

Event Vendor and Business Registration Code Amendment

February 6, 2024



BACKGROUND

- Topic first arose in May 2023 with First Friday temporary event permit application
- Milwaukie Municipal Code (MMC) Chapter 5.08.030 states:
“No person shall maintain, operate, engage in, conduct, or carry on any business within the City without first having paid the business tax as established by this chapter.”
- Event vendors are not exempt from this requirement under current code

BACKGROUND, CTD

- Code states “*business taxes imposed by this chapter are for revenue purposes only.*”
- In practice, registration is also important for city to understand who is conducting business in Milwaukie and for emergency communications
- City manager agreed to waive all registration fees for First Friday and Milwaukie Farmers Market; asked vendors still register with the city in 2024 while process is reviewed
- July 18, 2023: Council directs staff to convene meeting with potentially impacted stakeholders and discuss paths forward

STAKEHOLDER COORDINATION



- Reached out to 12 cities to understand regional landscape
 - Code requirements vary
 - Enforcement is rare
- Met with representatives of First Friday Milwaukie, Celebrate Milwaukie Inc., and the North Clackamas Chamber of Commerce on November 29, 2023

ORDINANCE CONTENTS

- Amends MMC 5.08.110 EXCLUSIONS to include situation “K. Vendors operating at an event authorized by either a city-issued temporary event permit or a neighborhood block party permit.”
- Updates the Temporary Event Permit Application and Block Party Permit Application to require applicants to declare if they will have vendors operating at their events and to provide a list of those vendors with contact information to the city



**QUESTIONS OR
COMMENTS?**

