

STUDY SESSION

**MILWAUKIE CITY COUNCIL
STUDY SESSION
FEBRUARY 28, 2012**

MILWAUKIE CITY HALL

Conference Room
10722 SE Main Street

STUDY SESSION – 5:00 p.m.

A light supper will be served

Discussion Items:

	<u>Time</u>	<u>Topic</u>	<u>Presenter</u>	<u>Page #</u>
1.	5:00 p.m.	Council Goal Setting	Bill Monahan & Teri Bankhead	1
2.	8:00 p.m.	Adjourn		

Information

Executive Session: The City Council may meet in executive session pursuant to ORS 192.660(2). All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions as provided by ORS 192.660(3) but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

Public Notice

- The Council may vote in work session on non-legislative issues.
- The time listed for each discussion item is approximate. The actual time at which each item is considered may change due to the length of time devoted to the one previous to it.
- The Council requests that all pagers and cell phones be either set on silent mode or turned off during the meeting.
- The City of Milwaukie is committed to providing equal access to information and public meetings per the Americans with Disabilities Act (ADA). If you need special accommodations, please call 503.786.7502 or email ocr@ci.milwaukie.or.us at least 48 hours prior to the meeting.

2011-2012 Council Goals 1-9

Goal #	Goal	Activities/Accomplishments			
		Months 1-6		Months 6-12	
		1st Quarter (Jun-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
1 (Bill/Kenny)	Identify where the \$5 million for light rail comes from by August 30, 2011. (Responsible Parties – Community Development, Administration, City Council)	Council held discussions concerning options available to fund the commitment. No action was taken.	Council voted 2-2 on a motion to take the question of funding to a public vote. Staff worked with TriMet to discuss various payment options including short and long term payment schedules and credits available to the City for in-kind contributions.	The City is evaluating TriMet's response to a City request for a longer term payment schedule.	
	1. Discuss options for identifying the source of funds to meet the City's obligation to Tri-Met - underway	Council discussed with staff various funding alternatives but no decision was made on how to fund the obligation. Memo submitted 7/27 to CM by Finance Director that compares options of a GO Bond vs. debt service schedule of paying directly to Tri-Met over 20 years.	On September 6, Council had an agenda item to discuss how to proceed with the discussion. The City Attorney analyzed the City's obligation based on the IGA with TriMet. The Council did not identify a source of funds but it discussed the impacts of various funding choices on the City budget and programs.		
	2. Cost out all City contributions to the light rail project that can be promoted as set offs against the City's obligation	I think this is meant to read "project permitting fees" that can be put toward the city's obligation. Staff is tracking all city contributions that could be promoted as set offs against the obligation.	The tracking of fees continues. Revenue from project fees has been earmarked for use as a portion of the City obligations.		

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		1st Quarter (Jun-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
	3. Develop a strategy by August 30, 2011 in order that the City can initiate steps to negotiate an agreement with Tri-Met that addresses the City's obligation and that the City Council can support as a mechanism to generate the City payment to Tri-Met within the timelines negotiated with Tri-Met	Strategy established. Staff had ongoing discussions with TriMet staff to define the parameters within which the City can make payment. Council was briefed and discussed options without reaching a decision.			
2 Kenny	Pursue economic development initiatives that:				
(Responsible Department – Community Development and Community Services)	Promote small business investment and development that capitalize on making Milwaukie a unique destination	Façade Improvement Program launched; "Bring it Back" Baseball campaign launched. PAR grant program extended to support downtown business. South Downtown Plan blessed for adoption. Dark Horse Real Estate Relocation and Reuse project continues.	Formally launched the baseball project in October by executing contracts with an Advisory Team. Conducted a first phase feasibility study, which council accepted in January. Beginning phase 2.		
	Promote development of neighborhood-centered commercial centers including 20 minute walking neighborhoods	Council approved moving forward with the Commercial Core Enhancement Program.	Began the Neighborhood Main Street program using PSU students.		
	Promote downtown as a special place	See above.	See above.		

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	Identify facilities needed in the City to attract destination events and activities	Baseball.	Baseball.		
	Identify events and activities that presently are either not available in the City or are underdeveloped that the City determines are desirable to have in the City	Baseball.	Some of this is happening as part of the baseball project with regard to facility programming. The community provided some input on this during Phase 1 of the baseball project.		
	Evaluate possible destination events that the City could develop and use to bring visitors and investment to the City	Baseball.	Baseball.		
	Identify facilities that are lacking in the City and develop a list of those facilities that the City should attempt to attract	no action.	no action.		
	Develop a program to promote the attraction of private and public investment to address the City's needs. Evaluate urban renewal as an option through the CET grant.	See above	Baseball. Urban renewal is not being pursued.		

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(Responsible Departments – Community Development, Finance)	Continue to explore the opportunity to bring minor league baseball and secure the ODOT property	Council direction to pursue the site and a team. Working with ODOT and Mike Higgins on agreements.	Working with ODOT and others to secure the ODOT property, and with the Northwest League to identify a team.		
	Develop an outline of the tasks to be completed to position the City to bring minor league baseball to the City (Presented to Council in February)	Outline of agreements necessary is in place. Subject to change. Outline of tasks would be counterproductive.	Workplan is in place for the baseball project.		
(Responsible Department – Community Development)	Perform due diligence to evaluate the pros and cons of the City acquiring the ODOT property along McLoughlin for city purposes as well as alternative disposition of the property in case City use becomes impractical (Complete due diligence in summer 2011)	Complete. Kidder Matthews study presented to City Council at July study session.	Task is complete.		
	Work with consultants, governmental units, and private property owners to develop financial information to explore options (Complete by December 1, 2012)	Attended a Money Measures training and worked with COM Finance Director. Levy rate analysis completed and presented to council.	Economic Impact Analysis will support this goal in this quarter.		

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	Develop and guide public outreach either in-house or with consultants to ensure adequate public knowledge/support of all aspects of project (Complete by February 1, 2012)	Working with Grady Wheeler on communications generally. Got clearance from council to end Main Street Main grant program after scheduled five year duration.	Public outreach is underway and community knowledge is expanding. Use of Facebook and Website and face-to-face meetings.		
	Reexamine the responsibilities for funding public area requirements				

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		1st Quarter (Jun-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
	<p>1. Review all phases of the City’s economic development resource – engage in a discussion of what is working and what needs improvement. Emphasize small business development, identify the unique business environment and opportunities in Milwaukie, and present options for revising the economic development strategy to stimulate the City’s economy (This could be completed in early or late summer, depending on how thorough the Council wants to be and the data desired)</p>	<p>Not sure how this element supports the goal. Economic Development strategy is not being revised. Could be looked at when the RD/ED position is filled.</p>	<p>No action on an overall review. Working with Dark Horse Comics to improve their unique contribution to the downtown business environment.</p>		
	<p>2. Develop programs that address the needs of the downtown (example – storefront program, review and update of zoning code requirements for the Downtown zones) (Status: underway)</p>	<p>Storefront program launched (see above). Council adopted the PAR Grant program.</p>	<p>Storefront program being implemented.</p>	<p>Zoning code updates being prepared for Planning Commission and Council consideration. Architectural rendering grant secured for one downtown business.</p>	

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	3. Enhance the role of neighborhood commercial centers as the shopping and service based cores of their immediate surrounding neighborhoods (The Metro CET grant can be of assistance here. The project could be initiated in summer, depending on whether the City will assume some risk with Metro by using the CET grant while a legal challenge to the Metro program continues.)	Clearance to pursue the Commercial Core Enhancement Program (from council).	No action.	IGA with Metro for CET grant, if council approves.	

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	4. Review and propose revisions to the funding strategies to obtain needed public improvements in the downtown area. Specifically: review the code requirements for public area requirements(PAR)and evaluate whether alternative funding sources (including some level of public investment) should fund some or all of the PAR (Same issue as #3 – the CET grant covers this)	PAR code under review. Urban renewal presentation held off for next quarter.	Scope of work prepared to do the PAR and related code amendments.	Adoption of alternate PAR standards and/or code requirements, and presentation/decision on Urban renewal.	
3 Bill	Complete a fair wastewater agreement with CCSD#1				

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(Responsible Parties – City Council, City Attorney, Administration)	Prepare a revised proposal to CCSD#1 for long term wastewater rates	Council held two executive sessions to discuss the pending litigation regarding wastewater and directed staff to prepare an analysis of possible courses of action and the impact on rates. Draft information was developed for presentation to council.	Mayor Ferguson presented information to the CUAB in September. Follow up discussions have been held with CCFD#1 representatives. Staff toured the Kellogg Plant and Riverfront Park access area along with CCFD#1 staff and elected officials to review options for development of a safe access across CCFD#1 property to serve the park.	Initial discussion between the two parties has been held. Together the parties are determining the number of wastewater connections within the City that bring wastewater to the Kellogg Plant.	
	Negotiate an agreement with CCSD#1	Discussions were held with CCSD#1 representatives as preliminary steps toward an agreement.		Discussions are underway.	

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4 JoAnn	Develop Riverfront Park by January 1, 2013	<p>June: Hired C3 Strategies as capital campaign consultant and finalized scope of work and landowner agreements with JCWC July: met with Council regarding Klein Point Overlook resolution Aug-Oct: Participated in weekly meetings re: confluence project construction Herrigel sends letter to WES regarding their Corps of Eng. submittal related to access to Riverfront Park</p>	<p>Sept: DEA final design for Klein Point submitted to Planning and Engineering Oct: Council extends DEA contract and Confluence Project completed Nov: Council update on Capital Campaign Dec: Council extends C3 contract and sets up Riverfront Task Force (C3 Strategies meets with prospective steering committee members, develops letterhead, sets up OCF fund and secures first donation in Dec). City receives response from WES and Herrigel follows up with ODOT and others re: access. Herrigel and DEA meet with Corps regarding permit for water structures</p>	<p>Jan: hired contractor to complete easement for power pole relocation Feb: C3 finalizes list of steering committee members and plans "soft rollout" for April and permits for Klein Point issued and DLC final review set for March 6. Herrigel and DEA submit series of alternative designs to Corps of Engineers for stair structures.</p>	
(Responsible Department – Community Services)	1. Update Council on the status of the Riverfront Park – identifying potential funding sources, status of efforts to secure funding, and obstacles to completing development of the park by the established target date	Council met with the Riverfront Board.			
	i. March 15, 2011 Council work session with Riverfront Board	The Metro grant for Klein Point was approved.		Carry out grant requirements.	
	ii. January 31, 2011 – applied for Metro grant to begin Klein Point				

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	iii. Spring 2011 – relocation of power poles at Riverfront				
	2. Prepare an action plan to address obstacles to park development along with a list of assigned tasks and responsible parties	Staff is working on an analysis of funding options.	Work with fundraising consultant to pursue funding from grant sources.		
	3. Propose alternative phasing of the park development				
	4. Prepare quarterly updates on progress made to complete the plan (to be sent to Council as part of Council agenda materials)				
5 Kenny	Review the Public Facilities Study and provide direction for implementation	No action.	No action.		
(Responsible Department – Community Development)	1. Present the October, 2010 City of Milwaukie Space Assessment Study to the City Council in a study session in spring, 2011	Complete (July 2011)	Possible review as part of ODOT yard development planning.		
	2. Evaluate options and issues related to possible consolidation of City facilities	Not a council direction.	Not a council direction.		

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	3. Develop prioritization of projects, both maintenance of existing facilities and development of new facilities	Done as part of the CIP.			
	4. Develop funding alternatives to apply to preferred options	Would need to be done by Finance.			
	5. Prepare strategies for Council consideration to implement the chosen direction to address City public facility needs	Not a council direction.	Not a council direction.		
6 Katie N	Develop a plan for consideration of Ledding Library expansion options.				
(Responsible Departments – Library and Finance)	1. Develop a scope of work to evaluate options to either expand the Ledding Library on the existing site or pursue additional library facilities within the City that deliver services in association with the Ledding Library (out posting of some functions or development of a branch)	Work started on this goal. Four subcommittees of the Task Force were formed: Site Location; Survey/Communications; Programming; Finance. The Survey/Communications Subcommittee put together and distributed the first of three planned surveys to assess community opinion on library location.	Programming interviewed staff to determine expansion goals. Results of the first survey showed 83% respondents wanted any library expansion to take place at the current location. Two additional surveys to be distributed during this quarter to gather more information about library uses and expansion locations. Note: Further surveys were put on hold with the retiring of Library Director Joe Sandfort.	Site Location met 2/16/12. They identified three options for future expansion: 1) Razing entire building, starting from scratch; 2) Demolish house only, expand out parking lot; 3) Build upwards on top of existing building.	

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	2. Creation of a Library Expansion Task Force that include members of the Library Board, City Council, staff, and concerned citizens	This goal has been completed. A twelve member Library Extension Task Force (LETf) was formed in May, 2011; met 6/23/11, 7/28/11 and 8/25/11.	LETf met monthly, 9/22/11, 10/13/11, 10/27/11, 12/1/11.	LETf met 1/26/12, 2/23/12.	
	3. Evaluate the impact of assuming responsibility for delivering service to unincorporated areas of Clackamas County		The impact of delivering services to unincorporated areas will partially be measured by the results of the previously mentioned surveys when they are conducted. Note: Further surveys were put on hold with the retiring of Library Director Joe Sandfort.	Plans for further surveys are on hold.	
	4. Cost out the options and present them to the city Council for direction				
	5. Follow Council direction and obtain necessary consultant services to develop detailed plans to present to Council including alternative funding options				
7 Bill	Improve collaboration between Council, Boards, Commissions, Committees, and Neighborhood District Associations	Staff worked with Mayor to establish a consistent recruitment and application process for vacancies.	Staff continued to streamline the application process and worked with the PAC on regular advertising of vacancies on the website, in the Pilot, and on Facebook as well as communication with the BCC liaisons.	Staff is working on a proposal to introduce student representatives into the BCCs as well as a recognition program for citizen volunteers on BCCs.	

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(Responsible Departments - Community Services and Administration)	1. Schedule and hold annual Council work session discussions with City Boards, Commissions, and Committees (BCCs) to discuss and communicate Council expectations of the BCCs, review and approve work plans of BCCs, review and approve BCC by-laws	Council held work session discussions with all BCCs with the exception of the Center Committee. Each BCC has reviewed its by-laws and presented them to Council.	Council reviewed and acted on ordinances and a resolution to clarify expectations of BCC.		
	§ On-going – all BCCs scheduled to meet with council	Council clarified its expectation for BCC terms and other limitations. Ordinances and a resolution were prepared by staff for Council consideration.	All BCCs were scheduled for 2012 to meet with Council.	Library Board and Planning Commission scheduled to meet with Council.	CUAB, Budget, PARB, and DLC scheduled to meet with Council.
	2. Hold monthly Council work session discussions with NDA leadership group to discuss issues of mutual concern	In September, Council met with NDA leadership and they determined they wanted to remain an informal group and not an official advisory group subject to public meeting laws. The group will meet with Council only as requested and not on a recurring basis.			
	3. Develop a plan for each BCC to have one of its members interact with each Neighborhood District Association on at least an annual basis to update NDAs on that BC or C's activities				

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	§ Integrate this concept into the Communication plan presented in May 2011 to council	The NDAs developed a strategy to send representatives to BCC meetings on a routine basis. In addition, each BCC plans to send a representative annually to each NDA to discuss items of mutual interest. Better communication should result.			
	4. Consider holding an annual leadership summit to connect BCCs and NDA's (as an alternative to having each board and commission being required to attend at least one of each of the seven NDA's meetings).	Staff members have discussed the idea of a summit but no plans have been developed.			
8 Kenny	Develop the station building with the light rail line so the building is in place when the light rail line opens in Milwaukie.	Assured that the light rail project will be done in a way to create the development parcel.	Met with TriMet staff and executed an MOU defining roles and responsibilities for TriMet and the City to do the project	Reviewing the Request for Qualifications document that will solicit development team.	
	1. Summer 2011 – develop branding materials to market the triangle site and Milwaukie, environmental investigation of triangle site & MOU between Milwaukie and TriMet regarding joint development	Drafted the MOU that describes responsibilities shared by TriMet and COM.	No action.	TriMet will acquire the property, issue the RFQ for a development team, and commence the process of selecting a developer and negotiating the Disposition and Development Agreement.	

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	2. Fall-Winter 2011 – Draft, finalize and issue RFQ	as above	as above	as above	
	3. Spring 2012 – Select developer & negotiate development agreement	as above	as above	as above	
	4. Summer-Winter 2012 – FTA approval	as above	as above	as above	
	5. 2013 – Amend development agreement, design project, secure tenants, financing and permits	as above	as above	as above	
	6. Summer 2014 – Begin construction	as above	as above	as above	
9 JoAnn	Bring forward cost and scope information to complete Master Plans for Kornberg and Balfour Parks and complete the plan for Kornberg park by the time light rail opens in Milwaukie			Jan: Planning and Engineering staff submit CDBG grant application for Balfour Park development Feb: Park Board establishes Kornberg Park and a high priority for the City and Herrigel tasked with summarizing park history and requesting NCPRD assistance for FY 2013	
(Responsible Departments – Community Services, Community Development and North Clackamas Parks District)	1. Review status of existing and draft plans for the three parks	Staff discussed the availability of District resources with staff of NCPRD.	Community Services staff will review the status of the park plans and prepare a status report.		

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	i. Status of all three parks to be presented to NDA leadership at Feb 23rd meeting (copy to City Manager and Council)				
	ii. Review the roles of Milwaukie departments and North Clackamas Parks District in parks planning				
	iii. June 7, 2011 Council work session with Park Board			NCPRD staff will orient the City Council to the District's plans and activities in an August work session.	
	2. Determine if approved master plans (such as the 1999 Wichita Plan) require refinement and modification				
	iv. Community Services is meeting with Planning on Feb 17th to review land use requirements				
	3. Develop cost estimates for the completion of each park along with a strategy for moving forward in house or through Park District and draft schedule of implementation	Not completed.			

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	v. March 2011 – meet with Park District staff to review status of the three parks and determine how to move each forward	Community Services staff met with District staff.			
	vi. April 2011 - Develop a schedule for each park master plan, land use and construction which identifies responsible parties for each park	Not completed.			

2011-2012 Council Goals 10-20 Not Prioritized

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		Months 1-6		Months 6-12	
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GOALS ADDRESSED OR COMPLETED THAT WERE NOT IN THE TOP 9					
JoAnn/Grady	Cultivate other avenues of two-way communication between City and citizens				
(Responsible Departments - Community Services and Administration)	1. Evaluate the effectiveness of City's public outreach and communication strategy	Public Affairs Coordinator (PAC) position created to enhance internal and external communications. PAC begins systematically working with City's department heads to develop outreach plans for city projects and initiatives to create greater public awareness.			
	§ Feb. 15, 2011 - City Council work session website tour to review what has been done and will be done in near future				
	§ Feb. 22, 2011 – Meet with council to review existing communication tools being used				
	§ Feb. – March 2011 - Pursue public survey to determine public's preference for accessing information		PAC and CS researched, developed Focus Group process to gain a sense of effectiveness of the City's communication. efforts	Focus Group held, memo summarizing findings presented to the City Manager.	
	2. Consider the City's Social Media approaches				
	§ Social media policy drafted in January 2011 and reviewed by Department Heads				

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	§ Social media policy being reviewed by bargaining units prior to approval by City Manager (being done by HR and Policy Review Committee)				
	§ Feb. 22, 2011 – Meet with council to review outreach tools and share social media policy		Met with Council on Nov. 15, 2012 to review and approve social media policy. City Manager subsequently signed the policy.		
	3. Review the Council’s expectations for the Neighborhood District Associations (NDAs) to be part of the communication strategy				
	§ Feb. 2011 - Request input from City Manager and Council on process				
	4. Evaluate how other communities engage with their citizens – prepare a report that details alternative approaches and identifies best practices	PAC met with communications staff from West Linn, Tualatin, and Wilsonville to learn internal and external communication strategies.			
	§ Pre - and post- Feb. 22 Council meeting – research conducted				
	5. Development of City communication plan/strategy				
	§ May 31, 2011 – bring draft strategy to Council for review and input				

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	6. Reinforce the Council's expectations for the NDAs based upon the new communication plan				
	7. Develop an outreach strategy to routinely encourage applications from citizens to fill positions on Boards, Commissions, and Committees		The ACM and PAC work together to publish notices on the website, in the Pilot, and on Facebook in a timely manner. Information is also shared with Community Services.		
	§ Include in May 31 strategy				
	8. Enhance the City's volunteer program to engage citizens		PAC and Community Services developing more robust volunteer presence on the City home page.		
	§ March 2011 -- Review volunteer management policy with HR and Policy Review Committee including review by legal, risk management, and insurance carrier				
	§ March 2011 -- create online volunteer form for special interests (perhaps combine into one form that also covers boards and commissions)				
	§ March 2011 -- pass proclamation making April Volunteer Recognition Month				

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	§ April 2011 - Meet with staff responsible for volunteers (Nancy Wittig, Beth Ragel, JoAnn Herrigel, Cynthia Trosino) and discuss ways to streamline our process in the City				
	§ April 16, 2011 - Volunteer Recognition Brunch and Fair				
	§ May 2011 – bring draft volunteer coordination policy to Department Heads for review				
	§ June 2011– begin consistent implementation of the City’s volunteer program				
JoAnn	Move from a reactive to proactive code enforcement program in the City.				
	1. Present current Code Enforcement strategy to Council at Study Session	Code staff met with Council in May Study session to discuss council concerns			

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	2. Develop an enhanced, "proactive" enforcement strategy that is feasible at current staffing levels (1.5 FTEs dedicated to Code Enforcement) Alternatives to include: 1) Focus on specific code violations throughout the City, and 2) Focus on enforcement in targeted geographic locations around the City (such as NDAs)		Code staff develops list of proposed changes to Code procedures and presents to Council at a October work session	January 1 - all new procedures in place and being used (shorter periods between notice and citation, more face to face time and new property certification program, I live by the Code , in place.	
	3. Develop alternative strategies (based on the above) that are feasible with additional FTEs				
Bob/Kenny/Bill	Address emergency preparedness for the City by developing and implementing a plan of what the City does to prepare and respond to an emergency while assisting City residents to become sufficiently prepared for emergency situations	Hired the Operations Director and assigned Emergency Management duties.	Staff trainings	Establishing shelters and involvement with leading community members.	
(Responsibilities – Police and Community Development)	1. Evaluate the status of the City’s Emergency Preparedness Plan (EPP) (underway).	as above	as above	City's Emergency Preparedness Plan has been completed and Binders Printed for review.	

2011-2012 Council Goals 10-20 Not Prioritized

Goal # (Unprioritized)	Goal	Activities/Accomplishments			
		Months 1-6		Months 6-12	
		1st Quarter (June-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
	2. Update the City's Emergency Operations Plan by December 31, 2011 (underway with the assistance of Clackamas County).	as above	as above	as above	
	3. Identify the training needs of City personnel to maintain the Emergency Operations Center and respond to emergencies; allocate resources to train personnel to be qualified to carry out the updated EPP.	City Employees assigned to First Responder Positions and EOC Positions have been assigned ICS Training	ICS 300 and 400 was provided to management staff. First Responders and EOC Staff were assigned ICS 700, 701, 703, 704, 706 to complete. City Participated in County Wide Emergency Management EOC training.	The Police Department has completed all ICS Training with Staff and impleted a procedure for new hires. Other City Personnel need to complete the prescribed training.	
	4. Work with citizen emergency preparedness advocates to develop and distribute emergency preparedness information to citizens via available means including – Pilot, web page, press releases, targeted handouts.			Emergency Management has been added to the city website with new documents.	

2011-2012 Council Goals 10-20 Not Prioritized

Goal # (Unprioritized)	Goal	Activities/Accomplishments			
		Months 1-6		Months 6-12	
		1st Quarter (June-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
Bill/Teri	Review the City's boundaries (Urban Growth Management Agreement (UGMA), negotiations with Happy Valley in establishing Milwaukie's eastern border)	Discussions with City Manager and Planning Dept. as to how to proceed with ClackCo and Happy Valley.	Assigned to Administration	Assigned to Administration	
(Responsible Department – Community Development)	1. Review UGMA and determine whether the UGMA reflects logical future City boundaries or if the boundaries require modification (Timing needs to be coordinated with the City's comprehensive plan update schedule and work plan)	as above	Staff have begun reviewing the UGMA and discussing revisions with the County. CM presented background to Council at work sessions, including a 2005 financial analysis by Andy Parks and a 2002 County sponsored study by PSU.	Finance staff is updating the 2005 financial analysis and an internal City subcommittee has been established to begin researching the possible annexation.	
	2. Meet with the City of Happy Valley to discuss opportunities to negotiate boundaries that meet the needs of both cities, consistent with the comprehensive plan update and work plan.	as above	City Manager and ACM met with Clackamas County and Happy Valley staff on two occasions to discuss respective UGMAs.	as above	

2011-2012 Council Goals 10-20 Not Prioritized

Goal # (Unprioritized)	Goal	Activities/Accomplishments			
		Months 1-6		Months 6-12	
		1st Quarter (June-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
	3. Present a request to Clackamas County to modify the City's UGMA to reflect the City's 2011 proposed future borders and revise the UGMA to meet the City's needs for inter-jurisdictional coordination, planning, and service delivery. (Timeline: could take 12 to 24 months to follow the comprehensive plan work plan.)		Staff have begun reviewing the UGMA and discussing revisions with the County. Staff met with the County, Happy Valley staff and the Chairs of the CPO's in the UGMA area.	Staff will meet with the County, Happy Valley staff and the service providers in the UGMA area.	
Bill/CC	Council play a greater role in regional bodies				
(Responsible Party – City Council)	1. Review Council regional committee assignments and assign Council representatives to maximize City involvement in regional decisions	Council determined who would attend which regional meetings and assignments were made.			
	2. Identify additional opportunities for City representatives to participate in leadership positions on regional committees, task forces, or working groups	Mayor participating in the passenger rail leadership council.	Mayor Ferguson and the Assistant to the City Manager joined Rotary as part of the Corporate Membership		

2011-2012 Council Goals 10-20 Not Prioritized

Goal # (Unprioritized)	Goal	Activities/Accomplishments			
		Months 1-6		Months 6-12	
		1st Quarter (June-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
	3. Increase Council visibility at regional forums		Councilor Chaimov attended the Rail-Volution in DC. Councilor Miller attended the National League of Cities Conference in AZ.		
GOALS NOT COMPLETED					
Kenny	Make the Kellogg Plant a good neighbor (Responsible Departments – Administration and Community Development)	No action	No action	No action	
	1. Finalize negotiations with CCSD#1 to agree to a process to include an agreement by County to support the new access to the proposed Riverfront Park and a goal to make the Kellogg Wastewater Treatment Plant a good neighbor through landscaping and odor controls in 2011 and through redevelopment over the course of CCSD#1 making alterations or improvements to the plant	Assigned to Engineering	Assigned to Engineering	Assigned to Engineering	
	2. Review and update the proposal for The Kellogg Creek Center for Water Resources detailed in that document, taking into consideration the Riverfront Park plan	No action	No action	No action	

2011-2012 Council Goals 10-20 Not Prioritized

Goal # (Unprioritized)	Goal	Activities/Accomplishments			
		Months 1-6		Months 6-12	
		1st Quarter (June-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
	3. Present the revised proposal to City partners to increase awareness of the potential Center and to enlist support for a model for water reclamation and smart water use on the waterfront	No action	No action	No action	
JoAnn/Kenny	Gather more information on Tree City USA designation and assess current greening efforts	No action	No action	No action	
(Responsible Departments – Community services and Community Development)	1. Review prior City efforts to achieve designation and to green the City	No action	No action	No action	
	2. Gather information on the criteria that are used to achieve designation as a Tree City USA	No action	No action	No action	
	3. Evaluate present City resources (staff, code, budget) that are in place and determine what additional resources are needed to pursue designation by the end of the fiscal year	No action	No action	No action	

2011-2012 Council Goals 10-20 Not Prioritized

Goal # (Unprioritized)	Goal	Activities/Accomplishments			
		Months 1-6		Months 6-12	
		1st Quarter (June-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
	4. Schedule Arbor Day activities for 2011 after proclaiming passing an Arbor Day Proclamation at City Council (Park Board will hold an Arbor Day event on April 29, 2011)	No action	No action	No action	
	5. Prepare an application and documentation to support Tree City USA designation in Fiscal Year 2011-12	No action	No action	No action	
Kenny	Allocate resources within the CIP to improve livability in the neighborhoods				
(Responsible Department – Community Development)	1. Review the Capital Improvement Program to identify projects that are on the list designed to improve livability in the neighborhoods, such as street projects	First WSMP project implemented (Home Avenue Sidewalks).	Progress toward second WSMP project (Stanley crosswalk)	Update to the CIP is underway.	
	2. Identify additional projects that if added to the CIP would improve livability in the neighborhoods	no action	no action	as above	
	3. Cost out the additional projects, identify funding source and prepare a priority list for Council consideration	no action	no action	as above	
	4. Modify the CIP as directed by the City Council	no action	no action	as above	

2011-2012 Council Goals 10-20 Not Prioritized

Goal # (Unprioritized)	Goal	Activities/Accomplishments			
		Months 1-6		Months 6-12	
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Kenny	Complete the Kellogg for Coho Project by January 1, 2016	Reviewing Brown and Caldwell report on low flow conditions, sedimentation and bathymetry	Meetings with army corps and NOAA/NMFS	Continued meetings with Army Corps and NOAA/NMFS; community meeting being scheduled	
(Responsible Department – Community Development)	1. Meet with Council and discuss the status of the project in a summer 2011 study session	Done			
	2. Implement Council direction	n/a	n/a	n/a	
Kenny	Develop an intra-city transportation system to coordinate with light rail	no action	no action	no action	
(Responsible Department – Community Development)	1. Develop a scope of work to determine the feasibility of establishing a “hopper” bus system to connect residential and business areas to the light rail stations	no action	no	no action	
	2. Develop conceptual design for community discussion. Identify possible future connections of the route to neighborhoods	no action	no action	no action	
	3. Cost out the project	no action	no action	no action	
	4. Present the project to Council for direction on whether the project is feasible	no action	no action	no action	

2011-2012 Council Goals 10-20 Not Prioritized

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		1st Quarter (June-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
JoAnn/Kenny	Decide how the City will care for City parks, open space, median strips and other public areas that are the responsibility of the City.	Some discussion pertinent to Jackson Street and stormwater planters there	no action	no action	
(Responsible departments – Community Services and Community Development)	1. Inventory city owned properties and the arrangements that are in place for their maintenance.	no action	no action	no action	
	2. Review intergovernmental agreement (IGA) with North Clackamas Parks District to determine if modifications to the IGA are appropriate to cover additional property.				
	3. Review existing contracts for maintenance services of median strips and public spaces and estimate how the changes in practices now underway (use of open storm facilities) will increase the amount of City owned property requiring maintenance.	no action	no action	no action	

2011-2012 Council Goals 10-20 Not Prioritized

Goal # (Unprioritized)	Goal	Activities/Accomplishments			
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		1st Quarter (June-Aug)	2nd Quarter (Sept-Dec)	1st Quarter (Jan-Mar)	2nd Quarter (April-June)
	4. Review with Human Resources options and issues under the collective bargaining agreement if in-house staffing is an option.				
	5. Develop options for continuing to contract out some or all responsibilities compared to assuming responsibility in-house.				