

**CITY OF MILWAUKIE**

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engineering@milwaukieoregon.gov
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Deposit Authorization Form

Please complete this form when a deposit payment is made. This ensures that any refund is processed correctly. Refunds are required to be returned to the payor listed on the original payment receipt. Refund checks are processed through the Milwaukie Finance Department.

**DEPOSIT PURPOSE or
PERMIT TYPE:**☐ Right-of-Way☐ Hydrant Meter☐ Land Use☐ Transportation
Impact Study**SITE INFORMATION:**

Permit or File Number:

Address:

Project Name (if applicable):

DEPOSIT INFORMATION:

Deposit Paid By:

Email (for questions):

Association with this permit? ☐ Property Owner ☐ Contractor ☐ Other:

Mailing Address for Refund:

State/Zip:

Payment Type: ☐ Cash ☐ Check ☐ Credit Card

If paying by credit card, name (as it appears on the card):

Billing Address: Same as Mailing Address: ☐

Is this a company credit card? If yes, what is the company name?

☐ Yes ☐ No**SIGNATURE:**

By completing and submitting this form, you agree that this information is accurate and current to the best of your knowledge.

Signature

Date

FOR OFFICE USE ONLY

Refunded to:

Check #:

Date:

Address:

Refund Amount:

*** THIS DOCUMENT WILL BE KEPT ON FILE ***