



**COUNCIL ORDINANCE No.**

**AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING MUNICIPAL CODE 5.08.110 EXCLUSIONS TO EXEMPT VENDORS AT CITY-PERMITTED EVENTS AND BLOCK PARTIES FROM NEEDING TO OBTAIN A BUSINESS LICENSE.**

WHEREAS the city encourages community groups to host events and block parties on city property to build community, attract people to Milwaukie, and support placemaking; and

WHEREAS vendors selling goods and services at these events have been required to obtain a city business license, but this requirement has been waived under the city manager’s authority in recent years; and

WHEREAS the city’s Temporary Event Permit Application and Block Party Application processes can serve as mechanisms to ensure the city has contact information for vendors operating at events and that city requirements are upheld without the need for vendors to obtain a business license from the city; and

WHEREAS stakeholders, including representatives of Milwaukie’s Farmers Market and First Friday Milwaukie, have worked with staff and City Council to explore changes to the event permitting process that meet the city’s needs while reducing burdens for event organizers and vendors.

**Now, Therefore, the City of Milwaukie does ordain as follows:**

Section 1. Milwaukie Municipal Code (MMC) Chapter 5.08.110 EXCLUSIONS is amended as shown in Exhibit A to include the following: “K. Vendors operating at an event authorized by either a city-issued temporary event permit or a neighborhood block party permit.”

Section 2. The city’s Temporary Event Permit Application and Block Party Permit Applications are updated as shown in Exhibits B and C to require applicants to declare if they will have vendors operating at their events and to provide the city a list of those vendors with vendor contact information.

Read the first time on \_\_\_\_\_ and moved to second reading by \_\_\_\_\_ vote of the City Council.

Read the second time and adopted by the City Council on \_\_\_\_\_.

Signed by the Mayor on \_\_\_\_\_.

\_\_\_\_\_  
Lisa M. Batey, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott S. Stauffer, City Recorder

\_\_\_\_\_  
Justin D. Gericke, City Attorney

## **5.08.110 EXCLUSIONS**

The following situations are specifically excluded from the requirement of paying a business tax:

- A. Wholesalers selling or delivering goods to merchants of the City for the purpose of resale. This exclusion pertains only: (1) if the wholesaler does not maintain a place of business within the City and also does not engage in retail trade within the City, and (2) the wholesaler is not a utility service provider or operator as defined in Chapter 21.04;
- B. Nonprofit organizations;
- C. Persons engaged in delivery of goods or services from points outside the City, providing sales contacts and actual sales take place outside the City;
- D. Newspaper carriers;
- E. Representatives of public utilities;
- F. Garage sales, yard sales, and other similar activities. Such exclusion shall not apply, however, if either of the following conditions is met:
  - 1. More than two (2) such sales take place within any one calendar year at the same location,
  - 2. The sale has a duration of more than seventy-two (72) consecutive hours;
- G. The sale of personal assets such as a personal automobile, residence, appliance, or other articles. Such exclusion shall not apply when such sales are conducted on a regular and continuing basis. That will be assumed to be the case if an individual or family sells its personal residence more than twice or personal automobile more than four (4) times in any given calendar year. Other items shall be determined by the Finance Director on the basis of reasonableness on a case-by-case basis;
- H. Licensed real estate salespeople or associate real estate brokers who engage in professional real estate activity only as an agent of a real estate broker or real estate organization;
- I. Licensed insurers, insurance producers, or their representatives in accordance with ORS 731.841;
- J. Construction contractors or landscape contractors when their principal place of business is outside of the City and they have proof that they have obtained a business license from the Metropolitan Service District.
- K. Vendors operating at an event authorized by either a city-issued temporary event permit or a neighborhood block party permit.

## Temporary Event Permit Application

- The City of Milwaukie appreciates your interest in organizing an event in the city. Submitting and following the conditions of this application puts you in touch with resources and ensures the event is approvable, safe, and is considerate of your neighbors.
- **The review period can be from 30 to 90 days, depending on the size and nature of the event.** Events are scheduled on a first come, first served basis. You are encouraged to submit your application as early as possible to ensure that enough time is available to review your application. Your application may be denied if it is determined that not enough time is available to thoroughly review your request and work through issues and concerns.
- A Temporary Event Permit, if issued, authorizes the applicant to conduct the temporary event that is described herein paying close attention to any conditions of approval that are attached.
- The city will review your request and determine if there is a need to attach any fees for services rendered including staff time, police services, etc.
- **Refer questions about this process to:** Dan Harris, Events Coordinator, 10501 SE Main St., Milwaukie, OR 97222 / [events@milwaukieoregon.gov](mailto:events@milwaukieoregon.gov) / 503-786-7519
- **Submit this completed application by email to [events@milwaukieoregon.gov](mailto:events@milwaukieoregon.gov) or by mail/in person to 10501 SE Main St, Milwaukie, OR 97222.**

<b>I. Applicant Information</b>	
Applicant Name	
Contact Person (if different from applicant)	
Applicant Organization	
Mailing Address	
Applicant Phone	
Cell During Event (If different than applicant phone)	
Applicant Email	

<b>II. Event Information</b>	
Event Name	
Event Description/Purpose	

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

Date(s) of Event	
Start Time & End Time	
Setup Start and End Times	
Cleanup Start and End Times	
Is this a recurring event?	
If this is a recurring event, on what day(s) does the event recur?	
Estimated Daily Attendance	
Does the event involve the use of a park?	
If so, which park is involved?	
<p><b>Please note:</b> Most of Milwaukie’s parks are managed and maintained by the North Clackamas Parks &amp; Recreation District (NCPRD). You can reserve space at North Clackamas Park, the Milwaukie Center. All other NCPRD parks are available on a first-come, first served basis. If your event is requesting the use of a park, please visit NCPRD’s Web site at <a href="http://www.ncprd.com">www.ncprd.com</a> or call 503-742-8013 to learn more about what is available. NCPRD also has a <a href="#">Special Use Permit Application</a> that may or may not be required.</p>	

<b>III. Site Layout, Traffic Control, and Parking</b>	
Will this event require the closure of a public street?	
Will the event require the use of sidewalks or other public rights-of-way?	
<p>Public right-of-way refers to a type of easement that reserves land for public use. For example, the area between the sidewalk and the road.</p>	

**ADD FIELD IN SECTION II: Will vendors be present at the event selling goods and/or services?**

Please note: If vendors will be operating at your event, the city requires a list of all vendors with contact phone number and email address (if available) be provided to the city's Events Coordinator at [events@milwaukieoregon.gov](mailto:events@milwaukieoregon.gov) at least 24 hours prior to the event start, or at a schedule agreed to with the applicant at the time of permit issuance. The city requires vendor contact information to support communications in the case of an emergency, and to understand who is doing business within the City of Milwaukie.

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

All applicants must attach a site layout plan to this application, and may be required to submit a traffic control plan. The components required will vary by event.

**Site Layout Plans** include, at a minimum, the location of tents, stages, portable restrooms, fencing, food booths, alcoholic and non-alcoholic beverage booths, aid and first aid stations, trash and recycling receptacles, parking, and any other components of the event. and any other components of the event.

**Traffic Control Plans** include, at a minimum, the location of any barricades, directional signs, certified flaggers, course marshals, emergency access routes, Traffic control devices such as barricades may be rented or purchased from local companies. Please search the internet for “flagging companies and/orbarricades Portland Oregon” or look in the telephone yellow pages under the heading “Flagging or Barricades.”

Have you attached a site layout plan?	
If necessary, have you attached a traffic control plan?	
Will this event require police resources?	
Do you intend to use a city owned parking lot?	
If so, which one?	
Do you intend to close any on-street parking spaces?	
If so, how many and which spaces? (Please include these closures on your site plan).	
How will you block off the spaces?	
Is a county or state-owned road affected by your event?	

If so, you must contact the Clackamas County Department of Transportation at 503-650-3452 and/or the Oregon Department of Transportation at 503-653-3086

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

<b>IV. Further Considerations</b>	
Will food be served or prepared at your event?	
If so, the food provider must obtain a Food Handler’s License from Clackamas County by calling 503-742-5300 or by visiting <a href="http://www.clackamas.us/publichealth/foodhandler.html">www.clackamas.us/publichealth/foodhandler.html</a>	
Will alcoholic beverages be available at your event?	
If so, you or the alcoholic beverage provider must obtain an Oregon Liquor Control Commission (OLCC) permit by calling 503-872-5000 or by visiting <a href="http://www.oregon.gov/olcc">www.oregon.gov/olcc</a> .	
Will recreational cannabis (marijuana) be available at your event?	
Recreational cannabis consumption is not allowed in a public place. A public place includes liquor licensed locations. Applicant is responsible for determining if a non-liquor license location is considered a public place. If your event intends to include cannabis in any way please contact OLCC’s Recreational Marijuana Program at 503-872-5000 or visit <a href="http://www.oregon.gov/olcc/marijuana">www.oregon.gov/olcc/marijuana</a> .	
Will there be any live or amplified music at the event?	
If so, please complete the Noise Control Variance form attached to this application.	
Will additional electrical wiring be installed for your event?	
Will your event require restroom facilities?	
The city recommends following the minimum guidelines for restrooms as shown in the table below	

Recommended Number of Restrooms

	1 hr	2 hrs	3 hrs	4 hrs	5hrs	6hrs	7hrs	8hrs	9hrs	10 hrs
50 people	1	1	1	1	2	2	2	2	2	2
100 people	2	2	2	2	3	3	3	3	4	4
250 people	3	3	3	4	4	4	5	5	6	6
500 people	4	4	5	5	6	6	7	7	8	8
1000 people	6	7	8	8	9	9	10	10	11	12
2000 people	9	12	15	16	17	17	18	18	19	19
3000 people	12	18	22	24	25	26	27	28	29	30
4000 people	16	24	29	32	34	35	37	38	39	40

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

Have you arranged security for your event?	
If so, who will be providing security? Please include name/company name and contact information.	
What are your plans for emergency medical services?	
The city recommends at least one trained emergency services provider (Minimum Certification – Emergency Medical Technician 1) be present on-site throughout the temporary event.	
What are your plans for trash minimization and removal?	

<b>V. Applicant Obligations</b>
Applicant is responsible for obtaining all additional permits, licenses, and insurance certificates required upon the issuance of this Temporary Event Permit. Please review these obligations and then sign and date at the bottom.
<p><b>CLEAN UP:</b> Applicant agrees to promptly clean up all paper or debris caused by applicant’s use of the area and understands that if such clean up is not promptly undertaken the city reserves the right to do the cleaning itself and to charge the applicant for the actual time and expense incurred. The city reserves the right to deny future Temporary Event Permit requests should applicant not fulfill all conditions of this permit application.</p> <p><b>INSURANCE:</b> Applicant agrees to provide a policy of liability insurance. This insurance shall provide coverage for not less than \$1,000,000 for personal injury to each person, \$1,000,000 for each occurrence involving property damage; or a single limit policy of not less than \$2,000,000 covering all claims per occurrence. The limits of the insurance shall be subject to statutory changes as to maximum limits of liability imposed on municipalities of the State of Oregon.</p> <p>(Continued on next page)</p>

Add to section V:

**VENDOR LIST:** If vendors are present at the event selling goods and/or services, applicant agrees to provide a list of these vendors to the City's Events Coordinator at [events@milwaukieoregon.gov](mailto:events@milwaukieoregon.gov) at least 24 hours prior to the event start, or at a schedule agreed to with the applicant at the time of permit issuance. The city requires vendor contact information to support communications in the case of an emergency, and to understand who is doing business within the City of Milwaukie.

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

This insurance shall be without prejudice to coverage otherwise existing and shall name as additional insured the City of Milwaukie and its officers, agents, and employees. The sponsor agrees to maintain continuous coverage for the duration of the permit.

**CITY CODES/PERMITS:** Applicant agrees to obtain all city permits and licenses that may be required, and shall comply with all other city laws and other conditions that the City Manager determines necessary, including NCPRD park and facility rules or regulations. The Noise Control Variance form that is attached must be completed to fulfill this obligation. The Police Department will determine if such a variance is necessary after reviewing the variance application.

**CONDUCT/NUISANCES:** Applicant understands that if the outdoor activity is conducted in such a way as to create a nuisance for any business or resident of the area, future permits may be denied for that reason alone. Applicant will be notified as soon as practical that the activity engaged in created a nuisance and may ask for a review of such determination.

I have read all information contained within the City of Milwaukie's Temporary Event Permit Application Packet and agree to abide by the terms and conditions contained herein.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please review and sign the Indemnification Agreement on the following page, then, if loud sounds (including amplified music) are expected to be generated by the event, please complete the top section Noise Control Variance form, attached.

Once completed, please return this form, including the indemnification agreement, proof of insurance, Noise Control Variance (if necessary), and any relevant plans (site, traffic control, etc.) to [events@milwaukieoregon.gov](mailto:events@milwaukieoregon.gov). You may instead turn in a paper copy of the application in person or by mail to 10501 SE Main St., Milwaukie, OR 97222.



**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

**VI. Indemnification Agreement for Temporary Event Permit**

Applicant acknowledges and agrees as follows:

In consideration of the city's approval of this application for a temporary event permit, applicant accepts responsibility for the event and agrees to indemnify, defend and hold harmless the City of Milwaukie, and if necessary NCPRD, its officials, employees, agents, volunteers, and assigns from and against any and all claims, suits, liabilities and expenses (including but not limited to, damages, attorney fees, and costs) that may be asserted against the City of Milwaukie arising out of or in any way related to the temporary event for which permission is sought.

Applicant acknowledges that applicant has carefully read the foregoing and understands its contents. Applicant warrants that applicant is authorized to sign this document and does so freely and without reservation.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

**Noise Control Variance**

If your event includes live or amplified entertainment or is expected to generate noise you may be asked to obtain a noise variance. The Milwaukie Police Department will review the entire application and determine if a Noise Variance is required. If a variance is not necessary it will be noted on this application and reported to the event applicant. If a variance is necessary it will be noted on this application and reported to the event applicant along with an explanation of why it was or was not approved.

**Variance Information**

Reason for the variance: \_\_\_\_\_  
\_\_\_\_\_

The time and duration of the emitted sound: \_\_\_\_\_

**For Police Use Only**

The physical characteristics of the emitted sound:

The geography, zone and population density of the affected area:

Residential    Commercial    Industrial    Noise-sensitive

Population density:    Light    Medium    Heavy

Is the public health and safety endangered by the noise:    Yes    No

Does the sound source predate the receiver:    Yes    No

Does the compliance with the standard(s) from which the variance is sought produce hardship without equal or greater benefit to the public:    Yes    No

Is a Noise Variance Required for this Event:    Yes    No

(Note: If a Variance is required please complete the rest of the application, if not please sign on the next page where it reads "Authorized by" and return with other department recommendations.)

If a Noise Variance is required, is it granted: Yes    No    Yes, but with conditions to follow

Please provide a brief description of why this application was approved or denied and if it is approved with conditions please list the conditions below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## **Neighborhood Block Party Permit Application**

Please complete this permit application to apply for a neighborhood block party. Submitting this information and following the conditions within the application can provide the applicant with resources and help ensure the event is safe, considerate of neighbors and receive approval.

Applications are reviewed on a first-come, first-served basis. Applicants are encouraged to submit applications as early as possible to ensure enough time is available for review. Applications may be denied if it is determined that not enough time is available to thoroughly review the request, and/or work through issues and concerns.

The permit, if issued, authorizes the applicant to barricade a specified portion of the named residential street using city-approved barricades to prevent access to through-traffic so that nearby residents living within the enclosed area to gather for a block party.

At least 30 days prior to the event, submit the completed application by email, mail or in-person. All applications submitted for review less than seven days prior to the event will be denied.

- **Email:** [events@milwaukieoregon.gov](mailto:events@milwaukieoregon.gov)
- **Mail:**  
City of Milwaukie – Block Party Application  
10501 SE Main St.  
Milwaukie, OR 97222
- **In person:** City Hall, 10501 SE Main St. Submit completed materials to the front counter.

Please refer questions to Dan Harris, events coordinator, at [events@milwaukieoregon.gov](mailto:events@milwaukieoregon.gov) or 503.786.7519

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

**I. Applicant Information**

Name: \_\_\_\_\_

Neighborhood (if known): \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary phone: \_\_\_\_\_ Alt. phone: \_\_\_\_\_

Contact during event: \_\_\_\_\_

Email: \_\_\_\_\_

**II. Event Information**

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Note: Block parties may not begin prior to 10 a.m. and must end by 10 p.m.

Set-up start time: \_\_\_\_\_ Set-up end time: \_\_\_\_\_

Take-down start time: \_\_\_\_\_ Take-down end time: \_\_\_\_\_

Is this a recurring event?  Yes  No

If yes, please describe frequency and include specific event dates:

Estimated attendance: \_\_\_\_\_

Please list the name(s) of the streets to be closed. Include additional closures on a separate sheet, if needed.

Street Closure Information				
Name of Street		Name of Street		Name of Street
	Between		And	
	Between		And	
	Between		And	
	Between		And	

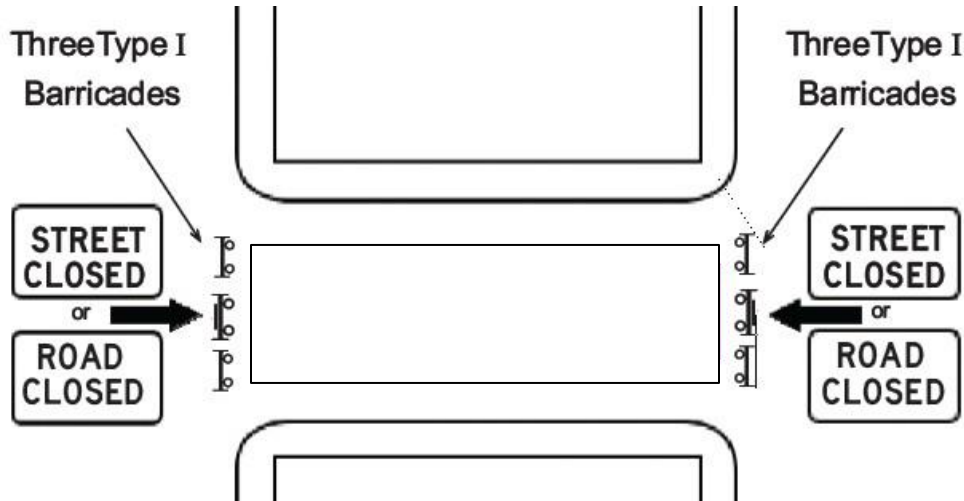
**ADD QUESTION:** Will vendors be present at the event selling goods and/or services?

Please note: If vendors will be operating at your event, the city requires a list of all vendors with contact phone number and email address (if available) be provided to the city's Events Coordinator at [events@milwaukieoregon.gov](mailto:events@milwaukieoregon.gov) at least 24 hours prior to the event start, or at a schedule agreed to with the applicant at the time of permit issuance. The city requires vendor contact information to support communications in the case of an emergency, and to understand who is doing business within the City of Milwaukie

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

**III. Requirements and Conditions**

1. Applicant must barricade the closed portion of the street as described below. In general, the traffic control devices needed to close one typical block are found below, however, some street closures may require more traffic control devices.
  - i. 6 – Type I Barricades
    - i. Barricades must be equipped with flashing yellow lights at dusk or anytime there is diminishing visibility
  - ii. 2 – Reflective Street Closed or Road Closed signs with one sign fastened to the center barricade.
    - i. Signs must be at least 30 in. x 24 in.
    - ii. Signs must be reflective



2. Traffic control devices such as barricades may be rented or purchased from local companies. A list of companies located in the Portland Metro Area that rent traffic control devices, can be found on the [Milwaukie Block Party Permit](#) webpage.
3. Block parties must be held on the same street as the applicant's address. Contact the residents along the closed portion of the street at least one week in advance. The city doesn't require written consent from the nearby residents, but out of common courtesy they should be contacted and have an opportunity to express any concerns. This may be done in-person, using flyers, and/or phone calls. There is an invitation posted on the city website available for download, if needed.
4. Block parties may only be held between the hours of 10 a.m. and 10 p.m. All applicants must complete the noise control variance form included in this

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

application. The police department will determine if it is necessary or not and, if needed, whether it is approved, approved with conditions or denied.

5. Applicant is required to block off the street portion specified during the hours specified herein. All barricades shall be removed by 10 p.m. or the stated time end time on the permit, whichever comes first, and the street shall be reopened to resume normal use.
6. Access must be granted to authorized emergency personnel and vehicles, as well as residents within the closure. To do so, a 15-foot wide emergency lane shall be maintained at all times.
7. Applicant and participants must comply with all city ordinances governing noise, alcohol and fireworks. This permit does not authorize any person to consume or serve, or for a permittee to allow the consumption or service, of alcohol or marijuana upon any street, sidewalk or other public right of way. Please keep alcohol and marijuana on private property.
8. Applicant is responsible for clean-up and removal of all trash and litter from streets, sidewalks and public ways. Failure to properly clean-up could jeopardize future permit privileges.
9. Applicant is required to have approved permit onsite during the event and present it upon request to any police officer prior to and/or during the event.
10. Applicant must obtain special event insurance. The insurance must provide coverage for not less than \$1 million in personal injury for each person, and \$1 million per occurrence involving property damage, or a single limit policy covering all claims of not less than \$2 million per occurrence. To provide evidence of the required insurance coverage, the applicant shall furnish a certificate of liability insurance to the city. No permit shall be issued until the required certificate has been received and approved by the city. The certificate will specify and document all provisions within this section. Certificates should read "Insurance certificate pertaining to block party permit for (name of streets)." The City of Milwaukie, its officers, directors, agents and employees shall be added as additional insureds.

There are four options for obtaining insurance:

- i. Milwaukie's seven Neighborhood District Associations (NDA) each have insurance for one block party annually and can provide insurance for up to three additional block parties on a first-come, first-served basis. Applications submitted less than one month prior to the block party date

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**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

ADD ITEM 11: If vendors are present at the event selling goods and/or services, applicant agrees to provide a list of these vendors to the City's Events Coordinator at events@milwaukieoregon.gov at least 24 hours prior to the event start, or at a schedule agreed to with the applicant at the time of permit issuance. The city requires vendor contact information to support communications in the case of an emergency, and to understand who is doing business within the City of Milwaukie.

may not be eligible for insurance certificate assistance from an NDA. The insurance is meant for block parties with no more than 100 people in attendance.

- ii. To partner with an NDA:
  - i. Attend one of the monthly NDA meetings to inform them of your interest in holding a block party. The chair or their designee must either sign below or submit an email to verify your attendance at the meeting.
    - a. Some of the NDAs don't hold regular meetings during the summer months (June, July, August). The chair of an NDA can sign off on a block party without attendance at a meeting, but this is not the preferred method.
  - ii. NDA meeting information and contact information for the chair is available at [www.milwaukieoregon.gov](http://www.milwaukieoregon.gov). Click on "Neighborhoods" in the upper right corner, then select "Meetings and Contact Information."
- iii. Other options to obtain insurance:
  - i. Many homeowner insurance policies offer coverage for an event.
  - ii. A special rider may be purchased to cover the closure.
  - iii. Many insurance agencies put together a special event policy.

**Optional NDA Partnership and Verification of Insurance Requirement**

I attended the following NDA monthly meeting to ask for partnership in order to host my block party, including the provisional insurance:

- |  |                                    |
|--|------------------------------------|
| <input type="checkbox"/> Ardenwald Johnson Creek | <input type="checkbox"/> Lake Road |
| <input type="checkbox"/> Historic Milwaukie      | <input type="checkbox"/> Lewelling |
| <input type="checkbox"/> Hector Campbell         | <input type="checkbox"/> Linwood   |
| <input type="checkbox"/> Island Station          |                                    |

**DATE OF MEETING ATTENDED** \_\_\_\_\_

By signing below, the NDA chair, or their designee, has verified that the applicant is partnering with the NDA for the block party, including the provision of insurance, pending approval of this application by the City of Milwaukie.

NDA Chair (or designee): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

**IV. Noise Control Variance**

If the event includes live or amplified entertainment, or is expected to generate noise, the applicant will be asked to obtain a noise variance. The Milwaukie Police Department will review the entire application and report to the applicant with an explanation of why it was approved, denied or approved with conditions.

**Variance Information**

Reason and proposed use for the variance:

Requested start time: \_\_\_\_\_ Requested end time: \_\_\_\_\_

Contact information of person responsible for amplification at event:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Police Use Only**

The physical characteristics of the emitted sound:

The geography, zone and population density of the affected area:

\_\_\_\_ Commercial      \_\_\_\_ Industrial      \_\_\_\_ Noise-sensitive      \_\_\_\_ Residential

Population Density:      \_\_\_\_ Light      \_\_\_\_ Medium      \_\_\_\_ Heavy

Is public health and safety endangered by the noise? \_\_\_\_ Yes      \_\_\_\_ No

Does the sound source predate the receiver? \_\_\_\_ Yes      \_\_\_\_ No

Does the compliance with the standard(s) from which the variance is sought produce hardship without equal or greater benefit to the public? \_\_\_\_ Yes      \_\_\_\_ No

Is a Noise Variance required for this event or sale? \_\_\_\_ Yes      \_\_\_\_ No

If a Noise Variance is required, is it granted?

\_\_\_\_ Yes      \_\_\_\_ Yes, with conditions      \_\_\_\_ No

Provide a brief description of why this noise variance application was approved or denied. If approved with conditions, please list the conditions below:

Noise variance authorized by: \_\_\_\_\_



**DRAFT ORDINANCE TO BE CONSIDERED  
BY THE CITY COUNCIL ON FEBRUARY 6, 2024**

**V. Indemnification Agreement for Temporary Community Event**

**Note:** All applicants must sign the Indemnification Agreement.

Grantee acknowledges and agrees as follows:

In consideration of the city's approval of this application for a block party permit, applicant accepts responsibility for the event or sale, and agrees to indemnify, defend and hold harmless the City of Milwaukie, and, if necessary, North Clackamas Parks and Recreation District, its officials, employees, agents, volunteers, and assigns from and against any and all claims, suits, liabilities and expenses (including, but not limited to, damages, attorney fees and costs) that may be asserted against the City of Milwaukie arising out of, or in any way related to, the temporary event for which permission is sought.

Applicant acknowledges they have carefully read the foregoing and understand its contents. Applicant warrants that they are authorized to sign this document and does so freely and without reservation.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**VIII. Applicant Signature**

I have read all information contained within the City of Milwaukie's block party permit application packet and agree to abide by the terms and conditions contained herein.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_