



BUDGET COMMITTEE MEETING AGENDA – REVISED May 10, 2018

May 14th at 5:30 p.m. City Hall

Note -This meeting will be preceded by the Milwaukie Redevelopment Commission Budget Committee Meeting.

1. Call to Order and Roll Call
2. Department Budget Detail Presentations

<u>Dept #</u>	<u>Department</u>	<u>Presenter</u>
410/CIP	Library	Katie Newell/Leila Aman
203/CIP	Community Development	Alma Flores/Chuck Eaton
NEW	Construction Excise Tax	Alma Flores
400	Building Inspections	Samantha Vandagriff
CIP	Facilities & Fleet	Damien/Peter
204	Public Works Admin	Peter Passarelli
610	Water	Peter Passarelli
620	Wastewater	Peter Passarelli
630	Stormwater	Peter Passarelli
425	Streets/State Gas Tax	Peter Passarelli
421	SAFE	Chuck Eaton
420	Streets/Surface Maintenance	Chuck Eaton
430	SDC	Chuck Eaton
205	Engineering	Chuck Eaton
CIP	Utilities	Chuck/Peter

3. Call for Public Comment
4. Public Hearing – State Revenue Sharing
 - a. The City is estimating state shared revenue of \$275,000 in FY2019 and \$300,000 in FY2020 and it is proposed to be used for general fund purposes
 - b. Public Testimony – possible uses

5. Parking Lot/Waiting list – additional discussion
 - a. Updated on bank charge fees:
 - i. Except for the 5% technology fee proposed by Building the city has proposed absorbing the cost of bank charges consistent with past policy. Of the \$160,000 in estimated bank charges for FY19 approximately \$135,000 relates to merchant service (credit card charges) charges. Given the interest per last week’s discussion staff recommends that we proceed with the budget as proposed and research potential policy options to recover these fees. Potential options include: convenience fees (direct or passthrough), restricting the use of credit cards for certain transactions based on fee type, charge amount or credit card type. We believe this is a substantial policy decision and need to do additional research to assure recommendations are compliant with legal requirements and don’t create any unintended equity issues.
 - b. Draft letter to LOC requesting council compensation study be updated
 - c. Community Asks:
 - i. Lot’s Loop
 - ii. Art’s Committee
 - d. Review of proposed policy changes
 - e. Other – The City Recorder verified that the budget committee members serve at the pleasure of council and therefore are removed by Council action. Having not heard from Ronn we recommend that the budget committee make a motion to recommend Council give direction to staff to recruit for an anticipated vacancy on the budget committee. Additionally, we’ve added other business item will be added to the Council regular session 5/15.
6. Vote to Approve Budget to Council by Budget Committee (*if applicable*)
 - a. Approve Budget
 - b. Approve Taxes
 - i. General Operating Tax Rate: \$4.1367 per \$1000 of Assessed Value
 - ii. Bond Levy Amount: \$913,000 in FY 2017 and \$910,000 FY 2018
7. **Motion to cancel meeting** scheduled:
May 23, 2018, 5:30 p.m., Milwaukie City Council Chambers
8. **Approval of meeting minutes for May 7, 2018**
9. **Proposed meeting schedule for the next year:**
August 16, 2018 – Financial Status Report as of 6/30/18 preliminary results
November 15, 2018 - Financial Status Report as of 9/30/18
February 21, 2019 - Financial Status Report as of 12/31/18
May 16, 2019 - Financial Status Report as of 3/31/19
10. Adjourn