



COUNCIL WORK SESSION

City Hall Council Chambers, 10722 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

MINUTES

JUNE 20, 2023

Council Present: Councilors Adam Khosroabadi, Robert Massey, Rebecca Stavenjord, and Council President Desi Nicodemus, and Mayor Lisa Batey

Staff Present:	Justin Gericke, City Attorney	Peter Passarelli, Public Works Director
	Vera Kolias, Senior Planner	Emma Sagor, Assistant City Manager
	Toby LaFrance, Finance Director	Kelli Tucker, Accounting & Contracts Specialist
	Nicole Madigan, Deputy City Recorder	Laura Weigel, Planning Manager
	Ann Ober, City Manager	

Mayor Batey called the meeting to order at 4:01 p.m.

1. Substantive Code Amendments Batch 2 – Discussion

Kolias presented the proposed code amendments, explained how the changes came about and what the changes would mean for staff and residents.

Councilor Massey and **Kolias** commented on the vacation rentals revision that had not been approved by the Planning Commission.

Council President Nicodemus had **Kolias** explain the changes regarding the amendment for corner lot setbacks. **Kolias** noted that there could be further discussions to determine if Council believes these setbacks are necessary.

Mayor Batey and **Kolias** discussed the Title 12 Access Management appeal process, what staff's stance was on the addition of Transportation System Plan (TSP) criteria, and the proposed amendment for the North Milwaukie Innovation Area (NMIA) code. **Batey** had **Kolias** clarify where the accessory structures with metal siding could be on a property, and the differences between attached cottages and townhomes.

Kolias noted that code amendments back would be back in front of Council for adoption on August 15.

2. Procurement Update – Discussion

Tucker reviewed the 2022 adopted changes to the equity requirements in the city's public contracting rules, reported on the implementation process for those changes, and noted that since 2022 a citywide equity and inclusion assessment had been conducted. **Tucker** shared the assessment results related to the city's contracting requirements as well as the results of a comparison study to other local agencies contracting practices. **Tucker** added that the newly proposed changes would be presented to the city's Equity Steering Committee (ESC).

The group discussed advertising for procurement announcements.

Councilor Massey shared thoughts on disparity reports.

The group commented on the state Certification Office for Business Inclusion and Diversity (COBID) process and contract award challenges.

Mayor Batey and **Gericke** commented on the use of the word minority in the city's code and on official state documents and websites.

Tucker proposed an increase to the city manager's delegated authority for approving contracts, noted the benefits to adopting the increase, and shared that the number of times the proposed increase would have been used to approve a contract in the last year. **Ober** noted no preference, but that an increase may assist staff with keeping some components in for certain projects. **Tucker** commented on how the increase would align with the city's formal contract approval limits.

The group noted how many contracts were above the \$250,000 threshold for the last year and that Council supported the delegated authority increase.

Legislative and Regional Issues – Discussion

Ober and **Passarelli** noted that the city would be awarded \$375,000 through state legislation for a solar installation at the Johnson Creek Building (JCB) public works building.

Council agreed to sign a letter to the Clackamas County Commissioners urging the Commission to fund the Clackamas County Office of Equity and Inclusion, and to sign a letter of opposition to Senators Merkley and Wyden and Representative Chavez-DeRemer regarding longer, heavier transportation trucks.

Ober advised Council on Oregon House Bill (HB) 3013 and recommended that Council not support it as it would increase pharmaceutical costs to the city and staff. **Mayor** Council agreed to not support HB3013.

Mayor Batey noted that HB3414 dealing with local housing laws had been voted out of committee without a recommendation to pass.

3. Adjourn

Mayor Batey adjourned the meeting at 5:27 p.m.

Respectfully submitted,



Nicole Madigan, Deputy City Recorder