspection.

Inspection Type: 4999 Final Electrical
Date and Time: 05/07/2018
Location: 6101 SE JOHNSON CREEK BLVD
MILWAUKIE OR 97206
Contact: Stephanie M 5037867613

Include Additional Notes

Cancellation and Reschedule Policy:

Reschedule must be made before 07:00 AM.
Cancellations must be made before 07:00 AM.

Finish [Back](#) [Cancel](#)