



COUNCIL WORK SESSION

City Hall Council Chambers, 10722 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

MINUTES

APRIL 18, 2023

Council Present: Councilors Adam Khosroabadi, Robert Massey, Rebecca Stavenjord, and Council President Desi Nicodemus, and Mayor Lisa Batey

Staff Present: Justin Gericke, City Attorney
Dan Harris, Events & Emergency Management Coordinator
Toby LaFrance, Finance Director

Nicole Madigan, Deputy City Recorder
Ann Ober, City Manager
Michael Osborne, Assistant Finance Director
Scott Stauffer, City Recorder

Mayor Batey called the meeting to order at 4:04 p.m.

Mayor Batey remarked on Council meeting presentations, asking Council to hold questions until the end of the staff report but to ask as many questions as necessary.

1. Climate Action Overview – Discussion (removed from agenda)

2. Fiscal Year (FY) 2022 Audit and Audit Committee Bylaws – Report

LaFrance provided an overview of the city's Annual Comprehensive Financial Report (ACFR) and People's Annual Financial Report (PAFR), noting the work of the city's Audit Committee and new audit firm, and the impact of finance department's staffing changes on the FY2022 reports.

LaFrance reported that the FY2022 ACFR and PAFR had received the Government Finance Officers Association (GFOA) award and that the audit had identified several minor documentation and software issues that staff would correct for the FY2023 reports. **LaFrance** noted that Council would be asked to approve a state required corrective letter related to the FY2022 audit during the April 18 regular session.

Councilor Massey, the Council liaison to the Audit Committee, discussed the impact of changing audit firms, staff turnover, and the generality of the reports, and suggested that the small number of issues identified were not a cause for concern.

Ober appreciated the Audit Committee's review work and noted that the FY2022 audit had been the new audit firm's first government audit. **Ober** and **LaFrance** thanked staff for keeping the department going through the process.

Mayor Batey, **Ober**, and **LaFrance** discussed what audit firms look at during an audit and whether the issues identified in FY2022 had been the result of staff turnover. They noted that the city was audited annually. **Councilor Stavenjord** expressed appreciation for staff's work on the audit.

Mayor Batey and **Stauffer** noted the city's standard board and committee term lengths and limits. **Batey** and **Ober** believed two two-year terms would be too short for keeping a certified public account (CPA) committee member. **LaFrance** suggested the Audit Committee's term lengths and limits could be modified. There was Council consensus to lengthen the committee's limits.

Mayor Batey observed that the proposed updated Audit Committee bylaws mentioned site visits and asked if the committee did site visits. **LaFrance** observed that the site

visits clause was part of the city's bylaws template but didn't hurt anything by being left in place even though the Audit Committee never did site visits.

The group noted that printed copies of the annual reports could be provided on request.

3. Events Update – Report

Harris provided an update on the Carefree Sunday event, reporting a lack of funding from the city budget and sponsors to do the event in 2023. **Harris** commented on the resources required to put on Carefree Sunday and winter events and presented options for bringing the event back in future years on an annual or every-other-year basis.

The group noted the status of other upcoming events including Juneteenth, Pride, First Friday, Milwaukie Farmers Market, park concerts, and Porchfest.

Mayor Batey expressed disappointment that Carefree Sunday would not happen and commented on whether it comes back as an annual event, what route it should take, and in what season the event should happen. **Batey** noted that previous Carefree Sunday events had relied on a volunteer committee in addition to staff.

Councilor Massey, Harris, and Ober commented on how funds would be obtained for an every-other-year event. The group remarked on having multiple route options to use depending on available funding and noted staff's ability to seek other funding sources with more time between events.

Harris asked for direction on Carefree Sunday. **Council President Nicodemus** and **Councilor Stavenjord** supported moving it to an every-other-year event.

Mayor Batey observed that the event brought together all three of Council's goals and **Harris** noted the city's ability to provide the event every-other-year. The group commented on whether to bring the event back in fall 2024 or spring 2025.

Councilor Khosroabadi supported bringing the event back every-other-year and **Ober** summarized that Council supported the event on an every-other-year basis.

Councilor Stavenjord noted social media conversations about community groups organizing events like Carefree Sunday on non-event years. **Harris** commented on how community groups could organize such events like block parties.

4. Legislative and Regional Issues – Discussion (added to the agenda)

Stauffer provided an update on legislation the city was tracking, and the group discussed bills Council might want to address, including gun control measures.

Councilor Massey reported on issues raised at a recent North Clackamas Watershed Council (NCWC) meeting and **Councilor Khosroabadi** reported on issues covered at a recent meeting with Clackamas Fire District #1 (CFD1).

5. Adjourn

Mayor Batey adjourned the meeting at 5:31 p.m.

Respectfully submitted,



Scott Stauffer, City Recorder