



**MILWAUKIE BUILDING**  
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 www.buildingpermits.oregon.gov

# SIGN PERMIT APPLICATION

*This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.*

DESCRIPTION OF WORK		
Description and location of work on premises/special conditions:		
JOB SITE INFORMATION AND LOCATION		
Job site address:		
City:	State:	ZIP:
Subdivision:	Lot no.:	
PROPERTY OWNER		
Name:		
Address:		
City:	State:	ZIP:
Phone:	Fax:	
Email:		
OWNER'S REPRESENTATIVE		
Name:		
Address:		
City:	State:	ZIP:
Phone:	Fax:	
Email:		
CONTRACTOR		
Business name:		
Address:		
City:	State:	ZIP:
Phone:	Fax:	
Email:		
CCB license no.:		
APPLICANT IF DIFFERENT FROM ABOVE		
Name:		
Address:		
City:	State:	ZIP:
Phone:	Fax:	
Email:		
REQUIRED AUTHORIZED SIGNATURE		
I hereby certify I have read and examined this application. All provisions of laws and ordinances governing this work will be complied with, whether specified herein or not.		
Authorized Signature:		
Printed name:		
Date:		

DEPARTMENT USE ONLY	
Permit Number:	
Date:	
Land Use Approval (if any):	
VALUATION / CONSTRUCTION INFORMATION	
Permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.	
Valuation:	
Weight of Wall Sign (Heaviest Piece):	
<b>Check one:</b>	
<input type="checkbox"/> Erect New	<input type="checkbox"/> Alter <input type="checkbox"/> Repair
<input type="checkbox"/> Other:	
<b>Type of sign (Check one):</b>	
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Under - Marquee
<input type="checkbox"/> Off - Premises	<input type="checkbox"/> Outdoor Advertising
<input type="checkbox"/> Incidental	<input type="checkbox"/> Roof <input type="checkbox"/> Wall
<input type="checkbox"/> Other:	
BUILDING AND SURROUNDING AREA	
Zone:	
Street frontage of premises:	
Square feet of building face for wall signs:	
SIGN AREA	
Square feet per display surface:	
Total square feet for all display surfaces (this sign):	
Height:	Projection:
Clearance (above grade):	
TYPE OF ILLUMINATION	
<input type="checkbox"/> Internal	<input type="checkbox"/> External
<input type="checkbox"/> Combination	<input type="checkbox"/> None
Bulb Type:	
Illumination equivalent to (milliamperes or watts):	
Construction Materials:	
Other signs on premises (list size and type)	
NOTICE	
All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 70 and may be required to be licensed in the jurisdiction in which work is being performed.	
BUILDING PERMIT AND RELATED FEES	
Building Permit Fee	\$
Plan Review Fee	\$
State Surcharge (12% of permit fee)	\$
Technology Fee (5% of permit fee)	\$
Planning Review Fee	\$
<b>TOTAL FEES</b>	<b>\$</b>