



**COUNCIL ORDINANCE No.**

**AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, ACTING AS THE LOCAL CONTRACT REVIEW BOARD, AMENDING MILWAUKIE MUNICIPAL CODE (MMC) CHAPTER 3.05 (LOCAL CONTRACT REVIEW BOARD) TO INCREASE DELEGATION OF AUTHORITY TO THE CITY MANAGER.**

WHEREAS the city manager’s delegation of authority to obligate the city periodically requires review and revisions, and

WHEREAS city staff have undertaken a review of the city manager’s delegation of authority as it had not been revised since 2011.

**Now, Therefore, the City of Milwaukie does ordain as follows:**

Section 1. Section 3.05.060 (Delegation of Authority to Obligate City) of the Milwaukie Municipal Code will read as follows:

“3.05.060 Delegation of Authority to Obligate the City. The city manager may enter into a public contract or personal services contract which does not exceed two hundred fifty thousand dollars (\$250,000) without specific Council approval, provided the obligation is part of an adopted budget, the rules of the Board are satisfied by written findings and a record is made of the transaction which shows compliance with the rules. The city manager may sub-delegate authority to department heads and other city employees, subject to the same conditions as the delegation to the city manager. This delegation of authority shall be subject to the limitations of Section 3.05.070.”

Read the first time on July 18, 2023, and moved to second reading by \_\_\_\_\_ vote of the City Council.

Read the second time and adopted by the City Council on July 18, 2023.

Signed by the Mayor on **July 18, 2023.**

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Lisa M. Batey, Mayor

ATTEST:

APPROVED AS TO FORM:

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Scott S. Stauffer, City Recorder

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Justin D. Gericke, City Attorney