

Work Session

WS

Milwaukie City Council

COUNCIL WORK SESSION

City Hall Council Chambers, 10722 SE Main Street
& Zoom Video Conference (www.milwaukieoregon.gov)

AGENDA

SEPTEMBER 20, 2022

Council will hold this meeting in-person and through video conference. The public may attend the meeting by coming to City Hall or joining the Zoom webinar, or watch the meeting on the [city's YouTube channel](#) or Comcast Cable channel 30 in city limits. **For Zoom login** visit <https://www.milwaukieoregon.gov/citycouncil/city-council-work-session-308>.

To participate in this meeting by phone dial 1-253-215-8782 and enter Webinar ID 841 1299 8920 and Passcode: 331507. To raise hand by phone dial *9. **Written comments** may be delivered to City Hall or emailed to ocr@milwaukieoregon.gov. Council may take limited verbal comments.

Note: agenda item times are estimates and are subject to change.

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- 1. Carefree Sunday Event – Update** (4:00 p.m.) **1**
Staff: Kelly Brooks, Assistant City Manager, and
Dan Harris, Events & Emergency Management Coordinator
- 2. Neighborhood Park Projects – Update** (4:30 p.m.) **4**
Staff: Adam Moore, Parks Development Coordinator
- 3. Adjourn** (5:00 p.m.)

Executive Session

After the work session Council will meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660 (2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice

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Servicios de Accesibilidad para Reuniones y Aviso de la Ley de Estadounidenses con Discapacidades (ADA)

La ciudad se compromete a proporcionar igualdad de acceso para reuniones públicas. Para solicitar servicios de asistencia auditiva y de movilidad, favor de comunicarse a la Oficina del Registro de la Ciudad con un mínimo de 48 horas antes de la reunión por correo electrónico a ocr@milwaukieoregon.gov o llame al 503-786-7502. Para solicitar servicios de traducción al español, envíe un correo electrónico a espanol@milwaukieoregon.gov al menos 48 horas antes de la reunión. El personal hará todo lo posible para responder de manera oportuna y atender las solicitudes. La mayoría de las reuniones del Consejo de la Ciudad se transmiten en vivo en el [canal de YouTube de la ciudad](#) y el Canal 30 de Comcast dentro de los límites de la ciudad.

Executive Sessions. The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Sep. 6, 2022

Reviewed: Kelly Brooks, Assistant City Manager

From: Dan Harris, Events & Emergency Management Coordinator

Subject: **Carefree Sunday and Events Update**

ACTION REQUESTED

Council is asked to receive an update and provide feedback on needed changes to the city's Carefree Sunday event for 2023.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[May 17, 2022](#): Council and staff discussed plans for Carefree Sunday 2022. Council expressed general support for moving the event to an earlier point in the year.

August 7: The city hosted Carefree Sunday. The event, which was originally scheduled to take place for 11 a.m. – 4 p.m., instead ended at 1:30 p.m. due to excessively high temperatures.

ANALYSIS

Carefree Sunday is by far the most expensive event hosted by the city. In 2022, it cost the city more than \$40,000 to stage. It has historically been hosted during the hottest period of the year, reducing the desire of many community members to participate. It is also unique among city events in the attention it brings to active transportation options.

Carefree Sunday

Since 2019, the city has hosted Carefree Sunday three times. The form of the event has shifted slightly each year, with changes to the route, activities offered, and scope. The 2019 event used a 3.5-mile loop through neighborhoods on the east side of Milwaukie. The event was canceled in 2020 due to the COVID-19 pandemic but was reinstated in 2021 as a series of pop-up events in parks on each Sunday in August. This was found to be a significant burden on staff resources. As a result, the 2022 event returned to the 2019 format, but the route was expanded to 5.5 miles.

The 2022 event was a mixed success. The lingering effects of the pandemic reduced the number of available food vendors and sponsorship/grant opportunities. High temperatures led to the defection of approximately 30% of volunteers, a relatively low turnout among participants, and an early end to the festivities.

These problems could largely be addressed with two changes. First, if the event were moved to a cooler time of year, heat would be less of a concern. Pushing it to late September or early October would further unbalance the events calendar and would run a significant risk of the event being rained out. July has historically also been quite hot, and many residents use that month to vacation. June would be ideal, but there are two other events in the month already. A date in early May would carry a similar likelihood of rain as October. These considerations leave late May as the best available time for Carefree Sunday. Memorial Day weekend comes

with similar scheduling conflicts as July, and so the weekend before Memorial Day is the recommended new date for Carefree Sunday.

The second recommended change is one of scope. 5.5 miles proved to be too large a loop for bike traffic the event generated. Drivers were held up waiting for cyclists who were spread thinly over the length of the route. Additionally, both the 3.5- and 5.5-mile routes relied on more than 80 volunteers and generated thousands of dollars in costs necessitated by closing some of the busiest intersections in the city. Returning to the 3.5-mile loop used in 2019 would not significantly reduce the cost of the event or the number of volunteers needed because it closed a similar number of intersections as compared to the 5.5-mile route used in 2022. If the event were restructured to take place along a single street, for example Monroe Street from Wichita Park to GracePointe Church or 29th Avenue between Balfour Park and Sherrett Street, it would avoid the busier intersections while highlighting some of the city's bicycle and pedestrian corridors. This same "out-and-back" model has been used for the City of Portland's Sunday Parkways event as recently as 2022.

BUDGET IMPACT

The biennial budget for Carefree Sunday is \$40,000, which is the cost to do the event for only one year. In 2019, the city augmented the budget through sponsorships and vendor registration. In 2022, the same funding sources were not available and only \$5000 was received. Therefore, the 2022 event utilized most of the biennial budget for this event, as well as all the funds raised from sponsorships. If the event is continued in 2023, new sources of funding will need to be identified to pay for the event.

Based on early conversations with past sponsors, staff expect to receive at least \$12,000 in sponsorship funds. While this funding level would not fund the level of consultant support needed for the 5.5-mile route, it could support a smaller closure.

WORKLOAD IMPACT

If the city continued to utilize a consultant for route management, a shorter route would result in a reduced workload for city staff. Choosing to move forward without a consultant would increase the staff workload.

CLIMATE IMPACT

The event is intended to advance the city's climate action goals by promoting the use of active transportation. A smaller iteration of the event focused more intentionally on the city's greenways during a time of year with temperatures that align better with outdoor recreation could more effectively illustrate the benefits of those infrastructure investments. Additionally, recruiting fewer vendors and/or considering more compact routes with minimal traffic diversion requirements could reduce the carbon footprint of the event by reducing transportation emissions associated with vendor set up/take down and travelers driving less efficient traffic routes to avoid event related street closures.

COORDINATION, CONCURRENCE, OR DISSENT

Events are planned in coordination with several internal departments and external organizations. Where appropriate, community members are also consulted in planning. Stakeholders are consulted on a variety of topics to ensure each event is implemented properly and in the best interests of our community.

STAFF RECOMMENDATION

Council is asked to provide feedback on the information provided in this report. Staff recommends that Carefree Sunday be reimagined as a smaller event limited to a single greenway or stretch of bike-friendly streets on the Sunday before Memorial Day Weekend.

ALTERNATIVES

1. Continue Carefree Sunday in its current form
2. Cancel the event for 2023
3. Reduce the scope of the event as recommended above

ATTACHMENTS

None.



WS 1. 9/20/22
Presentation

Carefree Sunday Update

Dan Harris

Events & Emergency
Management Coordinator

harrisd@milwaukieoregon.gov

Carefree Sunday

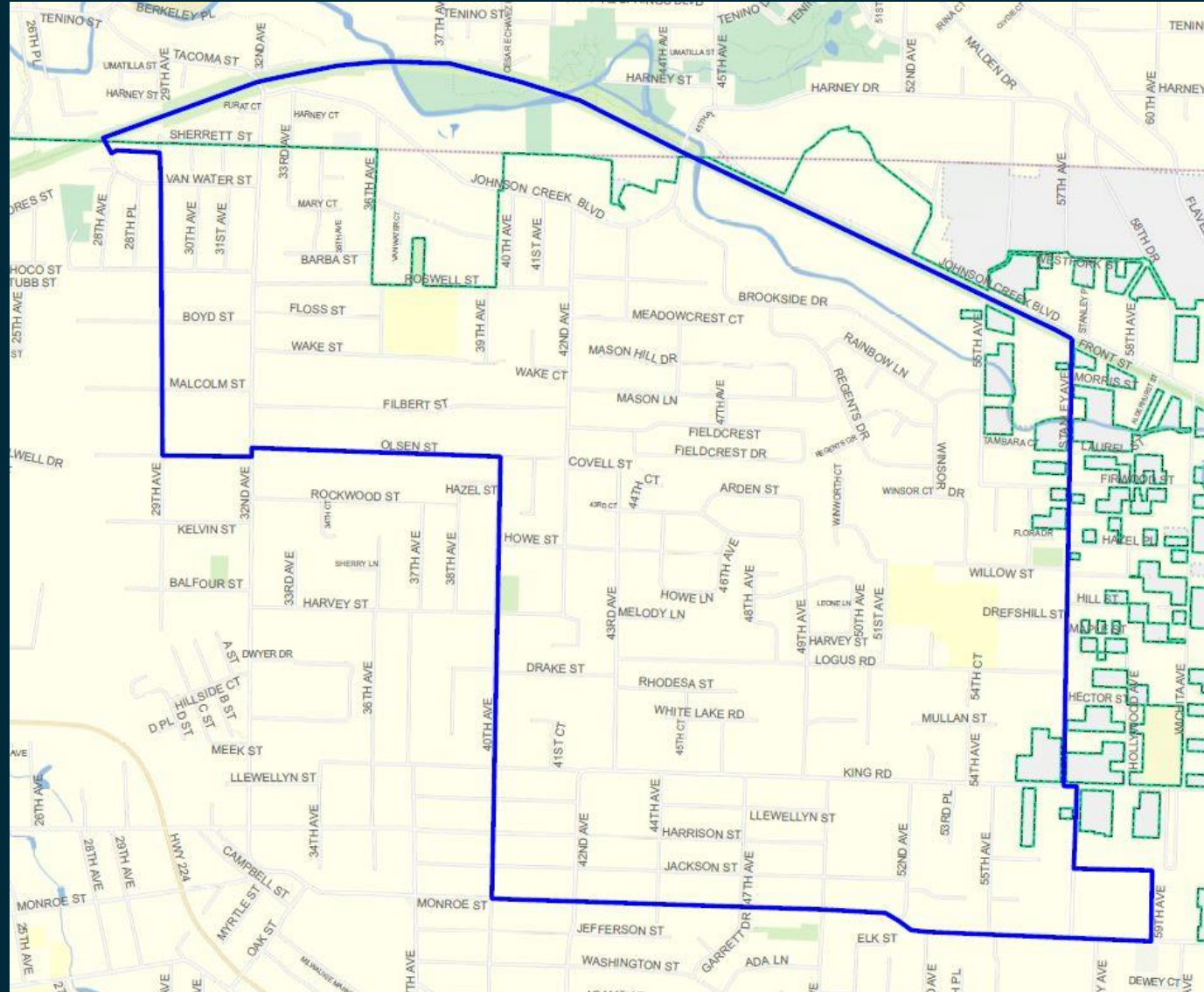
Date: Sunday, August 7, 2022

Time: 11:00 a.m. – 4:00 p.m.

Location: Milwaukie, East of Hwy 224



2022 Route



Issues Identified



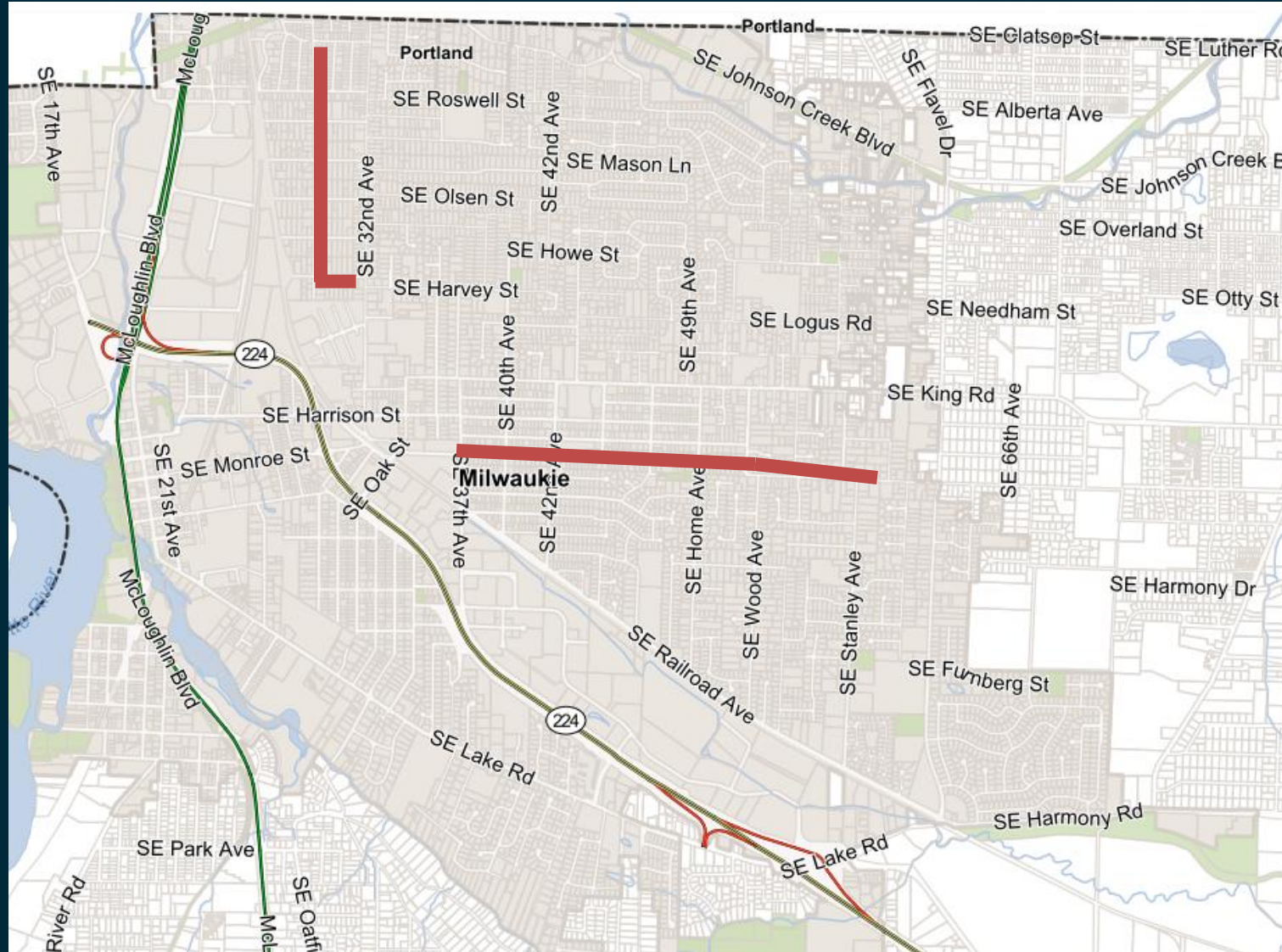
- High cost/Low Sponsorships
- High Temperatures/Low Turnout
- Limited Food Vendors
- Miscommunication with Flaggers

Proposed Solutions

- Smaller, Earlier Event
- Earlier Sponsor and Vendor Recruitment
- Individual Traffic Control Plans for Flagged Intersections
 - Reduced number of flagged intersections



Proposed Routes





Carefree Sunday Update

Dan Harris

Events & Emergency
Management Coordinator

harrisd@milwaukieoregon.gov



COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Sep. 8, 2022

Reviewed: Peter Passarelli, Public Works Director

From: Adam Moore, Parks Development Coordinator

Subject: **Park Development Update**

ACTION REQUESTED

Council is asked to receive an update on the development process of Balfour, Bowman-Brae, and Scott parks.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS**Balfour & Bowman-Brae Parks**

[August 11, 2015](#): The Milwaukie Planning Commission recommended adoption by Council of the park master plans for Balfour, Bowman-Brae, and Robert Kronberg Nature Park.

[October 20, 2015](#): Following a public hearing, the park master plans were adopted by Council but were not implemented due to lack of funding.

Scott Park

[November 6, 1990](#): Council adopted the Scott Park Master Plan, which has not been fully implemented.

[May 1, 2018](#): Council repealed the Scott Park Master Plan after a public hearing. Repeal of the plan had been recommended by the Planning Commission after a separate public hearing.

Park Development Project

[September 14, 2021](#): The park development project was presented by staff and discussed by Council during a study session.

[January 4, 2022](#): An update on the status of the park development project was presented by staff and discussed by Council during a study session.

[January 18](#): Council adopted a resolution authorizing a grant agreement with the State of Oregon Department of Administrative Services.

[February 1](#): Council adopted a resolution authorizing a contract for park design and development services with GreenWorks, P.C.

[June 7](#): An update on the status of the park development project was presented by staff and discussed by Council during a study session.

ANALYSIS

Project History

The State of Oregon awarded Milwaukie federal funding to complete the design and construction of the city's remaining neighborhood parks. This will include the refinement of existing plans for Balfour and Bowman-Brae parks, and the creation of a new master plan for Scott Park. Awarded funding totaled \$2,250,000 with an anticipated allocation of \$1,000,000 for Balfour, \$700,000 for Bowman-Brae, and \$550,000 for Scott. Scott Park was also allocated \$60,000 in city general fund dollars. This project is primarily paid for with Federal American Recovery Plan Act (ARPA) funds received through Oregon's Coronavirus State Fiscal Recovery Funding. Funding for Balfour Park was provided through Oregon House Bill (HB) 5006, which designated funds for use in Oregon House of Representatives District 41 as requested by Representative Karin Power. Funding for Scott and Bowman Brae Parks was included in HB 5006 for use in Oregon Senate District 21 as requested by Senator Kathleen Taylor.

City staff completed a grant agreement with the state to accept the funds on January 24, 2022. Council adopted a resolution authorizing staff to enter into the grant agreement on January 18. On February 1 Council authorized staff to enter a contract with GreenWorks, P.C. to provide park design and development services. The contract was competed by staff on February 7. City staff and GreenWorks held a project kick-off meeting on February 2.

In 2020, Council adopted a new goal focusing on equity, inclusion, and justice. The city has spent a significant amount of time this year honing our outreach efforts to assure engagement with the Black, Indigenous, and People of Color (BIPOC) community. The city will be working with the newly created Equity Steering Committee (ESC) and the BIPOC community throughout the design process to assure these voices and the voices of our changing community are heard prior to development. On March 14, 2022, the consulting team lead by GreenWorks held an equity and public involvement discussion with members of the Parks and Recreation Board (PARB), the ESC, and city staff. The purpose of this meeting was to gather feedback and revise a draft on the project's public involvement plan (PIP). This PIP is an internal city document that was developed to help guide the community engagement process with a focus on equity. The PIP provides several recommendations to the city to ensure that community engagement is approachable and removes barriers from participation for all, especially members of the BIPOC community.

Planning & Approval Process

Of the three parks, Balfour and Bowman-Brae are currently undeveloped and receive only light maintenance, whereas Scott Park is a developed park site adjacent to the new Ledding Library building. The parks have differing land use designations. Balfour and Bowman-Brae have approved master plans from 2014 that will need to be revised through a Council resolution and community service use approval process before the Planning Commission. The scope of work with the consulting team from GreenWorks includes two public meetings for these parks.

Scott Park has a master plan adopted by Council in the early 1990s, though the plan has aged, and the construction of the new library has made that plan obsolete. In 2018, the Scott Park Master Plan was repealed to allow for the development of the new library. Given the park's downtown location and the popularity of the library, as well as the natural resources on the site, Scott Park is anticipated to have much broader interest than the other two parks. The scope of work with the GreenWorks led consulting team calls for three Scott Park public meetings. The first public meeting was held as part of a park celebration event on May 1, 2022. This event provided information on the project timeline, the existing conditions of Scott Park, and gathered initial information from the public of the future amenities and features they would like to see in the park. Scott Park will require an approved resolution by Council; however, it will not require a community use approval by the Planning Commission. While the community use approval process is not necessary, the city intends to present the new master plan to the Planning Commission prior to the permit and construction phases. Given the natural resources, aquatic habitat, and conservation area on site, Scott Park will also require additional environmental considerations, reviews, and approval processes.

The current grant agreement with the state ends on June 30, 2024, however, extensions may be provided by the state on a case-by-case basis. The project timeline below uses the project deadline of mid-October 2024.

Projected Timeline- Completed

Potential benchmarks – which are open to revision based on the consulting team hired and the grant agreements – are as follows:

Winter 2022

- Enter a grant agreement with the state.
- Enter a contract with selected firm(s) and refine timeline.
- Project kick-off.
- Existing conditions/site plan for Scott Park reviewed.
- Begin community engagement with members of the ESC and PARB, March 14.
- Develop PIP.
- Update key stakeholders.
- Begin quarterly Council updates on January 4.

Spring 2022

- First Scott Park Community Engagement Meeting on May 1.
- First Scott Park Community Engagement Survey between May 3 through May 19.
- Second Council update with PIP and Scott Park engagement summary on June 7.

Summer 2022

- Engagement and design refinement.
- Juneteenth Pop-up Engagement.
- BIPOC Focus Group in Spanish on July 13.
- Balfour Park Community Engagement Meeting on July 20.
- Balfour Park Community Engagement Survey between July 25 – August 8.
- Bowman-Brae Park Community Engagement Survey between July 25 – August 15.

- People with disabilities Focus Group on July 25.
- Scott Park Second Community Engagement Meeting on August 4.
- Scott Park Second Community Engagement Survey between August 5 – August 19.
- Bowman-Brae Community Engagement Meeting and & Survey: Rescheduled due to extreme weather to August 6.
- People with disabilities follow up discussion on September 7.
- BIPOC Focus Group in English on September 8.
- Council Update on September 20.

Projected Timeline- Upcoming

Potential benchmarks – which are open to revision based on the consulting team hired and the grant agreements – are as follows:

Fall 2022

- Engagement and design refinement.
- Playground & Park Design Presentation on September 22.
- Extended PARB Meeting on September 28.
- Scott Park Third Community Engagement Meeting on October 6.
- Balfour Park Second Community Engagement Meeting on October 13.
- Bowman-Brae Second Community Engagement Meeting on October 17.
- Surveys for all three parks on Engage Milwaukie between October 6 – October 19.
- Special PARB Meeting on October 19.
- Arbor Day Pop up Engagement on October 22.

Winter 2023

- Council update November 1.
- Public presentation of plans November, to be determined.
- Plans to Council by December 6.

Fall 2023

- Final design work.
- Permitting process.
- Construction solicitation.
- Construction contract(s).

Winter 2024 2023 – Fall 2024

- Construction.

Fall 2024

- Project Completion.
- Ribbon Cutting.

Winter 2024

- Grant reporting and close out.

Current Status

City staff continue to work with the consulting team led by GreenWorks to create a new master plan for Scott Park and revise the existing North Clackamas Parks and Recreation District (NCPRD) plans for Bowman Brae and Balfour Parks. In accordance with the project's PIP the city hosted several in person engagement opportunities and online surveys to receive feedback on each of the three parks. As part of the Milwaukie's citywide goal on equity and inclusion, the city has been conducting focus groups, interviews, and surveys with people with disabilities and members of the BIPOC community. This work has been conducted in both English and Spanish.

On July 13, the city hosted a BIPOC focus group in Spanish at the Wichita Center that was attended by 14 people. Between July 20 and September 7, the city hosted two virtual focus groups and conducted interviews with a number of people with disabilities as well as with parents/care takers of people with disabilities. To date, the 6 people have discussed how to make Milwaukie's parks more inclusive and inviting to people with physical and cognitive disabilities. The city will continue to build relationships with advocacy groups and its personal contacts to continue to increase participation of people with disabilities or their care takers. On September 8, the city held a focus group for BIPOC community in English at the Wichita Center where 4 people participated. While the quantity of conversation in these focus groups has been fewer than desired at this stage the of the project, the quality of the conversation has been immense. Still, the city will continue to work to increase participation of members of Milwaukie's BIPOC community through additional focus groups and by increasing intentional outreach for the October round of engagement.

The city also hosted open houses for both Balfour Park and Bowman-Brae Park, a planning meeting for Scott Park, and online surveys for all three parks. On July 20, over 62 people attended the Balfour Park Open House with 49 surveys completed in person and 71 surveys complete on the Engage Milwaukie website. Of the open house participants that completed surveys, 22, or 45%, stated that they were new to the Milwaukie planning process. A summary of the summer engagement for Balfour Park is attached.

On August 4, the city hosted a presentation and planning meeting at the Ledding Library Community Room and Scott Park. 58 people attended at least a portion of the event with 32 completing in person surveys and 100 completing surveys on Engage Milwaukie. 28% of in person respondents stated they were new to the Milwaukie planning process. A summary of the summer engagement for Scott Park is attached.

On August 6, the city hosted an Open House at Bowman-Brae Park, which was rescheduled from July 25, due to extreme weather. 55 people attended the open house with 36 submitting surveys in person. Of the open house participants that completed surveys, 15, or 42%, stated that they were new to the Milwaukie planning process. An additional 52 online surveys were completed for Bowman-Brae Park. A summary of the summer engagement for Bowman-Brae Park is attached.

Tracking unique participation for this project has proven complicated given then the number of different ways to participate and given that the same individual could participate in multiple ways for multiple parks. That said, the best estimate is that to date 264 individuals have participated in this project. Currently, there have been a total of 156 in person surveys and 265 online surveys. Of the survey respondents, nearly 9% identify as more than one race, or a race other than white and 26% have stated that they have not been a part of any Milwaukie planning

process before. When considering these percentages, it is important to note that the same individual could submit a single survey for each of the three parks in the project, and therefore these percentages represent surveys received, and not necessarily unique individuals. A more in-depth discussion of the feedback that was received to this point of the project will occur in September PARB meeting on September 28. PARB meetings begin at 4:30pm and the discussion on this project is scheduled to begin at 5:30pm

As part of the city's focus on equitable engagement, the project consultants have put together a presentation on playground design. A public presentation will be held on Thursday, September 22 on Zoom from 5:30pm to 6:30pm. This presentation will cover lessons learned from past projects and provide information concepts like playground safety, inclusive-play, sensory-based play, and nature-based play. The intention of this presentation is to inform decision makers, city staff, stakeholders, and the public in these concepts so that they may provide informed feedback at the planning meetings in October and beyond. For more information on the presentation, please see milwaukieoregon.gov/meetings. If you have questions, please send an email to parkprojects@milwaukieoregon.gov or call 503-786-7624.

Planned Engagement

The city has another round of engagement planned for the month of October with planning meetings and online surveys occurring for each park between October 6 and October 19. A postcard for this engagement is attached. These postcards will be mailed to the entire 97222 zip code and Milwaukie's urban growth boundary. The planning meetings that will occur in October will be one of the last opportunities for people to provide meaningful feedback before the concept plans for each of the three parks go to Council for approval. All meetings will be held at the Ledding Library Community Room between 6:00pm and 7:45pm. Spanish interpretation will be available, and all meeting information will be available in both English and Spanish. Online surveys for all three parks will be available between October 6 and October 19 and will be available in both English and Spanish. Anyone needing interpretation in other languages are asked to contact the city at parkprojects@milwaukieoregon.gov or 503-786-7624.

Scott Park Planning Meeting: Thursday, October 6.

Balfour Planning Meeting: Thursday, October 13.

Bowman-Brae Meeting: Monday, October 17.

Dinner will be provided at each of these meetings. More information on this meeting is available at www.milwaukieoregon.gov/meetings.

CLIMATE IMPACTS

The park development project will help the city address climate change adaptation and mitigation goals at the neighborhood level. This project will add park amenities, vegetation, stormwater facilities, and sidewalks to existing city parkland. These new park amenities have the potential to limit automotive trips as residents living in the Ardenwald, Lake Road, and Historic Milwaukie neighborhoods will have developed parks within a walkable distance of their homes. Additional trees and plants will help with met the city's 40% tree cover goals, while small rain gardens will help with storm water detention. Any development project will have a carbon footprint, though this project will strive to keep its carbon footprint small using natural, recycled, and/or locally sourced products wherever possible.

BUDGET IMPACTS

This project is primarily paid for with ARPA funds received through the state. Staff will work on a budget amendment to account for any revenue and expenses in the current fiscal year. Guidance provided by the League of Oregon Cities (LOC) and the state confirms that all project expenses since March 2020 will be eligible for reimbursement.

WORKLOAD IMPACTS

Public works staff will be leading the effort to develop these three parks while coordinating with other city departments and outside agencies as required. A full-time parks development coordinator has been hired, who will act as project manager and oversee the project consulting team. Under the direction of the public works director, the parks development coordinator will collaborate with NCPRD staff where appropriate, and staff in the city manager's office and the planning and engineering departments. In addition to Council, other public boards, and commissions, such as the ESC, PARB, and the Planning Commission will all be engaged, particularly as park master plans are created and refined. NCPRD's District Advisory Committee (DAC) and the Clackamas County Board of County Commissioners, which acts as the NCPRD Board, will also be informed of the city's progress on the project, where appropriate. Staff will manage workloads and currently have the capacity to manage the work detailed in this report.

COORDINATION, CONCURRENCE, OR DISSENT

Development of new public recreation space will require close collaboration between departments within the city, related outside agencies, and the public. Continued partnership with NCPRD and Clackamas County will be sought to help ensure successful completion of this important project.

STAFF RECOMMENDATION

Not applicable.

ALTERNATIVES

Not applicable.

ATTACHMENTS

1. Scott Park Summer Engagement Outreach Summary
2. Balfour Park Summer Engagement Outreach Summary
3. Bowman-Brae Summer Engagement Outreach Summary
4. Postcard for October Park Engagement

MILWAUKIE PARK DEVELOPMENT PROJECT: SCOTT PARK

SUMMER 2022 OUTREACH SUMMARY



Prepared for

City of Milwaukie



CITY OF MILWAUKIE

Prepared by

JLA Public Involvement

August 2022

Introduction

For the second phase of the City of Milwaukie’s Parks Engagement Project, the City conducted an online survey and in-person event for Scott Park in August 2022. At the in-person event, the City gave a presentation about the feedback from the May online survey and in-person event, shared the two concept plans created from that feedback, and had the opportunity to give feedback on the concept. The event and online survey were bilingual in English and Spanish.



Overall Participation and Notification

The project team developed an **online survey** and hosted an **in-person event** to gather community feedback and share two concept plans for the park. The online survey was open from August 5 – August 18, 2022. There were **169 visitors** and **97 responses** to the online survey.

The in-person event, held on August 4th, had approximately 58 people in attendance, with 16 people signing-in at the event. Those who participated could visit a series of stations to provide input. The City also received **32 written surveys**.

The online survey and written survey had similar questions. A **total of 129 people responded to the survey** either online or in written form.

Community members were informed about the event through the following:

- Mailers were sent to addresses within a ½ mile radius of the park. A total, 1,816 post cards were mailed and an additional 300 were distributed at the Ledding Library, City offices, the Milwaukie Farmer’s Market, North Main Apartments, and other downtown locations.
- Social Media posts to Facebook pages.
- An article in the local Pilot newspaper introducing the parks project.
- Posts on the project website.

Feedback Themes

Nature, inclusion, and community were the key themes from this round of outreach, with nature-related elements being the most popular type of elements people would like to see in the new park design.

Many users appreciate the current pond and the animals living there and wish to protect their habitat, and for some, that includes having a more peaceful or quiet park that supports a healthy habitat. Of those who requested a play structure, **many prefer “nature play”** to “structure play” or traditional playground design.



Architectural elements requested the most include the **pergola and stage**, and many participants liked that these elements offer large groups a chance to come together and engage. Many respondents mentioned that if these elements were included in the park, they need to be made accessible for users with mobility devices like wheelchairs.

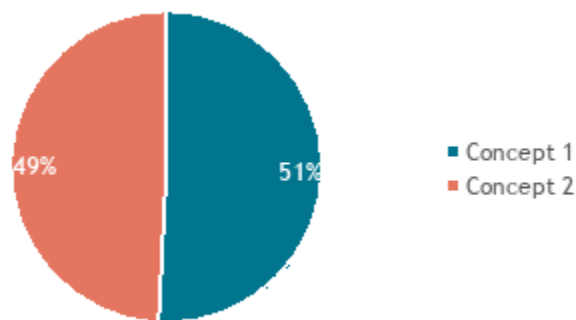
Overall, respondents would like Scott Park to be a welcoming space for all users and foster natural habitat.

Combined Online and In-Person Survey Responses

Participants were given the opportunity to answer a series of questions related to what they like about the two Scott Park concept plans, challenges they have when visiting the park, and desired improvements. Feedback from both the online survey and in-person event (which included a feedback form and interactive activities) has been combined and is summarized below.

1. Which of the two concept plans best addresses community needs and feedback?

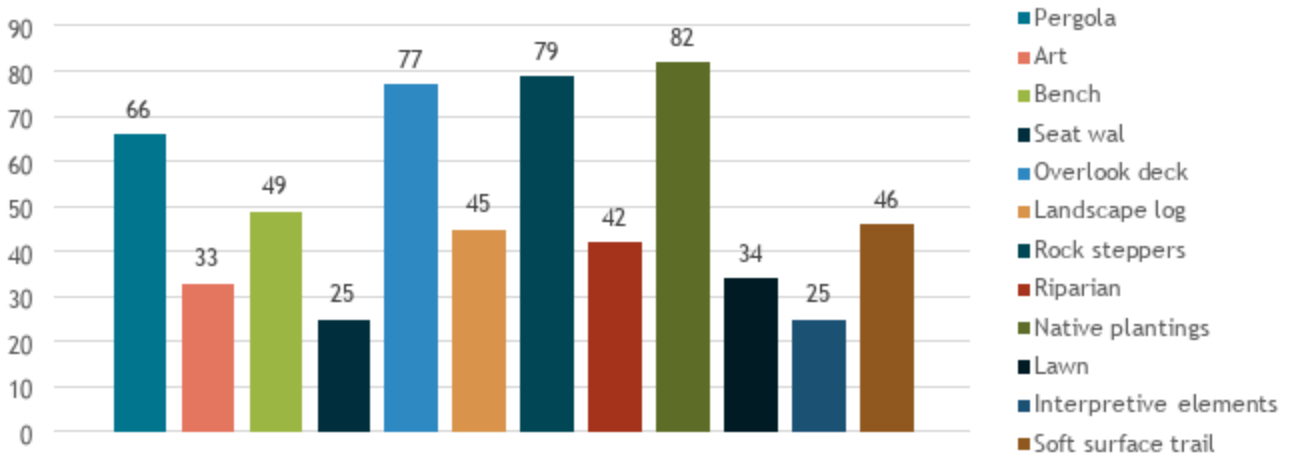
Preference between the two concept plans for was equally distributed, with **Concept 1** receiving just 2 more comments voicing support than Concept 2.



2. Circle your top 5 favorite elements for each concept. We might be able to combine the community's favorite elements in the final design for Scott Park!

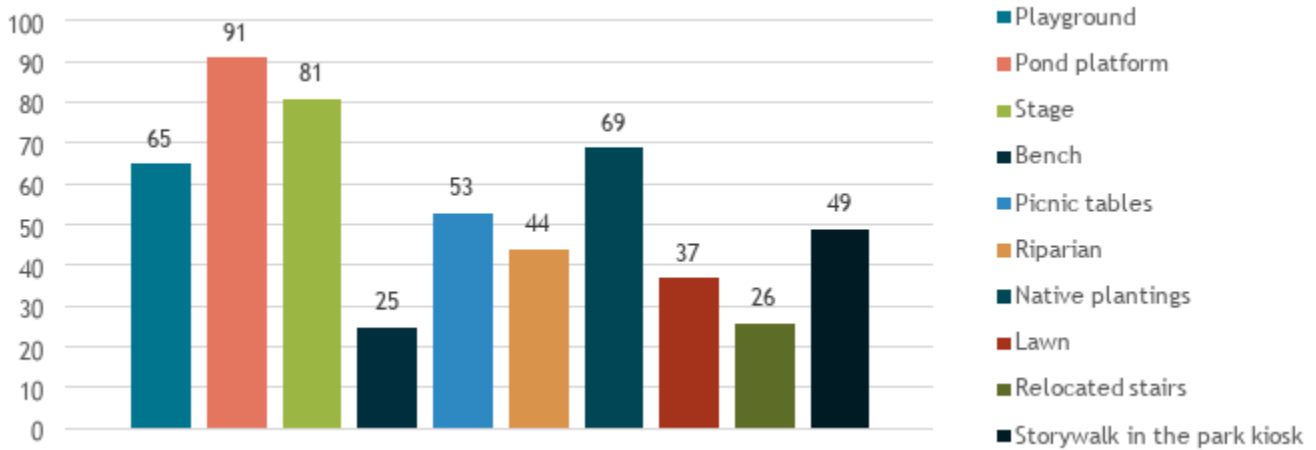
Favorite elements for Concept 1

For Concept 1, the preferred elements include **native plantings (82)**, **rock steppers (79)**, and the **overlook deck (77)**. The **pergola (66)** was also a popular element.



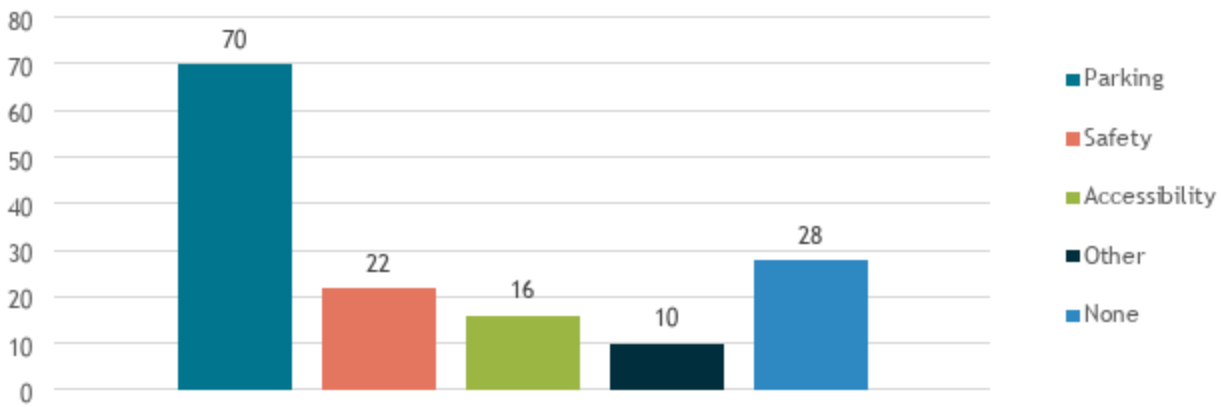
Favorite elements for Concept 2

For Concept 2, the **pond platform (91)** and **stage (81)** were both selected by over 62% of respondents. The next two favorite choices include **native plantings (69)** and a **playground (65)**.



3. Do you see any challenges to visiting the park once it is constructed?

Parking was indicated as the biggest challenge to accessing the park. Of those who responded “other,” one brought up that **transportation safety** getting to and from the park make it challenging to visit Scott Park.

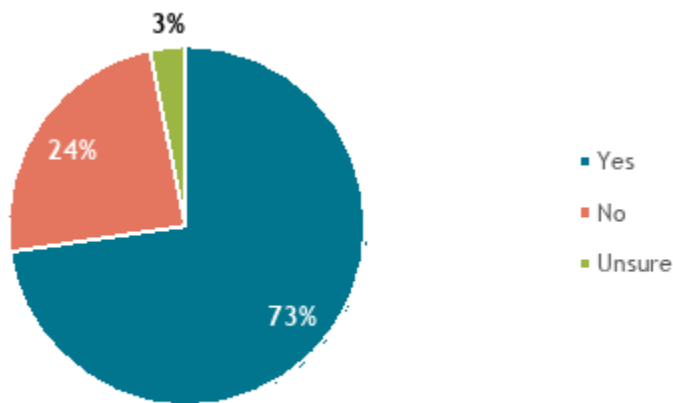


4. Is there anything else we should consider for the Scott Park design?

Many participants shared their thoughts on what else should be considered for Scott Park. The most prominent theme was around issues of **nature**. Suggestions on this theme ranged from selecting a “nature play” style playground, incorporating the existing pond into the design and protecting the wildlife there while encouraging observation, to leaving the park as it currently exists. The preference of having trees available for **shade** was also prevalent. **ADA accessibility** was emphasized in many comments, as well as maintaining a strong relationship to the nearby **library**; these topics were echoed in comments about parking.

5. Have you participated in Milwaukie planning events before? (i.e., surveys, online or in-person open house, etc.)

The majority of respondents (73%) said that they had participated in Milwaukie planning events before.

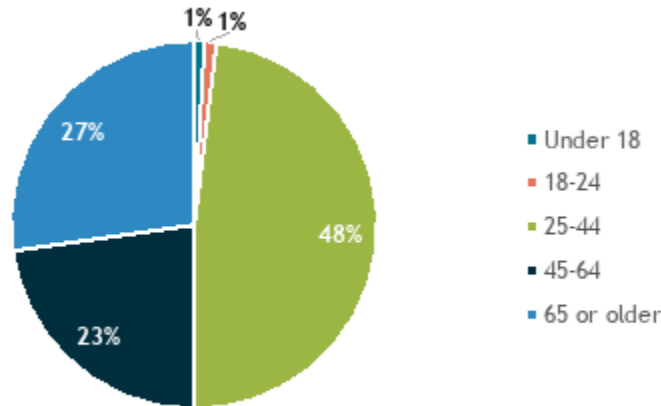


DEMOGRAPHICS

There were optional demographic questions on both the written and online surveys. Below are the results from those who provided answers to these questions.

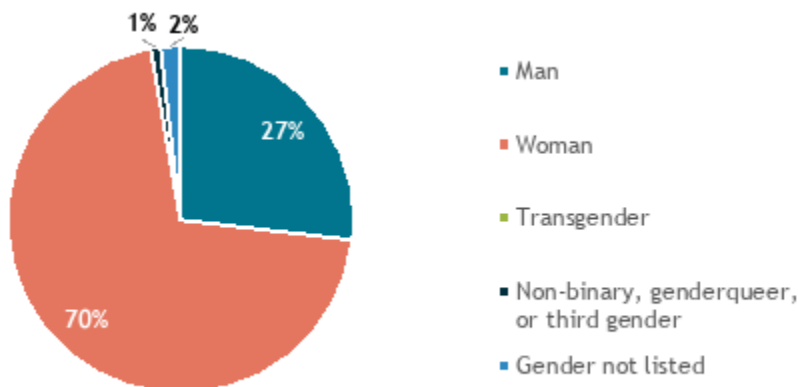
Age

The majority of participants were in the age range **25 to 44 (48%)**, followed by the **65 or older (27%)**. The under 18 and 65 or older age demographics were underrepresented in survey participation compared to the city rates.



Gender

The vast majority of respondents identify as **women (70%)** and about a quarter (27%) identify as men.



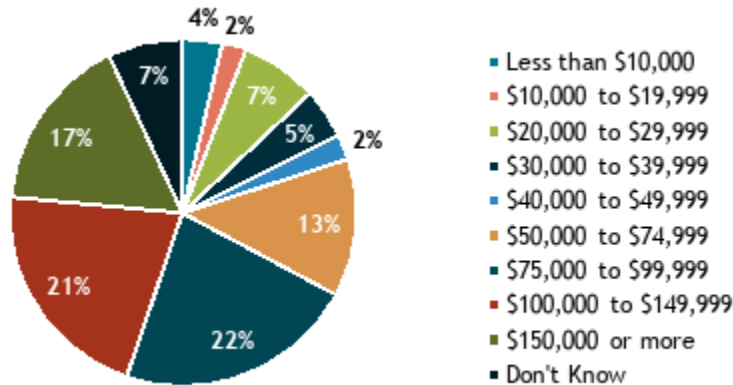
Race/Ethnicity

The majority of respondents (104) indicated that they identify as white. There were five (5) Hispanic or Latino/a/x respondents, three (3) Black or African American, three (3) Asian or Asian American, one (1) Native American, American Indian, or Alaska Native, 1 Native Hawaiian or another Pacific Islander, and two (2) said

their race was not listed. City of Milwaukie has a Hispanic population of 10% (Higher in schools), this was underrepresented in the in participation.

Income

The majority of people responding have an annual income of **\$50,000 or more (73%)**, with 17% of those being over \$150,000. About 20% of respondents have a total annual household income below \$50,000 or don't know. This is substantially higher income rates than the City at 62% over \$50,000.

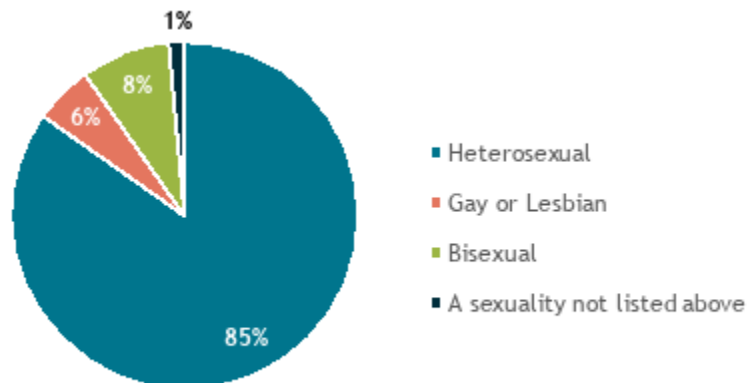


Language

Of those responding **86 people indicated English** as their primary language. 1 person indicated ASL, 1 Spanish, 1 French.

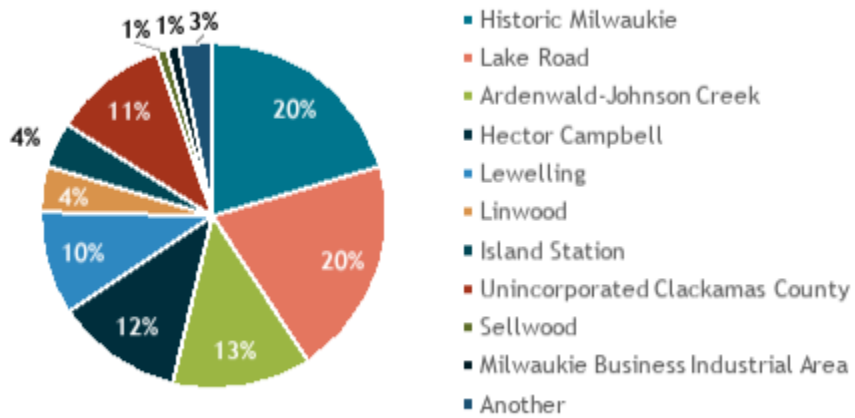
Sexual Orientation

Most respondents identify as **heterosexual (85%)**, with some identifying as gay or lesbian (6%), and bisexual (8%). *Note: This question was only asked in the online survey.*



Neighborhood

Historic Milwaukie (21%) and **Lake Road (20%)** neighborhoods were the most represented areas.



What is your connection to Milwaukie?

The vast majority of respondents **live and/or own a home in Milwaukie**. Some work or own a business in the city. *Note: This question was only asked in the online survey.*

MILWAUKIE PARK DEVELOPMENT PROJECT: BALFOUR PARK

SUMMER 2022 OUTREACH SUMMARY



Prepared for

City of Milwaukie



Prepared by

JLA Public Involvement

August 2022

Introduction

For the second phase of the City of Milwaukie's Parks Engagement Project, the City conducted an online survey and in-person event for Balfour Park in July and August 2022. Participants could learn about the Balfour Park redesign project, provide input on the current master plan, and provide feedback on what they would like to see in the park. The event and online survey were bilingual in English and Spanish.

Overall Participation and Notification

The project team developed an **online survey** and hosted an **in-person event** to gather community feedback. The online survey was open from July 25 – August 8, 2022. There were **172 visitors** and **71 responses** to the online survey.

The in-person event, held on July 20th, was well attended with **62 participants signing-in**, and approximately 80 people in attendance. Those who participated could visit a series of stations to provide input. The City also received **49 written surveys** and **4 written comment cards**.

The online survey and written survey had similar questions. A **total of 120 people responded to the survey** either online or in written form.

Community members were informed about the event through the following:

- Mailers were sent to addresses within a ½ mile radius of the park. A total, 1,755 post cards were mailed and an additional 150 were distributed at the Ledding Library, Hillside Manor Housing Complex, and neighborhood businesses.
- Social Media posts to Facebook pages.
- An article in the local Pilot newspaper introducing the parks project.
- Posts on the project website.
- Text message was sent to all Hillside Manor residents through their internal communication system with the assistance of Clackamas County Housing Authority.



Feedback Themes

Several themes emerged from the online and in-person feedback. Most respondents would like to see **natural design elements** in the park (i.e., nature play and native plantings), as well as **picnic amenities** (shelters and tables), **walking paths**, and **preservation of/adding additional fruit trees**. Many people said that they would like to see a swing set in Balfour Park as well.

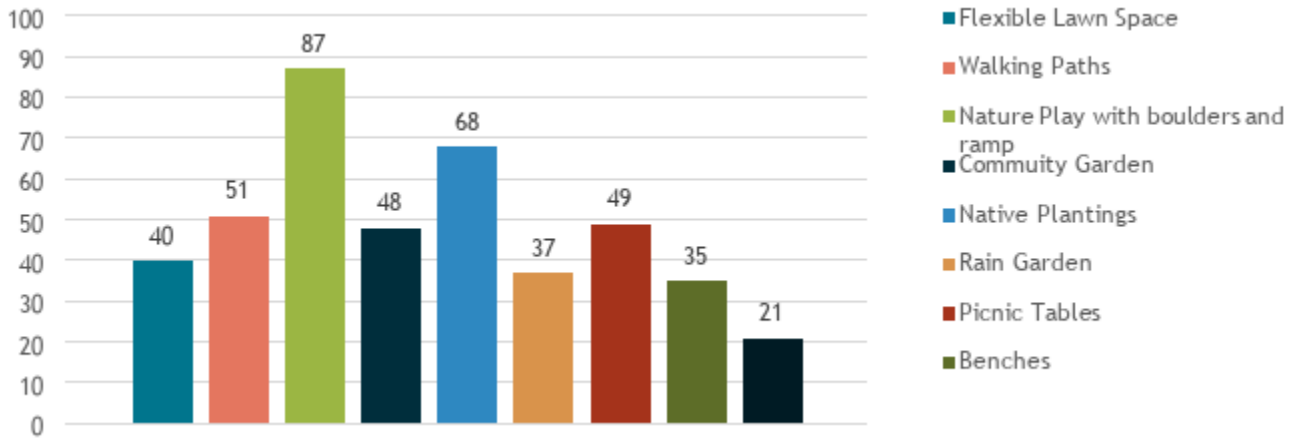
The addition of a splash pad was a popular write-in option that many participants supported.

Combined Online and In-Person Survey Responses

Participants were given the opportunity to answer a series of questions related to what they like about the current Balfour Park master plan, challenges they have when visiting the park, and desired improvements. Feedback from both the online survey and in-person event (which included a feedback form and interactive activities) has been combined and is summarized below.

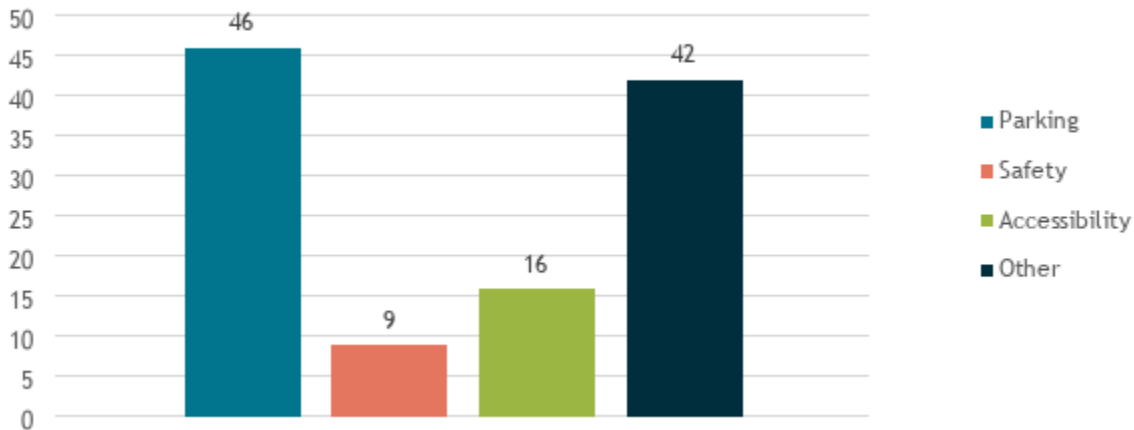
1. What do you like most about the current master plan?

The most selected elements were the **nature play area with boulders and a ramp (87)**, and **native plantings (68)**. Other favorites include walking paths, a community garden, and picnic tables.



2. Do you see any challenges to visiting the park once it is constructed?

Parking was indicated as the biggest challenge to accessing the park. Of those who responded as “other,” many said that **parking, bike racks, dog use, and transportation safety** getting to and from the park make it challenging to visit Balfour Park.

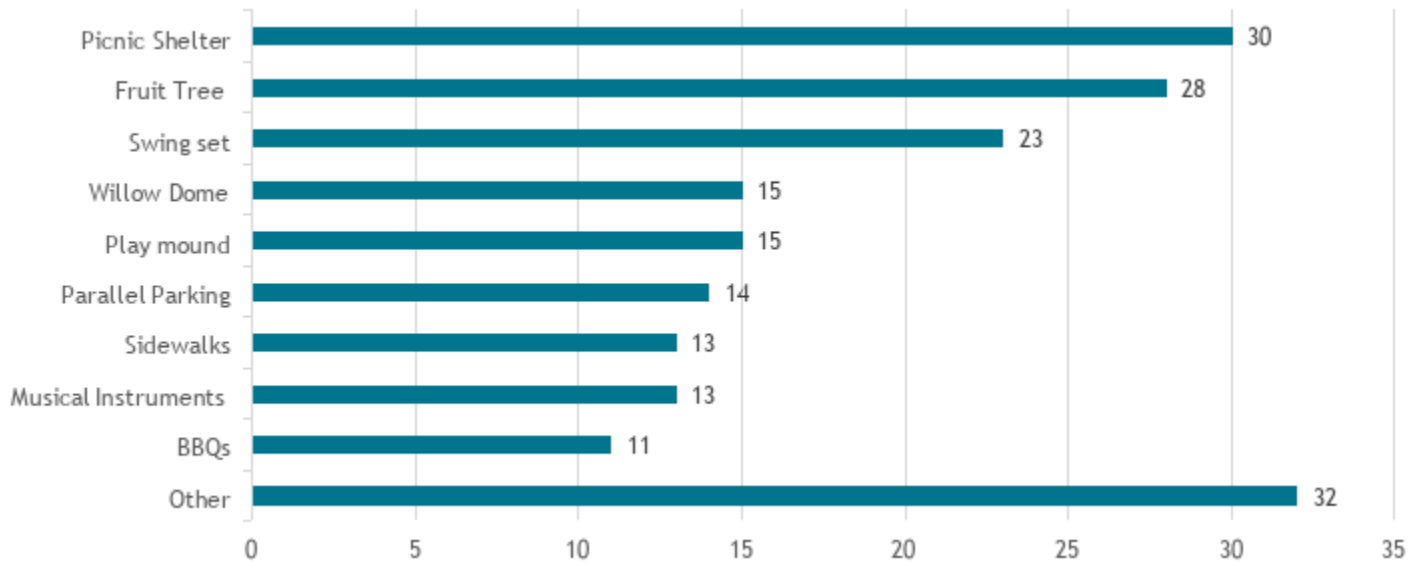


3. There is an opportunity to refresh the design, what do you want to see added to the design?

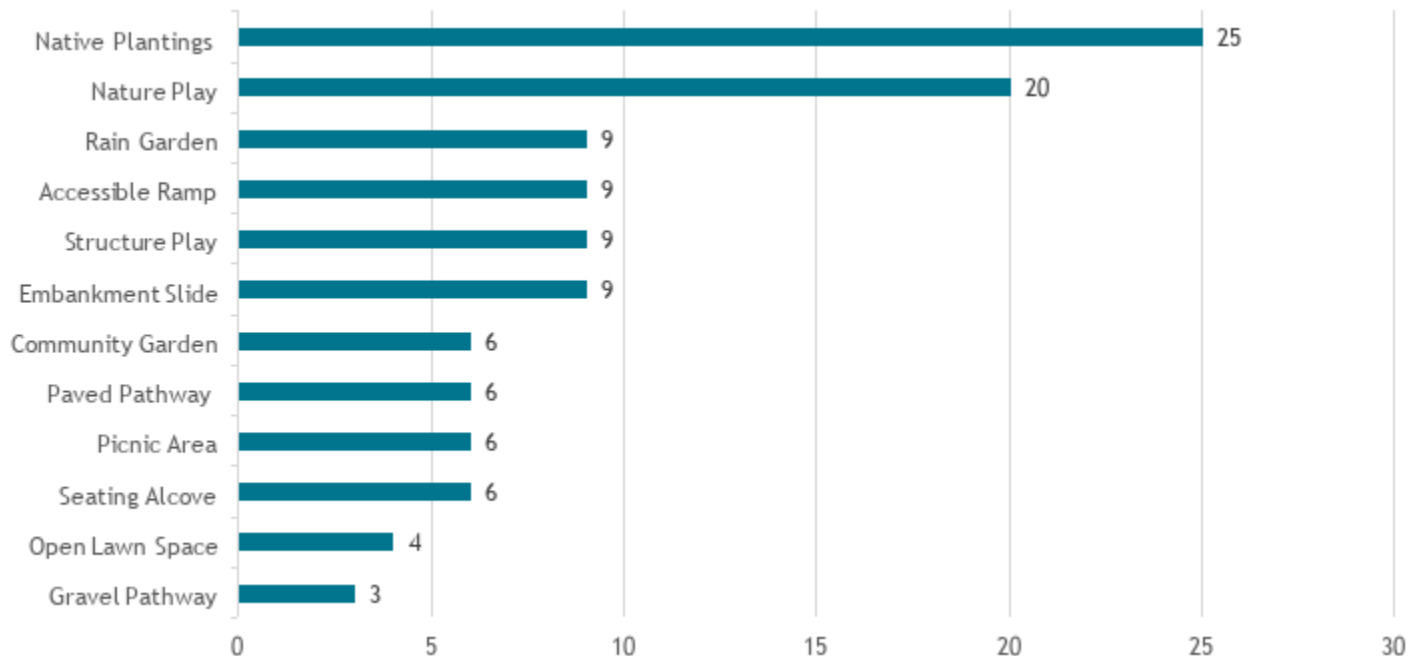
The most requested additional park elements were a **picnic shelter (30)**, **fruit trees (28)**, and **native plantings (25)**, followed by a **swing set** and **nature play**.

Of those who responded as “other,” a **splash pad** and a **covered community space** were most popular.

**These items were available for selection on the written survey and online.*



These items were offered only in the online version of the survey. Even so, **Native Plantings and **Nature Play** received a substantial number of selections.*

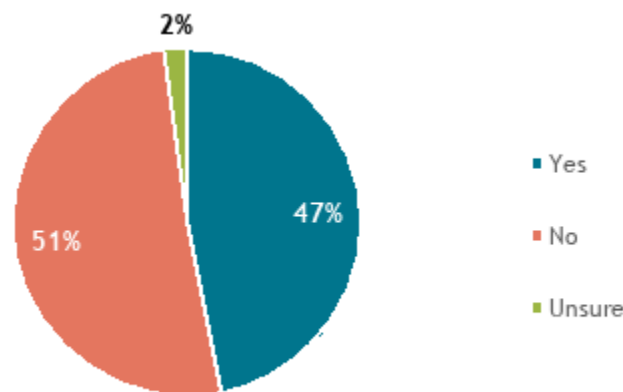


4. Is there anything else we should consider for the Balfour Park Design?

Participants had many ideas about how they would like the new park to look and feel, with many expressing excitement for a new park. Emphasis in these comments was placed on **protecting natural elements**, especially the existing trees. Participants also expressed desire for a **splash pad**. Several participants mentioned that they would like to **bring their dogs to the park**; however, respondents were divided on whether they wanted an off-leash or on-leash only option.

5. Have you participated in Milwaukie planning events before? (i.e., surveys, online or in-person open house, etc.)

A little more than half of respondents said that they had not participated in Milwaukie planning events before.



Dots Activity (What are your favorite elements?) *In-person only*

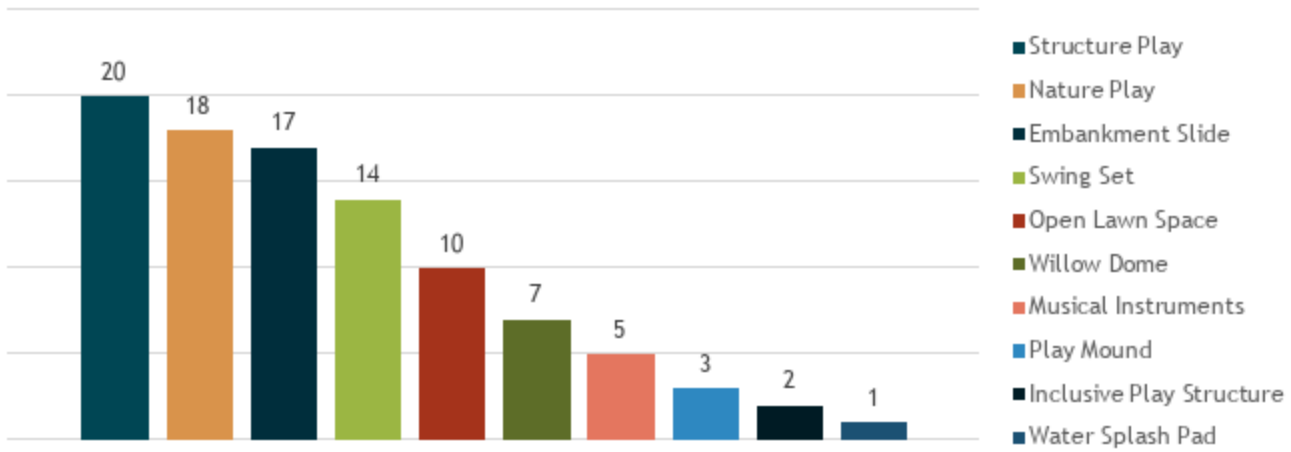
The in-person event also offered an activity for people to express their preferences. Each participant was given three dots to indicate their preferred elements in the park design. This covered some pieces from the current Master Plan and some of the items in the design refresh list above.

The feedback gathered from this activity reflected similar priorities as survey questions #1 and #2 above. The most popular elements were **picnic facilities (a shelter or area)**, **structure play** and **nature play**, **native plantings**, and walkways (with **paved pathways** being preferred to gravel or concrete). One difference between the survey responses and this dot exercise was that structure play was more preferred than nature play.

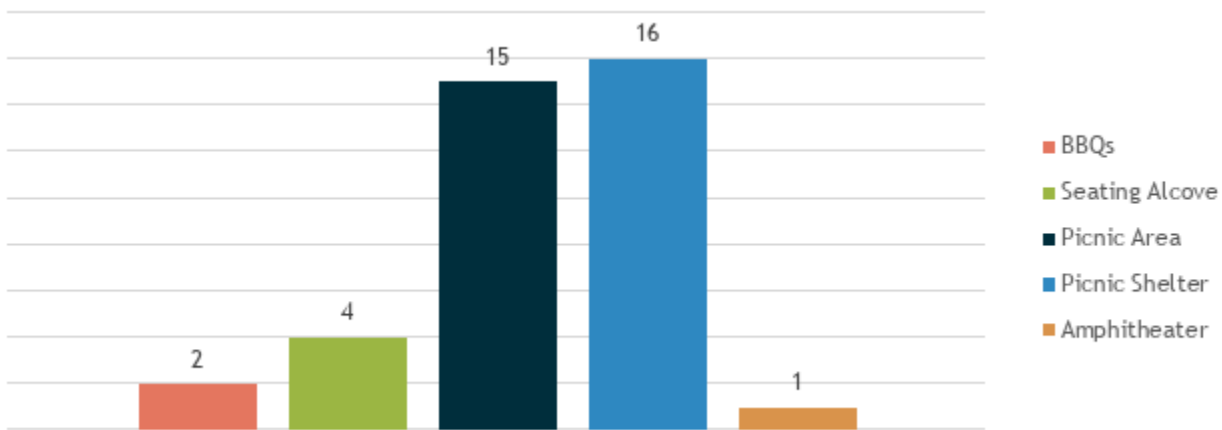
The top three elements for each category are as follows:

Play elements: Structure play (20), nature play (18), and embankment slide (17)

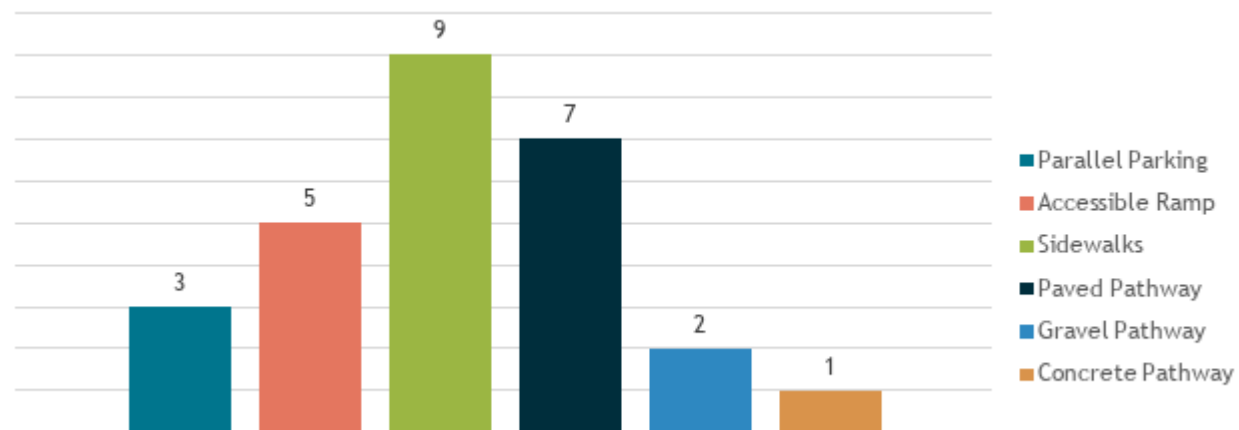




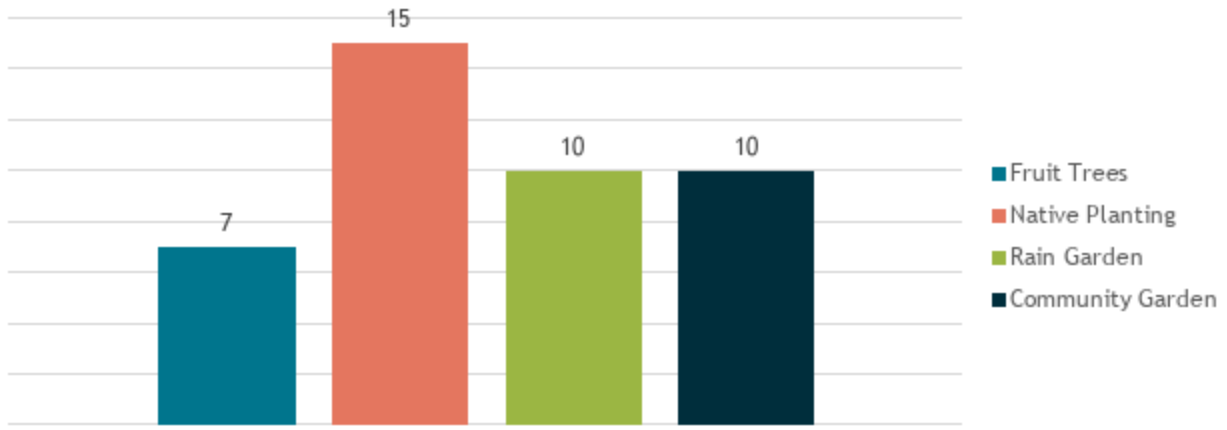
Gathering elements: Picnic shelters (16), picnic area (15), and seating alcove (4)



Circulation and access: Sidewalks (9), paved pathway (7), accessible ramp (5)



Planting and improvements: Native planting (15), rain garden (10), community garden (10)

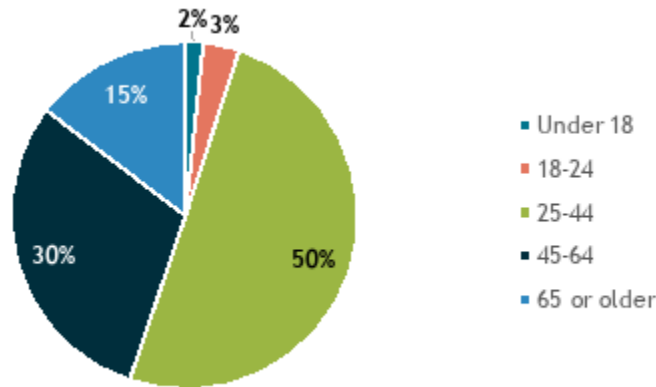


DEMOGRAPHICS INFORMATION

There were optional demographic questions on both the written and online surveys. Below are the results from those who provided answers to these questions.

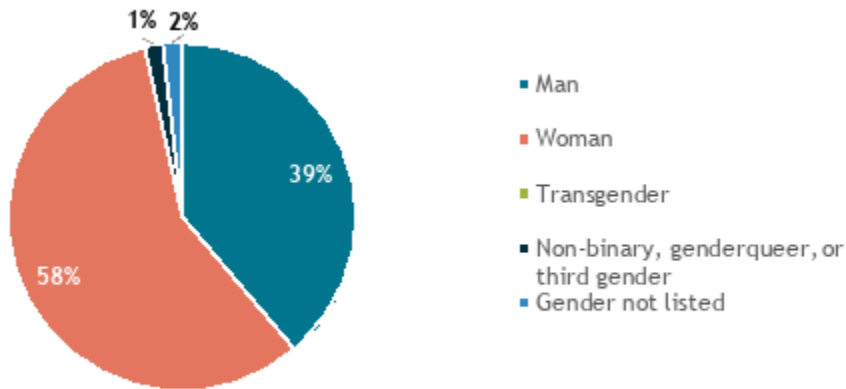
Age

The majority of participants were in the age range **25 to 44 (51%)**, followed by the **45 to 64-year-olds (31%)**. The under 18 and 65 or older age demographics were underrepresented in survey participation compared to the city rates.



Gender

The majority of the participants identified as women (58%) and a little more than a third (39%) identified as men.

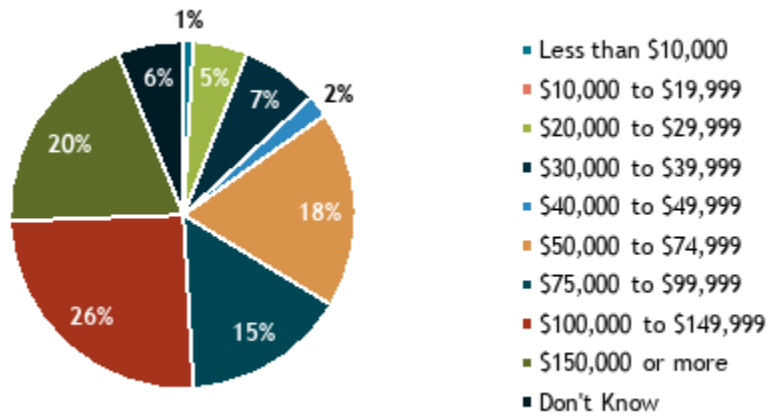


Race/Ethnicity

The majority of respondents (104) indicated that they identify as white. There were five (5) Black or African American respondents, one (1) Asian or Asian American, one (1) Native American, American Indian, or Alaska Native, and four (4) said their race was not listed. City of Milwaukie has a Hispanic population of 10% (higher in schools), this was not represented in the in participation.

Income

The majority of people responding have an annual income of **\$50,000 or more (79%)**, with 20% of those being over \$150,000. About 21% of respondents have a total annual household income below \$50,000 or don't know. This is substantially higher income rates than the City at 62% over \$50,000.

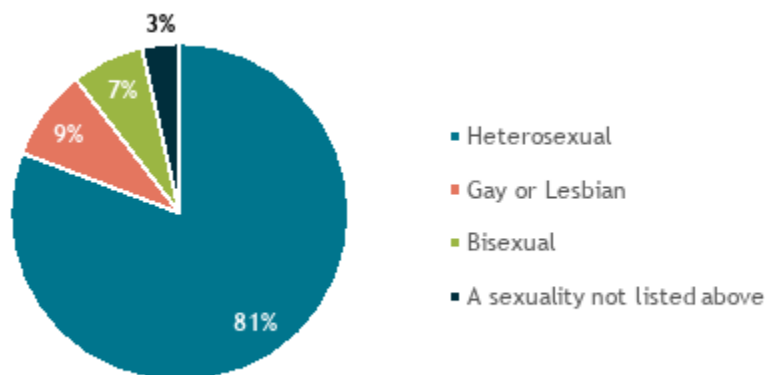


Language

Of those responding **100 people indicated English** as their primary language. 1 person indicated Russian, and 2 people said their language was not listed.

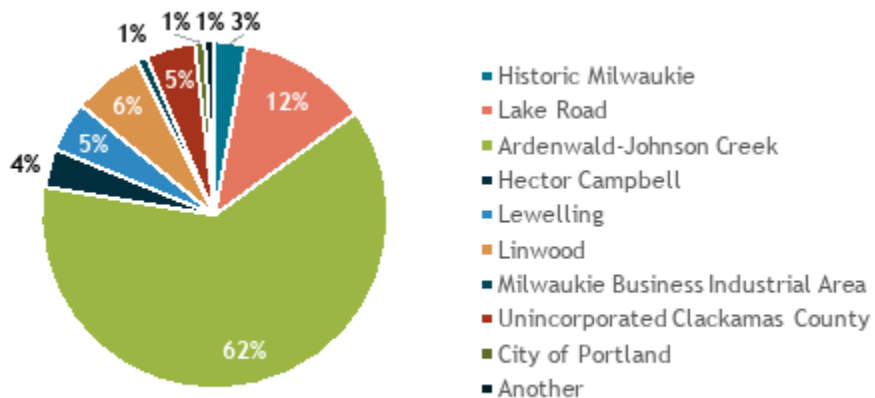
Sexual Orientation

Most respondents identify as **heterosexual (81%)**, with some identifying as gay or lesbian (9%), and bisexual (7%). *Note: This question was only asked in the online survey.*



Neighborhood

The majority of respondents indicated that they live or work in the **Ardenwald-Johnson Creek neighborhood (62%)**. Lake Road was another prominent area for participation.



What is your connection to Milwaukie?

The vast majority of respondents **live and/or own a home in Milwaukie**. Some work or own a business in the city. *Note: This question was only asked in the online survey.*

MILWAUKIE PARK DEVELOPMENT PROJECT: BOWMAN-BRAE PARK

SUMMER 2022 OUTREACH SUMMARY



Prepared for

City of Milwaukie



CITY OF MILWAUKIE

Prepared by

JLA Public Involvement

August 2022

Introduction

For the second phase of the City of Milwaukie's Parks Engagement Project, the City conducted an online survey and in-person event for Bowman-Brae Park in late July and early August 2022. Participants could learn about the Bowman-Brae Park redesign project, provide input on the current master plan, and feedback on what they would like to see in the park. The event and online survey were bilingual in English and Spanish.

Overall Participation and Notification

The project team developed an **online survey** and hosted an **in-person event** to gather community feedback. The online survey was open from July 25 – August 15, 2022. There were **90 visitors** and **52 responses** to the online survey. Additional time was added to Bowman-Brae due to the open house being postponed due to extreme weather.

The in-person event, held on August 6th, had approximately 55 people in attendance, with 37 people signing-in at the event. Those who participated could visit a series of stations to provide input. The City also received **36 written surveys**, and **1 written comment card**.

The online survey and written survey had similar questions. A **total of 88 people responded to the survey** either online or in written form.

Community members were informed about the event through the following:

- Mailers were sent to addresses within ½ mile of the park. A total of 1,633, 1,483 post cards were mailed and an additional 150 were distributed at the Ledding Library, at City buildings, and by the neighborhood association.
- Social Media posts to Facebook pages.
- An article in the local Pilot newspaper introducing the parks project.
- Posts on the project website.
- NDA email list helped share information.

Feedback Themes

Several themes emerged from the online and in-person feedback, with many indicating that they would like park **elements that support children, nature, and community**. Of the provided Master Plan options **structure play** was a top priority, as was **walking paths** and a **picnic shelter**. For options to be added, a **butterfly garden and swing set** were prioritized, as well as **native plantings**.

Parking was projected to be a common challenge in visiting the park. There was also significant concern about the blocked access from SE Where Else Lane, with many park users saying that they felt this was an equity and accessibility issue, particularly for users with children or limited mobility.

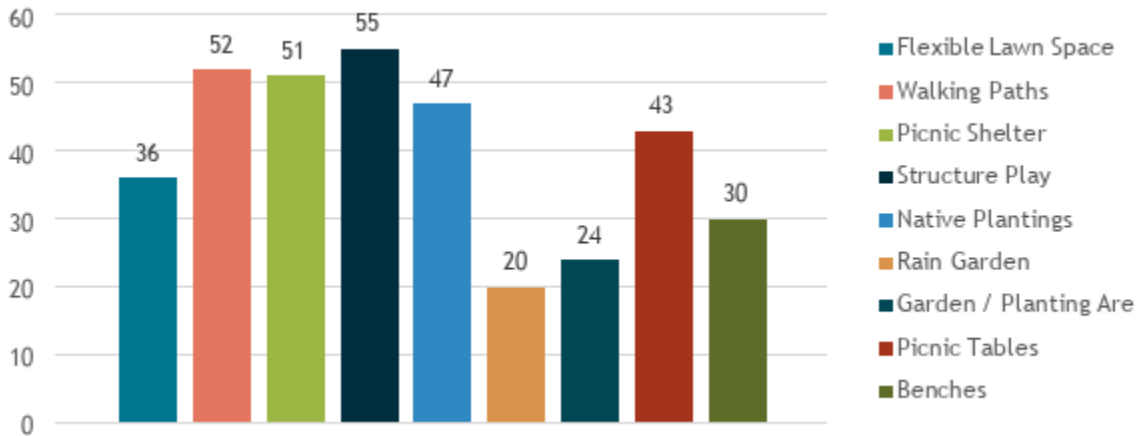
Combined Online Survey and In-Person Responses

Participants were given the opportunity to answer a series of questions related to what they like about the current Bowman-Brae Park master plan, challenges they have when visiting the park, and desired

improvements. Feedback from both the online survey and in-person event (which included a survey and interactive activities) has been combined and is summarized below.

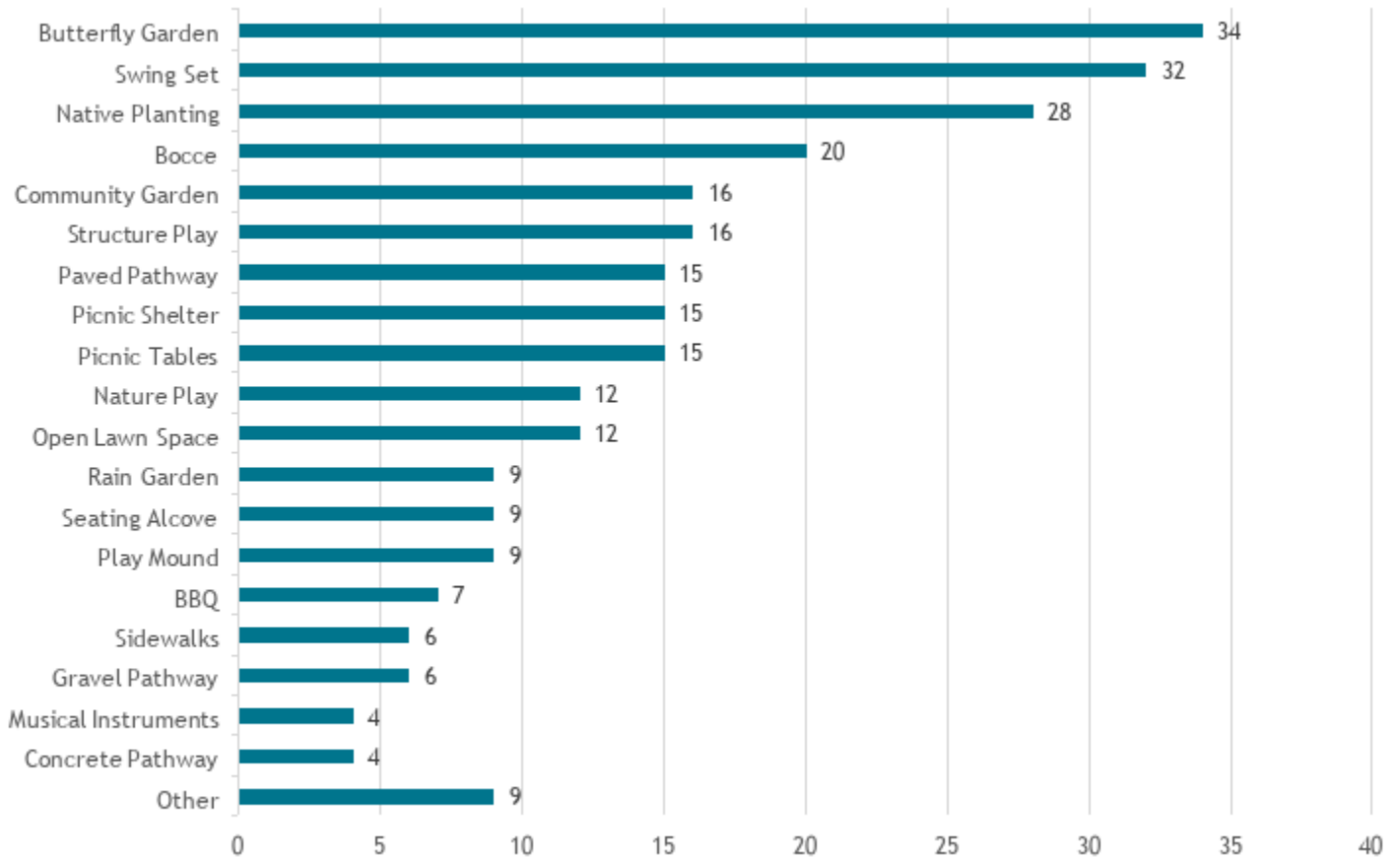
1. What do you like most about the current master plan?

The most common preferred elements included **structure play (55)**, **walking paths (52)**, and **picnic facilities (shelter 51 / tables 43)**. Native plantings (47) was also a popular element.



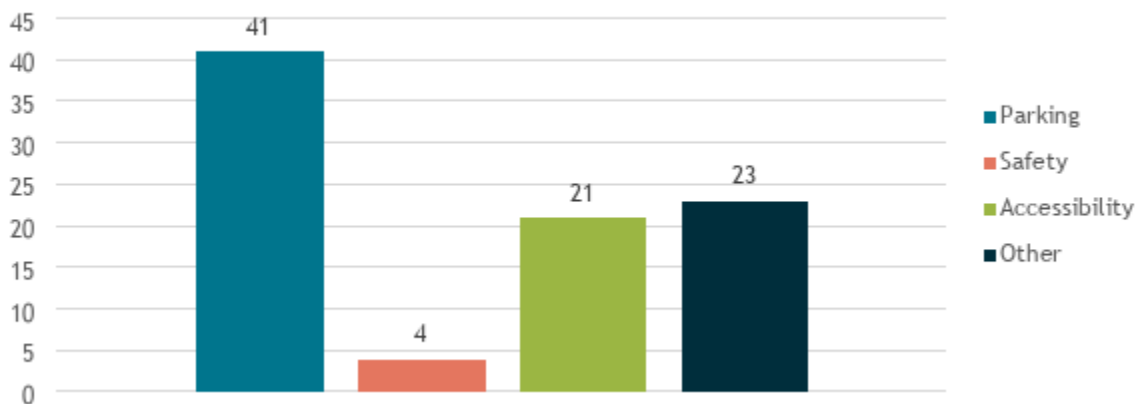
2. There is an opportunity to refresh the design, what do you want to see added to the design?

A **butterfly garden (34)** and **swing set (32)** were the most requested additional options, followed closely by **native plantings (28)**. A bocce court (20), structure play (16), and community garden (16) were the next preferred.



3. Do you see any challenges to visiting the park once it is constructed?

Respondents said that **parking (41)** would be the most challenging aspect to visiting the park. In addition, many people brought up the lack of **access via SE Where Else Lane (22)** and mentioned safety and accessibility issues, especially for younger and older users.



4. Is there anything else we should consider for the Bowman-Brae Park Design?

Many people mentioned the need for **trees, shade, and protection of natural elements in the park.**

Several people would like to see **water features** at the park, like drinking fountains or a splash pad. Others

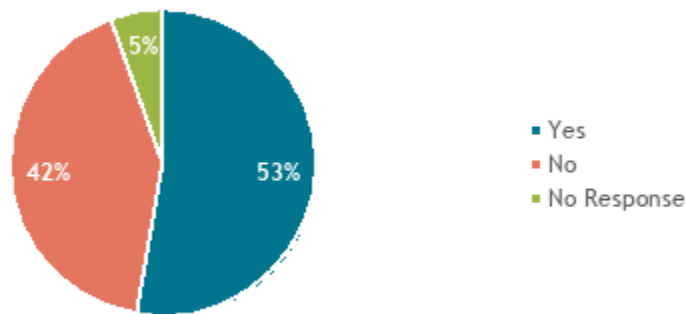
mentioned services for **dogs** (i.e., fenced area or dog run, poop bag station, etc.) and said that they would like to see **fruit trees or a community garden** in the park.

There was also a strong emphasis on various family and kid friendly areas with many **play options** like monkey bars, baby swings, inclusive play features, or basketball mentioned.

While some respondents requested restroom facilities, other asked that restrooms not be installed. The same was true of parking facilities.

5. Have you participated in Milwaukie planning events before? (i.e., surveys, online or in-person open house, etc.)

A little more than half of respondents said that they had not participated in Milwaukie planning events before. *Note: This question was only asked on the written survey only.*

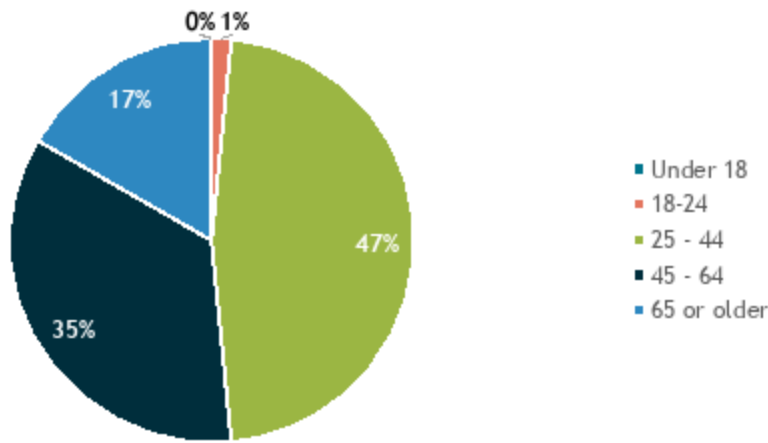


DEMOGRAPHICS INFORMATION

There were optional demographic questions on both the written and online surveys. Below are the results from those who provided answers to these questions.

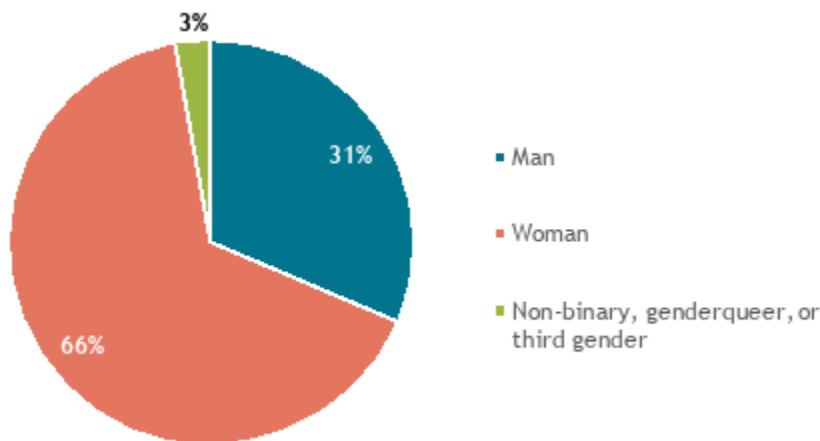
Age

The majority of participants were in the age range **25 to 44 (47%)**, followed by the **45 to 64-year-olds (35%)**. The under 18 and 65 or older age demographics were underrepresented in survey participation compared to the city rates.



Gender

The majority of the participants identified as women (66%) and a little more than a third (31%) identified as men.

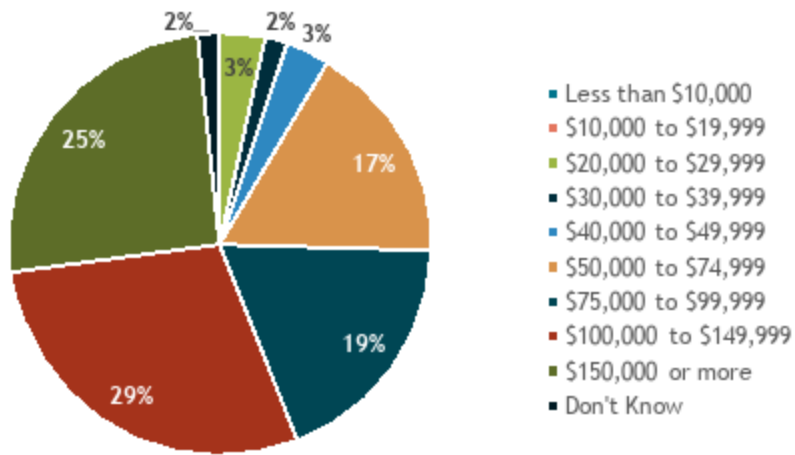


Race/Ethnicity

The majority of respondents (63) indicated that they identify as white. There were five (5) Black or African American respondents, one (1) Asian or Asian American, one (1) Native American, American Indian, or Alaska Native, and four (4) said their Race was not listed. City of Milwaukie has a Hispanic population of 10% (Higher in schools), this was not represented in the in participation.

Income

The majority of people responding have an annual income of **\$50,000 or more (90%)**, with 25% of those being over \$150,000. About 10% of respondents have a total annual household income below \$50,000 or don't know. This is substantially higher income rates than the City at 62% over \$50,000.

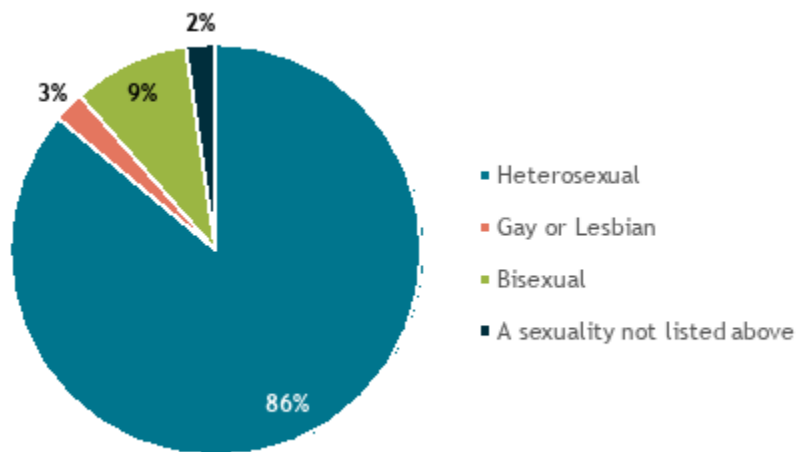


Language

Of those responding **59 people indicated English** as their primary language. 1 person indicated ASL is the language most used in their home.

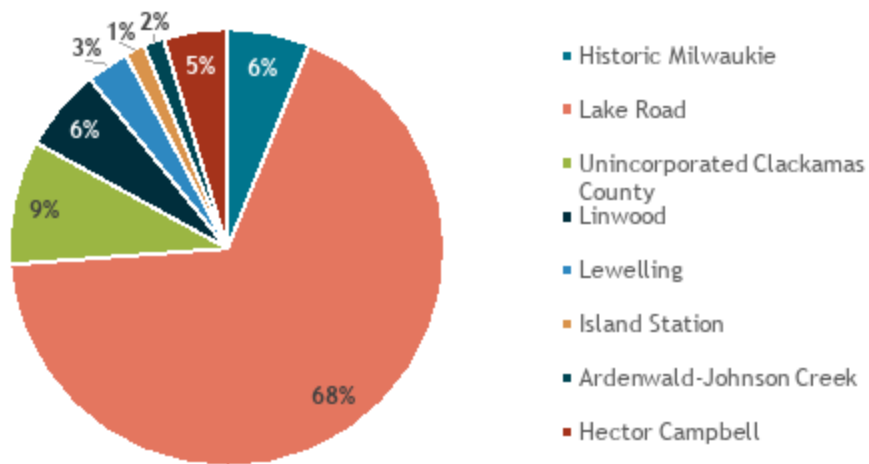
Sexual Orientation

Most respondents identify as **heterosexual (86%)**, with some identifying as gay or lesbian (3%), bisexual (9%), or their sexuality was not listed (2%). *Note: This question was only asked in the online survey.*



Neighborhood

The majority of respondents indicated that they live or work in the **Lake Road neighborhood (68%)**. Unincorporated Clackamas County was the other significantly represented area.



What is your connection to Milwaukie?

The vast majority of respondents **live and/or own a home in Milwaukie**. Some work or own a business in the city. Some work or own a business in the city. *Note: This question was only asked in the online survey.*



CITY OF MILWAUKIE

REVIEW PLANS FOR THREE NEW PARKS

Join us to learn about the revised park plans for Scott, Balfour, and Bowman-Brae Parks. There will be an opportunity to ask questions and give feedback. Dinner will be provided.

OCTOBER 6

Scott Park
Revised Plans

OCTOBER 13

Balfour Park
Revised Plans

OCTOBER 17

Bowman-Brae
Park Revised Plans

All events will be held from 6–7:45pm at Ledding Library and virtually over Zoom.

More event information and online survey available from October 6–19:
engage.milwaukieoregon.gov

REVISE LOS PLANES PARA TRES NUEVOS PARQUES

Únase para conocer los planes de parques revisados para los parques Scott, Balfour y Bowman-Brae. Habrá una oportunidad para hacer preguntas y dar su opinión. La cena será proporcionada.

6 DE OCTUBRE

Planes revisados
del parque Scott

13 DE OCTUBRE

Planes revisados
del parque Balfour

17 DE OCTUBRE

Planes revisados
del parque
Bowman-Brae

Los eventos se llevarán a cabo 6–7:45pm en la biblioteca Ledding y virtualmente a través de Zoom.

Más información del evento y encuesta en línea disponibles del 6–19 de octubre:
engage.milwaukieoregon.gov

LEARN ABOUT THE REVISED PARK PLANS!



This October, learn about the revised park plans for Balfour, Scott, and Bowman-Brae Parks.

Find event and Zoom information at MilwaukieOregon.gov/meetings

For more information contact:
parkprojects@milwaukieoregon.gov.



CITY OF MILWAUKIE
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¡CONOZCA LOS PLANES REVISADOS DEL PARQUE!



Este octubre, conozca los planes de parques revisados para los parques Balfour, Scott y Bowman-Brae.

Encuentre información del evento y Zoom en MilwaukieOregon.gov/meetings

Para más información contacte:
parkprojects@milwaukieoregon.gov.



CITY OF MILWAUKIE

Park Development Update

September 20



Recent Engagement

Open Houses

Balfour Park

July 20

Bowman-Brae Park

August 6

Planning Meetings

Scott Park

August 4

Pop Engagement

Juneteenth Event

June 18

Bowman-Brae Park

July 25

Focus Groups

BIPOC in Spanish

July 13

People with Disabilities

July 20

People with Disabilities

Sept 7

BIPOC in English

Sept 8



Balfour Open House

62 People Signed In

49 In-person Surveys Received

45% In-person Surveys were from
new participants

Additional 71 Surveys received online

Common themes:

Natural Design Elements

Picnic Amenities

Preservation of Trees



Bowman-Brae Open House

55 People Attended

36 In-person Surveys Received

42% In-person Surveys were from
new participants

Additional 52 Surveys received online

Common themes:

Children – Play structure & Swings

Nature – Butterfly Garden

Community – Picnic Shelter



Scott Park Planning Meeting

58 People attended

32 surveys received in person

Additional 97 surveys received online

Preferred Concept:

Concept 1: 51%

Concept 2: 49%

Common Themes:

Nature

Inclusion

Community



Engagement Goals Update

BIPOC in Spanish: 13 Participants

People with Disabilities: 6 Participants

BIPOC in English: 4 Participants

Focus group interviews will continue

Of 421 total surveys received:

25.9% new participants

8.6% from BIPOC participants

Project e-mail list sign ups: 264

Learn more at the September 28 PARB Meeting



Upcoming Engagement

Playground Design Presentation on Zoom

Thursday, September 22 5:30 – 6:30pm
MilwaukieOregon.gov/Meetings

Online Planning Surveys

All Three Parks October 6 – 19
Engage.MilwaukieOregon.gov

Hybrid Planning Meetings

Scott Park	October 6
Balfour Park	October 13
Bowman-Brae Park	October 17

Ledding Library with Dinner In-Person
6:00 – 7:45pm

Presentation with Q&A on Zoom
MilwaukieOregon.gov/Meetings

CITY OF MILWAUKIE

REVIEW PLANS FOR THREE NEW PARKS

Join us to learn about the revised park plans for Scott, Balfour, and Bowman-Brae Parks. There will be an opportunity to ask questions and give feedback. Dinner will be provided.

OCTOBER 6 Scott Park Revised Plans	OCTOBER 13 Balfour Park Revised Plans	OCTOBER 17 Bowman-Brae Park Revised Plans
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All events will be held from 6-7:45pm at Ledding Library and virtually over Zoom.

More event information and online survey available from October 6-19:
engage.milwaukieoregon.gov

REVISE LOS PLANES PARA TRES NUEVOS PARQUES

Únase para conocer los planes de parques revisados para los parques Scott, Balfour y Bowman-Brae. Habrá una oportunidad para hacer preguntas y dar su opinión. La cena será proporcionada.

6 DE OCTUBRE Planes revisados del parque Scott	13 DE OCTUBRE Planes revisados del parque Balfour	17 DE OCTUBRE Planes revisados del parque Bowman-Brae
--	---	--

Los eventos se llevarán a cabo 6-7:45pm en la biblioteca Ledding y virtualmente a través de Zoom.

Más información del evento y encuesta en línea disponibles del 6-19 de octubre:
engage.milwaukieoregon.gov

Updated Parks Development Timeline



Fall 2022

- Design Presentation (Sept 22)
- PARB Meeting (Sept 28 & Oct 19)
- Scott Park Meeting (Oct 6)
- Balfour Meeting (Oct 13)
- Bowman-Brae Meeting (Oct 17)

Winter 2022

- Council Update (Nov 1)
- Final Plans (~ Nov 16)
- Present Plans to Council (Dec 6)

Spring - Summer 2023

- Design Process
- Land Use Permitting

Late Fall 2023

- Final Design
- Final Permitting
- Construction Solicitation

Winter 2024

- Construction Begins

Fall 2024

- Project Completion
- Ribbon Cutting

Parks Discussion

Thank you!

Questions?

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