



**AGENDA
GOOD NEIGHBOR COMMITTEE**

Wednesday, November 13, 2013
5:30 – 7:00 p.m.

Kellogg Wastewater Plant Administration Building
11525 SE McLoughlin Blvd.

- 5:30 - 6:00 Welcome/Introductions
- 6:00 - 6:10 Review/Approval of minutes from previous meeting (10/9/13)
- 6:10 - 6:20 Review financial status
- 6:20 - 6:45 Brown and Caldwell presentation on the Odor Alternatives analysis
- 6:45 - 6:55 Update on landscaping plan
- 6:55 - 7:00 Items for next meeting
- 7:00 Adjourn

Project list (for tracking purposes):

<u>Name</u>	<u>Status</u>
1. Riverfront Park	Committee/City Council approved, request sent to WES
2. Planting screen	Preliminary plan shown to Committee, Planning Dept. Karin/Gail working on bids for preliminary work
3. Property acquisition	Discussed at June 12 th meeting – back burner, checking grants
4. Replace lighting along path	Discussed at Oct. 2013 meeting. Greg to check Energy Trust options.

GOOD NEIGHBOR COMMITTEE MEETING MINUTES
October 9, 2013 at 5:30 pm
Kellogg Creek Treatment Plant, Administration Building
11525 SE McLoughlin Blvd.

Members Present:

Karin Power, Chair
Mayor Jeremy Ferguson, Vice Chair
Charles Bird (by phone)
Neil Hankerson

Members Absent:

Gary Klein
Sarah Baden
Dion Shepard

Staff Present:

Gary Parkin, COM
Greg Geist, WES
Gail WES

Guest:

None

MEETING NOTES

1. Minutes approved unanimously from the September 11, 2013 meeting.
2. Reviewed financial status – \$150,000 in as placeholder for landscaping, \$175,000 available to spend. Discussed the upcoming landscaping contract and who would administer it – WES or the GNC? Gail said that a Landscape Architect is needed and the plan must consider future maintenance. Neil mentioned that odor control and public safety were also important considerations. There was no final answer on who would administer the contract but there was agreement that Gail would be ideal if she has capacity. Greg to check with Mike K. on Gail's availability.
3. Misc. discussion:
 - Lighting fixtures along path look bad, there are no as-builts to check on. Proposal presented by Greg is to check the lighting with Energy Trust, WES would pay for power, GNC would replace poles.

- Tree maintenance (from landscape plan) paid from GNC funds?
- Blackberries are increasing along path, Mayor said he would enlist volunteers to remove the blackberries.
- Discussed access agreement – the agreement is being worked out by group of people from City/WES, independent appraisals are being completed.

Action Items

- Greg – report on Gail’s availability to manage landscape project
- Greg – lighting fixtures through Energy Trust

Next Regular Meeting: November 13, 2013, 5:30 p.m. at Kellogg Creek Treatment Plant

The meeting adjourned at 7:04 pm.

Karin Power, Chair

Gary Parkin, Scribe