

A G E N D A

BUDGET COMMITTEE MEETING June 17, 2008

6:50 p.m.

**Milwaukie City Hall
Council Chambers
10722 SE Main Street**

- 1) Call to Order – Chair David Aschenbrenner
- 2) Preliminary Comments—Chair David Aschenbrenner
- 3) Consider Budget Committee Minutes of April 29, May 13, & May 21, 2008
- 4) Public comments
- 5) Budget Committee Deliberations
- 6) Motion to Approve Capital Improvement Plan (CIP)
- 7) Adjourn

MINUTES
BUDGET COMMITTEE MEETING
April 29, 2008

Chair Aschenbrenner called the meeting to order at 6:11 p.m. in the Milwaukie City Hall Council Chambers.

Budget Committee members present: Melissa Arne, Deborah Barnes, Jim Bernard, Greg Chaimov, Jeremy Ferguson, Joe Loomis, Mike Miller, and Susan Stone.

Staff present: City Manager Mike Swanson, Finance Director Ignacio Palacios, Library Director Joe Sandfort, Human Resources Director Mary Rowe, Engineering Director Gary Parkin, and Accountant Judy Serio.

Election of Officers – Chair and Secretary

Mr. Aschenbrenner called for nominations.

It was moved by Ms. Barnes and seconded by Ms. Arne to nominate David Aschenbrenner as Budget Committee Chair. Motion passed 8:0:1 with Mr. Bernard abstaining.

It was moved by Ms. Arne seconded by Mr. Ferguson to nominate Leslie Schockner as Budget Committee Secretary. Motion passed 8:0:1 with Mr. Bernard abstaining.

Consider Minutes of April 30 and May 7, 2007

It was moved by Councilor Barnes and seconded by Mr. Miller to approve the April 30 and May 7, 2007 minutes. Motion passed 8:0:1 with Mr. Bernard abstaining.

Mr. Swanson introduced Finance Director Ignacio Palacios.

2008 – 2009 Budget Message and Budget Officer’s Balanced Budget Proposal

Mr. Swanson reviewed the proposed budget and narrative documents and read the budget message into the record.

INTRODUCTORY COMMENTS

Unlike previous budget messages I wish to open with a few brief comments to set the stage. Once I have read this message I will walk you through the budget document to further highlight and explain issues.

For a number of reasons this budget document is the most challenging of the many I have worked on. Among the reasons for the difficulty is the fact that the City did not have a Finance Director for much of the process. Although the City Manager is the Budget

Officer pursuant to the City's Charter, the Finance Director does most of the work. Beginning in January the Director distributes the budget calendar and forms and works with each department to prepare a draft budget for my review. The Director and I meet with each department, and my recommendations are translated into a proposed budget document by the Director. In short, the Finance Director is quite busy working with the new budget during January and February, and we were without one.

Another reason for the difficulty is the fact that we were working with a challenging revenue, especially in the General Fund. There are three major reasons for this. First, the purchase of 2808 Balfour was made with an appropriation from Contingency. You will note that the FY 2008-09 Contingency reflects this purchase in being proposed at \$740,000. Second, we have incurred photo radar expenses since January 2008 in implementing the program. However, we will likely not see revenues until very late FY 2007-08 or the beginning of FY 2008-09. Third, we are finding that we are spending pretty much what we budget. On the one hand that is good because we are living within our means, but it also leads to a more anemic beginning fund balance.

This budget has also been developed with an understanding of national and local economic realities. Taxpayers are working with economic realities like gas approaching \$4.00 a gallon and higher food prices. The City needs a new courtroom if we are to expand the Municipal Court's jurisdiction to include misdemeanors and add the new demands of photo radar. The space at the Johnson Creek facility is not adequate to serve the demands placed on the staff. The cost of each of these remodeling projects is in excess of \$900,000 and out of our reach. I will continue to search for alternatives to fund these and other projects, but in light of the challenges already facing them, asking more of the taxpaying public than is currently proposed does not seem reasonable.

ANNUAL BUDGET MESSAGE

Pursuant to ORS 294.391 and 294.401(1), I am delivering the budget document for public question and comment and Budget Committee deliberation and action. Pursuant to ORS 294.401(8), a copy of the budget document will be filed "in the office of the governing body of the municipal corporation" by filing it with the City Recorder. It will be available for public inspection in that office and at the Ledding Library. We will also post a copy on the City's web page (www.cityofmilwaukie.org).

Pursuant to ORS 294.401(1) the Budget Committee must hold at least one meeting for the purpose of "[r]eceiving the budget

message and the budget document; and . . . [p]roviding members of the public with an opportunity to ask questions about and comment upon the budget.” ORS 204(2) further provides that when there is more than one meeting of the Budget Committee, “the first meeting shall be the meeting at which the budget message and the budget document are received by the budget committee. The budget committee may provide members of the public with an opportunity to ask questions about and comment upon the budget document at the first meeting of the budget committee. If such opportunity is not provided at the first meeting, the budget committee shall provide the public with the opportunity to ask questions and make comments upon the budget document at subsequent meetings.”

ORS 204.406(1) requires that the Budget Committee “approve the budget document as submitted by the budget officer or the budget document as revised and prepared by the budget committee.” The approved budget document “shall specify the ad valorem property tax amount or rate for all funds.”¹

ORS 294.391 requires that the budget message:

- (1) Explain the budget document;
- (2) Contain a brief description of the proposed financial policies of the municipal corporation for the ensuing year;
- (3) Describe, in connection with the financial policies of the municipal corporation, the important features of the budget document; and
- (4) Explain the major changes in financial policy.

Each of these requirements will be addressed in turn.

EXPLAIN THE BUDGET DOCUMENT

The budget document lists the Budget Officer’s recommendations under the “2008-2009 Proposed” column. The Budget Committee’s action will appear under a “2008-2009 Approved” column, and the

¹ This authority of the Budget Committee limits the power of the governing body to adopt a final budget. ORS 294.435 provides as follows: (1) After the public hearing provided for in ORS 294.430 (1) has been held, the governing body shall enact the proper ordinances or resolutions to adopt the budget, to make the appropriations, to determine, make and declare the ad valorem property tax amount or rate to be certified to the assessor for either the ensuing year or each of the years of the ensuing budget period and to itemize and categorize the ad valorem property tax amount or rate as provided in ORS 310.060. Consideration shall be given to matters discussed at the public hearing. The budget estimates and proposed ad valorem property tax amount or rate as shown in the budget document may be amended prior to adoption and may also be amended by the governing body following adoption if such amendments are adopted prior to the commencement of the fiscal year or budget period to which the budget relates. However, the amount of estimated expenditures for each fund in an annual budget may not be increased by more than \$5,000 or 10 percent of the estimated expenditures, whichever is greater, and the amount of estimated expenditures for each fund in a biennial budget may not be increased by more than \$10,000 or 10 percent of the estimated expenditures, whichever is greater, and the amount or rate of the total ad valorem property taxes to be certified by the municipal corporation to the assessor may not exceed the amount approved by the budget committee:

(a) Unless the amended budget document is republished as provided by ORS 294.416 or 294.418 and 294.421 for the original budget and another public hearing is held as provided by ORS 294.430 (1); or

(b) Except to the extent ad valorem property taxes may be increased pursuant to ORS 294.437.

City Council's adopted budget will appear under a "2008-2009 Adopted" column.

As required by ORS 294.376, the "2005-2006 Actual" and "2006-2007 Actual" columns provide budget history for the two years proceeding the current fiscal year. The budget document includes budgets and/or line items that now do not propose FY 2008-09 revenues or expenditures. They remain in the budget document because of the two-year requirement.²

The budget document is organized by individual funds, each of which reflects a specific or generalized purpose. Examples of the former are utility funds (e.g. Wastewater and Water) and the Streets/State Gas Tax Fund. An example of the latter is the General Fund, which includes a variety of functions (e.g. Police, Municipal Court, Planning, and Code Enforcement).

Individual fund designations are not merely accounting conventions. They also serve to define the limits of your powers. This proposed budget document recommends a City budget of \$44,476,400, but you do not have the discretion to use that full amount as you deem appropriate.³ For example, the major revenue in the Streets/State Gas Tax Fund is derived from the State motor vehicle fuel tax. Use of those revenues is "exclusively" limited by the Constitution of Oregon, Article IX, Section 3(a) to "construction, reconstruction, improvement, repair, maintenance, operation and use of the public highways, roads, streets and roadside rest areas in this state." Likewise, use of the property tax levied within the Public Safety Debt Service Fund is limited to retirement of outstanding debt on the Public Safety Building. In fact, approximately only one-third of the City budget is discretionary and may be used for any lawful purpose.

CONTAIN A BRIEF DESCRIPTION OF THE PROPOSED FINANCIAL POLICIES OF THE MUNICIPAL CORPORATION FOR THE ENSUING YEAR OR ENUING BUDGET PERIOD

A number of principles guided development of this proposed budget.

First, the proposed budget retains existing services in a manner that does not impair the ability of anyone to perform at a reasonable level. Among the many reasons that cities exist is the need and desire for an organization capable of providing and managing an array of public services. Were we to eliminate many of our present functions and become a limited provider of services we would more

²One change from years past is the elimination of Fund 180-Ledding Library. The budget was transferred to the General Fund two years ago, and Fund 180 no longer will appear in the budget document.

³ The proposed FY 2008-2009 budget is 3.8% more than the FY 2007-2008 budget, or an increase of \$1,609,136.

appropriately resemble a district charged with a specific service function. One of the strengths of cities is the ability to manage a menu of disparate functions. This proposed budget is designed to fulfill that mission.

Second, the proposed budget focuses organizational energies on increasing the value of the community. This fiscal year is the first year of funding for the Street Surface Maintenance Program. This program derives its revenue from three sources: gas tax, street maintenance fee, and PGE privilege tax. These funding sources enable the City to maintain its investment in its road infrastructure. The proposed budget includes the King Road project, keeping the commitment made to the citizens when the street maintenance program was adopted. At the same time, the General Fund continues to provide a stable but only very basic level of services. For example, the Police Department is staffed at a very basic level, and it will continue to be so without additional revenues.

Charting the course of Library services has been dependent on Clackamas County's annual General Fund appropriation for local libraries. As you are aware, Clackamas County served notice that it will eliminate funding for city and county libraries. As a substitute for its past funding of libraries, the Board of County Commissioners is placing a library district proposal on the November 2008 General Election ballot. If it is successful it will ensure continuing funding for city library services; if not, over the next five years Clackamas County will eliminate payments to cities for library services. In any event, FY 2008-09 appears to be the last one during which we can count on a full County General Fund allocation.

Third, the proposed budget continues to encourage public input and participation. Support of the City's neighborhoods and continued efforts to increase public input before decisions are finalized are imperative if Milwaukie is to move in a positive direction. The ability to present a unified community whose approach to issues is consistent and directed toward a vibrant future is essential if we are to attract new investment. Investors count on stability and consistency when they commit resources, and the City needs to meet those expectations. Like it or not, change is a fact of life in a growing region, and the City's fate is to be located in the region's geographic center. We must manage that change in a manner that maximizes the value of both the community as a whole as well as each residential property within it while retaining the small town livability that is quickly vanishing from other communities.

Fourth, the budget document is written to be easily understood. The allocation of administrative, facility, and computer reserve charges is consistently applied; no one department is treated in a manner different from any other. Transfers track within the budget.

Fifth, revenues are conservatively estimated. Other organizations have inflated revenues as a tool to balance budgets. That is not an acceptable strategy in this City. Every effort has been made to ensure that our estimates are achievable and do not overstate our resources.

DESCRIBE IN CONNECTION WITH THE FINANCIAL POLICIES OF THE MUNICIPAL CORPORATION THE IMPORTANT FEATURES OF THE BUDGET DOCUMENT

and

SET FORTH THE REASON FOR SALIENT CHANGES FROM THE PREVIOUS YEAR OR BUDGET PERIOD IN APPROPRIATION AND REVENUE ITEMS

The above two statutory requirements contain common elements, and, therefore, they are discussed simultaneously.

A noticeable change from the FY 2008-2009 budget is implementation of the photo radar program. One challenge we faced in constructing this budget is the previously mentioned fact that the City is incurring expenses for photo radar without offsetting revenues. I expect minimal revenues during FY 2008-09. Continuing the current practice I have elected to propose equal revenues and expenditures until I have actual experience upon which to project revenues.

You will also note that once again property tax revenue within the General Fund reflects the City's commitment that there be no increase in taxes because of the City's annexation to Clackamas Fire District No. 1. This requires a reduction in our permanent rate plus a further reduction to correct a mistake made when the annexation was approved. The City promised that annexation would not result in an increase, and because of the assumption of District bonded debt there was an increase. In order to fully meet our commitment to the voters, a further reduction of \$111,572 has been made. This is a reduction from the current fiscal year's \$119,880.⁴

EXPLAIN THE MAJOR CHANGES IN FINANCIAL POLICY

There have been no changes in fiscal policies. This simply was not the budget in which to propose major changes. The previous

⁴ The City's authorized permanent rate is 6.5379/\$1,000 assessed valuation. Upon annexation to the District the City committed to reduce its levy of its permanent rate by the amount of the District's permanent rate, which is 2.4012/\$1,000 valuation. There is then a further reduction to fully meet that commitment, resulting in a total levy of 4.1291/\$1,000 assessed valuation during FY 2008 - 2009. Attached to this Budget Message are a copy of Ordinance No. 1958 "AMENDING MILWAUKIE MUNICIPAL CODE TITLE 3—SUBCHAPTER 3.20 RELATING TO THE ANNUAL LEVY OF THE CITY'S PERMANENT RATE BY REQUIRING A FURTHER REDUCTION OF THE ANNUAL LEVY AND DECLARING AN EMERGENCY" and the accompanying staff memo dated February 10, 2006. These more fully explain the action taken to meet the City's commitment to the voters.

Finance Director left to rejoin her family in December 2007. Given the plethora of demands on time, it is something of a miracle that we present a balanced budget this evening. The fact that State law requires a balanced budget was a motivation for doing so, but there are others that contributed more than the requirement.

First, the City staff has been very patient and understanding. During past budget processes they prepared budgets with more support over a longer period of time. They knew the challenges that faced me in balancing this and many other responsibilities, and they did an outstanding job. I have said it time and again, and I wish to do so again. I am simply blessed with the best staff anyone in my position has ever had. Thank you all.

Second, the Finance Department—like many City departments—operates with a small staff. When the former Director left the staff followed through on every responsibility required to operate on a daily basis, and they added more to their plate when we began the budget process. To Merlin, Judy, Nancy, and Jim, thanks for never missing a beat and for your professionalism, hard work, and good humor.

People are our biggest investment, and that portion of the budget document requires a great deal of work. Mary Rowe, Human Resources Director, and Andrea Villagrana, Human Resources Assistant were key to making this budget document a reality, and as always they came through.

Despite the work that goes into creating the budget, its real value is in placing in the hands of members of both the Budget Committee and the public. Normal practice is for me to hand the final copy to the staff too late to get it organized and reproduced. This time is no exception. In any event, despite my best efforts to make a mess of things, they still get the job done. Thanks to Hannah Harris, Juli Howard, and Barb Kwapich for their extraordinary efforts to ensure you have a final proposed budget document in your hands this evening.

Approximately one month ago I hired a new Finance Director--Ignacio Palacios. He stepped in and immediately assumed an active role. I could not have proposed this budget without him. His expertise, energy, professionalism, and good humor have been essential. I look forward to years of working with him on future budgets and other City projects. I am always in awe of the talent we are able to recruit, and Ignacio is our most recent example of that fact. I want to thank Ignacio for choosing to become the City's Finance Director and for choosing to do so when he did.

Finally, I want to thank the City Council and the citizen members of the Budget Committee for your patience, understanding, and support. It is an honor to work with all of you.

With slower growth in revenues and a downturn in the economy we are experiencing tighter, leaner budgets. The Council, Budget Committee members, City volunteers, staff, and management of this organization have responded with results. The Council and Budget Committee have provided the direction needed to move forward, and the City's volunteers, staff, and management have responded by focusing on results. Thank you all."

Mr. Swanson referred to tab #2 in the budget binder which was the general fund. He highlighted some of the bigger issues in the proposed budget. The fund balance was proposed at \$2,522,605 the projection of which was probably within \$100,000 to \$200,000. That was an issue because the fund balance was really counted upon in terms of revenues. Photo radar revenue of \$671,500 was equal to the cost. The biggest cost was the amount paid back to the vendor, which was approximately \$373,000. Expenditures and revenues with the exception of contingencies and reserves were running close to each other which was good but that did not mean money was left over. Things were getting tighter.

Under tax revenue the general fund permanent rate was calculated by taking out Clackamas County Fire District #1's (CCFD#1) permanent rate. Another calculation was made from the previous year's debt service which was converted to a rate and further reduced. The City's rate would truly reflect no increase in taxes based on the annexation. He pointed out the library coop revenue in the amount of \$495,000 which would disappear if the District did not pass. \$710,000 was budgeted in franchise fees for PGE, but the City received a check for \$832,000. The 1.5% privilege tax in the street surface maintenance program was higher than projected. The TriMet reimbursement in the amount of \$220,000 was for 2 transit officers. The City just applied for the Riverfront Park grant in the amount of \$450,000, and the Metro grant was what was left from the bond measure after purchasing the Balfour Park property. The balance would be spent on property in the Lake Road Neighborhood yet to be determined. He discussed traffic fines that were \$313,000 in 2005/2006. The projection for the coming year was \$700,000. The City had a very good and very active traffic enforcement division. It was included as a revenue but the City did enforcement for safety. The officers tell stories of people driving 100 mph on McLoughlin Boulevard. Mr. Swanson reviewed the K-9 program that would be operated with funds within the City's budget. Any revenue from fundraising would become part of the City's budget. He briefly reviewed the transfers and commented on the Special Public Works Fund (SPWF) loan which was to be paid by the general fund.

The Library budget was folded into the general fund. He pointed out the recommendation to fund the Poetry Series on an ongoing basis in the amount of \$2,800. It was a successful project and had a good reputation. A number of people proposed fundraising, but Mr. Swanson recommended making the Series

a permanent part of the budget funded by the general fund. He felt the project had proven itself and should be supported. He also pointed out general administrative services proposed at \$437,438 and the \$362,812 in the current year. There was a steep jump throughout the budget and was particularly noticeable in the police department. The administrative budget was constructed and then divided by the total number of FTEs. The Library and police department were both hit with administrative charges. This was a justifiable and fair way to allocate administrative services. The major reason for the increase had to do with the proposed amount for City Attorney services. There were a number of cases going on at this time, but he suggested Jordan Schrader Ramis was more efficient in its billing procedure.

There was a \$450,000 grant in the Community Services budget, and Mr. Swanson recommended \$100,000 from the general fund for Riverfront Park. With all of the meetings on parking one of the consistent recommendations was to hire a full-time parking person, but there was no money available. The \$105,000 quiet zone request was not being recommended in the budget. If for some reason he came across additional dollars he would fund the reserves at a higher level. The second thing he would do was to hire the parking manager or Riverfront Park. The fourth would be the quiet zone, but those funds did not appear to be there. He recommended purchasing the handheld device. It was not as if the parking manager would not be hired; it would just not happen this year. There was no way to do it this year without reducing the reserves further. Public access studio money from PEG in the amount of \$38,000 will implement streaming video as it had not been done this fiscal year. In police administration the City will see a change of chiefs which would not have that great an impact. There was an increase in police field services from \$895,000 in the current fiscal year to \$1,510,000 in 2008/2009 for administrative services due to the addition of photo radar officers. Police also had the greatest number of staff. Police support was hold the line, and no new positions were proposed. Planning was at full staffing of 1 director and 4 planners, so no new positions were proposed. The municipal court contract services were higher as the number of court days were increased to address volume, so additional compensation for the judge was provided for. Intergovernmental / interfund was a grab bag of things. Milwaukie's Supplemental Draft Environmental Impact Statement (SDEIS) share was \$100,000. At such time as the Balfour house sold, the money would go back into contingency. The unappropriated reserve was at the same level as last year.

The general fund was the discretionary portion of the budget, and right now the purposes, though important, were limited.

Mr. Swanson reviewed administrative services. City Council changed little, and contained money for the Council stipend, education and training, and Mr. Wikman's time. The City Manager's budget increased to \$651,000 as insurance premiums in the amount of \$250,000 were included in that budget to simplify the document and reduce the number of accounts as recommended by the Finance Director. Office supplies were rolled into the records and information

management budget. The City Attorney budget increased from \$175,000 to \$275,000. Human resources showed little change, and general government was zeroed out. Finance held the line, and records and information management added a position to meet photo radar needs. The only real change in personnel was in facilities management. Information technology was the machine that ran the organization, so this was a major expense area. Photocopiers were moved to IST.

Mr. Swanson reviewed the reserve funds. He discussed how the computer reserve functioned. Neighborhood grants was a transfer from the general fund of \$28,000 or \$4,000 per neighborhood. The Public Safety Building Debt Service Fund was a property tax fund, and it would be defeased in 2011 and cease to be a line item on one's property tax bill. The pension debt service leveled out the City's PERS payments and offered some predictability. This would be defeased in 2025. Building inspections proposed a contingency this year, and Mr. Swanson discussed how over the course of a few years the department had been successful through the work of Mr. Larsen and Ms. Lanz. He anticipated some drop in revenues based on the economy. Fund 315, Street Surface Maintenance, was in its second year of operation. The \$800,000 in capital projects was for King Road in fiscal year 2008/2009.

He reviewed the State gas tax revenues which were not growing. Each of the public works funds was balanced and had contingency. He discussed facilities requests of over \$1 million, and he proposed to fund the library book checkout system. He added the amount in this year's budget would not be spent, so it would go to the Cash Spot deconstruction. Critical projects included Library exterior painting and City Hall brickwork. The Pond House required a land use action and public improvements that would be undertaken next fiscal year.

Additional Budget Committee Comments

None.

Public Hearing

No testimony.

Draft Capital Improvement Plan (CIP)

Mr. Parkin provided a draft CIP and the adjustments needed to be made to match the budget. He reviewed some of the format changes from last year most of which were requested by Ms. Schockner. He called attention to page 73 as an example in wastewater of changes and discussed the how the master plans guided future projects. The Master Plan when completed would direct future projects. Page 81 showed the unallocated projects in a concise list. The adopted CIP would be spiral bound and the document generally was scaled down from the earlier versions in binder.

A limited amount of work would be done in the water division. The highest priority was to continue to replace the undersized 4-inch pipes, and the only one that could fit into this year's budget was 55th Avenue and King Road to coincide with the street surface maintenance work. Some funding was also going toward

the Water Master Plan to help identify future capital needs, and Well #8 rehabilitation was continuing. This year's Street Surface Maintenance Program was King Road. Some drywells would be raised and catch basins repaired ahead of the paving project. Most of that work would be done by the end of this fiscal year. Most of the wastewater projects related to the unincorporated area with the hope the City would work in conjunction with the County on a design for the needed pump station. He discussed the Brookside pump station to address inflow and infiltration concerns. Main Street was a new project to replace a sewer main running through the Olson/Town Center property and under other buildings that ran from Jefferson Street to Scott Street. It was an old clay tile main, and joints frequently separated. The main would be reestablished in Main Street where it was easier to take care of and would make it easier for owners to subdivide their properties. Phase 1 this year would be from Jefferson Street to Jackson Street this summer. The project would be 45 to 60 days and would be done early fall or next spring. The old main would stay in service, but at redevelopment people would have to connect to the new main and stub out laterals. The last project was the decant facility, and he was looking at spreading the costs among all the utilities.

Ms. Barnes asked how staff decided which projects to do this year. She noted the roof and deck of the Pond House were put off for a year, and the fire department area was being remodeled.

Mr. Swanson replied he made the decision. All of those projects were part of the \$1 million in requests. He asked Willie Miller to consider the 4 buildings and tell him which were the most significant in each of the buildings and which 4 were the most significant Citywide. They came out the same, so it was a matter of what could be afforded. This left a significant number of things that would not be done. It was a matter of asking staff what the priorities were.

Mr. Parkin added the costs for the Public Safety Building improvements were being shared with the Fire District making it a shared priority.

Councilor Barnes was concerned about a rotting deck when so many people were using the Pond House. It seemed like a liability issue to her.

Mr. Swanson replied no one was allowed on the Pond House deck. The Budget Committee could decide to reprioritize certain projects.

Mr. Bernard suggested looking into undergrounding the utilities when the Main Street project was done.

Mr. Aschenbrenner asked if there could be a wastewater facility for the market.

Mr. Miller noted there was \$520,000 in the budget for well #8 and had heard this project was well over the anticipated budget.

Mr. Parkin discussed overruns on the project. A contact chamber was added to the facility, and although it was a straightforward project, the initial estimate was not accurate.

Mr. Aschenbrenner would like to see Street Surface Maintenance Program projects separated from the regular street projects to make it clear to the public what projects were being done with their utility fees.

Additional Budget Committee Comments

None.

Set Future Meeting Dates for Public Comment

Subsequent meetings were set for May 13 and May 21, 2008.

Adjourn

Chair Aschenbrenner adjourned the meeting at 7:51 p.m.

Pat DuVal, Recorder

MINUTES
BUDGET COMMITTEE MEETING
May 13, 2008

Chair Aschenbrenner called the meeting to order at 5:59 p.m. in the Milwaukie Public Safety Building Community Meeting Room, 3200 SE Harrison Street, Milwaukie, Oregon.

Budget Committee members present: Melissa Arne, Deborah Barnes, Jim Bernard, Greg Chaimov, Jeremy Ferguson, Joe Loomis, Leslie Schockner, and Susan Stone.

Staff present: City Manager Mike Swanson, Library Director Joe Sandfort, and Finance Director Ignacio Palacios.

Mr. Swanson provided a briefing on the status of the quiet zone. The amount at issue was the proposed general fund allocation. The City was able to take advantage of some community development block grant (CDBG) funding, but it was decided at the time of Council consideration that the remainder of the funding would have to come out of the general fund. The amount at the time was \$85,000, but it had increased now to \$110,000. The SE 37th Avenue and Railroad Avenue project would happen as it would be CDBG funded. The amount from the general fund was not proposed because the funds were not proposed. The 2008/2009 proposed general fund budget was \$14,015,459. The current fiscal year 2007/2008 adopted budget was \$13,894,421 which was less than a 1% increase. Staff did not come up with the revenues to do more than sustain where we were now. The only unique program proposed in the general fund this year was the Poetry Series in the amount of \$2,800. The rest of general fund was mostly as it was proposed this current fiscal year because the revenues had not grown enough to fund anything else. The contingency originally adopted in 2007/2008 was \$1 million and was reduced \$865,000 because part of it was used for the purchase of the Balfour property. Staff proposed that it be adopted at \$740,000 for 2008/2009. Staff had hoped to increase the unappropriated reserve at \$500,000 in 2007/2008 by the amount of the payment from facilities from the security system which was about \$45,000 but was not able to do so. The unappropriated reserve was not going to increase. The parking manager position was not recommended for funding as the money was not there.

This was still a project Council supported, but it awaited funding. There were no discretionary monies without cutting something that was funded this fiscal year and was proposed to continue. The general funds was the discretionary money but only included library, community services, code enforcement, public access studio, police, planning, and municipal court. The \$110,000 for the quiet zone would need to be identified in one of those departments.

Mr. Chaimov noted the quiet zone at \$310,000 was noted on a pink sheet in the capital improvement plan (CIP) below the line. There were a number of items not being funded and would have to be adjusted.

Mr. Swanson replied \$310,000 was the total cost of the quiet zone. \$110,000 would have come out of the general fund. When Public Works presents the final CIP that would have to be adjusted.

- **Cindy Cole, Washington Street**

Ms. Cole was a 20-year resident of Milwaukie. Budgets were never in stone and things could and did change. She would like a better understanding of how the public could make this happen. This was a livability, health, and safety issue, and everyone was being hurt. She wanted to be able to sleep at night instead of waking up and being mad. This had to happen, and she was ready to do anything. She was devastated it was out of the budget. Why was it approved when it looked like it could have been in the budget? She wanted to do something to make it happen. If any other business was making this kind of noise, it would be stopped.

Ms. Stone asked Ms. Cole if she had tried to contact the railroad.

Ms. Cole did not know where start. It was so large and set in its ways the railroad would do what it wanted. It felt intimidating to contact them. Maybe the railroad should pay somewhere along the line.

Mr. Swanson said the federal regulation provided that the railroads did not have to pay any of the costs of safety improvements.

Ms. Cole asked if Purdy's Carwash and Mike's Drive-In had protested the quiet zone because of business impacts.

Mr. Swanson replied that was not the cause.

- **Todd Schwartz**

Mr. Schwartz spoke with the railroad and understood there was a very large amount of liability when going through crossings, so he understood why they had to blow their horns. He understood the Council was behind this, but it was now a money issue. He looked at the budget on the City website and understood the City faced difficult decisions. The quiet zone could do more to change residents' quality of life. Some of the things like libraries were hard to argue against, and there were a lot of people in favor of the quiet zone. He wished that as the Budget Committee looked at the general funds maybe there was not something quite as important as making this change to quality of life and safety. This was a one-time expense and a permanent fix.

- **Richard Sears, Kehrl Drive**

Mr. Sears moved to Milwaukie 5 years ago. This was a quality of life issue. These were discretionary funds, and the Committee had to make the hard decisions like whether or not to vote for the quality of life in Milwaukie. This was

a one-time deal that would probably increase property values and make Milwaukie a much more livable city.

- **Steve Bergdorf, Harrison Street**

Mr. Bergdorf reiterated the quality of life issues. He lived not just in the horn zone but also the rumble zone. The train horns were basically pointing at his house, and people living on 28th and 29th Avenues were going through the same thing. He agreed some of the horns were vindictive. In evenings people at his house could not hear television or carry on a conversation. He hoped the Budget Committee could do whatever it could to improve the quality of life in Milwaukie for the least amount of cost. It did not seem like it was that expensive.

Ms. Barnes suggested looking for innovative ways to raise funds and suggested seeking donations or writing grants as the Public Safety Advisory Committee (PSAC) had done in resurrecting the K-9 unit. She offered to help write grants this summer.

Mr. Loomis suggested approaching the Neighborhood Associations.

Mr. Schwartz attended several neighborhood meetings to find out if there was support for the quiet zone. He was willing to explore raising funds, but it was difficult when people had to open their own checkbooks. One could hope Dark Horse Comics hated trains.

Ms. Stone had a logistics question about when the project could occur if, by some miracle, it was funded.

Mr. Swanson replied the bid had gone out for the 37th Avenue project, so it was moving along. Since there was not a lot of heavy construction it would not be a time-consuming project.

Ms. Stone asked if it could be built this summer if there was funding.

Mr. Swanson responded it could be done quickly although he did not know about this summer.

Ms. Stone understood with grant writing or fundraising it probably would not be done this year in terms of being built.

Mr. Swanson said it would be some time during the fiscal year if Council appropriated the funds this year. 37th Avenue was already underway.

Ms. Stone would like to look at tweaking the budget. She lived within earshot of the trains, which sometimes woke her up. She understood it was a quality of life thing and affected some people more than others.

Mr. Aschenbrenner discussed the bike/pedestrian crossing at 37th Avenue and Railroad Avenue that was one step closer to doing what needed to be done in the quiet zone project. That and the pedestrian crossing improvements at Oak Street were being funded in part by grant money already set aside.

Ms. Schockner asked if the quiet zone was a safety issue or noise and shaking.

Mr. Aschenbrenner said all the intersections had to be improved so no one could drive around the barricades once the gates dropped. That needed to be done at all 3 intersections before the federal government would even consider a quiet zone.

Mr. Swanson added that in 2000 Congress required that trains sound a warning signal ¼-mile before each intersection. That allowed the Federal Railroad Administration (FRA) to develop a program that would allow a local jurisdiction to create an exception to the sound warning requirements if there was sufficient safety. The railroads liked the signal because it was extra liability protection for them. Staff came up with a way to accomplish this at lesser cost than originally believed.

Mr. Aschenbrenner explained the quiet zone did nothing for vibration. It was that the horns would not sound at these 3 intersections.

Mr. Swanson added there was an additional benefit in having a safer situation.

Ms. Stone understood quality of life issue rather than a safety.

Mr. Ferguson understood Clackamas County had Harmony Road and Linwood Avenue improvements as Union Pacific wanted to make this a high-speed corridor. Would that impact the quiet zone?

Mr. Swanson preliminarily said he did not believe so, but he would look into it and respond. The City was looking at the 3 crossings within its boundaries.

Ms. Schockner asked if Clackamas County's improvements would be consistent with Milwaukie's.

Mr. Ferguson said the County was looking at eliminating the at-grade crossing. It could be done if there were grade protection. The railroad would pay for the high-speed corridor, but the region would pay for the intersection improvements.

Mr. Aschenbrenner said it was a proposal at this time, and there would be regional funding if it went forward.

Ms. Schockner asked if that option might not resolve people's problems.

Mr. Swanson said the Johnson Creek staff were sensitive to the issue and would be working on that project and would take advantage of any linkages. The matter was still under discussion.

Ms. Barnes discussed the Harmony Road Policy Group meeting where a final decision may or may not be made.

Mr. Bernard added there was no money for high-speed rail in the near future, so it could be years.

Mr. Aschenbrenner said this could be discussed more in the process of coming up with an approved budget for Council.

Responses to Committee Questions from the April 29, 2008 Meeting

Mr. Swanson responded to the questions asked at the last Committee meeting plus a number of questions Ms. Schockner had e-mailed.

Police field services (tab 2): the salaries adopted in the current fiscal year were \$2,220,000 and proposed at \$1,959,000. The department was not losing officers. Last year the officers hired for photo radar were budgeted at full time for a full year instead of 6 months. Only 2 rather than 4 were hired which had been the intent. The proposed overtime was higher based on his and Mr. Palacio's decision to make the figure more realistic.

He referred to Ms. Schockner's memo. Because the City had been without a finance director for about 6 months a number of things including the performance measures were not possible. Regarding the formatting, it was his decision to put the proposed budget and narratives in different books as he felt they were confusing. The information would be in the final budget document. He suggested the Budget Committee discuss the performance measures. Facilities and administrative costs had increased. The biggest jump in administrative costs was the City Attorney budget that went up \$100,000. Administrative services in 2007/2008 was adopted at \$3,219,940 and in 2008/2009 was proposed at \$3,533,796 or about a 10% increase. That was a real dollar increase of \$313,856 of which 1/3 was the City Attorney. Ramis merged with a larger firm and may be much better at billing so the City was seeing a large increase in its bills. A number of litigation situations including personnel matters and the Columbia Care matter resulted in increases. Facilities increased because of an increase in personnel that was allocated out based on FTE and square footage. The administrative services budget was divided by the number of FTEs, so police and the library which had the most FTEs paid the most.

Ms. Schockner noted the code enforcement budget went up by 76%.

Mr. Swanson replied parking was moved from fleet that used to carry all the costs to code enforcement. In planning the money not spent was being carried over, and it would be made more explicit in the narrative next year. There was a deferred compensation program negotiated with the Milwaukie Police Employees Association and AFSCME. The COBRA retiree insurance was created long before he became city manager and provided for any manager with the City since 1991 or before who retired from the City to receive full health insurance to age 65 or 5 years. There had been a total of 10 and was an inherited program. There had been a deferred compensation match since at least 2000.

Question #7 regarding the downtown area and improvements was something planning would focus on in the coming year. Question #8 regarding vehicle fuel usage was considered reasonable with only a modest increase. Staff would do a better job next year with the professional and contractual services descriptions. The final budget document would also include the narratives.

On specific comments #1 Ms. Schockner stated she would be interested in having the ability to do object code level analysis such that costs for an individual

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line item across all programmatic budgets could be compared. That level of information would be provided in next year's budget. Many of the questions related to the impact of not having a finance director including the budget forms. Question #2: Cable TV re-titling can be done to make things more understandable. Question #3: the actual ending balance for 2006/2007 was almost \$2 million less than the beginning fund balance for 2007/2008 because one was budgeted and one was actual. The ending fund balance was underestimated and would always match 2 years back. Question #4: the extra rate for the Fire District transfer would disappear in 2016, but that depended on the reserve. Bonds were retiring each year, so one will see a decline over the years. The collection rate was a projection from Clackamas County Tax Assessor information. Question #5: all Library part-timers should be getting benefits now. If the bond measure failed in November, the 2008/2009 budget would not be impacted. If it failed the amount coming from the County as a revenue to the general fund would decrease 20% for 5 years. The self-check out kiosk would be requested in 2009/2010. Question #6: the code enforcement rule had to do with parking in a 2-hour zone and where the car could be moved. Question #7 regarding office supplies for the public access studio had to do with the oversight function. Question #8: the 2 cars in police administration belonged to the chief and captain which they drove 24/7. Code enforcement used their cars only during work hours. Question #9 police operations included line items for Homeland Security grants and good or services that could be purchased using those funds. Most of the grants were for things like the Smart Board.

Ms. Schockner thought it should be broken out by what it paid for.

Mr. Swanson recalled there was an amount in capital. Question #10: the general fund contingency reflected the purchase of 2808 SE Balfour, and when it was sold the intent was to restore it back to the contingency. Question #11: the City Manager budget increased when insurance premiums and things of that nature was added. He understood the point was this should be explained in the budget document.

Mr. Palacios reviewed the Neighborhood Grants program. It was an oversight in his rush to get the document ready, and it would be updated for the next meeting.

Mr. Aschenbrenner understood the overhead in the amount of \$1,500 would go away when the Lake Road studio closed and go back into the general fund. He talked with staff directly and found some problems were due to how quickly the budget was put together this year including the neighborhood grants and the bike grant money being used for signage.

Ms. Arne asked why the insurance premiums were moved from general government to city manager.

Mr. Swanson replied it was an effort spearheaded by Mr. Palacios to simplify the budget by having fewer accounts.

Mr. Aschenbrenner suggested Ms. Schockner and Mr. Palacios work on performance measure tracking over the next year.

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Mr. Bernard added although there was some work to be done, this document was certainly an improvement from the past. He did express concern that the photo copier budget was \$57,000 and said he would take his Council packet electronically from now on.

Ms. Stone thanked Ms. Schockner for her thorough comments and found it frustrating to go between the budget and the narratives.

Deliberations

Mr. Aschenbrenner suggested the Committee continue looking at the quiet zone.

Ms. Schockner appreciated Ms. Barnes's offer to help a citizen group with grant writing for the quiet zone. The idea of people stepping up and partnering was very positive and could be a model in the future.

Mr. Loomis agreed it was a good idea. Some were very passionate about the quiet zone while others were not and some were indifferent.

Ms. Stone added the noise did not bother her but did impact others' livability, so she could empathize. Would like to examine if the Committee could tweak some money out of the general fund in concert with Ms. Barnes's idea of writing grant applications. Livability was an important part of the City's mission. Noise impacted health, so maybe this was a priority.

Mr. Bernard discussed the numerous City projects including downtown parking, the Pond House deck, and municipal court and the importance of prioritizing them. He supported the quiet zone based on safety concerns. He discussed increasing property values through better individual property maintenance.

Ms. Schockner felt part of the problem was that there was no formal priority list, so each person's could be different. There were many quality of life issues.

Mr. Ferguson agreed there should be a priority list and would be an advocate of meeting more frequently. He had been opposed to the quiet zone but was not yet 100% sold. A lot of that had to do with his background in the railroad industry. In 1999 as his first year as an operator as a courtesy the trains rang a bell rather than a horn and turned off the overhead light when another train was passing. That was when he struck and killed a pedestrian. Out of courtesy it would be great to reduce the noise, but he wanted to assure community safety. It was important to educate and protect the public before something happened. A problem with the quiet zone was that people assumed the Linwood Avenue crossing was in the City of Milwaukie, but it was not. It was a County crossing. When the improvements were made to the other 3 intersections he wanted to make sure everything was done to prevent any accidents at Linwood.

Mr. Aschenbrenner commented he did not mind the sound of the trains but understood how it could impact others. His concern was it was looking at the intersections but not the space between where pedestrians crossed regularly.

He did not believe signage was enough protection and wanted to see something more.

Ms. Schockner observed the quiet zone could result in a more negative safety issue. The risk could be greater.

Mr. Aschenbrenner explained the quiet zone did not prohibit the engineer from sounding the horn if he saw something. It was a matter of education.

Mr. Ferguson added people crossing at an undesignated crosswalk would not read the sign and think they were making a bad choice. It takes a mile to stop a train traveling at 55 mph.

Mr. Aschenbrenner would lean toward looking at the numbers again and discussing it at a future meeting.

Mr. Loomis had second thoughts after hearing Mr. Ferguson's comments.

Mr. Bernard thought the only resolution might be to fence the area which would probably be very expensive.

Mr. Ferguson noted trespassers would go into the area and not be able to get away from the train. He felt there needed to be a more thorough look at the corridor regarding pedestrian and crossing safety as well as the horns. He offered to do some research on this matter and was willing to participate.

Ms. Barnes said this was an important issue, but her priority was the Library and Pond House. She was trying to come up with something that made those citizens coming forward responsible in part to help fundraise as was done with the K-9 unit.

Mr. Bernard commented if the money were put into the quiet zone it would come from somewhere else, so there would be an impact.

Mr. Swanson said if citizen group was organized and began raising funds there would be a place in the general fund budget to hold it.

Mr. Palacios stated according to Oregon Budget Law a revenue had to have an estimated offsetting expenditure. Right now he did not see any revenue being collected in the next fiscal year.

Mr. Loomis wanted the safety issue answered before setting anything in motion.

Ms. Stone suggested it come back to Council in a work session. She agreed there was a big gap and if Linwood was not treated in the same manner there could be a problem.

Mr. Swanson understood there was a safety problem, and putting up a fence would just change the problem.

Mr. Ferguson was concerned people might enter at either end of the fenced area. This discussion should probably be in another setting.

Mr. Swanson understood if the quiet zone were approved then it was likely the cost of a fence would have to be considered. Safety would be considered in a different forum.

The group agreed more information on quiet zone liability was needed. **Mr. Swanson** would do additional research on the FRA website. Quiet zone issues occupied a lot of space now that the new ruling was in place.

Mr. Aschenbrenner requested more detailed information on the Street Surface Maintenance Program and which streets were scheduled.

It was moved by Mr. Bernard and seconded by Mr. Ferguson to adjourn the meeting. Motion passed unanimously among the members present [9:0]

Chair Aschenbrenner adjourned the meeting at 7:30 p.m.

Pat DuVal, Recorder

MINUTES
BUDGET COMMITTEE MEETING
May 21, 2008

Chair Aschenbrenner called the meeting to order at 6:05 p.m. in the Milwaukie City Hall Council Chambers, 10722 SE Main Street, Milwaukie, Oregon.

Budget Committee members present: Melissa Arne, Deborah Barnes, Jim Bernard, Greg Chaimov, Jeremy Ferguson, Joe Loomis, Mike Miller (arrived 6:17 p.m.), Leslie Schockner, and Susan Stone.

Staff present: City Manager Mike Swanson, Finance Director Ignacio Palacios, Human Resources Director Mary Rowe, and Engineering Director Gary Parkin.

Mr. Swanson reported at the last meeting the quiet zone was discussed at some length, and the Committee asked for information on safety. He admitted it was a larger topic than he had been able to research over the intervening 6 days. The monetary issue remained the same, and he was not able to identify \$110,000. He did not have an answer as to whether or not a quiet zone would create additional safety issues. The quiet zone was not recommended for funding. That did not mean it could not be funded in the future.

Chair Aschenbrenner recommended that Mr. Ferguson work with staff on the quiet zone and safety issues.

It was moved by Mr. Bernard and seconded by Secretary Schockner to recommend that Mr. Ferguson work with staff on the quiet zone and related safety matters.

Ms. Stone would like another City Council work session to address the safety issues as Mr. Ferguson had brought up issue she had not thought of.

Chair Aschenbrenner suggested Mr. Ferguson work with the staff person replacing Mr. Hales prior to a Council work session.

Ms. Stone thought about possible ways to fund the quiet zone and looked at funds established by City ordinance like the system development charges (SDC) for water, stormwater, and wastewater which she understood by Charter could be changed by resolution and some money taken out of those funds.

Mr. Swanson replied SDCs governed by State law and use was limited.

Mr. Parkin replied SDC funding was pretty well tapped out with the sidewalk improvements that were required in a quiet zone. Some reimbursement money was available for the street project. Staff did look at all available alternative sources for funding so to looked to the general fund to make up the difference. It became evident not sufficient funds.

Chair Aschenbrenner understood it was \$110,000 from the general fund plus the additional money already identified.

Ms. Stone had a question about the narrative of the master plan goal that Mr. Swanson addressed in administrative services under tab #3. She did not notice it was on the work plan for Ms. Herrigel. It just said Riverfront Park completion and development of a master plan for Robert Kronberg Park. She wondered if it was going to be noted somewhere on Ms. Herrigel's work plan or how that was going to happen.

Ms. Barnes thought that was one of the goals the City Council set for the City Manager this year.

The group discussed project funding, the grant application, and the schedule.

Ms. Stone had one last comment about goals under tab 2 under code enforcement, fund 215. It talked about 4 goals, and she wanted an additional goal that focused on property cleanup and getting rid of blue tarps and noxious weeds. There was a discussion over property values and why certain people were coming in here to establish residence that might not be appropriate because of the noxious weeds all over the place. She would like to focus on trying to improve the look of the City. At City Council meeting they talked about a code to prevent fat, oil, and grease. She suggested tweaking it so it applied to businesses that really contributed and also to residences with part of it being public education. She thought a lot of fat, oil, and grease got dumped into pipes from people's home.

Chair Aschenbrenner understood the goals were set by staff and Council, but it was not really up the Budget Committee.

Mr. Miller arrived and said he reviewed the DVD of the previous meeting and had no questions at this time.

Chair Aschenbrenner explained the capital improvement plan (CIP) was not ready, so the Budget Committee would meet prior to the Council hearing in June to adopt the Plan.

Mr. Swanson provided two documents for the Committee. One was a form of motion with language required by State statute plus a couple of amendments to the budget document. He referred to a spreadsheet that corrected errors in community services where the professional services line shorted the Metropolitan Area Communications Commission (MACC) contract by \$5,000; contract services was reduced by \$1,000, and advertising and publications was increased by \$20,000 in order to get *The Pilot* out.

In code enforcement contractual services and rents, leases, and taxes were transferred out of facilities to parking. Contractual services was the contract the City would have with someone to administer the permit system. Rents, leases, and taxes were the amounts paid on the permit lots that should have been transferred out of facilities. Education and training were underestimated by half as 2 code enforcement people would go to the State association meeting. The revenue was increased by \$58,035 with community services increased by \$24,000 and code enforcement by \$34,035.

The information in neighborhood grants was updated. There was an increase of revenue in the amount of \$13,641. There were changes in each of the neighborhoods. Mr. Swanson reviewed the bike path. Only a contingency and reserve were budgeted, and there would be some capital outlay for bike signage using a portion of the contingency and reserve.

Secretary Schockner asked if the contingency and reserve were from the settlement.

Mr. Swanson explained it was just for the bike path.

Mr. Miller referred to the neighborhood capital outlay and asked why the disparity between Ardenwald and Historic Milwaukie in the amount of money allocated.

Mr. Swanson replied these were more accurate balances, and neighborhood spent their grant funds at varying rates. This was the best information available at this time.

Mr. Miller asked if there had been of moving .5 FTE in facilities. What would happen to the .5 FTE mechanic position?

Mr. Swanson replied that position was still funded.

Chair Aschenbrenner said there was a motion on the floor which he did not believe was necessary and added Secretary Schockner would work with Mr. Palacios on the budget layout.

Mr. Bernard and **Secretary Schockner** withdrew the motion.

It was moved by Ms. Barnes and seconded by Mr. Ferguson to approve the budget document and make the following changes to the budget document as submitted by the Budget Officer: increase 110-general fund/revenue/fund balance/working capital by \$58,035 from \$2,522,605 to \$2,580,640, increase 110-general fund 214 community services/expenditures/materials and services by \$24,000 from \$1,496,600 to \$1,520,600, increase 110-general fund/215 code enforcement/expenditures/materials and services by \$34,035 from \$266,416 to \$300,451; increase 211-neighborhood grants fund/revenues by \$13,641 from \$74,251 to \$87,892 and increase 211 – neighborhood grants fund/capital outlay by \$13,641 from \$74,251 to \$87,892; increase 330 – bike path fund/capital outlay by \$30,000 and decrease contingencies by \$30,000. I further move that the ad valorem property tax rate for the general fund be \$4.1291 and that the ad valorem property tax amount for the public safety debt service fund be \$578,947. Motion passed unanimously. [10:0]

There would be a brief meeting of the Budget Committee prior to the City Council meeting on June 17, 2008 to consider the CIP.

It was moved by Mr. Bernard and seconded by Ms. Barnes to adjourn the Budget Committee meeting. Motion passed unanimously. [10:0]

Chair Aschenbrenner adjourned the meeting at 6:34 p.m.

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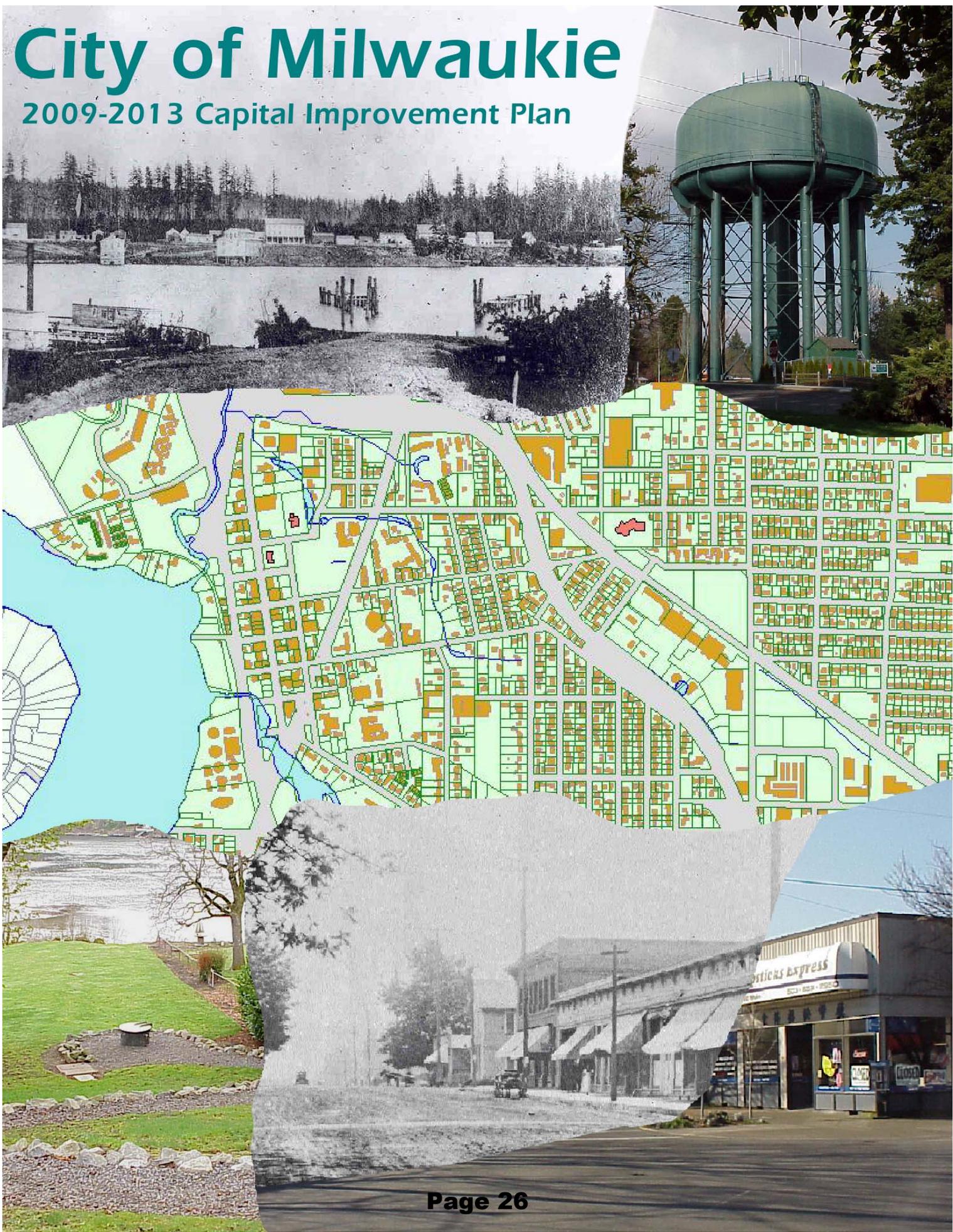
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Respectfully submitted,

Pat DuVal, Recorder

City of Milwaukie

2009-2013 Capital Improvement Plan



ACKNOWLEDGMENTS

MILWAUKIE CITY COUNCIL

James Bernard, Mayor
Deborah Barnes, Greg Chaimov, Joe Loomis, Susan Stone

MILWAUKIE BUDGET COMMITTEE

David Aschenbrenner, Chair
Leslie Schockner, Secretary
Melissa Arne, Jeremy Ferguson, Mike Miller

CITY OF MILWAUKIE ADMINISTRATION

Mike Swanson, City Manager

CITY OF MILWAUKIE FINANCE

Ignacio Palacios, Finance Director

CITY OF MILWAUKIE COMMUNITY DEVELOPMENT & PUBLIC WORKS DEPARTMENT

Kenny Asher, CD/PW Director

Engineering Division

Gary Parkin, Engineering Director
Jason Rice, Associate Engineer
Brenda Schleining, Associate Engineer

Public Works Operations, Fleet, & Facilities

Paul Shirey, Public Works Operations Director
Mike Clark, Supervisor, Streets & Water Divisions
Ronelle Sears, Supervisor, Wastewater & Stormwater Divisions
Ernie Roeger, Fleet Supervisor
Willie Miller, Facilities Maintenance Coordinator
Annette Quinn, Administrative Specialist III

Administrative Support

Marcia Hamley, Administrative Specialist II

CITY OF MILWAUKIE INFORMATION SYSTEMS & TECHNOLOGY

Kate Rosson, GIS Coordinator

CIP 2009-2013

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City of Milwaukie Capital Improvement Plan

Public Access Program

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	10,000					10,000
Contingency						0
Total Estimated Capital Cost	10,000	0	0	0	0	10,000
Revenue Source:						
PEG/INET Funds	10,000					10,000
Total Estimated Revenue	10,000	0	0	0	0	10,000

Description:
 The public access facility at Lake Rd has been closed. The City now contracts with Willamette Falls TV to provide public access services to City customers. The City will pay the cost of any City-owned equipment replacement or upgrades that are deemed necessary by Willamette Falls.

Prepared By: Marcia Hamley	Date: 3/20/08	Project No: 0001
Fund: 110	Dept: 239	Object: 7500
		Subobj: NA

City of Milwaukie Capital Improvement Plan

Government Access Program

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	10,000					10,000
Contingency						0
Total Estimated Capital Cost	10,000	0	0	0	0	10,000
Revenue Source:						
PEG/INET Funds	10,000					10,000
Total Estimated Revenue	10,000	0	0	0	0	10,000
Description:						
The Government Access program includes the audiovisual equipment used to televise Council meetings. Funds are used to replace or upgrade equipment used for this purpose.						
Prepared By: Marcia Hamley		Date: 3/20/08		Project No: 0002		
Fund: 110	Dept: 239	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Homewood Park Improvements

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	50,000					50,000
Contingency						0
Total Estimated Capital Cost	50,000	0	0	0	0	50,000

Revenue Source:						
Metro Local Share Reimb grant	50,000					50,000
Total Estimated Revenue	50,000	0	0	0	0	50,000

Description:
 This is the final phase of the Homewood Park improvements including installation of a play structure, picnic tables, benches, garbage cans, and bike racks.

Prepared By: Marcia Hamley	Date: 3/20/08	Project No: 0221
Fund: 110	Dept: 239	Object: 7500
		Subobj: NA

City of Milwaukie Capital Improvement Plan

Spring Park Improvements

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	80,000					80,000
Contingency						0
Total Estimated Capital Cost	80,000	0	0	0	0	80,000

Revenue Source:						
Metro Local Share Reimb grant	80,000					80,000
Total Estimated Revenue	80,000	0	0	0	0	80,000

Description:
 This is the first phase of Spring Park improvements. Project will include installation of three parking spaces, play structure, sidewalks, and landscaping.

Prepared By: Marcia Hamley	Date: 3/20/08	Project No: 0222
Fund: 110	Dept: 239	Object: 7500
		Subobj: NA

City of Milwaukie Capital Improvement Plan

Milwaukie Riverfront Park Improvements

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	570,000					570,000
Contingency						0
Total Estimated Capital Cost	570,000	0	0	0	0	570,000
Revenue Source:						
Metro Local Share Reimb grant	120,000					120,000
Oregon Parks & Rec Dept grant	450,000					450,000
Total Estimated Revenue	570,000	0	0	0	0	570,000

Description:
 This project will complete site improvements including relocation of a waterline and power poles at the Riverfront Park as well as regarding the site, removal of a retaining wall between the upper and lower levels, and installation of public amenities like benches.

Prepared By: Marcia Hamley	Date: 3/20/08 & 5/29/08	Project No: 0223
Fund: 110	Dept: 239	Object: 7500
		Subobj: NA



City of Milwaukie Capital Improvement Plan

Book Checkout System – Library

	Fiscal Years					Total
	07/08	08/09	09/10	10/11	11/12	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	75,000	75,000				75,000
Contingency						0
						0
Total Estimated Capital Cost	75,000	75,000	0	0	0	75,000
Revenue Source:						
Facilities Management Fund	75,000	75,000				75,000
						0
						0
						0
Total Estimated Revenue	75,000	75,000	0	0	0	75,000

Description:
 Acquire a checkout system for the Library. Delayed due to regional issues (deconstruction of Cash Spot).

Prepared By: Marcia Hamley	Date: 5/29/08	Project No: 0116
Fund: 720	Dept: 621	Object: 7500
		Subobj: NA

City of Milwaukie Capital Improvement Plan

Exterior Paint - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	15,000					15,000
Contingency						0
Total Estimated Capital Cost	15,000	0	0	0	0	15,000

Revenue Source:						
Facilities Management Fund	15,000					15,000
Total Estimated Revenue	15,000	0	0	0	0	15,000

Description: Paint the exterior of the Library, which hasn't been repainted in over fifteen years.
--

Prepared By: Annette Quinn/M. Hamley Date: 3/19, 4/29, & 5/29/08 Project No: 0153
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Repair Brick Mortar Phase I – City Hall

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	10,000					10,000
Contingency						0
Total Estimated Capital Cost	10,000	0	0	0	0	10,000

Revenue Source:						
Facilities Management Fund	10,000					10,000
Total Estimated Revenue	10,000	0	0	0	0	10,000

Description: Repair the brick mortar on the City Hall building, this would be Phase I of five phases.

Prepared By: Annette Quinn Date: 3/19/08 Project No: 0196 Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Install Powered Truck Gate - JCB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	40,000					40,000
Contingency						0
Total Estimated Capital Cost	40,000	0	0	0	0	40,000
Revenue Source:						
Facilities Management Fund	40,000					40,000
Total Estimated Revenue	40,000	0	0	0	0	40,000
Description:						
Install a powered truck gate to control access to the JCB property.						
Prepared By: Annette Quinn		Date: 3/19/08		Project No: 0202		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Fire Department Area Remodel - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	35,000					35,000
Contingency						0
Total Estimated Capital Cost	35,000	0	0	0	0	35,000
Revenue Source:						
Facilities Management Fund	35,000					35,000
Total Estimated Revenue	35,000	0	0	0	0	35,000
Description:						
Remodel the Fire Department area of PSB. The cabinets, appliances and carpet are fifteen years old.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0210		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Pond House Sidewalk Improvements

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	100,000					100,000
Contingency						0
						0
<i>Total Estimated Capital Cost</i>	100,000	0	0	0	0	100,000
Revenue Source:						
Facilities Management Fund	100,000					100,000
						0
						0
						0
<i>Total Estimated Revenue</i>	100,000	0	0	0	0	100,000
Description:						
Sidewalk improvements.						
Prepared By: Marcia Hamley		Date: 5/28/08		Project No: 0262		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Pond House HVAC

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	25,000					25,000
Contingency						0
						0
Total Estimated Capital Cost	25,000	0	0	0	0	25,000

Revenue Source:						
Facilities Management Fund	25,000					25,000
						0
						0
						0
Total Estimated Revenue	25,000	0	0	0	0	25,000

Description: HVAC.

Prepared By: Marcia Hamley	Date: 5/28/08	Project No: 0263
Fund: 720	Dept: 621	Object: 7500
		Subobj: NA

City of Milwaukie Capital Improvement Plan

Paint Exterior - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000
Description:						
Paint the exterior of the Public Safety Building. This building has not been painted in over fifteen years.						
Prepared By: Annette Quinn/M. Hamley						
		Date: 3/19/08 & 4/29/08		Project No: 0161		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Replace 2nd Floor Carpeting - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		25,000				25,000
Contingency						0
Total Estimated Capital Cost	0	25,000	0	0	0	25,000
Revenue Source:						
Facilities Management Fund		25,000				25,000
Total Estimated Revenue	0	25,000	0	0	0	25,000
Description:						
Replace the 2 nd floor hallway carpeting. This is the original building construction carpeting.						
Prepared By: Annette Quinn/M. Hamley						
		Date: 3/19/08 & 4/29/08			Project No: 0162	
Fund: 720	Dept: 621	Object: 7500		Subobj: NA		

City of Milwaukie Capital Improvement Plan

Interior Painting - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000

Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000

Description: Repaint portions of the interior of the library. This has not been repainted in over fifteen years.
--

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0168
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Paint Exterior Trim – City Hall

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		7,500				7,500
Contingency						0
Total Estimated Capital Cost	0	7,500	0	0	0	7,500

Revenue Source:						
Facilities Management Fund		7,500				7,500
Total Estimated Revenue	0	7,500	0	0	0	7,500

Description: Paint exterior trim of City Hall, wood is failing due to lack of paint.
--

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0016
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Roof Repair – City Hall

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		7,500				7,500
Contingency						0
Total Estimated Capital Cost	0	7,500	0	0	0	7,500

Revenue Source:						
Facilities Management Fund		7,500				7,500
Total Estimated Revenue	0	7,500	0	0	0	7,500

Description: Repair the roof at City Hall around the A/C platform, it is leaking.

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0120
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Replace Roof - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		20,000				20,000
Contingency						0
Total Estimated Capital Cost	0	20,000	0	0	0	20,000

Revenue Source:						
Facilities Management Fund		20,000				20,000
Total Estimated Revenue	0	20,000	0	0	0	20,000

Description: Replace the roof of the Library, it is over 20 years old.
--

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0015
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Replace 2nd Floor Windows - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		12,000				12,000
Contingency						0
Total Estimated Capital Cost	0	12,000	0	0	0	12,000

Revenue Source:						
Facilities Management Fund		12,000				12,000
Total Estimated Revenue	0	12,000	0	0	0	12,000

Description: Replace the windows in the 2 nd floor offices with new, energy efficient windows.

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0169
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Paint East Exterior Wall - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000
Description:						
Paint the east exterior security block wall at PSB, paint is bubbling and peeling, seven phases needed.						
Prepared By: Annette Quinn/M. Hamley						
Date: 3/19/08 & 4/29/08						
Project No: 0012						
Fund: 720						
Dept: 621						
Object: 7500						
Subobj: NA						

City of Milwaukie Capital Improvement Plan

Paint Interior – Phase I - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000

Description:

Paint interior of PSB, this would be Phase I of three phases for this project.

Prepared By: Annette Quinn/M. Hamley	Date: 3/19/08 & 4/29/08	Project No: 0020
Fund: 720	Dept: 621	Object: 7500
		Subobj: NA

City of Milwaukie Capital Improvement Plan

Refinish Woodwork Phase I - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		7,500				7,500
Contingency						0
Total Estimated Capital Cost	0	7,500	0	0	0	7,500
Revenue Source:						
Facilities Management Fund		7,500				7,500
Total Estimated Revenue	0	7,500	0	0	0	7,500
Description:						
Phase I to refinish the woodwork in the interior of PSB, it is badly scratched and worn, two phases will be needed.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0021		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Paint Interior - JCB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000
Description:						
Paint the interior of the JCB main building, this has not been done in eight years.						
Prepared By: Annette Quinn/M. Hamley						
			Date: 3/19/08 & 4/29/08		Project No: 0018	
Fund: 720		Dept: 621		Object: 7500		Subobj: NA

City of Milwaukie Capital Improvement Plan

Seismic Qualified Shelving – Phase I - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		20,000				20,000
Contingency						0
Total Estimated Capital Cost	0	20,000	0	0	0	20,000

Revenue Source:						
Facilities Management Fund		20,000				20,000
Total Estimated Revenue	0	20,000	0	0	0	20,000

<p>Description: Begin Phase I of four phases of installing seismic qualified shelving at the Library in order to bring up to current standards.</p>

<p>Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0197</p> <p>Fund: 720 Dept: 621 Object: 7500 Subobj: NA</p>

City of Milwaukie Capital Improvement Plan

Landscape Renewal - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000
Description:						
Update, replace and renew the Library landscaping. This hasn't be renewed in over fifteen years.						
Prepared By: Annette Quinn/M. Hamley						
		Date: 3/19/08 & 4/29/08		Project No: 0167		
Fund: 720	Dept: 621	Object: 7500		Subobj: NA		

City of Milwaukie Capital Improvement Plan

Interior Lighting Upgrades - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		15,000				15,000
Contingency						0
Total Estimated Capital Cost	0	15,000	0	0	0	15,000
Revenue Source:						
Facilities Management Fund		15,000				15,000
Total Estimated Revenue	0	15,000	0	0	0	15,000
Description:						
Upgrade the interior lighting in the adult fiction and children's area of the library.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0198		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Re-Roof 40th and Harvey

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		40,000				40,000
Contingency						0
Total Estimated Capital Cost	0	40,000	0	0	0	40,000
Revenue Source:						
Facilities Management Fund		40,000				40,000
Total Estimated Revenue	0	40,000	0	0	0	40,000
Description:						
Re-roof 40 th and Harvey, building built in the 1970's, has not be re-roofed since that time, roof is leaking.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 5/29/08		Project No: 0199		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Replace Pond House HVAC - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		20,000				20,000
Contingency						0
Total Estimated Capital Cost	0	20,000	0	0	0	20,000
Revenue Source:						
Facilities Management Fund		20,000				20,000
Total Estimated Revenue	0	20,000	0	0	0	20,000

Description:

Replace the Pond House HVAC system, furnace heat chamber is rusting and leaking, over 16 years old

Prepared By: Annette Quinn/M. Hamley	Date: 3/19/08 & 4/29/08	Project No: 0200
Fund: 720	Dept: 621	Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Install Parking Lot Cameras – City Hall

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		20,000				20,000
Contingency						0
Total Estimated Capital Cost	0	20,000	0	0	0	20,000

Revenue Source:						
Facilities Management Fund		20,000				20,000
Total Estimated Revenue	0	20,000	0	0	0	20,000

Description: Install cameras in employee's parking lot, to help deter vandalism.
--

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0201
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Install Video Security System - JCB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		40,000				40,000
Contingency						0
Total Estimated Capital Cost	0	40,000	0	0	0	40,000

Revenue Source:						
Facilities Management Fund		40,000				40,000
Total Estimated Revenue	0	40,000	0	0	0	40,000

Description: Install a video security system as a deterrent to regular occurring theft problems.
--

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0203
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Self Check Out Kiosk - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000
Description:						
Install a self-check out kiosk in the Library to ensure better media control.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0014		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

EOC Storage Room Reconfigure - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000
Description:						
Reconfigure the EOC storage room for improvement of emergency equipment storage.						
Prepared By: Annette Quinn/M. Hamley						
		Date: 3/19/08 & 4/29/08		Project No: 0163		
Fund: 720	Dept: 621	Object: 7500		Subobj: NA		

City of Milwaukie Capital Improvement Plan

Perimeter Security System - JCB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		100,000				100,000
Contingency						0
Total Estimated Capital Cost	0	100,000	0	0	0	100,000
Revenue Source:						
Facilities Management Fund		100,000				100,000
Total Estimated Revenue	0	100,000	0	0	0	100,000
Description:						
Install a perimeter security system as a deterrent for regular occurring theft at JCB.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0157		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Video Security System of Fountain - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		15,000				15,000
Contingency						0
Total Estimated Capital Cost	0	15,000	0	0	0	15,000

Revenue Source:						
Facilities Management Fund		15,000				15,000
Total Estimated Revenue	0	15,000	0	0	0	15,000

Description: Install a video security system of the fountain to help deter further vandalism.

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0205
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Install Night Safety Lighting in Scott Park - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		20,000				20,000
Contingency						0
Total Estimated Capital Cost	0	20,000	0	0	0	20,000
Revenue Source:						
Facilities Management Fund		20,000				20,000
Total Estimated Revenue	0	20,000	0	0	0	20,000
Description:						
Install night safety lighting in Scott Park.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0206		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Install an Emergency Power Generator – City Hall

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		40,000				40,000
Contingency						0
Total Estimated Capital Cost	0	40,000	0	0	0	40,000

Revenue Source:						
Facilities Management Fund		40,000				40,000
Total Estimated Revenue	0	40,000	0	0	0	40,000

Description:
 Install an emergency power generator for the back-up EOC center at City Hall. That building currently has no back-up power source.

Prepared By: Annette Quinn/M. Hamley	Date: 3/19/08 & 4/29/08	Project No: 0207
Fund: 720	Dept: 621	Object: 7500
		Subobj: NA

City of Milwaukie Capital Improvement Plan

Install a Security Book Check Out System - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		75,000				75,000
Contingency						0
Total Estimated Capital Cost	0	75,000	0	0	0	75,000
Revenue Source:						
Facilities Management Fund		75,000				75,000
Total Estimated Revenue	0	75,000	0	0	0	75,000
Description:						
Install a book check out security system for the Library media.						
Prepared By: Annette Quinn/M. Hamley						
Date: 3/19/08 & 4/29/08						
Project No: 0208						
Fund: 720						
Dept: 621						
Object: 7500						
Subobj: NA						

City of Milwaukie Capital Improvement Plan

Move Fresh Air Intake - JCB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000
Description:						
Relocate the fresh air intake system to upgrade the air quality in the main office at JCB.						
Prepared By: Annette Quinn/M. Hamley						
Date: 3/19/08 & 4/29/08						
Project No: 0209						
Fund: 720						
Dept: 621						
Object: 7500						
Subobj: NA						

City of Milwaukie Capital Improvement Plan

HVAC Controls Replacement - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		10,000				10,000
Contingency						0
Total Estimated Capital Cost	0	10,000	0	0	0	10,000
Revenue Source:						
Facilities Management Fund		10,000				10,000
Total Estimated Revenue	0	10,000	0	0	0	10,000
Description:						
Replace and upgrade the HVAC controls at PSB that are 16 years old and no longer supported by the manufacturer.						
Prepared By: Annette Quinn/M. Hamley						
Date: 3/19/08 & 4/29/08						
Project No: 0213						
Fund: 720						
Dept: 621						
Object: 7500						
Subobj: NA						

City of Milwaukie Capital Improvement Plan

New HVAC Equipment - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		75,000				75,000
Contingency						0
Total Estimated Capital Cost	0	75,000	0	0	0	75,000
Revenue Source:						
Facilities Management Fund		75,000				75,000
Total Estimated Revenue	0	75,000	0	0	0	75,000
Description:						
Install new HVAC Equipment AC-1 at PSB – It is 10 years past the end of life, a major failure could occur at any time.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0214		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

HVAC Modification - JCB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		12,000				12,000
Contingency						0
Total Estimated Capital Cost	0	12,000	0	0	0	12,000
Revenue Source:						
Facilities Management Fund		12,000				12,000
Total Estimated Revenue	0	12,000	0	0	0	12,000
Description:						
Modify the current HVAC equipment on the 1 st floor of the Operations building at JCB to correct system design problems.						
Prepared By: Annette Quinn/M. Hamley						
Date: 3/19/08 & 4/29/08						
Project No: 0215						
Fund: 720		Dept: 621		Object: 7500		Subobj: NA

City of Milwaukie Capital Improvement Plan

Modify Security System - PSB

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		25,000				25,000
Contingency						0
Total Estimated Capital Cost	0	25,000	0	0	0	25,000

Revenue Source:						
Facilities Management Fund		25,000				25,000
Total Estimated Revenue	0	25,000	0	0	0	25,000

Description: Modify the current security system by adding card access to LED's area, per regulations at PSB.
--

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0216
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

City of Milwaukie Capital Improvement Plan

Cooling System A/V Room – City Hall

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		8,000				8,000
Contingency						0
Total Estimated Capital Cost	0	8,000	0	0	0	8,000
Revenue Source:						
Facilities Management Fund		8,000				8,000
Total Estimated Revenue	0	8,000	0	0	0	8,000
Description:						
Install a cooling system in the A/V room at City Hall in order for equipment to operate for meeting broadcast to internet.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0217		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Install a Back Door Awning – City Hall

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		5,000				5,000
Contingency						0
Total Estimated Capital Cost	0	5,000	0	0	0	5,000
Revenue Source:						
Facilities Management Fund		5,000				5,000
Total Estimated Revenue	0	5,000	0	0	0	5,000
Description:						
Install a back door awning at City Hall.						
Prepared By: Annette Quinn/M. Hamley		Date: 3/19/08 & 4/29/08		Project No: 0218		
Fund: 720	Dept: 621	Object: 7500	Subobj: NA			

City of Milwaukie Capital Improvement Plan

Replace the Deck of the Pond House - Library

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		15,000				15,000
Contingency						0
Total Estimated Capital Cost	0	15,000	0	0	0	15,000
Revenue Source:						
Facilities Management Fund		15,000				15,000
Total Estimated Revenue	0	15,000	0	0	0	15,000
Description:						
Replace the back deck at the Pond House; it is in hazardous repair.						
Prepared By: Annette Quinn/M. Hamley						
Date: 3/19/08 & 4/29/08						
Project No: 0219						
Fund: 720						
Dept: 621						
Object: 7500						
Subobj: NA						

City of Milwaukie Capital Improvement Plan

Replace Main Floor Covering – City Hall

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		20,000				20,000
Contingency						0
Total Estimated Capital Cost	0	20,000	0	0	0	20,000

Revenue Source:						
Facilities Management Fund		20,000				20,000
Total Estimated Revenue	0	20,000	0	0	0	20,000

Description: Replace the main floor covering at City Hall, it is well past its usable service life.

Prepared By: Annette Quinn/M. Hamley Date: 3/19/08 & 4/29/08 Project No: 0220
Fund: 720 Dept: 621 Object: 7500 Subobj: NA

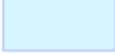
CIP 2009-2013

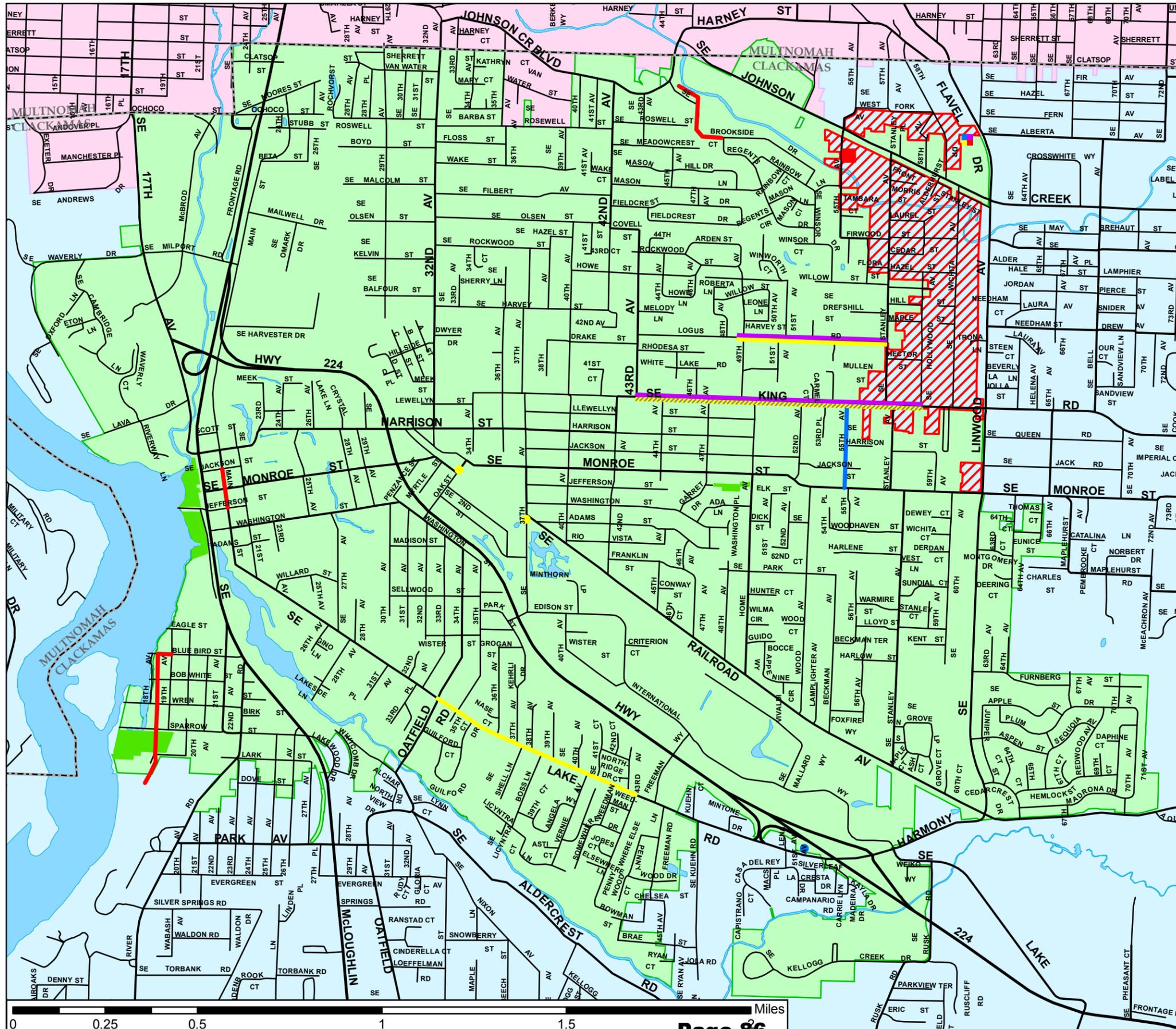
FLEET RESERVE SUMMARY

Project Number	Project Name	Page	CURRENT YEAR 07/08		08/09	09/10	10/11	11/12	12/13	Notes
			Adopted	Projected						
0039	Replace Police Patrol Vehicles (4)		\$ 180,000	\$ 203,325	(Includes est \$86,700 for police equipment)			\$ 180,000		5-2008 Dodge Chargers - Police Cruisers, includes one replacement
0150	Replace Police Detective Car		30,000	36,115				30,000		2008 Chevy Tahoe 4x4 - Police Chief, Detective gets old Chief vehicle
0040	Replace Police Patrol Motorcycle		25,000	23,366				25,000		2007 BMW Police Motorcycle
0151	Replace 3/4-Ton Pickup Truck - Storm/Sewer		30,000	21,801				30,000		2008 F Series SD Ford 4x4 Pickup
0041	Replace 3/4-Ton Pickup Truck - Water		30,000	18,600				30,000		2008 F Series SD Ford 4x2 Pickup
0042	Replace Backhoe - PW Shared		100,000	99,570				100,000		CAT 430E I - 4-Wheel Drive
0043	Replace TV Van - Wastewater		130,000	134,940				130,000		CCTV Van/Chevy w/Specialized Equipment
NA	Police Photo Radar Van			24,602						2008 Ford Econoliner, added to budget
NA	Replace Police Detective Vehicle				30,000					
NA	Replace Police Patrol Motorcycle				25,000					
NA	Replace Police Patrol SUV				45,000					
NA	Replace Aquateck Vehicle - Wastewater/Storm				235,000					
NA	Replace Police Captain Vehicle									
NA	Replace Police Chief Vehicle									
NA	Replace Police Patrol Vehicles (3)									
NA	Replace Police Detective Vehicles (2)									
NA	Replace 1-Ton Service Truck - Water									
NA	Replace 5-Yard Dump Truck - PW Shared									
NA	Replace Code Enforcement Vehicle									
NA	Replace Police Patrol Vehicles (4)									
NA	Replace Special Shared Sweeper									
NA	Replace Police Detective Vehicle							\$ 30,000		
NA	Replace Police Patrol Vehicle SUV (2)							90,000		
NA	Replace Police Patrol Vehicle (2)							80,000		
NA	Replace Van- Engineering							25,000		
NA	Replace 3/4-ton Pickup PW Facilities							30,000		
NA	Replace Portable Generator 32 KW							20,000		
NA	Replace 1 ton Service Pickup-Storm							30,000		
NA	Replace 1ton ServiceTruck-Storm							40,000		
NA	Replace 3/4 Pickup-Streets							30,000		
NA	Replace Van-Water							25,000		
NA	Replace 5 Yard Dump Truck-Shared							55,000		
TOTALS			\$ 525,000	\$ 562,318	\$ 335,000	\$ 380,000	\$ 330,000	\$ 455,000	\$ 525,000	

City of Milwaukie Capital Improvement Plan 2008-2009

Stormwater Streets Wastewater Water

-  City of Milwaukie
-  City of Portland
-  Unincorporated
-  Water Body
-  County Boundary
-  Stormwater Project
-  Street Project
-  SSMP
-  Wastewater Project
-  Water Project
-  Parks Project



City of Milwaukie Capital Improvement Plan

Decant Facility

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design	49,932					49,932
Land/Right-of-Way						0
Construction		100,000				100,000
Contingency						0
						0
Total Estimated Capital Cost	49,932	100,000	0	0	0	149,932
Revenue Source:						
Stormwater Fund	16,666	28,334				45,000
Wastewater Fund	16,666	13,333				29,999
Water Fund	16,600	13,333				29,933
Street Fund		45,000				45,000
Total Estimated Revenue	49,932	100,000	0	0	0	149,932

Description:

Construction of a decant facility to dry waste materials collected as a by-product of maintenance work. The waste material is typically retrieved from catch basins, drywells, pipe cleaning, street sweeping and small excavations. The waste material consists of dirt, gravel, and sediments in solid form, semisolid form, or slurry condition. Landfills will not accept this watery material until it is "de-watered."

As the facility will be used by all the utilities, funding is provided at 30% each from storm and street, and 20% each from water and wastewater. The street fund is not participating in '08/09 funding.

Prepared By: Gary Parkin & Marcia Hamley	Date: 3/12/08 & 5/29/08	Project No: 0057
Fund: 580	Dept:	Object:
		Subobj:

CIP 2009-2013		STREETS DIVISION SUMMARY										
Project Number	Project Name	Page	CURRENT YEAR 07/08		08/09	09/10	10/11	11/12	12/13	Notes		
			Adopted	Projected								
0149	Downtown Streetscape		\$ 100,000	\$ -						Postponed, Town Center delayed, City match for grant not available		
0077	37th Ave. Sidewalks		50,000	-						Funding not available		
0140	42nd and King Intersection		60,000	-						Funding not available & storm issues will increase cost		
0083	Linwood Ave. School Crossing Imp.		30,000	-						School is under construction and will do this.		
0087-2	37th/Oak RR Xing		180,000	65,300	\$ 61,000							
0091-1	Logus Rd. Street Improvements Ph 1		108,600	78,000	792,715							
0086-1	Lake Rd Multimodal Improvements Ph 1		590,000	590,000	688,390	\$ 2,599,390						
0195	Bike Lane Improvements				30,000							
The following CIP sheet is located in the Storm Division section												
0057	Decant Facility				45,000					Streets share of \$149,932 project		
TOTALS			\$ 1,118,600	\$ 733,300	\$ 1,617,105	\$ 2,599,390	\$ -	\$ -	\$ -			

City of Milwaukie Capital Improvement Plan

37th and Oak Railroad Crossing Improvements

	Fiscal Years					Total
	07/08	08/09	09/10	10/11	11/12	
Capital Cost:						
Planning, Engineering, Design						0
Construction	65,300	61,000				126,300
Contingency						0
Total Estimated Capital Cost	65,300	61,000	0	0	0	126,300
Revenue Source:						
Street SDC Fund 325	16,300					16,300
Street Fund 320 (FILO)		11,000				11,000
CDBG Grant	49,000	50,000				99,000
Total Estimated Revenue	65,300	61,000	0	0	0	126,300

Description:

Started in the 2007/2008 fiscal year. Pedestrian improvements to Railroad Crossings at 37th Ave. and at Oak St. Crossing. Improvements include sidewalk, curb, and concrete panel track inserts. There is a 20% grant match.

Prepared By:	Brenda Schleining and Marcia Hamley	Date:	3/10/08 & 6/3/08	Project No:	0087-2
Fund:	Multiple	Dept:	633	Object:	7500
		Subobj:			0247

City of Milwaukie Capital Improvement Plan

Logus Road Street Improvements (Ph 1)

	Fiscal Years					Total
	07/08	08/09	09/10	10/11	11/12	
Capital Cost:						
Planning, Engineering, Design	40,000					40,000
Land/Right-of-Way	38,000					38,000
Construction		792,715				792,715
Contingency						0
Total Estimated Capital Cost	78,000	792,715	0	0	0	870,715
Revenue Source:						
Street Fund 320 (FILO)	45,465					45,465
Street SDC Fund 325		54,150				54,150
ODOT Bike/Ped Grant		426,100				426,100
CDBG Grant	32,535	172,465				205,000
Storm Cap-Reserve Fund 580		65,000				65,000
SSMP Fund 315		75,000				75,000
Total Estimated Revenue	78,000	792,715	0	0	0	870,715

Description:

Improvements to Logus from Stanley to 49th Ave (phase 1). Constructs "green" street elements including pervious sidewalk and bio-treatment storm facilities

Prepared By:	Brenda Schleining and Marcia Hamley	Date:	3/18/08 & 6/3/08	Project No:	0091-1
Fund:	Multiple	Dept:	633	Object:	Subobj:

City of Milwaukie Capital Improvement Plan

Lake Road Multimodal Improvements Phase 1

	Fiscal Years					Total
	07/08	08/09	09/10	10/11	11/12	
Capital Cost:						
Planning, Engineering, Design	590,000	188,390				778,390
Land/Right-of-Way		500,000				500,000
Construction			2,599,440			2,599,440
Contingency						0
Total Estimated Capital Cost	590,000	688,390	2,599,440	0		3,877,830
Revenue Source:						
Streets SDC Fund 325	40,593	80,000				120,593
Street fund 320 (FILO)	20,000					20,000
FHWA Grant	529,407	608,390	2,332,440			3,470,237
SSMP Fund 315			267,000			267,000
Total Estimated Revenue	590,000	688,390	2,599,440	0	0	3,877,830

Description:

Lake Road Multimodal Improvements include street, bike lane, center lane, curb, sidewalk and signal work.
Phase 1 extends from Oatfield Rd to Where Else Lane

Prepared By: Brenda Schleining	Date: February 22, 2008	Project No: 0086-1
Fund: Multiple	Dept: 633	Object: 7500
		Subobj: 0720

City of Milwaukie Capital Improvement Plan

Bike Lane Improvements

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	30,000					30,000
Contingency						0
Total Estimated Capital Cost	30,000	0	0	0	0	30,000
Revenue Source:						
Bike Path fund 330	30,000					30,000
Total Estimated Revenue	30,000	0	0	0	0	30,000

Description:

Bike Lane Improvements include directional signage for bike routes and thermoplastic bike lane stencils in accordance with TSP. Planning Department will create a Citywide bike route signage plan to help determine installation locations.

Prepared By: Brenda Schleining	Date: March 11, 2008	Project No: 0195
Fund: 330	Dept:	Object: 7500
		Subobj:

CIP 2009-2013		STREET SURFACE MAINTENANCE PROGRAM (SSMP) SUMMARY										
Project Number	Project Name	Page	CURRENT YEAR 07/08		08/09	09/10	10/11	11/12	12/13	Notes		
			Adopted	Projected								
0076	42nd Ave and 37th Ave Paving(SSMP)		\$ 215,000	\$ 205,000						SSMP-Street Surface Maintenance Program		
0076	Washington St. Paving (SSMP)		180,000	230,000						Anticipate completion in Spring 2008		
0076	Oak St. Paving (SSMP)		85,000	85,000						Anticipate completion in June 2008		
0080	King Rd Reconstruction(SSMP)				\$ 800,000							
0204	Linwood Ave. Paving(SSMP)				\$ 334,423							
0261	Roswell Paving (SSMP)				252,165							
0081	Washington Paving, 37th to 40th(SSMP)					\$ 27,878						
0082	27th, Lake to Washington (SSMP)					103,545						
0083	Harrison Phase 1, McLoughlin to 42nd (SSMP)					740,000						
0084	Harrison Phase 2, McLoughlin to 42nd (SSMP)						\$ 200,000					
0085	Railroad Ave. Phase 1, Harrison to Harmony (SSMP)						531,000					
0086	2012-2013 (SSMP) Paving							\$ 970,000				
TOTALS			\$ 480,000	\$ 520,000	\$ 800,000	\$ 586,588	\$ 871,423	\$ 731,000	\$ 970,000			

City of Milwaukie Capital Improvement Plan

King Road Reconstruction

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction	880,000					880,000
Contingency						0
Total Estimated Capital Cost	880,000	0	0	0	0	880,000
Revenue Source:						
SSMP Fund 315	800,000					800,000
Stormwater SDC (reimb) 575	80,000					80,000
						0
						0
Total Estimated Revenue	880,000	0	0	0	0	880,000

Description:

Reconstruction of King Road from 43rd to east City limits. Road will be rebuilt using the CTB method. Storm catch basins.

Prepared By:	Brenda Schleining and Marcia Hamley	Date:	2/22/08 & 6/3/08	Project No:	0080
Fund:	633	Dept:		Object:	7500
				Subobj:	1555

City of Milwaukie Capital Improvement Plan

Linwood Ave. Paving

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		300,000				300,000
Contingency		34,423				34,423
						0
Total Estimated Capital Cost	0	334,423	0	0	0	334,423

Revenue Source:						
SSMP		334,423				334,423
						0
						0
						0
Total Estimated Revenue	0	334,423	0	0	0	334,423

Description:
 This is year 3 of the SSMP Project Schedule. Overlay and rehabilitation of Linwood Ave. (Railroad to Monroe).

Prepared By: Brenda Schleining	Date: March 26, 2008	Project No: 0204
Fund: 633	Dept:	Object: 7500
		Subobj:

City of Milwaukie Capital Improvement Plan

Roswell St. Paving

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		232,165				232,165
Contingency		20,000				20,000
						0
Total Estimated Capital Cost	0	252,165	0	0	0	252,165
Revenue Source:						
SSMP		252,165				252,165
						0
						0
						0
Total Estimated Revenue	0	252,165	0	0	0	252,165

Description:
 This is year 3 of the SSMP Project Schedule. Overlay and rehabilitation of Roswell St. (32nd to 42nd). This street was improved with sidewalks many years ago and has never received the final lift of asphalt. The street was designed for a final lift and the curbs are too high and driveways are ramped while waiting for this asphalt overlay.

Prepared By: Brenda Schleining	Date: March 26, 2008	Project No: 0261
Fund: 633	Dept:	Object: 7500
		Subobj:



City of Milwaukie Capital Improvement Plan

Wastewater Master Plan

	Fiscal Years					Total
	07/08	08/09	09/10	10/11	11/12	
Capital Cost:						
Planning, Engineering, Design	60,000	15,000				75,000
Construction						0
Contingency						0
Total Estimated Capital Cost	60,000	15,000	0	0	0	75,000
Revenue Source:						
Wastewater Cap and Reserve	49,800	12,450				62,250
Wastewater SDC Fund	10,200	2,550				12,750
Total Estimated Revenue	60,000	15,000	0	0	0	75,000

Description:

Started in the 2007/2008 fiscal year, the Wastewater Master Plan is expected to carry over \$15,000 of approved budget into the 2008/2009 fiscal year. The project is expected to be completed by August of 2008.

Prepared By: Jason Rice	Date: February 26, 2008	Project No: 0148
Fund: 540	Dept: 640	Object: 7500
		Subobj: 1660

City of Milwaukie Capital Improvement Plan

JCB Area Pump Station

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design	60,000					60,000
Construction		185,000				185,000
Contingency	12,000	56,000				68,000
Total Estimated Capital Cost	72,000	241,000	0	0	0	313,000
Revenue Source:						
Wastewater Cap and Reserve	72,000	241,000				313,000
Total Estimated Revenue	72,000	241,000	0	0	0	313,000

Description:

The Johnson Creek Blvd. Unsewered Area project will design and construct a pump station in conjunction with the North Clackamas Revitalization plan for sewer in this area. This pump station will serve areas, south of north of Johnson Creek, east of 55th Ave., and west of Linwood Ave. This project will reduce the environmental impacts to Johnson Creek cause be bacteria from the current on-site treatment systems.

Prepared By: Jason Rice	Date: February 26, 2008	Project No: 0098
Fund: 550	Dept: 742	Object: 7500 Subobj: 0820

City of Milwaukie Capital Improvement Plan

18th Ave. Wastewater Rehabilitation

	Fiscal Years					Total
	07/08	08/09	09/10	10/11	11/12	
Capital Cost:						
Planning, Engineering, Design						0
Land/Right-of-Way						0
Construction		212,000				212,000
Contingency		38,000				38,000
						0
Total Estimated Capital Cost	0	250,000	0	0	0	250,000
Revenue Source:						
Wastewater Cap & Res Fund		250,000				250,000
						0
						0
						0
Total Estimated Revenue	0	250,000	0	0	0	250,000

Description:
 The 18th Avenue Wastewater Rehabilitation project was originally scheduled for FY 2005-06; however, due to budget constraints for other projects, it was moved to FY 2008-09. This project will replace or rehabilitate approximately 2100' of wastewater line east of 18th Avenue. This area currently has groundwater infiltration due to the poor condition of the pipes.

Prepared By: Jason Rice & Marcia Hamley	Date: 5/29/08	Project No: 0097
Fund: 550	Dept: 742	Object: 7500
		Subobj: 1665



City of Milwaukie Capital Improvement Plan

Dual Interest Area "A" Sewer Design

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design	70,000					70,000
Construction						0
Contingency	14,000					14,000
Total Estimated Capital Cost	84,000	0	0	0	0	84,000
Revenue Source:						
Wastewater Cap and Reserve	84,000					84,000
Total Estimated Revenue	84,000	0	0	0	0	84,000

Description:
 This project will account for the design of Milwaukie's portion of the North Clackamas Revitalization Area. The general boundaries for wastewater design are north of King Blvd., south of West Fork Ave., west of Linwood Ave. and east of Stanley Ave. Construction will follow the next year, but will more than likely be funded through a EPA grant that will be paid back by the citizens involved in the project.

Prepared By: Jason Rice	Date: February 26, 2008	Project No: 0192
Fund: 550	Dept: 742	Object: 7500 Subobj: 0820



City of Milwaukie Capital Improvement Plan

Brookside Basin Repairs

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design						0
Construction	200,000					200,000
Contingency	40,000					40,000
Total Estimated Capital Cost	240,000	0	0	0	0	240,000

Revenue Source:						
Wastewater Cap and Reserve	240,000					240,000
Total Estimated Revenue	240,000	0	0	0	0	240,000

Description:
 Currently the Brookside pump station is running more often than it should for the number of homes connected to it. This over usage can be attributed to infiltration of stormwater in nearby lines. This project will take care of these areas so that addition capacity from homes may be sent to the pump

Prepared By: Jason Rice	Date: February 26, 2008	Project No: 0142
Fund: 550	Dept: 742	Object: 7500 Subobj: 0911

City of Milwaukie Capital Improvement Plan

Main Street Main

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design	20,000	20,000				40,000
Construction	140,000	120,000				260,000
Contingency	20,000	20,000				40,000
Total Estimated Capital Cost	180,000	160,000	0	0	0	340,000
Revenue Source:						
Wastewater SDC (reimbursemt)	180,000	160,000				340,000
Total Estimated Revenue	180,000	160,000	0	0	0	340,000

Description:
 This main replaces the main running in an old alley way parallel to Main St from Scott to Jefferson, between Main and McLoughlin Blvd. That main is nearing end of life, runs beneath several buildings and is not in an easement. This portion runs from Jefferson to Jackson.

Prepared By: Jason Rice	Date: February 26, 2008	Project No: 0194
Fund: 545	Dept: 742	Object: 7500
		Subobj: 0820

City of Milwaukie Capital Improvement Plan

Well 8

	Fiscal Years					Total
	06/07	07/08	08/09	09/10	10/11	
Capital Cost:						
Planning, Engineering, Design	11,313	68,636	20,000			99,949
Construction		335,160	486,000			821,160
Contingency			24,000			24,000
Total Estimated Capital Cost	11,313	403,796	530,000	0	0	945,109

Revenue Source:						
Water Cap and Res. Fund	11,313	403,796	116,926			116,926
Water SDC Reimbursement Fund			413,074			413,074
Total Estimated Revenue	11,313	403,796	530,000	0	0	945,109

Description:

Started in the 2006/2007 fiscal year, the Well 8 project is expected to carry over approximately \$100,000 of approved budget into the 2008/2009 fiscal year; the project is expected to be completed by October of 2008.

Prepared By: Jason Rice & Marcia Hamley	Date: 2/26/08 & 5/29/08	Project No: 0143
Fund: 520	Dept: 741	Object: 7500
		Subobj: 0765

City of Milwaukie Capital Improvement Plan

Water Master Plan

	Fiscal Years					Total
	07/08	08/09	09/10	10/11	11/12	
Capital Cost:						
Planning, Engineering, Design	25,800	74,200				100,000
Construction						0
Contingency	5,160	14,800				19,960
Total Estimated Capital Cost	30,960	89,000	0	0	0	119,960

Revenue Source:						
Water Cap and Reserve	19,800	57,000				76,800
Water SDC Fund	11,160	32,000				43,160
Total Estimated Revenue	30,960	89,000	0	0	0	119,960

Description:

Milwaukie is currently working under and outdated 2001 Water Master Plan; this new Master Plan will take into account changes made within our water infrastructure since the last Plan was created.

Prepared By: Jason Rice & Marcia Hamley	Date: 2/26/08 & 5/29/08	Project No: 0147
Fund: 510	Dept: 635	Object: 7500
		Subobj: 1660

City of Milwaukie Capital Improvement Plan

55th Ave. (King to Monroe) Waterline Replacement

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design	7,000					7,000
Construction	125,000					125,000
Contingency	24,000					24,000
Total Estimated Capital Cost	156,000	0	0	0	0	156,000
Revenue Source:						
Water Cap and Reserve	156,000					156,000
Total Estimated Revenue	156,000	0	0	0	0	156,000

Description:

Replace 1200 feet of 4" waterline. Identified in the January 2001 Water System Master Plan as a priority one "small diameter pipeline replacement" project.

Prepared By: Jason Rice	Date: February 26, 2008	Project No: 0101
Fund: 520	Dept: 741	Object: 7500 Subobj: 1300

City of Milwaukie Capital Improvement Plan

54th Place and Woodhaven Street Waterline

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design		6,000				6,000
Construction		110,000				110,000
Contingency		22,000				22,000
Total Estimated Capital Cost	0	138,000	0	0	0	138,000
Revenue Source:						
Water Cap and Reserve		138,000				138,000
Water SDC Fund						0
Total Estimated Revenue	0	138,000	0	0	0	138,000

Description:

Replace 1100 feet of 4-inch lead cast joint cast iron waterline with 8-inch waterline on Woodhaven St. and 54th Place from Stanley Ave. to the end of 54th Place. Identified in the January 2001 Water System Master Plan as a priority one "small diameter pipeline project".

Prepared By: Jason Rice	Date: March 21, 2008	Project No: 0100
Fund: 520	Dept: 741	Object: 7500 Subobj: 1190

City of Milwaukie Capital Improvement Plan

38th Ave. and Drake St. Waterline Replacement

Planning, Engineering, Design	5,000	5,000
Construction	92,000	92,000
Contingency	17,000	17,000
Total Estimated Capital Cost	0 114,000 0 0 0 0	114,000

Revenue Source:		
Water Cap and Reserve	114,000	114,000
Water SDC Fund		0
Total Estimated Revenue	0 114,000 0 0 0 0	114,000

Description:

Replace 850 feet of 4-inch waterline with 8-inch waterline. Listed in the January 2001 Water System Master Plan as a priority one "small diameter pipeline replacement".

Prepared By: Jason Rice	Date: March 21, 2008	Project No: 0102
Fund: 520	Dept: 741	Object: 7500 Subobj: 1310

City of Milwaukie Capital Improvement Plan

43rd Avenue (Rhodesa to King) Waterline Replacement

	Fiscal Years					Total
	08/09	09/10	10/11	11/12	12/13	
Capital Cost:						
Planning, Engineering, Design		5,000				5,000
Construction		70,000				70,000
Contingency		14,000				14,000
Total Estimated Capital Cost	0	89,000	0	0	0	89,000
Revenue Source:						
Water Cap and Reserve		89,000				89,000
Water SDC Fund						0
Total Estimated Revenue	0	89,000	0	0	0	89,000
Description:						
Replace 700 feet of 4-inch waterline with 8-inch waterline. Listed in the January 2001 Water System Master Plan as a priority one "small diameter pipeline replacement".						
Prepared By: Jason Rice		Date: March 21, 2008		Project No: 0103		
Fund: 520	Dept: 741	Object: 7500	Subobj: 1280			

